

EMERGENCY ROOM (ER) USER GUIDE

TABLE OF CONTENTS

DESCRIPTION	PAGE
PATIENT SERVICES	
REGISTER PATIENT	2
SEARCH PATIENT	5
ADVANCED SEARCH	6
COMPREHENSIVE	8
DEPARTMENT SERVICES	
CONSULTATION	10
UPDATE PATIENT'S DATA	10
CANCEL CONSULTATION	11
ADMIT PATIENT	12
VIEW CASE NUMBER/S OF PATIENT	15
MEDICAL RECORDS	
ICD/ICPM	17
MEDICAL CERTIFICATES	20
ADMINISTRATION	
ER REPORTS LAUNCHER	25
SEARCH EMPLOYEE	28
ER CONSULTATION WITH OLD (EXISTING) PATIENT	30
UPDATE AREA	32

ER DEPARTMENT

REGISTER PATIENT

1. To register, click Register patient.

Emergency Room Department

Patient Services		
	Register patient	Register new patient data
	Search patients	Search patient information
	Advanced search	Full-featured patient searching
	Comprehensive	Comprehensive patient information

2. Encode patient information on the text boxes. All fields with marked red asterisk (*) are mandatory.
3. You can upload photo by clicking the BROWSE button and choose your desired picture from your laptop or desktop files.
4. You can also take a new photo by clicking **TAKE PICTURE** button using a webcam.

Registration Date: 06/06/2017 [mm/dd/yyyy]

Registration Time: 04:41 P.M. [hh:mm]

Personal Details

* Family Name	<input type="text"/>
* Given Name	<input type="text"/>
Middle Name	<input type="text"/>
* Date of Birth	<input type="text"/> [mm/dd/yyyy]
Place of Birth	<input type="text"/>
* Sex	<input type="radio"/> Male <input type="radio"/> Female

year(s) old

☐ Temp Birthday**


Picture Preview

Browse... No file selected.

Take Picture!

5. Click the **Address Wizard** to locate patient address.

Address:

House No./Street	<input type="text"/>	
Barangay's Name	<input type="text" value="-Not Provided-"/>	
Municipality/City's Name	<input type="text" value="DAVAO CITY"/>	ZIP Code <input type="text" value="8000"/>
Province's Name	<input type="text" value="DAVAO DEL SUR"/>	
Region's Name	<input type="text" value="Region XI"/>	



6. Since we selected the Region XI; all the Barangay, Municipality/City, Province and Zip code will be inside the Address Wizard. Once you already found the correct location just click this button.

Address Wizard Close Tray

☒ Barangay ☐ Municipality/City ☐ Province ☐ Zip Code ☐ All

Search keyword Search Refresh!


Showing 1-10 of 4,681 item(s) First Prev Next Last Refresh

Code	Name	Full Address	Location	
B-160205003	A. Beltran (Camalig)	A. Beltran (Camalig), JABONGA , AGUSAN DEL NORTE 8607	Baranggay	
B-571	A. O. FLOIRENDO	A. O. FLOIRENDO, PANABO CITY, DAVAO DEL NORTE 8105	Baranggay	

7. Click **SHOW DETAILS** button to add other patient info.

Other Personal Details:

Occupation	<input type="text" value="Not Indicated"/>
Country of Nationality	<input type="text" value="Philippines"/>

Show Details 

8. To save ER registration, click **ER SAVE** button.
9. If data entered is incorrect, and you want to clear the fields, click RESET DATA.

* Admitting Department: Family Medicine


* Triage Category: Potential Emergency

ER Save **Reset Data**

8 9

10. After saving, it will generate automatically the patient Health Record Number (**HRN**), **CASE NUMBER** and its **BARCODE**.

11. At the right side you can see **OPTIONS FOR THIS PERSON**.

HRN	3003278		
Case Number	2017300360		
Bar Code			
Consultation Date:	05/25/2017		
Consultation Time:	2:02 PM		
Title:			
Family Name:	Beach		
Given Name:	Anna		
Middle Name:	Pilonggo		
Age:	26 years		
Date of Birth:	12/11/1990		
Occupation:	Not Indicated		
Blood Group:	Not Indicated		
Vital Signs	Blood Pressure	<input type="text"/>	<input type="text"/>
	Temperature (T)	<input type="text"/>	<input type="text"/>
	Weight (W)	<input type="text"/>	<input type="text"/>
	Resp. Rate (RR)	<input type="text"/>	<input type="text"/>
	Pulse Rate (PR)	<input type="text"/>	<input type="text"/>
Address:	A. Beltran (Camalig), JABONGA 8607 AGUSAN DEL NORTE		
Admission class:	ER		
Informant's Name:			
Informant's Address:			

10

Picture Preview

11

Options for this person

- Show Person Registration
- Update Person Registration
- DB Record's History
- ER Clinical Form Sheet
- Medical Certificate
- Vital Signs
- Laboratory Results
- Blood Bank Results
- Radiology Results
- Laboratory Request
- Blood Bank Request
- Radiology Request
- Special Laboratory Request
- Pharmacy Request
- Pharmacy Request (MG)
- Refer/Transfer Department
- Refer/Transfer to Other Hospitals
- OR Request
- Billing
- Admit Patient
- Cancel Consultation
- Clinical Chart
- Examinations
- Transaction History
- Update Area

SEARCH PATIENT


1. To search registered patient, click **SEARCH PATIENT**.

Emergency Room Department

Patient Services		
	Register patient	Register new patient data
	Search patients	Search patient information
	Advanced search	Full-featured patient searching
	Comprehensive	Comprehensive patient information

2. Input patient **HRN**, **FAMILY NAME** or **DATE OF BIRTH**.
3. Click **SEARCH** button to search the patient.

Enter a search key (Health Record Number, Family Name, or Date of Birth).
To search all paid patients as of today, just leave the search textbox blank.

Search 

Tips & tricks

4. Patient's personal information appears after hitting the search button.

HRN	3003278
Registration Date	05/23/2017
Registration Time	4:39 PM





Personal Details

Family Name	BEACH
Given Name	ANNA
Middle Name	PILONGGO
Date of Birth	12/11/1990 26.45 YEAR(S) OLD
Sex	FEMALE
Religion	NOT INDICATED




ADVANCE SEARCH

1. Advanced Search is use when you are not certain on whose patient you are searching. Click this service for advanced searching

Emergency Room Department

Patient Services		
	Register patient	Register new patient data
	Search patients	Search patient information
	Advanced search	Full-featured patient searching
	Comprehensive	Comprehensive patient information











2. You can use all the fields that you are one thing sure about the patient's information. You can input the REGISTRATION DATE FROM and TO as well as the FAMILY NAME and GIVEN NAME.

New Patient	Search	Advance Search	Comprehensive Search	Consultation
Patient ID	<input type="text"/>			
Registered By	<input type="text"/>			
Registration Date	<input type="text"/>  [mm/dd/yyyy]	to:	<input type="text"/>  [mm/dd/yyyy]	
Personal Details:				
Family Name	<input type="text"/>			
Given Name	<input type="text"/>			
Middle Name	<input type="text"/>			
Date of Birth	<input type="text"/>  [mm/dd/yyyy]			

- a. Click **SEARCH** button.



b. List of patients will be generated upon hitting the search button .

Sex	Family Name	Given Name	Date of Birth	Barangay	Muni/City	ZIP Code	HRN	Registration Date
♂	Añthoñy	Mañalalañg	05/23/2017	NOT PROVIDED	DAVAO CITY	8000	3003280  Inpatient	05/23/2017
♀	CAÑEDA	MILLECAÑA	05/01/2017	CATALUNAN PEQUEÑO	DAVAO CITY	8000	3003269  Outpatient	05/23/2017
♂	Carmelo	Añthoñy	09/09/1990	NOT PROVIDED	DAVAO CITY	8000	3003281  Inpatient	05/24/2017
♀	HINLONG	PALOMA	05/01/2017	NOT PROVIDED	DAVAO CITY	8000	3003262  Inpatient	05/23/2017
♂	Johñ	Mañalalañg	05/23/2017	NOT PROVIDED	DAVAO CITY	8000	3003258  Inpatient	05/23/2017
♂	Loslos	Andrew	05/23/2017	NOT PROVIDED	DAVAO CITY	8000	3003264  Inpatient	05/23/2017
♀	Maiñe	Meñdoza	05/23/2017	NOT PROVIDED	DAVAO CITY	8000	3003263  Inpatient	05/23/2017
♂	Marios	Marias	12/08/1993	NOT PROVIDED	DAVAO CITY	8000	3003271  Inpatient	05/23/2017
♀	Mendoza	Jessie	05/01/2017	NOT PROVIDED	DAVAO CITY	8000	3003268  Inpatient	05/23/2017
♂	Noñes	Morñez	05/22/2017	NOT PROVIDED	DAVAO CITY	8000	3003266  Inpatient	05/23/2017
♂	PANDANA	GERALD	09/19/1980	ALAMBRE	DAVAO CITY	8000	3003259  Inpatient	05/23/2017

COMPREHENSIVE

1. To search all the transaction of the patient under a certain department, click **COMPREHENSIVE**.

Emergency Room Department

Patient Services		
	Register patient	Register new patient data
	Search patients	Search patient information
	Advanced search	Full-featured patient searching
	Comprehensive	Comprehensive patient information

2. Input **HRN**, **FAMILY NAME** or **DATE OF BIRTH** of the patient.
3. Choose **Department** by clicking radio button.
4. Click **SEARCH** button.

2

Enter a search key (Health Record Number, Family Name, or Date of Birth).

Beac, anna


Tips & tricks

☐ All ☒ ER ☐ OPD ☐ IPD

3

4


Search



5. Searched patient will display.
6. Click this  button to show patient hospital history.

Case Number	HRN	Sex	Family Name	Given Name	Date of Birth	Admission	Location	Discharge Date	Details	View
2017300357	3003278	ER	Beach	Anna	12/11/1990	05/23/2017	ER	STILL IN		

5

6

7. Patient hospital history appears upon hitting the details button.
8. Click this  icon to view patient's diagnosis encounter.

Case Number	Date Admitted	Time	Location/Clinics	Department	Request	Attending Doctor	Diagnosis
2017000757	05/25/2017	08:32:00 AM	ERWard : Rm.#1	Family Medicine		Katrina Angelica A. Albay	
2017300357	05/23/2017	04:39:00 PM	ER	Family Medicine			

7

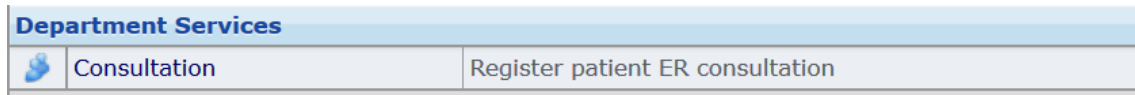


8



CONSULTATION

1. If the patient is already registered in ER Consultation. You can search the patient by clicking the **CONSULTATION** service.



UPDATE PATIENT'S DATA

2. You can also update patient's data. Search the patient first, input CASE NUMBER, NAME or encounter date.
 - a. Click SEARCH button.

A screenshot of a search interface titled 'Consultation :: Search (FAMILY MEDICINE)'. Below the title, there are three buttons: 'Search', 'Advance Search', and 'New Patient'. Below these buttons, there is a text input field with the placeholder text 'Enter a search key (case number, name (last name,first name)'. The input field and the 'Search' button are highlighted with red rectangles. Below the input field, there are three radio buttons: 'All' (selected), 'Served', and 'Not Yet Served'. A green arrow points to the 'Served' radio button, and a large black number '2' is next to it. Another green arrow points to the 'Search' button, and a large black letter 'a' is next to it.

- b. Click "Update" button located at the bottom of the page.

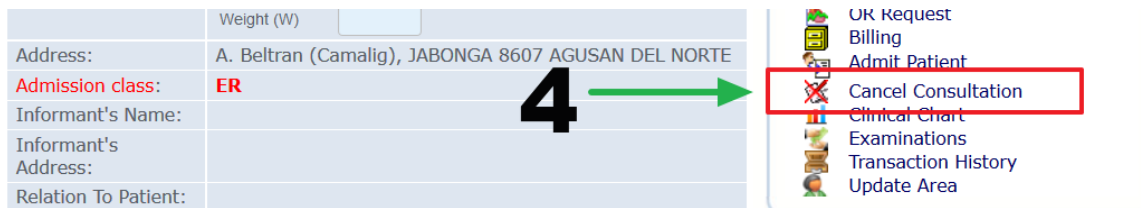


3. When the patient's data is already updated, click **SAVE** button.



CANCEL CONSULTATION

4. To cancel ER Consultation, Click **Cancel Consultation** option in the left side of the page.



- a. Upon hitting the cancellation, a window will appear asking to input USERNAME and PASSWORD.
b. Click **OK** to proceed cancellation.
c. Click **CANCEL** to abandon the option.



* Upon hitting the **OK** button, the patient admission in ER Consultation has been cancelled.

Admission was cancelled successfully.

Ok

ADMIT PATIENT

1. To **admit patient**, search the patient first.
2. Click **SEARCH** button.

Enter a search key (Health Record Number, Family Name, or Date of Birth).
To search all paid patients as of today, just leave the search textbox blank.

3003278 Search

Tips & tricks

1 2

3. Click the **List of Case Nos.** option at the right side of the patient's information page.

HRN 3003278

Registration Date 05/23/2017
Registration Time 4:39 PM

Picture Preview

Options for this person ?

- List of Case Nos.
- Medical History
- ICD 10 / ICPM
- Change Status to Baby

3

4. Select the current case number of the patient under ER consultation type.

Date	Case No.	Admission Type	Department	Discharge date
✓ 05/23/2017 04:39PM	2017300357	ER Consultation	Family Medicine	

Registration data

4

5. After hitting the current case no. patient details info page will appear. To admit, click Admit Patient option at the right side of the page.

Address:	A. Beltran (Camalig), JABONGA 8607 AGUSAN DEL NORTE	 Billing  Admit Patient  Cancel Consultation  Clinical Chart  Examinations
Admission class:	ER	
Informant's Name:		
Informant's		

5

6. You will notice the text indicating that the patient is **not yet admitted** and there is no case number as well.

Search		Advance Search		New Patient	
HRN	3003278				
Case Number	Not yet admitted				
Bar Code					
Consultation Date:	05/23/2017				
Consultation Time:	4:39 PM				

6



Picture Preview

7. Check the box if you want to admit the patient.

Address:	A. Beltran (Camalig), JABONGA 8607 AGUSAN DEL NORTE		
Admission class:	ER	<input type="checkbox"/>	Pls. check if you want to Admit the patient.
Informant's Name:			

7

8. Upon checking, the system will provide right away an **ADMISSION DATE** and **TIME**..

Admission Date	05/25/2017  [mm/dd/yyyy]		
Admission Time	08:32	A.M. 	[hh:mm]

8

9. Click dropdown box to select type of **ACCOMODATION**.
10. Choose and click vacant **BED**.

Accomodation:	Gyne (Service Ward) ▼	For inpatient																												
Room:	1001 : for Gynecology Charity ward patient ▼																													
Area:																														
Date and Time (From):	05/23/2017 [mm/dd/yyyy]	04:39 A.M. [hh:mm]																												
Bed:	<table border="1"> <tr><td>1</td><td>♂</td><td>Occupied</td><td>🔒</td></tr> <tr><td>2</td><td>♂</td><td>Occupied</td><td>🔒</td></tr> <tr><td>3</td><td>♂</td><td>Occupied</td><td>🔒</td></tr> <tr><td>4</td><td>♂</td><td>Occupied</td><td>🔒</td></tr> <tr><td>5</td><td>♂</td><td>Occupied</td><td>🔒</td></tr> <tr><td>6</td><td>👤</td><td>Vacant</td><td>○</td></tr> <tr><td>7</td><td>👤</td><td>Vacant</td><td>○</td></tr> </table>		1	♂	Occupied	🔒	2	♂	Occupied	🔒	3	♂	Occupied	🔒	4	♂	Occupied	🔒	5	♂	Occupied	🔒	6	👤	Vacant	○	7	👤	Vacant	○
1	♂	Occupied	🔒																											
2	♂	Occupied	🔒																											
3	♂	Occupied	🔒																											
4	♂	Occupied	🔒																											
5	♂	Occupied	🔒																											
6	👤	Vacant	○																											
7	👤	Vacant	○																											

9

10

11. Select **ATTENDING PHYSICIAN** and **ATTENDING DEPARTMENT** from the drop down box.
12. Select **ADMITTING PHYSICIAN** and **ADMITTING DEPARTMENT** from the drop down box.

Attending Physician:	-Select a Doctor- ▼
Attending Department:	Family Medicine ▼
Admitting Diagnosis:	
Admitting Physician:	-Select a Doctor- ▼
Admitting Department:	Family Medicine ▼

11

12

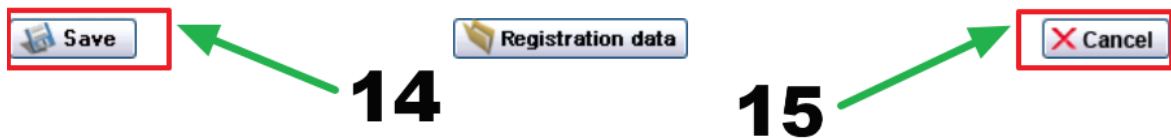
13. Choose **ER CONDITION** and **RESULT** of the patient.

Condition at ER:	<input type="radio"/> Conscious <input type="radio"/> Semi-conscious <input type="radio"/> Unconscious
Results from ER:	<input type="radio"/> Recovered <input type="radio"/> Improved <input type="radio"/> Unimproved <input type="radio"/> Died

13

14. Click **SAVE** to admit the patient.

15. Click **CANCEL** to abandon patient admission.



16. After saving the system will now **generate the patient case number**. This case number will be use every transaction of the patient during his/her admission.



VIEW CASE NUMBER/S OF PATIENT

1. To view case number of patient, search the patient first which located in the Patient Services menu .
2. On the patient details info. click the **List of Case Nos.** option on the right side of the page.



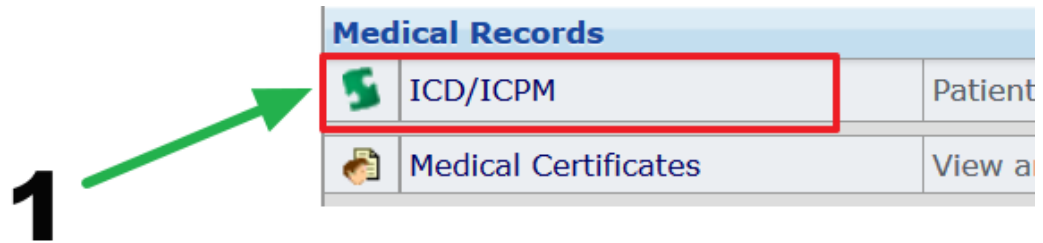
3. Upon hitting the option, the list of patient case numbers will be shown with its corresponding details.

	Date	Case No.	Admission Type	Department	Discharge date
✓	05/25/2017 02:02PM	2017300360	ER Consultation	Internal Medicine	
	05/25/2017 08:32AM	2017000757	Inpatient	Family Medicine	05/25/2017
✓	<u>05/23/2017 04:39PM</u>	<u>2017300357</u>	ER Consultation	Family Medicine	

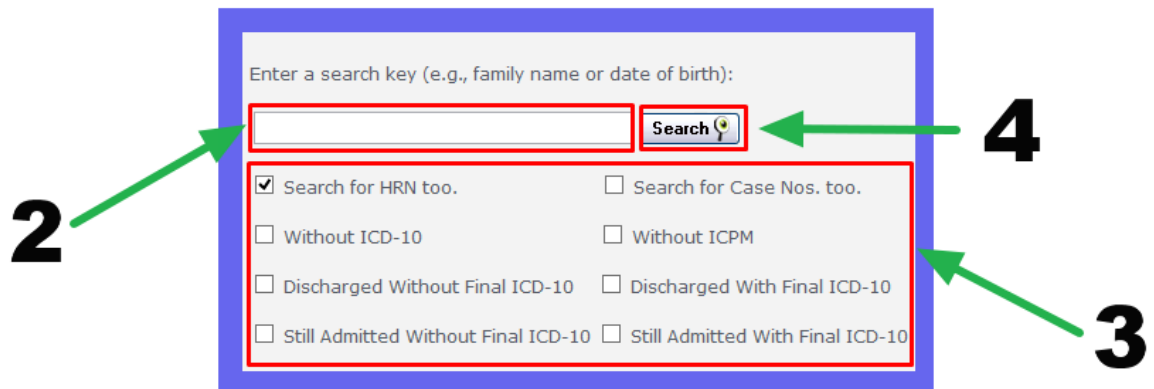



ICD / ICPM



1. To create inpatient diagnosis and discharge patient, click **ICD/ICPM**.



2. Input **FAMILY NAME** or **DATE OF BIRTH**.
3. Select from the options to filter the result.
4. Click **SEARCH** button.




5. Searched patient will display, click the this  icon to view patient medical history.

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth	Select
3003278	2017000757	♥ IPD	05/25/2017 08:32 AM	FaMed	♀	Beach	Anna	12/11/1990	
3003278	2017300357	♥ ER	05/23/2017 4:39 PM	FaMed	♀	Beach	Anna	12/11/1990	


5

6. Patient's medical history

7. Click this  **Enter new record** button to create new diagnosis and discharge patient.

Case No.	2017000757
Title:	
Family Name:	Beach
Given Name:	Anna
Middle Name:	Pilonggo
Date of Birth:	12/11/1990
Sex:	Female
Encounter Type:	Inpatient (ER)
Date Discharged :	still in
Date Chart Received :	not yet
PhilHealth Member? :	NO

6

 **Enter new record**

7

8. Fill in all mandatory fields (*).

9. To add diagnosis, enter diagnosis description.


a. Click ADD button to add the selected diagnosis.


*Diagnosis	-Select a Doctor-		-Select a Department-	
	ICD code	Principal Diagnosis <input checked="" type="checkbox"/>	ICD: <input type="text"/>	<input type="text"/>

8

9

a

b. To remove selected diagnosis, click this  button .

ICD code	Other Diagnosis <input type="checkbox"/>	ICD: <input type="text"/>	<input type="text"/>	Add
A90	Dengue Fever [classical dengue]; Dengue fever syndrome; Dengue	Charito S. Casia	Family Medicine	

b

- c. Click this ☐ button to choose the result of the patient
- d. Click this ☐ button to choose patient disposition.
- e. Set the discharge date.
- f. Input discharge time.
- g. Click SAVE & DISCHARGE button to successfully discharge the patient.

The screenshot shows a patient discharge form with the following sections:

- * Result:** Contains radio buttons for Recovered, Improved, Unimproved, Died, Autopsy, and No Autopsy. A green arrow labeled **c** points to the ☐ button next to "Recovered".
- * Disposition:** Contains radio buttons for Discharged, Transferred, DAMA, and Absconded. A green arrow labeled **d** points to the ☐ button next to "Discharged".
- * Discharge Date/Time:** Contains a date field (06/07/2017), a time field (12:00), and a dropdown menu (A.M.). A green arrow labeled **e** points to the date field, and a green arrow labeled **f** points to the time field.
- Save & Discharge:** A button with a floppy disk icon. A green arrow labeled **g** points to this button.

- h. . Patient now tag as already discharged.

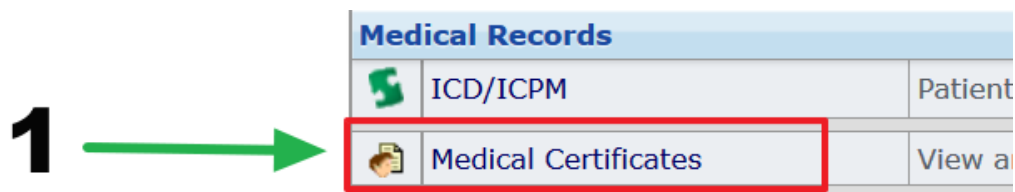
The screenshot shows a patient record form with a red warning banner at the top that reads: **⚠ This patient is already discharged**. Below the banner, the patient's information is displayed in a table:

Case No.	2017000757
Title:	
Family Name:	Beach
Given Name:	Anna
Middle Name:	Pilonggo
Date of Birth:	12/11/1990
Sex:	Female
Encounter Type:	Inpatient (ER)
Date Discharged :	05/25/2017 Time : 10:00 AM
Date Chart Received :	not yet
PhilHealth Member? :	NO

A green arrow labeled **h** points to the red warning banner.

MEDICAL RECORDS

1. Click **MEDICAL CERTIFICATES** service to create patients medical certificate.



2. Input **CASE NUMBER, NAME (last name, first name), or ENCOUNTER DATE** to search patient.
3. Click **SEARCH** button.

A screenshot of a search interface. It contains a text input field and a "Search" button with a magnifying glass icon. Above the input field is the text: "Enter a search key (case number, name (last name,first name), or encounter date (MM/DD/YYYY)).". A large green arrow labeled "2" points to the input field. Another large green arrow labeled "3" points to the "Search" button. Both the input field and the button are highlighted with red rectangular borders.

Enter a search key (case number, name (last name,first name), or encounter date (MM/DD/YYYY)).

4. Click this **Select** button to redirect to the patient **MEDICAL CERTIFICATE HISTORY**.

A screenshot of a table showing patient information. The table has columns: HRN, Family Name, Given Name, Middle Name, Sex, Age, Birth Date, and Details. The first row of data shows: 3003278, Beach, Anna, Pilonggo, Female icon, 26, 12/11/1990. The "Details" column for this row contains a button with a left arrow and the word "Select". A large green arrow labeled "4" points to this button, which is highlighted with a red rectangular border.

HRN	Family Name	Given Name	Middle Name	Sex	Age	Birth Date	Details
3003278 ER	Beach	Anna	Pilonggo		26	12/11/1990	Select

5. Click **Create New Medical Certificate** button to create new patient medical certificate.

MEDICAL CERTIFICATE HISTORY

Patient Details

Patient Name: Beach, Anna Pulonggo Age: 26 Birth Date: 12/11/1990
HRN: 3003278 Sex: Female Civil Status:

Search Encounter:

« First < Previous Showing 0-0 out of 0 record(s). Next > Last »

Date Prepared	Case Number	Date Admitted	Department	Doctor	Prepared by	Details
No encounters with medical certificate...						

5



6. Click this  icon to create new details of patient medical certificate.

List of Encounters

Hospital Number: 3003278
Patient's Name: Anna Pulonggo Beach

Search History:

« First < Previous Showing 1-4 out of 4 record(s). Next > Last »

Case Number	Referral Number	Department	Admission Type	Date Admitted	Create New
2017000757		Family Medicine	IPD	2017-05-25	
2017300357		Family Medicine	ER	2017-05-22	

6

- a. Fill in all required data.

Medical Certificate	
Health Record Number:	3003278
Name :	ANNA PILONGGO BEACH
Age :	26 years old
Address :	A. BELTRAN (CAMALIG) JABONGA , AGUSAN DEL NORTE 8607
Principal Diagnosis :	A90 : Dengue Fever [classical dengue]; Dengue fever syndrome; Dengue
Principal Procedure :	5-849 : Abdominopelvic Amputation And Disarticulation At Hip - (05/25/2017 10:27 AM)
Consultation Date :	05/25/2017 [mm/dd/yyyy]
Scheduled Date :	06/07/2017 [mm/dd/yyyy]
Diagnosis :	

- b. Select **CERTIFICATE TYPE** if it's Medico legal or Non-Medico legal.

Certificate Type	<input type="radio"/> Medicolegal <input checked="" type="radio"/> Non-Medicolegal
------------------	--

- c. If it's MEDICO LEGAL, you need to input the **PLACE IF INCIDENT (POI)**.
d. Input **Date of Incident (DOI)**.
e. Input **Time of Incident (TOI)**

Place of Incident (POI)	:	
Date of Incident (DOI)	:	[mm/dd/yyyy]
Time of Incident (TOI)	:	[hh:mm] A.M. ▾

- f. There are two types for the **Signatory**, the Doctor and Medical Record Officer.
- g. Select a doctor through **CONSULTING/ATTENDING DOCTOR** dropdown box.
- h. Set the **FONT SIZE**, to manage the size of the certificate text you want to create.

The screenshot shows a form with three main sections. The first section, labeled 'f', is 'Signatory' with two radio buttons: 'Doctor' (selected) and 'Medical Record Officer'. The second section, labeled 'g', is 'Consulting/Attending Doctor' with a dropdown menu showing '-Select a Doctor-'. The third section, labeled 'h', is 'Font Size' with a dropdown menu showing '12'. Each section is enclosed in a red rectangular box, and a green arrow points from the corresponding letter label to the box.

- i. Click **SAVE** to save patient medical certificate.
- j. Click **UPDATE** if you want to do some update.
- k. Click **Cancel** to return the page to list of encounters.
- l. To print patient medical certificate, click **Print button**.

The screenshot shows a horizontal bar containing four buttons: 'Save', 'Print', 'Update', and 'Cancel'. Each button is enclosed in a red rectangular box. Green arrows point from labels 'i', 'j', 'k', and 'l' to the 'Save', 'Update', 'Print', and 'Cancel' buttons respectively. A large green arrow points from label 'i' to the 'Save' button, and another large green arrow points from label 'l' to the 'Cancel' button.

m. Patient Medical Certificate.



Republic of the Philippines
DEPARTMENT OF HEALTH
SOUTHERN PHILIPPINES MEDICAL CENTER
J.P. Laurel Bajada, Davao City



HRN: 3003278
CASE NO.: 2017000757
DATE: 06/07/2017

MEDICAL CERTIFICATE

TO WHOM IT MAY CONCERN:

This is to certify that BEACH, ANNA PILONGGO , 26 years old, FEMALE , and a resident of , A. BELTRAN (CAMALIG), JABONGA AGUSAN DEL NORTE was examined, treated , confined in this hospital on/from 05/25/2017 to 00/00/0000 with the following findings/diagnosis.

(chart/non-phic)

Diagnosis :

DENGUE

NOI : STRANGULATION
POI : CAGAYAN CITY
TOI : 11:11 AM
DOI : 05-24-2017

ADVISED TO REST FOR _____ DAYS





[NML] ID No. 3003278

REMO-TITO A. AGUILAR. MD



ER REPORT LAUNCHER

1. To view reports for ER, click **ER REPORT LAUNCHER**.

1


Administration		
	Reports	Generate ER reports
	ER Report Launcher	Generate Hospital reports
	Search employee	Search Active and Inactive employee
	User Manual	PDF Copy of User's Manual

2. Select **category** for report from the drop down box.
3. Select period **FROM** and **TO**.

CATEGORY:	PERIOD:
<div>-Select a Category-</div>	<div>From: <input type="text"/> To: <input type="text"/></div> <div> Select  Select</div>

2

3

4. Click this  button to view report in **PDF format**.

First Prev Showing 1-1 of 1 items Next Last Refresh		
Report Name	Report Group	Action
Emergency Daily Transactions	Hospital Operations	 

4

- To filter result, select **DEPARTMENT** from the drop down box.
- Click **GENERATE** button.

Additional Parameters [X]

Get All Department

-Select a Get All Department-

GENERATE **CANCEL**

a **b**

*Generated Report in PDF format.

Republic of the Philippines
DEPARTMENT OF HEALTH
SOUTHERN PHILIPPINES MEDICAL CENTER
J.P. Laurel Avenue, Davao City


Emergency Daily Transactions
All Departments
May 01, 2017 - May 16, 2017

Number of Records: 53

	HRN	Time	Fullname	Birthdate	Age	Sex	Status	Address	Department	Final Diagnosis	Attending Physician	Disposition
1	3003097	09:33 AM	DADA, DADA	04-01-2017	1m	M	Child	, NOT PROVIDED, DAVAO CITY	Pediatrics			
2	3003098	09:34 AM	YASSI, YASSI	05-01-1998	19y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics			
3	3003099	09:39 AM	YASSI, YASSI	05-01-1998	19y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics			
4	1266065	02:00 PM	RASSA, PAULO, JR. M.	07-17-1978	38y	M	Single	PIAPI BOULEVARD, NOT PROVIDED, DAVAO CITY	Family Medicine			
5	3003101	02:32 PM	MAMA, JAMES M.	05-01-1991	26y	M	Single	, NOT PROVIDED, DAVAO CITY	Pediatrics			
6	1468611	02:40 PM	KAALIM, MARI CLAIRE A.	04-05-1973	44y	F		BABAK, NOT PROVIDED, DAVAO CITY	Family Medicine		Doctor Segworks	
7	1516908	02:42 PM	MAAGHOP, KATHLYN Y.	08-24-2006	10y	F	Child	SIR PIAPI BLVD, BARANGAY 22-C, DAVAO CITY	Family Medicine		Doctor Segworks	
8	1131004	02:59 PM	KIAMCO, MA. TERESA B.	07-13-1965	51y	F	Married	PAG-IBIG, NOT PROVIDED, DAVAO CITY	Family Medicine		Doctor Segworks	
9	1460757	03:04 PM	MABANTO, PILONGO A.	03-21-1945	72y	F	N/A	KM 12 SUHA, SASA, NABUNTURAN 8106 COMPOSTELA VALLEY	Family Medicine		Doctor Segworks	
10	1359132	03:29 PM	LIANZO, LIDELMA E.	09-29-1962	54y	F	Married	, PEÑAPLATA (POB.), ISLAND GARDEN CITY OF SAMAL 8119 DAVAO DEL NORTE	Family Medicine		Doctor Segworks	
11	3003100	04:00 AM	SASA, SSS	10-10-1992	24y	M	N/A	, NOT PROVIDED, DAVAO CITY	Family Medicine			
12	2582175	10:11 AM	WALKINS, PATIENT	12-19-1996	20y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics	Dengue with warning signs	Fabma Khadija M. Abtahi	Admitted



- Click this icon to view report in **EXCEL FORMAT**.

<<First <Prev Showing 1-1 of 1 items Next> Last>> Refresh		
Report Name	Report Group	Action
Emergency Daily Transactions	Hospital Operations	 

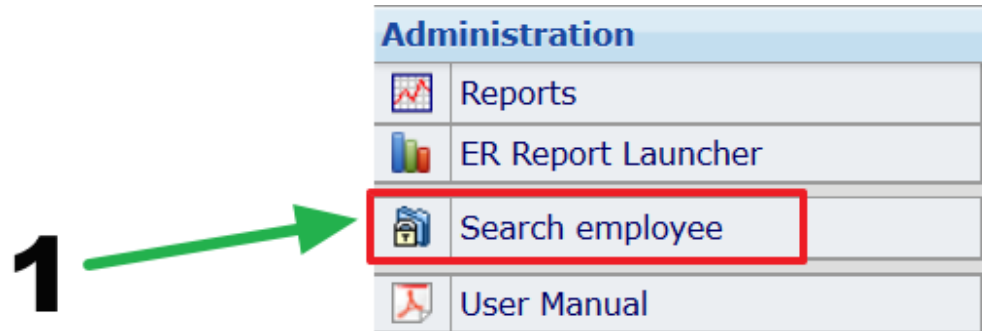
5

***Generated Report in EXCEL format**

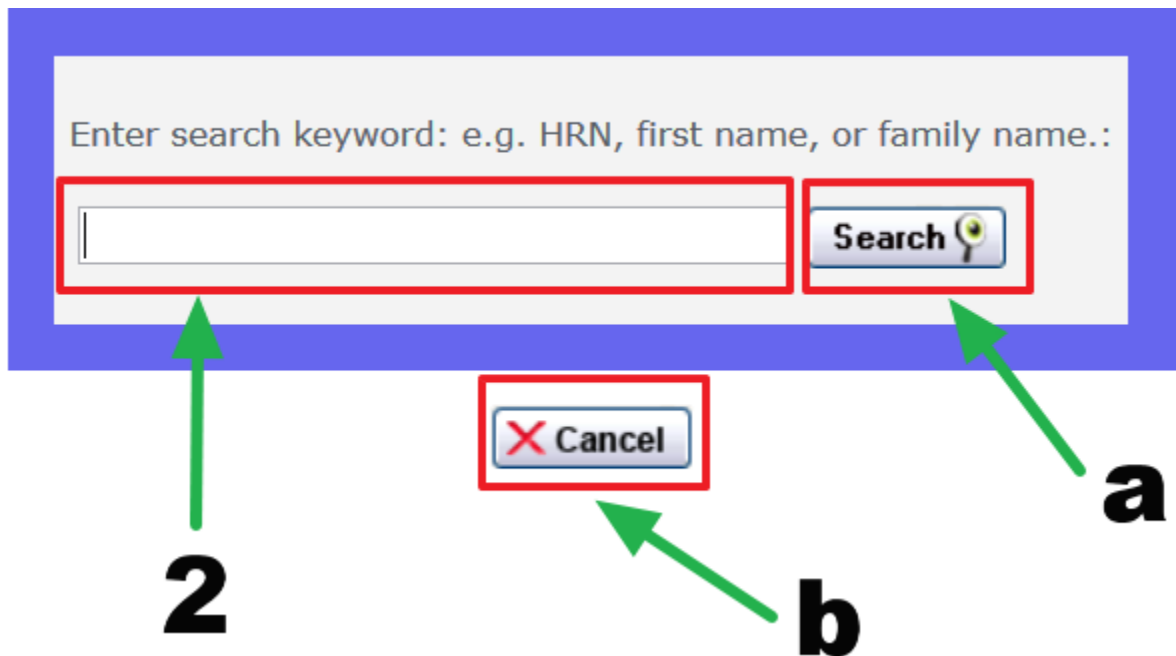
Republic of the Philippines DEPARTMENT OF HEALTH SOUTHERN PHILIPPINES MEDICAL CENTER J.P. Laurel Avenue, Davao City Emergency Daily Transactions All Departments May 01, 2017 - May 16, 2017												
Number of Records: 53												
	HRN	Time	Fullname	Birthdate	Age	Sex	Status	Address	Department	Final Diagnosis	Attending Physician	Disposition
	3003097	09:33 AM	DADA, DADA	04-01-2017	1m	M	Child	, NOT PROVIDED, DAVAO CITY	Pediatrics			
	3003098	09:34 AM	YASSI, YASSI	05-01-1998	19y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics			
	3003099	09:39 AM	YASSI, YASSI	05-01-1998	19y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics			
	1266065	02:00 PM	RABSA, PAULO, JR. M.	07-17-1979	38y	M	Single	PIAPI BOULEVARD, NOT PROVIDED, DAVAO CITY	Family Medicine			
	3003101	02:32 PM	MAMA, JAMES M.	05-01-1991	26y	M	Single	, NOT PROVIDED, DAVAO CITY	Pediatrics			
	1468611	02:40 PM	KALIM, MARI CLAIRE A.	04-05-1973	44y	F		BABAK, NOT PROVIDED, DAVAO CITY	Family Medicine		Doctor	
	1516908	02:42 PM	MAAGHOP, KATHLYN Y.	08-24-2006	10y	F	Child	SIR PIAPI BLVD, BARANGAY 22-C, DAVAO CITY	Family Medicine		Doctor	
	1131004	02:59 PM	KIAMCO, MA. TERESA B.	07-13-1965	51y	F	Married	PAG-IBIG, NOT PROVIDED, DAVAO CITY	Family Medicine		Doctor	
	1460757	03:04 PM	MABANTO, PILONGO A.	03-21-1945	72y	F	N/A	KM 12 SUHA, SASA, NABUNTURAN 8106	Family Medicine		Doctor	
	1359132	03:29 PM	LIANZO, LIDELMA E.	09-29-1962	54y	F	Married	, PENAPATA (POB), ISCRING GARDEN CITY OF SAMAL 8119 DAVAO DEL NORTE	Family Medicine		Doctor	
	3003100	04:00 AM	SASA, SSS	10-10-1992	24y	M	N/A	, NOT PROVIDED, DAVAO CITY	Family Medicine			
	2582175	10:11 AM	WALKINS, PATIENT	12-19-1996	20y	M	N/A	, NOT PROVIDED, DAVAO CITY	Pediatrics	Dengue with warning signs	Fatima Khadija M. Abtahi - Sabitubul	Admitted

SEARCH EMPLOYEE


1. You can also search an employee through ER menu, click **SEARCH EMPLOYEE** service.



2. Input HRN, FIRST NAME, or FAMILY NAME of the employee.
 - a. Click **SEARCH** button.
 - b. Else click **CANCEL** button.



- Searched employee will display and stated its status whether **ACTIVE** or **INACTIVE** in the company or hospital. Active status simply means he/she is currently employed while Inactive status is he/she no longer connected to the company or hospital.


- Click  to show employee's data.

HRN No	Sex	Family Name	Given Name	Date of Birth	ZIP Code	Status	Options
3002554	♂	Santos	Sam	01/01/1990		ACTIVE	
3002555	♂	Sañ miguel	Sammy	01/01/1999		ACTIVE	
3002919	♂	San Fernandez	Sam	01/01/1990		ACTIVE	
3001262	♂	Samm	Sam	01/11/1990		INACTIVE	
3001487	♂	Samantha	Samantha	01/01/1990		INACTIVE	
3001486	♂	Saman	Samantha	04/11/1974		ACTIVE	

3

4

* Employee's Personal Data.

Employee No. :	104633	
HRN No :	3002554	
Title :		
Family Name :	Santos	
Given Name :	Sam	
Date of Birth :	01/01/1990	
Sex :	Male	
Address :		
Short ID :	G3002554	
Job Function :	Guarantor	
Position :		
RIS ID:		

ER CONSULTATION PATIENT WITH OLD (EXISTING) RECORD

1. If the patient has existing record you can search the patient. Input **HRN, FAMILY NAME** or **DATE OF BIRTH**.

- a. Click **SEARCH**.

Enter a search key (Health Record Number, Family Name, or Date of Birth).
To search all paid patients as of today, just leave the search textbox blank.

3003278

Tips & tricks

Search

1

a

- b. Click **ER CONSULTATION** option

HRN: 3003278

Registration Date: 05/23/2017
Registration Time: 4:39 PM

Personal Details

Family Name	BEACH
Given Name	ANNA
Middle Name	PILONGGO
Date of Birth	12/11/1990 26.45 YEAR(S) OLD
Sex	FEMALE

Picture Preview

Options for this person ?

- ER Consultation
- List of Case Nos.
- Medical History
- ICD 10 / ICPM
- Change Status to Baby

b

2. Select **CONSULTING PHYSICIAN** and **CONSULTING DEPARTMENT**.

Is Dead on Arrival?:	<input type="checkbox"/>
Consulting Physician:	<div>-Select a Doctor-<div></div></div>
Consulting Department:	<div>-Select a Department-<div></div></div>

2

- Click **SAVE** to save ER Consultation.
- Click **REGISTRATION DATA** to view patients data.
- Click **CANCEL** to abandon updating ER Consultation.



a



b



c

3. CASE NUMBER is generated as well as the BAR CODE upon saving.

HRN	3003278
Case Number	2017300360
Bar Code	
Consultation Date:	05/25/2017
Consultation Time:	2:02 PM
Title:	
Family Name:	Beach
Given Name:	Anna

3

UPDATE AREA

1. If the user or personnel has the authority to update ER area location, click **UPDATE AREA** option.

The screenshot shows a patient registration form with the following details:

Case Number	2017300360
Bar Code	[Barcode]
Consultation Date:	05/25/2017
Consultation Time:	2:02 PM
Title:	
Family Name:	Beach
Given Name:	Anna
Middle Name:	Pilonggo
Age:	26 years
Date of Birth:	12/11/1990
Sex:	Female
Place of Birth:	
Occupation:	Not Indicated
Religion:	Not Indicated
Blood Group:	Not Indicated
Vital Signs	Blood Pressure [] [] Temperature (T) [] Weight (W) [] Resp. Rate (RR) [] Pulse Rate (PR) []
Address:	A. Beltran (Camalig), JABONGA 8607 AGUSAN DEL NORTE
Admission class:	ER
Informant's Name:	
Informant's Address:	
Relation To	

A sidebar on the right contains a list of options. The 'Update Area' option at the bottom is highlighted with a red box and a green arrow labeled '1'.

- Show Person Registration
- Update Person Registration
- DB Record's History
- ER Clinical Form Sheet
- Medical Certificate
- Vital Signs
- Laboratory Results
- Blood Bank Results
- Radiology Results
- Laboratory Request
- Blood Bank Request
- Radiology Request
- Special Laboratory Request
- Pharmacy Request
- Pharmacy Request (MG)
- Refer/Transfer Department
- Refer/Transfer to Other Hospitals
- OR Request
- Billing
- Admit Patient
- Cancel Consultation
- Clinical Chart
- Examinations
- Transaction History
- Update Area**

2. Select **LOCATION** for the patient's new area location from the drop down box.
3. Select **SECTION**.
4. To update patient's new location, click **SAVE** button.

The screenshot shows the 'Update ER Area Location' dialog box. It contains the following fields and buttons:

- Location**: A dropdown menu currently showing 'Surgery Triage'.
- Section**: A dropdown menu currently showing '-Select Lobby Area-'.
- Save**: A button with a checkmark icon.

Green arrows and numbers indicate the steps: '2' points to the Location dropdown, '3' points to the Section dropdown, and '4' points to the Save button.