



Future-proof Enterprise Courses

Excel & Data Analysis

creativehubacademy.co

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Excel & Data Analysis

The items below denote the composition of the Excel training.

After completing this training the students will be assessed on a final exam based on real life data of a company they are working for.

Items to be learned:

1. Create and Modify Tables
2. Work with PIVOT Tables
3. Working with Functions (logical, arithmetic, text, date&time etc)
4. Work with Ranges
5. Use Specialized Functions
6. Analyzing Data
7. Apply Intermediate Conditional Formatting
8. Apply Advanced Conditional Formatting
9. Visualizing Data with Charts/ Create Charts
10. Modify and Format Charts
11. Working with multiple Worksheets and Workbooks
12. Use Links and External References
13. Consolidate Data
14. Using Lookup Formulas and Formula Auditing
15. Watch and Evaluate Formulas
16. Sharing and Protecting Workbooks
17. Collaborate on a Workbook
18. Protect Worksheets and Workbooks
19. Apply Data Validation
20. Create Sales Report
21. Create Employee Productivity Report

Deliverables:

Participants will be doing mini reports using the skills they have gained at the training and the business logic when creating report.

Participants can use company data when creating the following report:

- Sales Report
- Employee Productivity Report

Course hours: 20

Training will be conducted **ONLINE** through **ZOOM** platform.

- The agenda can be customized according to company's needs.
- The proposed hours for this course are 20, but this can be increased depending on how the students fare during the course.

Lecturer's Short Bio



Loredan Emini

Data Analyst with 6 years experience in Business Intelligence field. 3 years as trainer at the Data Science program in Creative Hub.

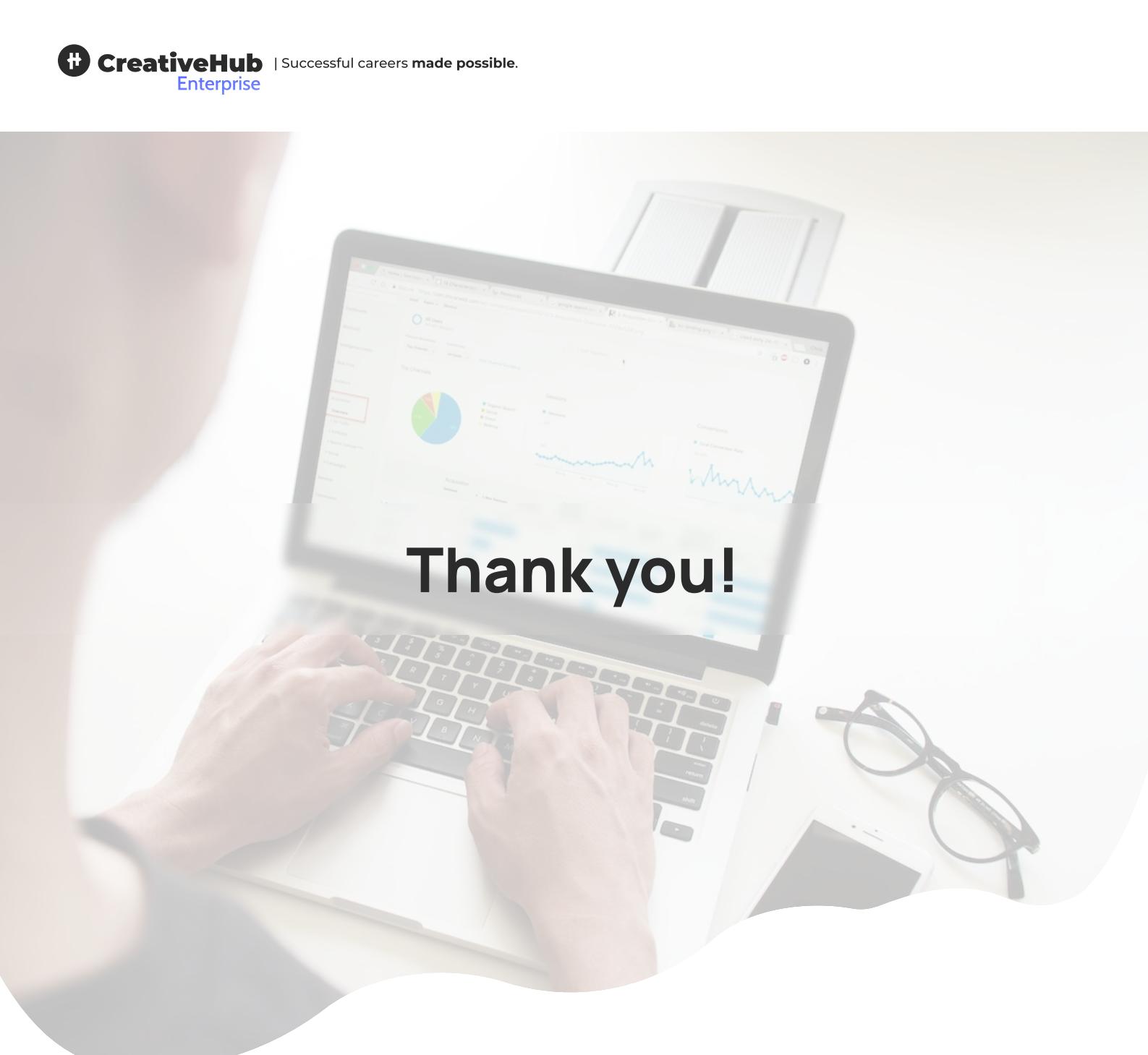
Course price: **\$1599** per participant

For 20 participants discount od 20% can be applied to the total price.

Payment type: Invoice

Special offer:

Take the first class for free and see if our program matches your company needs.



Thank you!

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