



Action Plan Template

Where do I want to be by the end of this period/year?

What do I want to be doing? (Include as many learning needs as required to achieve agreed objectives)

What do I want/need to learn? Provide a specific description of the desired changes (e.g. skills to gain, knowledge to acquire, topics/themes/content to cover)	What do I have to do to achieve this? Some examples, a new/ongoing course, conference, self-development (like wider research or reading), coaching/mentoring, job shadowing	What resources or support will I need? Some examples, teaching staff support, library support, student advisor support, line manager, etc.	How will I measure success? Some examples, appraisals, course assessments, team feedback, tutor feedback	Target dates for review and completion Note that these need to be realistic/achievable
Learn PYTHON to a competent level	<ul style="list-style-type: none"> - Complete online training courses - Practice developing/writing programs in my own time 	<ul style="list-style-type: none"> - Websites such as w3schools.com and tutorialspoint.com have courses to follow - Read PYTHON Books already purchased - Practice regularly 	<p>Success will be when I feel I have the ability to be able to write basic programs/scripts. Goal is not to become an expert, more to have another tool I am able to utilise in certain situations</p>	Q3/4 2024. I will begin dedicating some time each week for this.
Finish MSc in Cyber Security	<p>After my current module, it is only the Project Module left.</p> <ul style="list-style-type: none"> - Complete Project Module successfully 	<ul style="list-style-type: none"> - Support and instructional resources will be provided by the University. - Extensive reading of Project Target will be required. Material will be found mostly online. 	<ul style="list-style-type: none"> - Success will be achieved once I have successfully passed the last module, and get awarded the MSc in Cyber Security. - Not scraping through the modules, but passing with Merit or Distinctions is another measure of success. - Feedback from Tutors on assessments. 	Summer 2024.

Become CLOUD Security Architect Certified	<ul style="list-style-type: none"> - Gain extensive knowledge in field of CLOUD Security - Extensive study and hands-on experience designing and configuring CLOUD services 	<ul style="list-style-type: none"> - Most resources will be online. - I will participate in training courses provided by my company. - Pass certification exams in the field to the required level. 	<ul style="list-style-type: none"> - Simplest way will be through passing of certification exams - Gained confidence in designing the solutions, and working comfortably with my peers 	End 2024/early 2025. There is no rush to do this, as I am comfortable in my career at present. I am currently considering a last change of direction in career before it is too late (I am 49 yrs old) and I will explore this avenue.
Become fluent in German	I currently sit at the advanced intermediate level, but I want to improve to a truly fluent level of understanding.	<ul style="list-style-type: none"> - Read more books/journals in German language - Write as much as I can in the German language. - Continue with Speexx training 	<ul style="list-style-type: none"> - Success will be when I am able to confidently cope alone in any situation, without being lost for the right word/s or understanding. - Able to completely understand all letters received, even from Government institutions etc. 	End 2024, but learning/practice would be continuous. I live in Austria, so there is essentially no end to the learning and development, I just need to focus on my aim.