

**Segworks Technologies Corporation**

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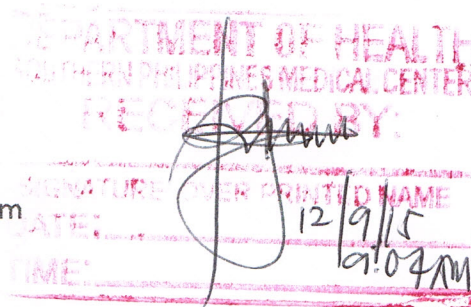
December 08, 2015

**DR. LEOPOLDO J. VEGA, MD, FPCS**

*Medical Center Chief II*

Southern Philippines Medical Center (SPMC)

Thru: Mr. Gregorio R. Candelario, Jr.  
Project Manager, SPMC Hospital Information System



Dear Dr. Vega,

**Re: Segworks Team Schedule for this 2015 Holiday Season**

A greeting of peace and joy for this 2015 Holiday Season.

Our heartfelt gratitude for the opportunity to continue providing SPMC with our services, and for the chance to take part in turning into reality the visions of Dr. Vega for the Hospital Information System of SPMC.

During this "festive season", our company wishes to give our employees a chance to get-together as one company, and the opportunity to strengthen their bonds with their families while welcoming Christmas and the New Year. s

In this regard, we would like to request your kind permission to excuse our 24/7 onsite support personnel on the following dates and time:

- **December 18, 5:00pm to 11:00pm** ==> *company Christmas Party celebration* ✓
- **December 24, 10:00pm to 6:00am** ==> *to welcome Christmas with family* ✓
- **December 31, 10:00pm to 6:00am** ==> *to welcome the New Year with family* ✓

To ensure the continuous worry-free and smooth operation of the SPMC Hospital Information System (HIS), we will be setting up the following:

- **Hotline numbers:** 0910-722-4295 "Rej" and 0932-849-7460 "Arnel"
- Dedicated personnel with **remote online access** to our system for real-time analyzing and resolving of system issues
- For immediate need of face-to-face support, our personnel will be at SPMC within 30 minutes

*Arrived  
Service will  
be completed  
by 12/14/15*



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We hope for your understanding and positive consideration of our request.

Happy Holidays!

  
**ALOYSIUS TORRES**

*HR and QA Manager*

Segworks Technologies Corporation

Approved by:

**DR. LEOPOLDO J. VEGA**

*Chief of Hospital*

Southern Philippines Medical Center (SPMC)