

## MEDICAL RECORDS GUIDE

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This section shows the process/transaction on how the user can manage at **Medical Records** of SPMC. It is assumed that the user has already logged-in to the system and currently at the **HOME** screen.

1. Click '**Medical Records**'.

SPMC  
Southern Philippines Medical Center  
Hospital Information System

Welcome, Segworks Personnel | Logout

Medical Records Department

Patient Services

- Register new born
- Search patients
- Search patients with records

Administration

- Reports
- Search employee
- Medical Records Report Launcher
- User Manual

Close

## PATIENT SERVICES

### REGISTER NEW BORN

1. If the patient does not have any record. Click '**Register new born**'.

Patient Services

- Register new born
- Search patients
- Search patients with records

Administration

- Reports
- Search employee
- Medical Records Report Launcher
- User Manual

## SEARCH PATIENTS

1. Click 'Search patients'.

Patient Services	
	Register new born
	Search patients
	Search patients with records

Administration	
	Reports
	Search employee
	Medical Records Report Launcher
	User Manual

2. Search patient by entering Health Record Number, Family Name, or Date of Birth on the textbox provided. Click 'Search' button.

Enter a search key (Health Record Number, Family Name, or Date of Birth). To search all paid patients as of today, just leave the search textbox blank.

  
TIPS & TRICKS

3. Display of patient's record. If you want to update patient's data, click 'Update Data'. Beside the patient's record there is also 'Options for this person'.

**Person Registration**

New Patient    Search    Advance Search    Comprehensive Search    Consultation

HRN **2964284**

Registration Date: 12/28/2017  
Registration Time: 7:27 PM

**Personal Details**

Family Name	FERNANDO
Given Name	SEVERIANO
Middle Name	FAJARDO
Date of Birth	12/12/1989    28.05 YEAR(S) OLD
Place of Birth	DAVAO
Sex	MALE
Civil Status	MARRIED
Religion	ROMAN CATHOLIC*

**Address:**

House No./Street:	
Barangay's Name:	AGDAO
Municipality/City's Name:	DAVAO CITY
Province's Name:	DAVAO DEL SUR
Region's Name:	REGION XI

**ZIP Code:** 8000

**Family Background:**

Father's Name	EMILIO FERNANDO
Mother's Name	EMILIA FERNANDO
Spouse's Name	ANGELINA JOLIE

**Other Personal Details:**

Occupation	OPERATOR
Country of Nationality	PHILIPPINES

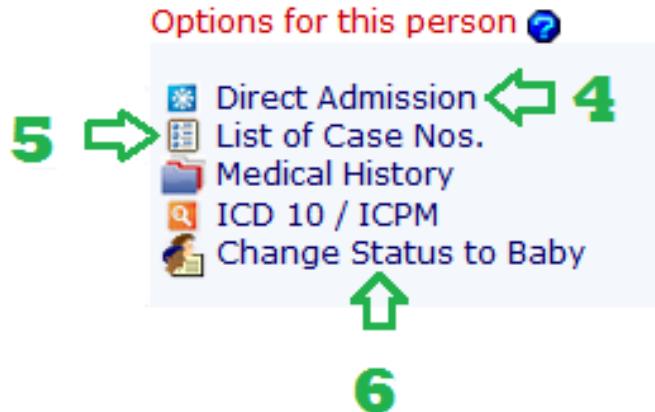
Registered By: Segworks Personnel

**3**

**New Search** **Update Data** **Register a new person**

Search patient's data  
Advanced Search

**Cancel**



#### **OPTIONS FOR THIS PERSON**

4. If the patient is advised to be admitted, click '**Direct Admission**'. Fill in Required fields (**Marked as Red**).

Admission		
<a href="#">Search</a> <a href="#">Advance Search</a> <a href="#">New Patient</a>		
HRN	<b>3002414</b>	
Case Number	Not yet admitted	
Bar Code		
Admission Date:	02/06/2017 <input type="button" value="Calendar"/> [mm/dd/yyyy]	
Admission Time:	02:57 <input type="button" value="P.M."/> [hh:mm]	
Title:		
Family Name:	<b>Primary</b>	
Given Name:	<b>105</b>	
Age:	23 years	Sex: Female
Date of Birth:	<b>01/01/1994</b>	Place of Birth: Davao City
Occupation:	Information Technology	Religion: Roman Catholic
Blood Group:		
Vital Signs	Blood Pressure (BP) <input type="text"/> / <input type="text"/> mm Hg	Resp. Rate (RR) <input type="text"/> br/m
	Temperature (T) <input type="text"/> °C	Pulse Rate (PR) <input type="text"/> b/m
Address:	NOT PROVIDED, DAVAO CITY 8000 DAVAO DEL SUR	
Admission class:	<b>DIRECT ADMISSION</b>	

**Picture Preview**

- Click 'Save' if done.

Condition at Other Institution:	<input type="radio"/> Conscious <input type="radio"/> Semi-conscious <input type="radio"/> Unconscious	
Results from Other Institution:	<input type="radio"/> Recovered <input type="radio"/> Improved	<input type="radio"/> Unimproved <input type="radio"/> Died
Disposition from Other Institution:	<input checked="" type="radio"/> Admitted <input type="radio"/> Discharged <input type="radio"/> Transferred	<input type="radio"/> HAMA <input type="radio"/> Absconded/PNF <input type="radio"/> For OPD
History of Smoking:	<input type="radio"/> YES <input type="radio"/> NO <input type="radio"/> N/A	
Alcohol Drinker:	<input type="radio"/> YES <input type="radio"/> NO <input type="radio"/> N/A	
Encoded By:	Segworks Personnel	
Department:	Family Medicine	



- OPTION (2): List of Case Nos.**
  - Displays List of Case Nos. / Previous transactions.
  - Click preferred Case No. to view Consultation Data

Date	Case No.	Admission Type	Department	Discharge date
01/27/2017 08:00PM	201750000067	Outpatient	Family Medicine	02/02/2017
01/26/2017 01:56PM	2017000121	Inpatient	Family Medicine	01/27/2017

 Registration data button is also visible."/>

**:: List of Case Nos.**

Registration No.	3002414			
Title:				
Family Name:	<b>Primary</b>			
Given Name:	<b>105</b>			
Date of Birth:	<b>01/01/1994</b>			
Sex:	Female			
Blood Group:				
Date	Case No.	Admission Type	Department	Discharge date
01/27/2017 08:00PM	201750000067	Outpatient	Family Medicine	02/02/2017
01/26/2017 01:56PM	2017000121	Inpatient	Family Medicine	01/27/2017

Registration data

Picture Preview

Options for this person ?

- Direct Admission
- List of Case Nos.** 1
- Medical History
- ICD 10 / ICPM
- Pregnancies
- Change Status to Baby

### 3. Displays' Consultation Data

Consultation Data (201750000067)	
<a href="#">Search</a>	<a href="#">Advance Search</a>
<a href="#">New Patient</a>	
<b>This patient is already discharged</b>	
HRN	<b>3002414</b>
Case Number	201750000067
Bar Code	
Consultation Date:	01/27/2017
Consultation Time:	8:00 PM
Title:	
Family Name:	<b>Primary</b>
Given Name:	<b>105</b>
Age:	23 years
Date of Birth:	<b>01/01/1994</b>
Occupation:	Information Technology
Sex: Female Place of Birth: Davao City Religion: Roman Catholic	
<b>Options for this person</b>	
<a href="#"> Show Person Registration</a> <a href="#"> Update Person Registration</a> <a href="#"> DB Record's History</a> <a href="#"> Medical Certificate</a> <a href="#"> Vital Signs</a> <a href="#"> Laboratory Results</a> <a href="#"> Blood Bank Results</a> <a href="#"> Radiology Results</a> <a href="#"> Laboratory Request</a> <a href="#"> Blood Bank Request</a> <a href="#"> Radiology Request</a> <a href="#"> Special Laboratory Request</a> <a href="#"> Pharmacy Request (MG)</a>	

- OPTION (3): Change status to baby
  1. Enables Options for infant.

Options for this person	
Direct Admission	
List of Case Nos.	
Birth Details	
Birth Certificate	
Birth Certificate(NEW)	
Vaccination Certificate	
Erroneous Entry on Birth Cert.	
Fetal Death Certificate	
Medical Certificate	
History of Confinement	

## Options for Infants

- Register Birth Certificate

This section shows the process/transaction on how to register patients' Birth Certificate. Assumed that the user is already logged-in to the system and currently at the **Person Registration** screen.

### 1. Click Birth Certificate

The screenshot shows the 'Person Registration' interface. At the top, there are tabs for 'New Patient', 'Search', 'Advance Search', 'Comprehensive Search', and 'Consultation'. Below these, a patient record is displayed with the HRN '2964316'. To the right of the record, a 'Picture Preview' box is shown. On the far right, a vertical list of options for this person is displayed, with 'Birth Certificate(NEW)' highlighted by a red box and a green arrow labeled '1.' pointing to it. The personal details section includes fields for Family Name (LENON), Given Name (JAKE ADAMS), Date of Birth (01/05/2018), Birth Time (05:00 AM), Place of Birth (SPMC), Sex (MALE), Civil Status (CHILD), Religion (NOT INDICATED), and Contact No. Address fields show House No./Street (BARANGAY 14-B) and Barangay's Name (BARANGAY 14-B).

Note that Birth certificate will only appear if the patient is tagged as a Baby.

2. Display the Certification of Live Birth
3. Fill in all required fields (Includes: Child, Mother, Father details, & Date and Place of Marriage of parents)
4. After filling out all information, click **Save** button, then click print button to produce the certificate of birth of patient.

The screenshot shows the 'CERTIFICATE OF LIVE BIRTH' form. At the top, it specifies 'Province : DAVAO DEL SUR' and 'City/Municipality : DAVAO CITY'. There are tabs for 'Go to', 'Mother Profile', 'Father Profile', 'Save', and 'Cancel'. The 'CHILD' section contains fields for Name (Luke), Middle Name (Rodriguez), Last Name (Rodriguez), SEX (Male), DATE OF BIRTH (18 May 2017), PLACE OF BIRTH (SOUTHERN PHILIPPINES MEDICAL CENTER), CITY/MUNICIPALITY (DAVAO CITY), and PROVINCE (DAVAO DEL SUR). The 'TYPE OF BIRTH' section includes options for Single, Twin, or Triplet, etc., with 'Single' selected. The 'IF MULTIPLE BIRTH, CHILD WAS' section has options for First and Second, with 'First' selected. The 'BIRTH ORDER' section indicates this is the first birth. The 'WEIGHT AT BIRTH' field is set to 0 grams.

4

Republic of the Philippines  
OFFICE OF THE CIVIL REGISTRAR GENERAL  
CERTIFICATE OF LIVE BIRTH

Province : DAVAO DEL SUR  
City/Municipality : DAVAO CITY

Registry no.

Go to [Mother Profile](#) [Father Profile](#)

**CHILD**

Name	Given Name <input type="text" value="Luke"/>		Middle Name <input type="text"/>	Last Name <input type="text" value="Rodriguez"/>			
SEX	<input checked="" type="radio"/> Male <input type="radio"/> Female <table border="1" style="float: right; margin-top: -20px;"> <tr> <td>Day <input type="text" value="18"/></td> <td>Month <input type="text" value="May"/></td> <td>Year <input type="text" value="2017"/></td> </tr> </table>				Day <input type="text" value="18"/>	Month <input type="text" value="May"/>	Year <input type="text" value="2017"/>
Day <input type="text" value="18"/>	Month <input type="text" value="May"/>	Year <input type="text" value="2017"/>					
PLACE OF BIRTH		Name of Hospital/Clinic/Institution/ House No., Street, Barangay <input type="text" value="SOUTHERN PHILIPPINES MEDICAL CENTER"/>		City/Municipality <input type="text" value="DAVAO CITY"/> Province <input type="text" value="DAVAO DEL SUR"/>			
TYPE OF BIRTH		<input checked="" type="radio"/> Single <input type="radio"/> Twin <input type="radio"/> Triplet, etc. <b>IF MULTIPLE BIRTH, CHILD WAS</b> <input type="radio"/> First <input type="radio"/> Second					
		<b>BIRTH ORDER</b> <small>(live births and fetal deaths including this delivery)</small> <input type="text"/> (first, second, third, etc.) <b>WEIGHT AT BIRTH</b> <input type="text"/> grams					

## - Register Vaccination Certificate

This section shows the process/transaction on how to register patients' Vaccination Certificate. Assumed that the user is already logged-in to the system and currently at the **Person Registration** screen.

### 1. Click Vaccination Certificate

The screenshot shows the SPMC Hospital Information System interface. At the top, there is a logo for the Department of Health, SPMC, and the text "Southern Philippines Medical Center Hospital Information System". On the left, a navigation menu lists various departments like ER, OPD, PHS, IPBM, Medical Records, Doctors, Nursing, Laboratories, Blood Bank, Radiology, OB-Gyne Radiology, and Dialysis. In the center, a patient record is displayed with HRN 3003231. Below it, personal details are listed: Family Name RODRIGUEZ, Given Name LUKE, Date of Birth 05/18/2017, and Age 0.00 YEAR(S) OLD. To the right, a "Picture Preview" box is shown. Further down, a "Personal Details" section contains fields for Family Name, Given Name, Date of Birth, and Birth Time. On the far right, a "Options for this person" dropdown menu is open, listing Direct Admission, List of Case Nos., Birth Details, Birth Certificate, Birth Certificate(NEW), Vaccination Certificate (which is highlighted with a red box and has a green arrow pointing to it), Erroneous Entry on Birth Cert., Fetal Death Certificate, and History of Confinement. A "Close" button is also visible in the top right corner of the options menu.

### 2. Input all required fields on Vaccination Information (Includes: Details and the date), then click "OK" and it will automatically **Save**. It will view directly the Vaccination Certificate section.

The screenshot shows the same SPMC Hospital Information System interface as the previous one, but with a "Vaccination Information" dialog box overlaid. The dialog box has two input fields: "Details" containing "for" and "Date" containing "2017-05-18". At the bottom of the dialog are "Ok" and "Cancel" buttons. The background shows the same patient registration form with the same data as the first screenshot. A green arrow labeled '2' points to the "Vaccination Information" dialog box.

## - Register Fetal Death Certificate

This section shows the process/transaction on how to register patients' Fetal Death Certificate. Assumed that the user is already logged-in to the system and currently at the **Person Registration** screen.

1. Click **Fetal Death Certificate** and It will directly view its page.

The screenshot shows the SPMC Hospital Information System interface. On the left, a sidebar lists various departments like ER, OPD, PHS, etc. In the center, a patient record for HRN 3003231 is displayed with personal details such as Family Name (RODRIGUEZ), Given Name (LUKE), Date of Birth (05/18/2017), Sex (MALE), and Civil Status (CHILD). To the right, a 'Picture Preview' box is shown. A green arrow labeled '1' points to a dropdown menu titled 'Options for this person' which includes 'Fetal Death Certificate'.

2. Fill in all required fields (Include: Fetus, Mother, Father Details and etc.)
3. Click **Save** button to process the data, then click the **Print** print button to produce the certificate of fetal death document.

The screenshot shows the 'CERTIFICATE OF FETAL DEATH' form. The 'FETUS' section is highlighted with a green border. A green arrow labeled '3' points to the 'Save' button. The form fields include:

- 1. NAME OF FETUS (if given)**: Given Name: Luke, Middle Name: Cruz, Last Name: Rodriguez
- 2. SEX**: Male selected
- 3. DATE OF DELIVERY**: Day: 18, Month: May, Year: 2017
- 4. PLACE OF DELIVERY**: Name of Hospital / Clinic / Institution / House No., Street, Barangay: SOUTHERN PHILIPPINES MEDICAL CENTER, DAVAO CITY; City / Municipality: DAVAO CITY; Province: DAVAO DEL SUR
- 5a. TYPE OF DELIVERY**: Single selected
- b. IF MULTIPLE DELIVERY, FETUS WAS**: First

## - Register Death Certificate

This section shows the process/transaction on how to register patients' Death Certificate. Assumed that the user is already logged-in to the system and currently at the **Person Registration** screen.

1. Click **Death Certificate** and It will directly view its page.

The screenshot shows the 'Person Registration' screen. On the left is a navigation menu with various departments like ER, OPD, PHS, etc. In the center, there's a 'Picture Preview' box. To the right, a dropdown menu titled 'Options for this person' is open, listing various medical documents. The 'Death Certificate' option is highlighted with a red box and a green arrow labeled '1' pointing to it.

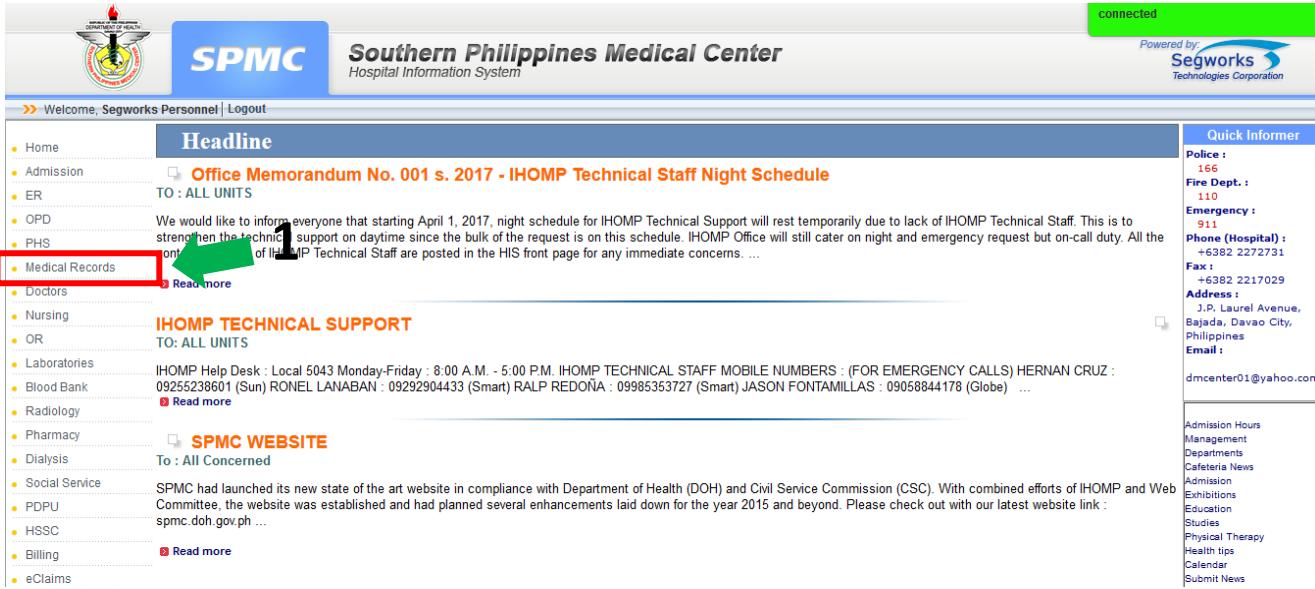
**NOTE:** Death certificate will only appear if the patient is tagged as **DEAD**

2. Fill in all required fields.
3. Click **Save** button to process the data, then click **Print** print button to produce the certificate of death document.

The screenshot shows the 'CERTIFICATE OF DEATH' form. At the top, it says 'Republic of the Philippines, OFFICE OF THE CIVIL REGISTRAR GENERAL, SOUTHERN PHILIPPINES MEDICAL CENTER - DAVAO CITY'. Below that, it asks for 'Province : DAVAO DEL SUR' and 'City/Municipality : DAVAO CITY'. On the right, there's a 'Registry No.' field. The form itself has several sections: '1. NAME' (Given Name: Luke, Middle Name: Cruz, Last Name: Rodriguez), '2. SEX' (Male selected), '3. RELIGION' (Not Indicated), '4. AGE' (a. 1 year or above, Completed Years: 0, Months: , Days: , Hrs: 12, Min: 0000, Sec: 0000), '5. PLACE OF DEATH' (Street/Barangay: SOUTHERN PHILIPPINES MEDICAL CENTER, City/Municipality: DAVAO CITY, Province: DAVAO DEL SUR), '6. DATE OF DEATH' (05/18/2017), '7. CITIZENSHIP' (Filipino), and '8. RESIDENCE' (House No: , Street: Baranay, City/Municipality: , Province: ). A green arrow labeled '3' points to the 'Print' button at the top of the form.

- Search Patient's Information

1. Click Medical Records



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Hospital Information System

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**Headline**

- Office Memorandum No. 001 s. 2017 - IHOMP Technical Staff Night Schedule  
TO : ALL UNITS
- We would like to inform everyone that starting April 1, 2017, night schedule for IHOMP Technical Support will rest temporarily due to lack of IHOMP Technical Staff. This is to strengthen the technical support on daytime since the bulk of the request is on this schedule. IHOMP Office will still cater on night and emergency request but on-call duty. All the contact details of IHOMP Technical Staff are posted in the HIS front page for any immediate concerns. ...

**IHOMP TECHNICAL SUPPORT**  
TO: ALL UNITS

IHOMP Help Desk : Local 5043 Monday-Friday : 8:00 A.M. - 5:00 P.M. IHOMP TECHNICAL STAFF MOBILE NUMBERS : (FOR EMERGENCY CALLS) HERNAN CRUZ : 09255238601 (Sun) RONEL LANABAN : 09292904433 (Smart) RALP REDONA : 09985353727 (Smart) JASON FONTAMILLAS : 09058844178 (Globe) ...

**SPMC WEBSITE**  
To : All Concerned

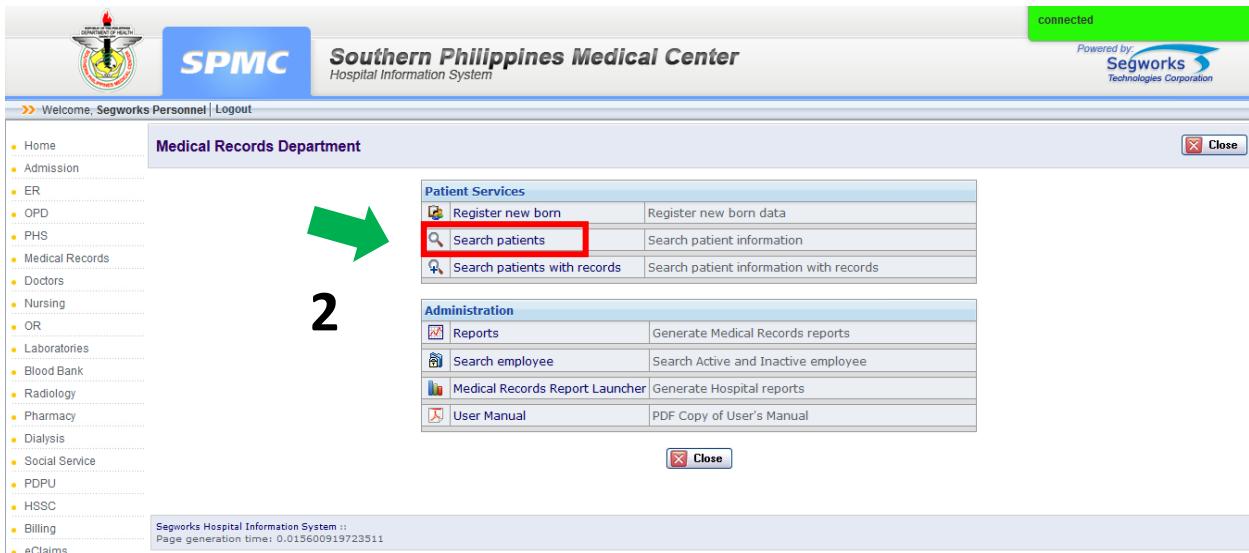
SPMC had launched its new state of the art website in compliance with Department of Health (DOH) and Civil Service Commission (CSC). With combined efforts of IHOMP and Web Committee, the website was established and had planned several enhancements laid down for the year 2015 and beyond. Please check out with our latest website link : spmc.doh.gov.ph ...

**Quick Informer**

Police : 166  
Fire Dept. : 110  
Emergency : 911  
Phone (Hospital) : +6382 2272731  
Fax : +6382 2217029  
Address : J.P. Laurel Avenue, Bajada, Davao City, Philippines  
Email : dmcenter01@yahoo.com

Admission Hours  
Management  
Departments  
Cafeteria News  
Admission  
Exhibitions  
Education  
Studies  
Physical Therapy  
Health tips  
Calendar  
Submit News

2. Click Search Patient



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**Medical Records Department**

**Patient Services**

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

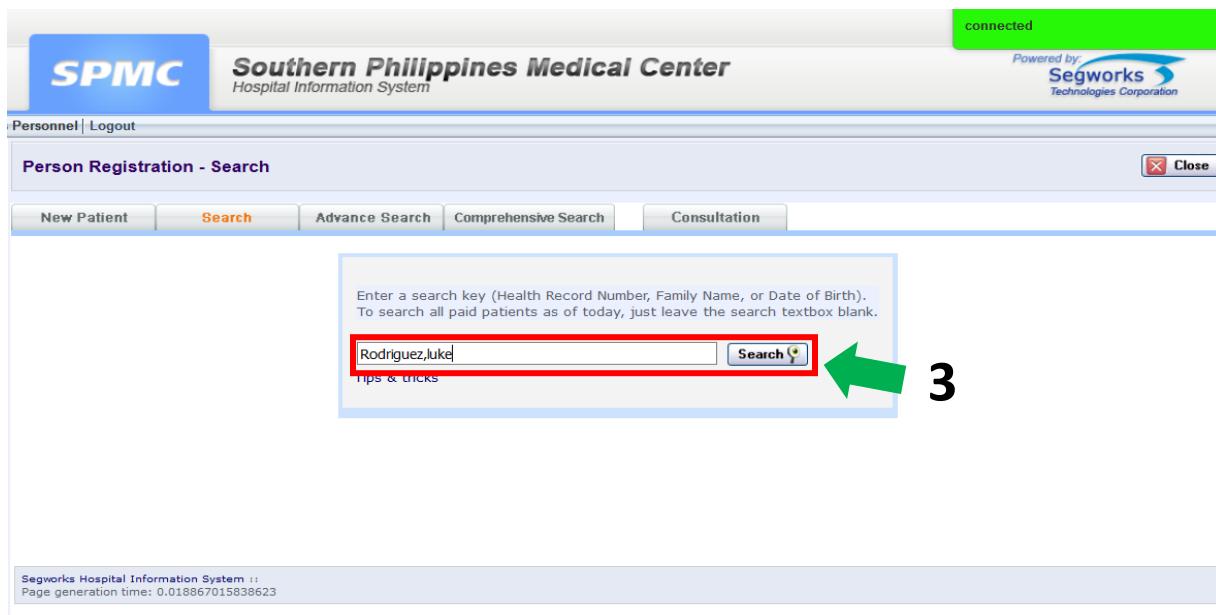
**Administration**

Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

**Close**

Segworks Hospital Information System ::  
Page generation time: 0.015600919723511

3. Enter the Search Key (Includes: HRN, Family name, or Date of Birth), then click **Search**.



The screenshot shows the 'Person Registration - Search' page. At the top, there are tabs for 'New Patient', 'Search' (which is highlighted in orange), 'Advance Search', 'Comprehensive Search', and 'Consultation'. Below these tabs is a search input field containing the text 'Rodriguez,luke'. To the right of the input field is a 'Search' button with a magnifying glass icon. A green arrow points from the number '3' to the search input field.

4. Patient record successfully displayed.



The screenshot shows the 'Person Registration' page. On the left, there is a navigation menu with links like Home, Admission, ER, OPD, PHS, IPBM, Medical Records, Doctors, Nursing, Laboratories, Blood Bank, Radiology, OB-Gyne Radiology, Dialysis, Pharmacy, Social Service, PDPU, Billing, and PAD. The main area displays the patient's information: HRN 3003231, Name LUKE CRUZ, DOB 05/18/2017, Sex MALE, and Civil Status CHILD. To the right, there is a 'Picture Preview' section and a sidebar titled 'Options for this person' which lists various medical documents and certificates.

## 5. Search patients with records

### A. Click 'Search patients with records'



1. Input **Last name,First name or HRN** on the textbox provided.
2. Select appropriate check boxes for searching patients.
3. Click **Search** to search patient.
4. Click to select patient.

Enter a search key (e.g., family name or date of birth):

1.  2.  Search for HRN too. 3.

Without ICD-10     Without ICPM  
 Discharged Without Final ICD-10     Discharged With Final ICD-10  
 Still Admitted Without Final ICD-10     Still Admitted With Final ICD-10

Cancel

The search found 5 relevant data. Showing 1 to 5.  
Legend : **cancelled transaction**

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth	Select
3002369	2017000137	IPD	01/31/2017 09:36 AM	FaMed	♀	Primary	102	01/01/1994	

5. Click 'Enter new record'

Search	
Case No.	2017000137
Title:	
Family Name:	<b>Primary</b>
Given Name:	<b>102</b>
Date of Birth:	<b>01/01/1994</b>
Sex:	Female
Encounter Type:	<b>Inpatient (Direct Admission)</b>
Date Discharged :	<b>still in</b>
Date Chart Received :	<b>not yet</b>
PhilHealth Member? :	<b>NO</b>
No medical history record for Primary yet.	
<b>Enter new record</b> <span style="color: red;">5.</span>	

NOTE: Certificate of confinement will only appear if the patient is not yet discharged.

- OPTION (1): Cert. of Confinement
  - 1. Displays' Cert of Confinement for encoding.
  - 2. Fill in appropriate data.
  - 3. Click 'Save' if done.



Case No. 2017000137

Name :	102 PRIMARY	Age : 23 years old
Address :	NOT PROVIDED DAVAO CITY, DAVAO DEL SUR 8000	
Certificate Type : <input type="radio"/> Medicolegal <input checked="" type="radio"/> Non-Medicolegal Signatory : <input checked="" type="radio"/> Doctor <input type="radio"/> Medical Record Officer Consulting/Attending Doctor : Abarico, Liberation M., MD		
Attending Doctors :	<input type="text"/>	
Purpose :	<input type="text"/>	
Requested By :	<input type="text"/>	
Relation to Patient :	<input type="text"/>	

2.

3 ↑

- OPTION (2): History of Confinement
  1. Click **History of Confinement**.



1.

2. Displays' Confinement history.

**CONFINEMENT HISTORY**

Patient Details		Age	Birth Date
Patient Name	Primary, 102	23	01/01/1994
HRN	3002369	Sex	Female
Civil Status			
Showing 0-0 out of 0 record(s). No encounters with Confinement Certificate...			
Date Prepared	Case Number	Date Admitted	Requested by
Attending Doctor	Created by	Details	

- **OPTION (3): Enter new record**
- 1. Fill-in necessary and required (\*) fields.

**Search**

Case No.	2017000137	Picture Preview
Title:	Primary	
Family Name:	102	
Given Name:	01/01/1994	
Date of Birth:		
Sex:	Female	
Encounter Type:	Inpatient (Direct Admission)	
Admitting Diagnosis		
Admission Date/Time	01/31/2017 09:36 AM	
* Encoded By	Segworks Personnel	
* Attending Physician & Department	-Select a Doctor-	Family Medicine
* Diagnosis	-Select a Doctor-      -Select a Department- ICD code Principal Diagnosis <input checked="" type="checkbox"/> ICD: [ ] Add	
* Operations	-Select a Doctor-      -Select a Department- 01/31/2017 [mm/dd/yyyy] [hh:mm] A.M. <input type="checkbox"/> ICP: [ ] Add	

2. If the patient is to be discharged, Mark the checkbox and fill in the required (\*) fields.
3. Indicate Discharge Date and Time.
4. Click 'Save & Discharge' if done.

- Create Medical Certificate

1. Click Medical Records
2. Click Search patients with records

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**Segworks**  
Technologies Corporation

**Medical Records Department**

**Patient Services**

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

**Administration**

Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

**Medical Records**

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records**
- Doctors
- Nursing
- Laboratories
- Blood Bank
- Radiology
- OB-Gyne Radiology
- Dialysis
- Pharmacy
- Social Service
- PDPU
- Billing
- PAD

**Segworks Hospital Information System ::**  
Page generation time: 0.02052903175554

3. Search an **already discharged** patient using a correct search key. Choose and click appropriate boxes for the search.

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connected

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**Segworks**  
Technologies Corporation

**Medical History**

**Please find the patient first.**

Enter a search key (e.g., family name or date of birth):

**Search**

Search for HRN too.     Search for Case Nos. too.

Without ICD-10     Without ICPM

Discharged Without Final ICD-10     Discharged With Final ICD-10

Still Admitted Without Final ICD-10     Still Admitted With Final ICD-10

**Cancel**

**Medical History**

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records
- Doctors
- Nursing
- Laboratories
- Blood Bank
- Radiology
- OB-Gyne Radiology
- Dialysis
- Pharmacy
- Social Service
- PDPU
- Billing
- PAD



4. Click to select patient.

Navigation menu:

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records
- Doctors
- Nursing
- Laboratories
- Blood Bank
- Radiology
- OB-Gyne Radiology
- Dialysis
- Pharmacy
- Social Service
- PDPU
- PAD

Search results for Rodriguez, Luke:

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth	Select
3003231	2017000736	IPD	05/19/2017 09:12 AM	FaMed		Rodriguez	Luke	05/18/2017	

The search found 1 relevant data. Showing 1 to 1.  
Legend : cancelled transaction



4

5. Click Medical Certificate

Southern Philippines Medical Center Hospital Information System

Welcome, Segworks Personnel | Logout

Medical History :: Rodriguez, Luke Cruz (3003231)

This patient is already discharged

Case No.	2017000736
Title:	
Family Name:	Rodriguez
Given Name:	Luke
Middle Name:	Cruz
Date of Birth:	05/18/2017
Sex:	Male
Encounter Type:	Inpatient (Direct Admission)
Date Discharged :	05/19/2017
Time :	09:51 AM
Date Chart Received :	not yet
PhilHealth Member? :	NO

No medical history record for Rodriguez yet.

Picture Preview

Options for this person

- Birth Details
- Birth Certificate
- Birth Certificate(NEW)
- Vaccination Certificate
- Erroneous Entry on Birth Cert.
- Fetal Death Certificate
- Medical Certificate** (highlighted with a red box)
- History of Confinement
- Received Patient's Chart
- Cancel Discharge



5

6. Click Create New Medical Certificate button.

MEDICAL CERTIFICATE HISTORY

Patient Details

Patient Name	Rodriguez, Luke Cruz	Age	0
HRN	3003231	Birth Date	05/18/2017
Sex	Male	Civil Status	child

Search Encounter

No encounters with medical certificate...

**Create New Medical Certificate** (highlighted with a red box)

7. Select a case, then click create button

MEDICAL CERTIFICATE HISTORY

List of Encounters

Case Number	Referral Number	Department	Admission Type	Date Admitted
2017000736		Family Medicine	IPD	2017-05-19
2017900126		NICU	IPD	2017-05-18

**Create New** (highlighted with a red box)

8. Fill in all important fields (Include: Diagnosis, Procedure, Doctor & etc.)

Southern Philippines Medical Center  
Hospital Information System

MEDICAL CERTIFICATE HISTORY

List of Encounters

Medical Certificate

Health Record Number: 3003231 Case No.: 2017000736

Name: LUKE CRUZ RODRIGUEZ Age: 1 day old

Address: REYES (POB.) BANGA, SOUTH COTABATO 9511

Consultation Date: 05/19/2017 [mm/dd/yyyy]

Scheduled Date: 05/19/2017 [mm/dd/yyyy]

**Diagnosis:**

Procedure:

9. Click Save button

Southern Philippines Medical Center  
Hospital Information System

MEDICAL CERTIFICATE HISTORY

List of Encounters

Medical Certificate

Place of Incident (POI) :

Date of Incident (DOI) : [mm/dd/yyyy]

Time of Incident (TOI) : [hh:mm] A.M.

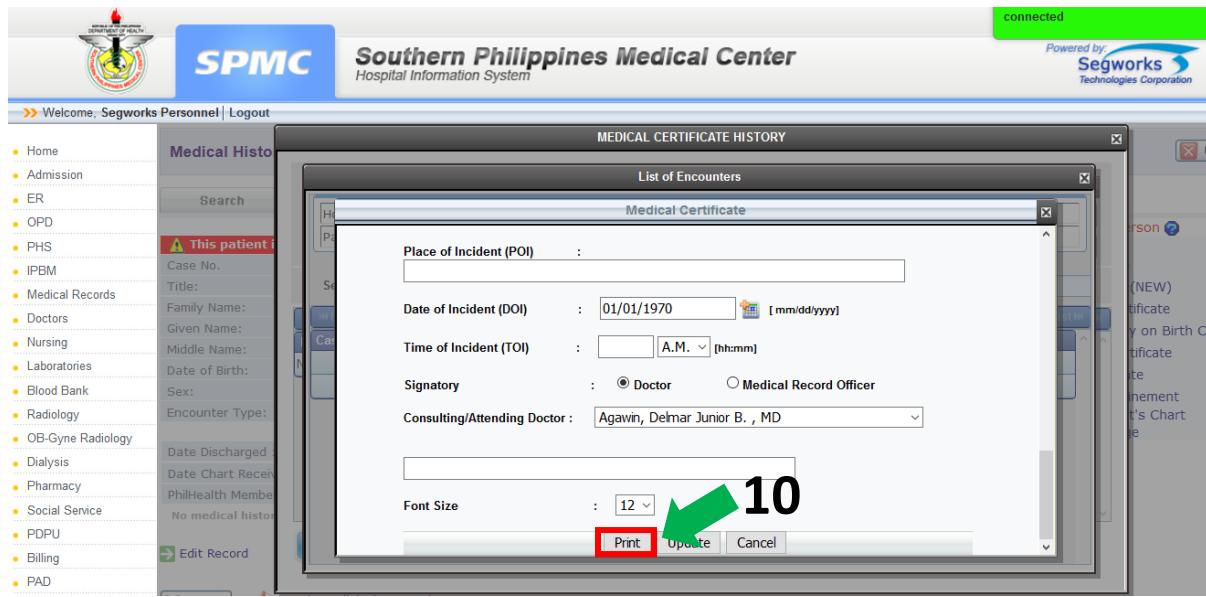
Signatory :  Doctor  Medical Record Officer

Consulting/Attending Doctor: Agawin, Delmar Junior B., MD

Font Size : 12

**9** **Save** Print Update Cancel

10. Once all the date is **saved**, look for the **print button**, then click.



## - Viewing of Clinical Cover Sheet

1. Click Medical Records
2. Click Search patients with records

**Medical Records Department**

**Patient Services**

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

**Administration**

<input checked="" type="checkbox"/> Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

**Medical Records Department**

**Patient Services**

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

**Administration**

<input checked="" type="checkbox"/> Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

3. Input family name or date of birth on the textbox provided.
4. Select appropriate check boxes for searching patients.
5. Click Search

6. Click to select patient.

**Southern Philippines Medical Center**

**Please find the patient first.**

Enter a search key (e.g., family name or date of birth):

Rodriguez,luke

Search for HRN too.  Search for Case Nos. too.

Without ICD-10  Without ICPM

Discharged Without Final ICD-10  Discharged With Final ICD-10

Still Admitted Without Final ICD-10  Still Admitted With Final ICD-10

**Medical Records Department**

**Patient Services**

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

**Administration**

<input checked="" type="checkbox"/> Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

**Cancel**

The search found 1 relevant data. Showing 1 to 1.  
Legend : **cancelled transaction**

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth	Select
3003231	2017000736	IPD	05/19/2017 09:12 AM	FaMed	M	Rodriguez	Luke	05/18/2017	

Segworks Hospital Information System ::  
Page generation time: 0.031743049621582

6

## 7. Click Inpatient Clinical Cover Sheet

**Welcome, Segworks Personnel | Logout**

**SPMC Southern Philippines Medical Center Hospital Information System**

**This patient is already discharged**

Case No.	2017000736
Title:	
Family Name:	Rodriguez
Given Name:	Luke
Middle Name:	Cruz
Date of Birth:	05/18/2017
Sex:	Male
Encounter Type:	Inpatient (Direct Admission)
Date Discharged :	05/19/2017
Date Chart Received :	not yet
PhilHealth Member? :	NO

No medical history record for Rodriguez yet.

**Picture Preview**

**Options for this person**

- Birth Details
- Birth Certificate
- Birth Certificate(NEW)
- Vaccination Certificate
- Erroneous Entry on Birth Cert.
- Affidavit to use the Surname of the Father/Sworn Attestation
- Fetal Death Certificate
- Medical Certificate
- History of Confinement
- Received Patient's Chart
- Cancel Discharge

**Edit Record** **Cancel** **Inpatient Clinical Cover Sheet**

Segworks Hospital Information System ::  
Page generation time: 0.32269597053528

7

## 8. Clinical Cover Sheet Document will display. Click the print button to produce a Clinical Cover Sheet document.

Republic of the Philippines DEPARTMENT OF HEALTH <b>SOUTHERN PHILIPPINES MEDICAL CENTER</b> J.P. Laurel Bajada, Davao City Clinical Cover Sheet				SPMC-F-MRI-01A
HRN : <b>3003231</b>	Case No. : <b>2017000736 (1)</b>			
Last Name <b>RODRIGUEZ</b>	First Name <b>LUKE</b>	Middle Name <b>CRUZ</b>		
Age : 1 day old	Sex : MALE	Civil Status : CHILD	Contact No. :	
Address : REYES (POB.), BANGA		, SOUTH COTABATO		
Country of Nationality : FILIPINO	Religion : NOT INDICATED	Occupation : NOT INDICATED		
Birth Place :	Birth Date : 09182017	Department : FAMILY MEDICINE		
Name of Father : REMY W. RODRIGUEZ	Name of Mother : ANG C. RODRIGUEZ	Name of Guardian :		
Name of Spouse :	MSS CLASS :			
Informant's Name :	Relation to Patient :			
<i>Admitting Dr. : Admitting Clerk : SEGWORKS PERSONNEL Admitting Diagnosis :</i>				
<i>Principal Diagnosis:</i>				
<i>Other Diagnosis:</i>				

- Cancel Discharge Info

1. Click Medical Records
2. Click Search patients with records

**Southern Philippines Medical Center**  
Hospital Information System

Welcome, Segworks Personnel | Logout

**Medical Records Department**

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records **1**
- Doctors
- Nursing
- Laboratories
- Blood Bank
- Radiology
- OB-Gyne Radiology
- Dialysis
- Pharmacy
- Social Service
- PDPU
- Billing
- PAD

Patient Services	
Register new born	Register new born data
Search patients	Search patient information
Search patients with records <b>2</b>	Search patient information with records

Administration	
<input checked="" type="checkbox"/> Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

Close

Segworks Hospital Information System :: Page generation time: 0.020080089569092

3. Input family name or date of birth on the textbox provided.
4. Select appropriate check boxes for searching patients.
5. Click Search

6. Click to select patient.

**Southern Philippines Medical Center**  
Hospital Information System

Welcome, Segworks Personnel | Logout

**Search**

Please find the patient first.

Enter a search key (e.g., family name or date of birth):

Rodriguez,luke **3** **5**

Search for HRN too.  Search for Case Nos. too.

Without ICD-10  Without ICPM

Discharged Without Final ICD-10  Discharged With Final ICD-10

Still Admitted Without Final ICD-10  Still Admitted With Final ICD-10

Cancel

Segworks Hospital Information System :: Page generation time: 0.020704984664917

**Laboratories**

- Blood Bank
- Radiology
- OB-Gyne Radiology
- Dialysis
- Pharmacy
- Social Service
- PDPD
- Billing
- PAD

**Cancel**

The search found 1 relevant data. Showing 1 to 1.  
Legend : **cancelled transaction**

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth	Select
3003231	2017000736	IPD	05/19/2017 09:12 AM	FaMed	♂	Rodriguez	Luke	05/18/2017	

Segworks Hospital Information System ::  
Page generation time: 0.031743049621582

6



## 7. Click Cancel Discharge

**SPMC** Southern Philippines Medical Center  
Hospital Information System

Welcome, Segworks Personnel | Logout

**This patient is already discharged**

Case No.	2017000736
Title:	
Family Name:	Rodriguez
Given Name:	Luke
Middle Name:	Cruz
Date of Birth:	05/18/2017
Sex:	Male
Encounter Type:	Inpatient (Direct Admission)
Date Discharged :	05/19/2017
Time :	09:51 AM
Date Chart Received :	not yet
PhilHealth Member? :	NO

No medical history record for Rodriguez yet.

**Options for this person**

- Birth Details
- Birth Certificate
- Birth Certificate(NEW)
- Vaccination Certificate
- Erroneous Entry on Birth Cert.
- Affidavit to use the Surname of the Father/Sworn Attestation
- Fetal Death Certificate
- Medical Certificate
- History of Confinement
- Deceased Person's Chart
- Cancel Discharge

**Picture Preview**

**Cancel** 

Segworks Hospital Information System ::  
Page generation time: 0.36189222335815

7



**NOTE:** Cancel discharge will appear if the patient is already discharged.

8. Click **Ok** to process.
9. Change Discharge Info will appear, click **OK** to process successfully.

Are you really sure to cancel the discharge info?

8



OK

Cancel

The patient status is successfully changed.

Prevent this page from creating additional dialogs

9



OK

## ADMINISTRATION

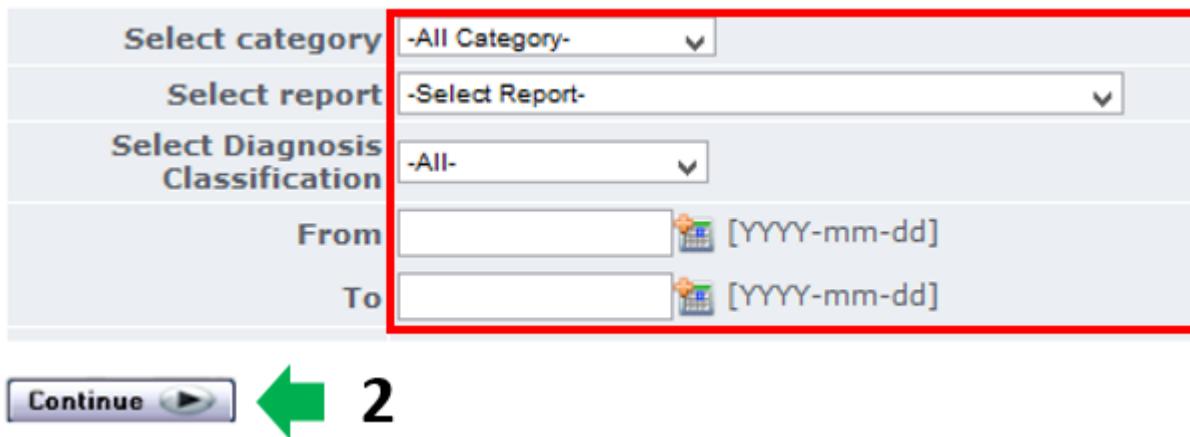
### REPORTS

1. Click 'Reports'



Administration	
 Reports	Generate Medical Records reports
 Search employee	Search Active and Inactive employee
 Medical Records Report Launcher	Generate Hospital reports
 User Manual	PDF Copy of User's Manual

2. Set parameters and click 'Continue' to produce report document.

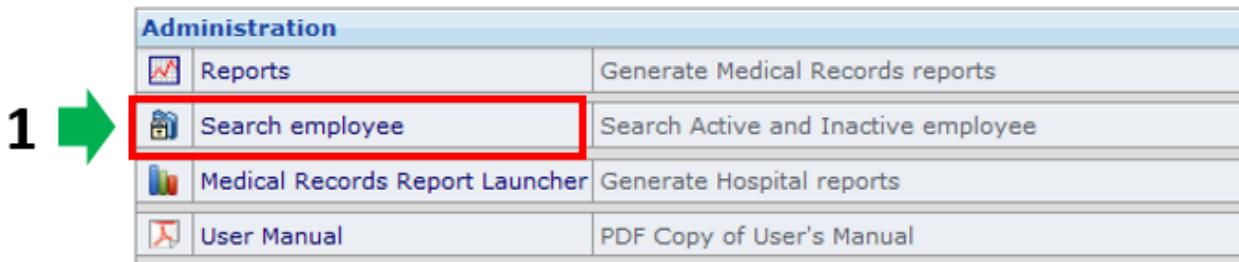


Select category	-All Category-
Select report	-Select Report-
Select Diagnosis Classification	-All-
From	[YYYY-mm-dd]
To	[YYYY-mm-dd]

**Continue** 

## SEARCH EMPLOYEE

1. Click 'Search employee'



2. Enter HRN, first name or family name on the text box provided. Click 'Search' if done.

The screenshot shows a search interface with a blue header. The text input field contains the value '3002414'. The 'Search' button is located to the right of the input field. A green arrow labeled '2' points to the 'Search' button.

3. To Add dependents under employee, Click '**Dependent**'

**Person is currently employed**

Employee No. :	101770	
HRN No. :	1083055	
Title :		
Family Name :	<b>UY</b>	
Given Name :	<b>ROSALIE</b>	
Date of Birth :	<b>04/12/1971</b>	
Sex :	<b>Female</b>	
Address :	ROSALINA VILLAGE, BALIOK DAYAO CITY 6000 DAVAO DEL SUR	
Short ID :	G1083055	
Job Function :	Staff	
Position :		
RIS ID:		
List of Ward:	Cnt : 0	Ward
	Ward list is currently empty...	
List of Inventory Area:	Cnt : 0	Inventory Area
	Inventory area list is currently empty...	
Category Type :		
ID Number :		
Biometric Number :		
Other Title :		
License No. :		
TIN :		
Department/Unit :		
Date of joining :	11/16/2009	
Date of Exit :		
Remarks :		
Contract Start :	11/16/2009	
Contract End :		
No. of Dependents :	1	
Recorded by :	Administrator	
Modified by :		
Signature :		

Picture Preview

Options for this employee

-  Assign as STAFF to a department
-  Add phone/beeper info
-  **Dependents** 3
-  Release Permission
-  Deactivate the personnel employment

4. A window (Dependents) will prompt for processing. Click '**Add Dependent**' to add beneficiaries under the employee

4

**Person Registration :: Dependents**

**Personal Information**

Name	UY, ROSALIE RAMOS	Age	45 years old
Hospital No.	1083055	Sex	FEMALE
Member ID.		Civil Status	MARRIED
Address	ROSALINA VILLAGE, BALIOK, DUMOY, DAVAO CITY	Membership Date	
		Covered Date	

Add Dependent    Empty list

Cancel

Actions    Remarks

5. Search patient by typing initials (Last name, First Name). Click 'Select' if identified.

5

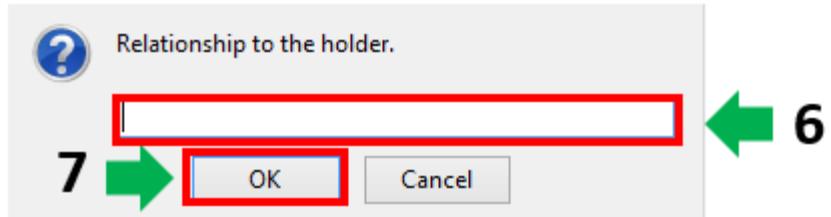
**Add dependents**

Search person: AS,AS

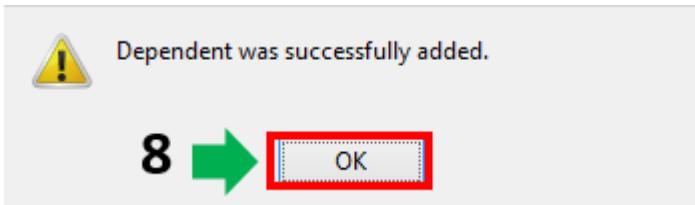
Showing 1-10 out of 29 record(s)

HRN	Sex	Lastname	Firstname	Middlename	Date of Birth	Age	Select
3001649	♂ ASA	ASA			1990-11-12	26 years	Select
1539149	♂ ASAMUDIN	ASHRAF	BADING		1974-04-14	42 years	Select
3000535	♂ ASAS	ASAS			2016-04-06	9 months 21 days	Select
3002270	♂ ASAS	ASAS			2005-01-03	12 years	Select
2580924	♂ ASD	ASD			3333-11-22	-1316 year	Select
2700177	♀ ASD	ASDAS	X		2015-12-11	1 year	Select
2700176	♂ ASD	ASDASDASDASDAS			2015-12-11	1 year	Select
2700170	♂ ASDA	ASDA			2015-12-11	1 year	Select
2581327	♀ ASDA	ASDASD			2014-09-02	2 years	Select
2581766	♂ ASDAD	ASDAAA			2014-10-06	2 years	Select

6. Enter Relationship between the employee and the patient on the text box provided.  
 7. Click 'OK' if done.



8. A window will prompt for confirmation. Click 'OK' to confirm.



## MEDICAL RECORDS REPORT LAUNCHER

1. Click 'Medical Records Report Launcher'



Administration	
	Reports Generate Medical Records reports
	Search employee Search Active and Inactive employee
	Medical Records Report Launcher Generate Hospital reports
	User Manual PDF Copy of User's Manual

2. Set 'Category' type
3. Set 'Period' date
4. Select to download or view report as Microsoft Excel.
5. Select admission
6. Click generate if done



































































































































































































































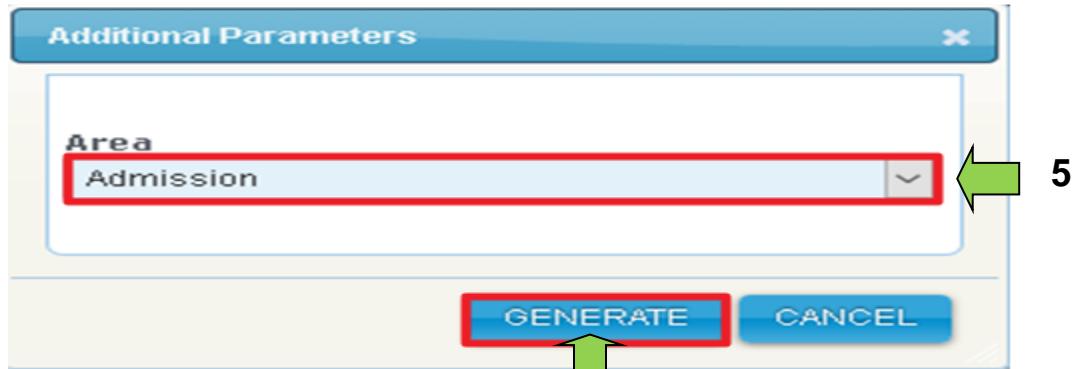







<img alt="Red box highlighting the 'Action' column of the一百-thirty-twenty-twenty-twenty-tw

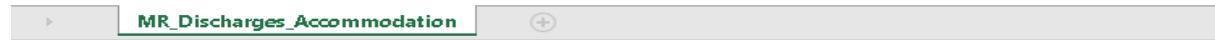
## Report of Admission



Result for admission report in excel

SOUTHERN PHILIPPINES MEDICAL CENTER  
HOSPITAL OPERATIONS  
Services rendered and patients attended  
Inpatient  
Period: August 01, 2016 to August 15, 2016

Type of Service	Type of Accommodation								Total Discharges	Total Length of Stay		
	Pag		Service									
	Non-PHIC	PHIC		OWWA	Non-PHIC	PHIC		OWWA				
		Member/De	Indigent			Member/De	Indigent					
1 ENT-HNS	0	4	0	0	1	16	37	0	58	581		
2 Family Medicine	1	3	0	0	9	47	106	0	166	887		
3 Gynecology	0	4	1	0	8	34	54	1	102	674		
4 Internal Medicine	2	22	4	0	63	248	216	1	556	4,163		
5 NICU	0	7	0	1	5	218	144	1	376	2,368		
6 Obstetrics	0	14	0	2	12	382	315	4	729	3,886		
7 Obstetrics - Gynecology	1	1	0	0	0	0	0	0	2	8		
8 Ophthalmology	0	0	0	0	7	6	7	1	21	112		
9 Orthopedics	1	5	1	0	11	42	54	1	115	2,343		
10 Pedia (Newborn)	0	1	0	0	1	3	5	0	10	42		
11 Pediatrics	0	12	0	0	143	275	638	6	1,074	6,449		
12 Surgery	2	31	3	0	18	127	152	2	335	3,264		
13 Surgery - Neurology	0	0	0	0	1	6	2	0	9	84		
14 Urology	0	3	0	0	0	0	0	0	3	18		
<b>Total =&gt;</b>	<b>7</b>	<b>107</b>	<b>9</b>	<b>3</b>	<b>279</b>	<b>1,404</b>	<b>1,730</b>	<b>17</b>	<b>3,556</b>	<b>24,885</b>		





7. Select to view report as PDF file.
8. Select ER
9. Click generate if done

Report Name	Report Group	Action
Discharges Based on Accommodation	Discharges	
Leading Causes of Discharges	Discharges	
Number of Deaths	Discharges	
Pediatrics Monthly Hospital Ward Discharges	Discharges	

7

## Report of ER

Additional Parameters

Area: **ER**

GENERATE CANCEL

8



9

## Result for ER report in PDF

SOUTHERN PHILIPPINES MEDICAL CENTER HOSPITAL OPERATIONS Services rendered and patients attended ER Patient															
Period: August 01, 2016 to August 15, 2016															
Type of Service	Type of Accommodation											Total Discharges	Total Length of Stay		
	Pay														
	Non-PHIC		PHIC		OWWA		Non-PHIC		PHIC		OWWA				
	Member/Dep	Indigent	Member/Dep	Indigent	OWWA	OWWA	Member/Dep	Indigent	Member/Dep	Indigent	OWWA	Total Discharges	Total Length of Stay		
1 Emergency Medicine	281	0	0	0	0	0	0	0	0	0	0	281	88		
2 ENT-HNS	168	2	1	0	0	0	0	0	0	0	0	171	637		
3 Family Medicine	909	0	0	0	0	0	0	0	0	0	0	909	237		
4 Internal Medicine	768	0	0	0	0	0	0	0	0	0	0	768	263		
5 Obstetrics	1,057	1	1	0	0	0	0	0	0	0	0	1,059	393		
6 Ophthalmology	69	2	0	0	0	0	0	0	0	0	0	71	1		
7 Orthopedics	134	7	3	0	0	0	0	0	0	0	0	144	39		
8 Pedia (Newborn)	9	0	0	0	0	0	0	0	0	0	0	9	3		
9 Pediatrics	2,327	0	1	0	0	0	0	0	0	0	0	2,328	1,393		
10 Surgery	1,512	26	22	0	0	0	0	0	0	0	0	1,560	1,102		
11 Surgery - Mindanao Burn Center	1	0	0	0	0	0	0	0	0	0	0	1	0		
12 Surgery - Neurology	21	0	0	0	0	0	0	0	0	0	0	21	6		
13 Surgery - Urology	3	0	0	0	0	0	0	0	0	0	0	3	2		
14 W-CFU	11	0	0	0	0	0	0	0	0	0	0	11	59		
<b>Total =&gt;</b>	<b>7,270</b>	<b>38</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,336</b>	<b>4,223</b>		

DATE GENERATED : Fri Sep 08 10:25:18 PHT 2017 by Segworks Hospital Information

Page 1 of 1

## ICP and ICD encoding discharge

### Search patients with record (ipd)

1. Go to Medical Records.
2. Then **Search Patients with Records.**

SPMC

Southern Philippines Medical Center  
Hospital Information System

Powered by Segworks Technologies Corporation

Welcome, Segworks Personnel | Logout

Medical Records Department

1

2

Patient Services

Register new born	Register new born data
Search patients	Search patient information
Search patients with records	Search patient information with records

Administration

Reports	Generate Medical Records reports
Search employee	Search Active and Inactive employee
Medical Records Report Launcher	Generate Hospital reports
User Manual	PDF Copy of User's Manual

Close

Segworks Hospital Information System ::  
Page generation time: 0.34215092658997

Find in page ▲ ▼ Highlight All Match Case Whole Words ×

3. Enter patients NAME or HRN.

Please find the patient first.

Enter a search key (e.g., family name or date of birth):

mambiar, led

Search for HRN too.  Search for Case Nos. too.

Without ICD-10  Without ICPM

Discharged Without Final ICD-10  Discharged With Final ICD-10

Still Admitted Without Final ICD-10  Still Admitted With Final ICD-10

Segworks Hospital Information System ::  
Page generation time: 1.0225930213928

Highlight All Match Case Whole Words ×

**4. Select patients' information button.**

The search found 2 relevant data. Showing 1 to 2.  
Legend : **cancelled transaction**

Patient ID	Case Number	Status	Encounter Date	Clinic/Department	Sex	Family Name	Given Name	Date of Birth
3003576	2017000967	IPD	07/11/2017 6:47 PM	IM	M	Mambiar	Leo	No Date
2116385	2009673530	OPD	10/27/2009 08:58 AM	Dental	M	MAMBIAR	LEO JR.	11/17/1993

4

**5.) Select the patient's diagnoses for ICP and ICD code.**

Encoded By: Segworks Personnel  
Attending Physician & Department: Agosto, Luzville , MD  
Diagnosis: -Select a Doctor-  
Operations: -Select a Doctor-  
Notification: Referred by : SELECT REFERRAL

5

6.) Then click **Save & Discharge** button.

6

To be Discharged?			
* Result	<input checked="" type="checkbox"/> Recovered <input type="radio"/> Improved <input type="radio"/> Unimproved	<input type="radio"/> Died <input type="radio"/> Autopsy <input type="radio"/> No Autopsy	
* Disposition	<input checked="" type="radio"/> Discharged <input type="radio"/> Transferred <input type="radio"/> DAMA	<input type="radio"/> Absconded	
* Discharge Date/Time	07/13/2017	[mm/dd/yyyy] [hh:mm]	A.M. ▾
 Save & Discharge			
 Show document list			
 Cancel			

## OPD encoding Discharge

### Search patients with record (opd)

1. Go to Medical Records.
2. Then **Search Patients with Records.**

The screenshot shows the Southern Philippines Medical Center (SPMC) Hospital Information System interface. At the top, there is a logo for the Department of Health, the SPMC logo, and the text "Southern Philippines Medical Center Hospital Information System". On the right, it says "Powered by Segworks Technologies Corporation". Below the header, there is a navigation bar with links like "Home", "Admission", "ER", "OPD", "PHS", "IPBM", "Medical Records" (which is highlighted with a red box and a green arrow labeled "1"), "Doctors", "Nursing", "Laboratories", "Blood Bank", "Radiology", "OB-Gyne Ultrasound", "Dialysis", "Pharmacy", "Social Service", "PDPU", "Billing", "PAD", "e-Claims", and "OR New". A "Find in page" search bar is at the bottom left, along with "Highlight All", "Match Case", and "Whole Words" buttons. The main content area is titled "Medical Records Department" and contains two sections: "Patient Services" and "Administration". The "Patient Services" section includes "Register new born" (with a note "Register new born data"), "Search patients" (with a note "Search patient information"), and "Search patients with records" (with a note "Search patient information with records"). The "Administration" section includes "Reports" (Generate Medical Records reports), "Search employee" (Search Active and Inactive employee), "Medical Records Report Launcher" (Generate Hospital reports), and "User Manual" (PDF Copy of User's Manual). A "Close" button is located at the bottom right of the main content area.

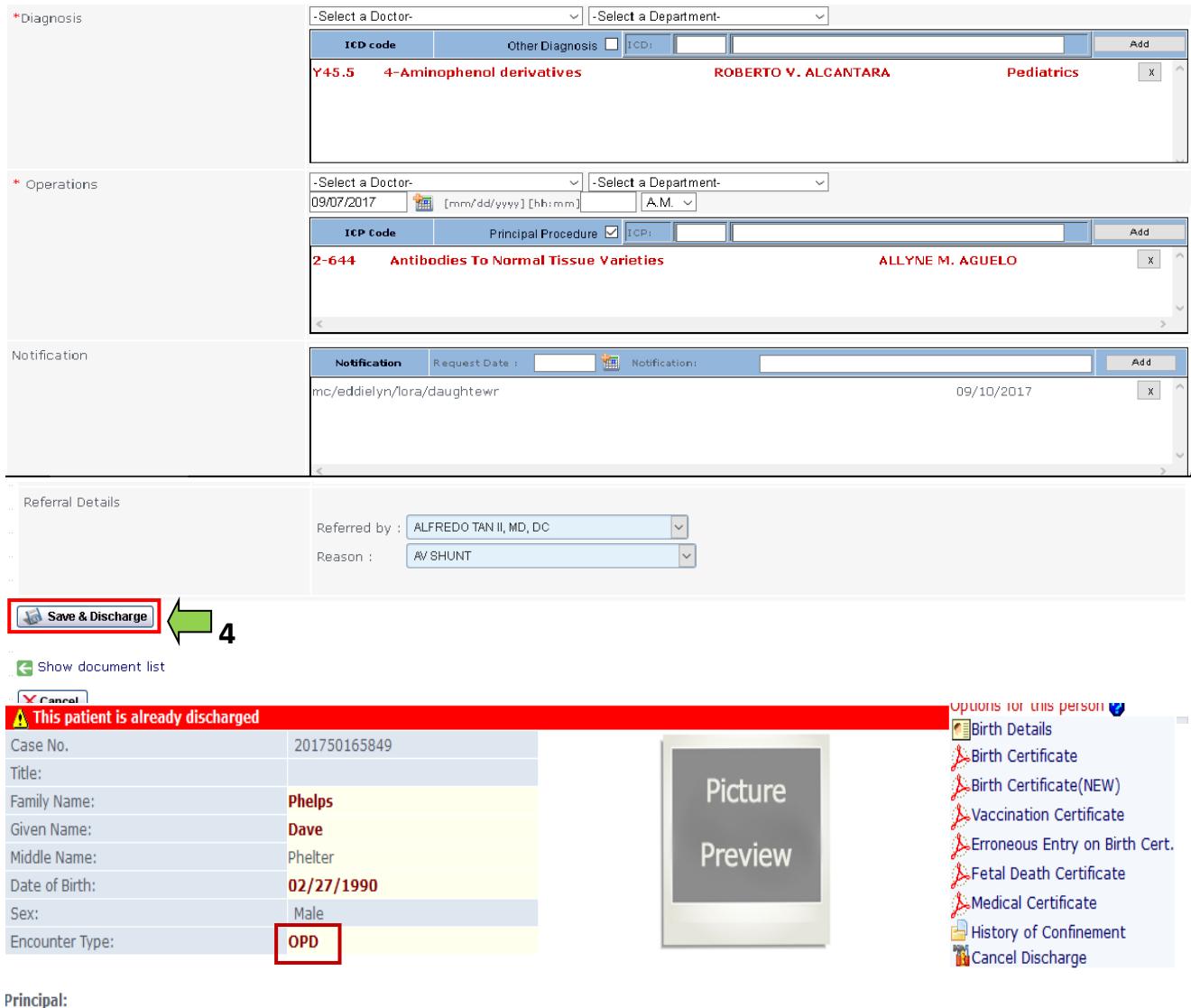
3. Enter patients NAME or HRN.

The screenshot shows a search dialog box from the Segworks Hospital Information System. The title bar says "Search". Inside the dialog, there is a message "Please find the patient first." with a blue arrow pointing down. Below that is a text input field with placeholder text "Enter a search key (e.g., family name or date of birth)". The input field contains the text "mambiar, leo" (which is highlighted with a red box and a green arrow labeled "3"). To the right of the input field is a "Search" button with a magnifying glass icon. Below the input field are several search options:

- Search for HRN too.  Search for Case Nos. too.
- Without ICD-10  Without ICPM
- Discharged Without Final ICD-10  Discharged With Final ICD-10
- Still Admitted Without Final ICD-10  Still Admitted With Final ICD-10

At the bottom of the dialog are "Cancel" and "OK" buttons. The background of the dialog is blue. At the very bottom of the screen, there is a status bar with "Segworks Hospital Information System :: Page generation time: 1.0225930213928" and standard search buttons "Highlight All", "Match Case", and "Whole Words".

4.) Then click **Save & Discharge** button.



The screenshot shows a medical software interface with several sections:

- \*Diagnosis:** A table with columns for ICD code (Y45.5), Other Diagnosis (4-Aminophenol derivatives), Doctor (ROBERTO V. ALCANTARA), and Department (Pediatrics).
- \*Operations:** A table with columns for ICP Code (2-644), Principal Procedure (Antibodies To Normal Tissue Varieties), Doctor (ALLYNE M. AGUELO), and Department.
- Notification:** A table with columns for Notification (mc/eddielyn/lora/daughtewr) and Request Date (09/10/2017).
- Referral Details:** Fields for Referred by (ALFREDO TAN II, MD, DC) and Reason (AV SHUNT).
- Action Buttons:** A green arrow points to the "Save & Discharge" button, which is highlighted with a red box.
- Message Bar:** A red bar at the bottom left states "This patient is already discharged".
- Preview Window:** A window titled "Picture Preview" is shown.
- Options for this person:** A list of icons including Birth Details, Birth Certificate, Birth Certificate(NEW), Vaccination Certificate, Erroneous Entry on Birth Cert., Fetal Death Certificate, Medical Certificate, History of Confinement, and Cancel Discharge.
- Other Fields:** Case No. (201750165849), Title (Phelps), Given Name (Dave), Middle Name (Phelter), Date of Birth (02/27/1990), Sex (Male), and Encounter Type (OPD).

<b>Principal:</b>			
	<b>Diagnosis</b>	<b>Procedure</b>	
Y45.5 : 4-Aminophenol derivatives	2-644 : Antibodies To Normal Tissue Varieties		
<b>Others:</b>			
	<b>Diagnosis</b>	<b>Procedure</b>	
	No Other Diagnosis/Procedure		
<b>Notification:</b>			
<b>Date</b>	<b>Notification</b>		
2017-09-10	mc/eddielyn/lora/daughtewr		
<b>Operations (Encoded by Billing):</b>			
<b>Operations</b>	<b>Code</b>	<b>RVU</b>	<b>Date of Operations</b>
No Operations...			

 [Edit Record](#)

 [Cancel](#)  [OPD Clinical Form Sheet](#)