

System Admin

This section describes the processes on administering SEGHS. Enable administrators to set and format the settings of the system based on its required functionality and information.

- Managing Access Permissions

1. Click System Admin.

The screenshot shows the SPMC Hospital Information System homepage. The left sidebar contains a menu with the following items: Home, Admission, ER, OPD, PHS, Medical Records, Doctors, Nursing, OR, Laboratories, Radiology, Dialysis, Pharmacy, Social Service, Billing, PAD, Inventory, Cashier, Reports, Industrial Clinic, and **System Admin**. A green arrow points to the 'System Admin' link. The main content area displays several notices, including an 'Important Notice: No Segworks personnel on duty at SPMC on Dec 20, 2013 from 6:00pm to 12:00mn' and a 'Technical Assistance Updates' section. The right sidebar contains contact information for Segworks Technologies Corporation.

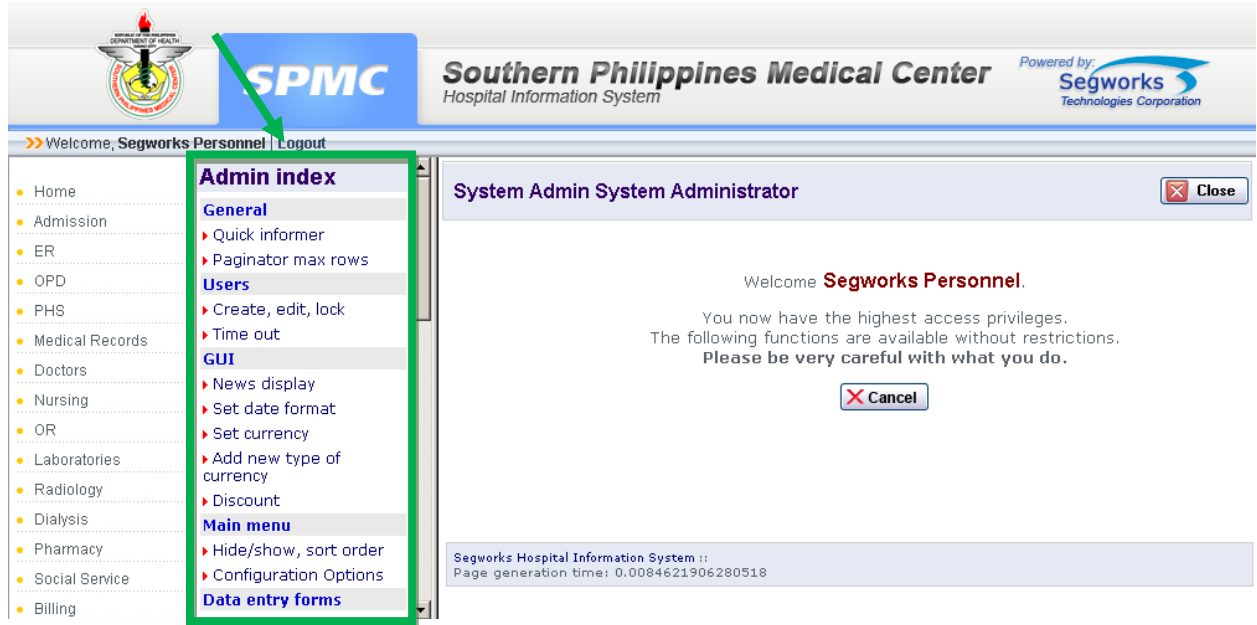
2. Click Access Permissions.

The screenshot shows the 'System Admin' interface. The left sidebar contains a menu with the following items: Home, Admission, ER, OPD, PHS, Medical Records, Doctors, Nursing, OR, Laboratories, Radiology, Dialysis, Pharmacy, and **Access Permissions**. A green arrow points to the 'Access Permissions' link. The main content area displays a table with the following data:

Icon	Access Permissions	Description
	Access Permissions	Manage, create, lock, remove, update, or change, etc.
	SQL Databank	Direct SQL access. ATTENTION only for experts
	System Admin	Login as system administrator
	Overriding of Test Request	Manage to override the test request especially Non-socialized item
	Provision for Cancellation	Manage to cancel the type of charge for cost center requests
	News	Read or write news articles pertaining to system administration department

A 'Close' button is located at the bottom right of the interface.

- Admin Index will display that contains a list of configurations.



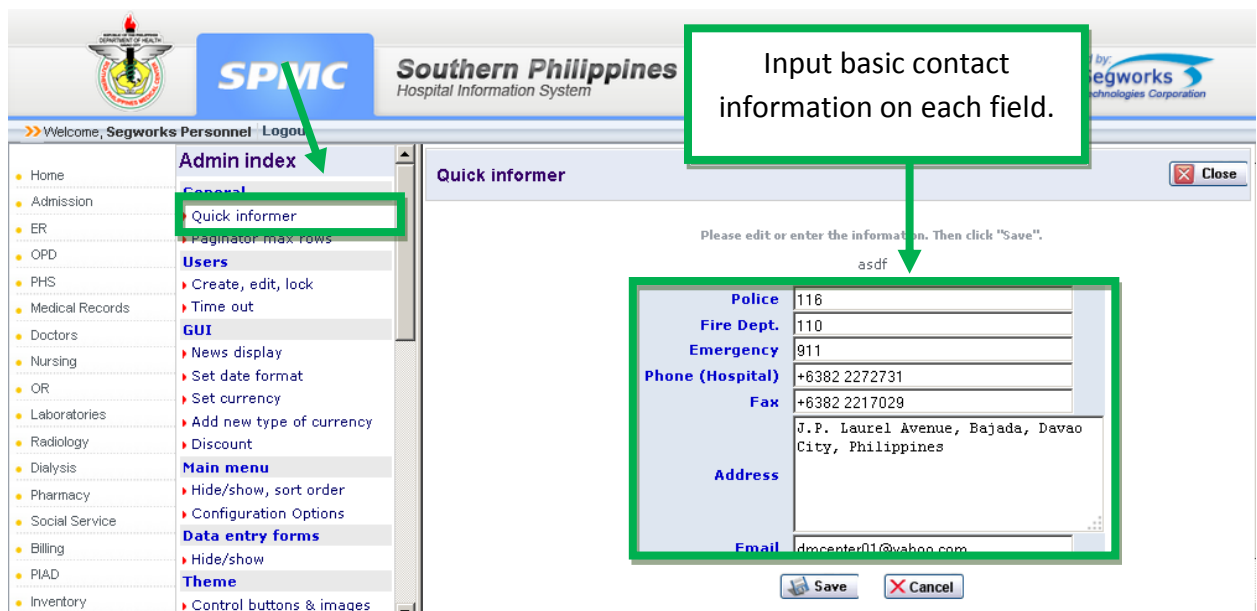
Below are the steps to manage each configuration on **Access Permissions**.

3.1 General

3.1.1 Quick Informer

- Enable user to input basic contact information.

- Click **Quick informer**.



2. Click **Save**.

SPMC Southern Philippines Medical Center Hospital Information System

Welcome, Segworks Personnel Logout

Admin index

- Home
- Admission
- ER
- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing
- PIAD
- Inventory

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms

- Hide/show

Theme

- Control buttons & images

Quick informer [Close]

Please edit or enter the information. Then click "Save".

asdf

Police	116
Fire Dept.	110
Emergency	911
Phone (Hospital)	+6382 2272731
Fax	+6382 2217029
Address	J.P. Laurel Avenue, Bajada, Davao City, Philippines
Email	dmcenter01@yahoo.com

[Save] [Cancel]

3. Contact information displays on Home module.

SPMC Southern Philippines Medical Center Hospital Information System

Welcome, Segworks Personnel Logout

Headline

Important Notice: No Segworks personnel on duty at SPMC on Dec 20, 2013 from 6:00pm to 12:00mn
 Segworks' 24/7 Support and Maintenance will be TEMPORARILY UNAVAILABLE to answer a call and cater a request!

During this "festive season" of December, our company wishes to gather all our employees for a simple get-together and dinner this coming December 20 (Friday). In view of this, **no Segworks personnel on duty at SPMC on this day December 20, 2013 from 06:00 PM to 12:00 Midnight**.

To maintain our commitment of continuous support for the SPMC HIS, with this you can temporarily call this number 0925-523-1492 for support. Should there be an urgent issue that cannot...

[Read more](#)

Technical Assistance Updates
 Updates and maintenance on IHOMP and Segworks.

IHOMP Office:
 Working Schedule: Monday - Friday / Time - 8:00 a.m ...

[Read more](#)

Quick Informer

Police : 116
 Fire Dept. : 110
 Emergency : 911
 Phone (Hospital) : +6382 2272731
 Fax : +6382 2217029
 Address : J.P. Laurel Avenue, Bajada, Davao City, Philippines
 Email : dmcenter01@yahoo.com

Admission Hours
 Management
 Departments
 Cafeteria News
 Admission
 Exhibitions
 Education
 Studies

- i. Paginate max rows
 - Sets the number of rows to display on search.

1. Click **Paginate max rows**.

Input max. no. of rows on each search.

List of search modules.

Module	Max Rows
Address list	15
Address search	15
Insurance companies list	10
Insurance search	10
Employee list	20
Employee search	20
Person search	15
Patient search	10
Patient for operation search	5

2. Click **Save**.

Powered by Segworks Technologies Corporation

Please enter the maximum number rows displayed per page after a successful search.

Module	Max Rows
Address list	15
Address search	15
Insurance companies list	10
Insurance search	10
Employee list	20
Employee search	20
Person search	15
Patient search	10
Patient for operation search	5

Cancel

b. Users

- i. Create, edit, lock
 - Enable user to create, update and lock access permissions of users.

Create new access permission

1. Click **Create, edit, lock**.

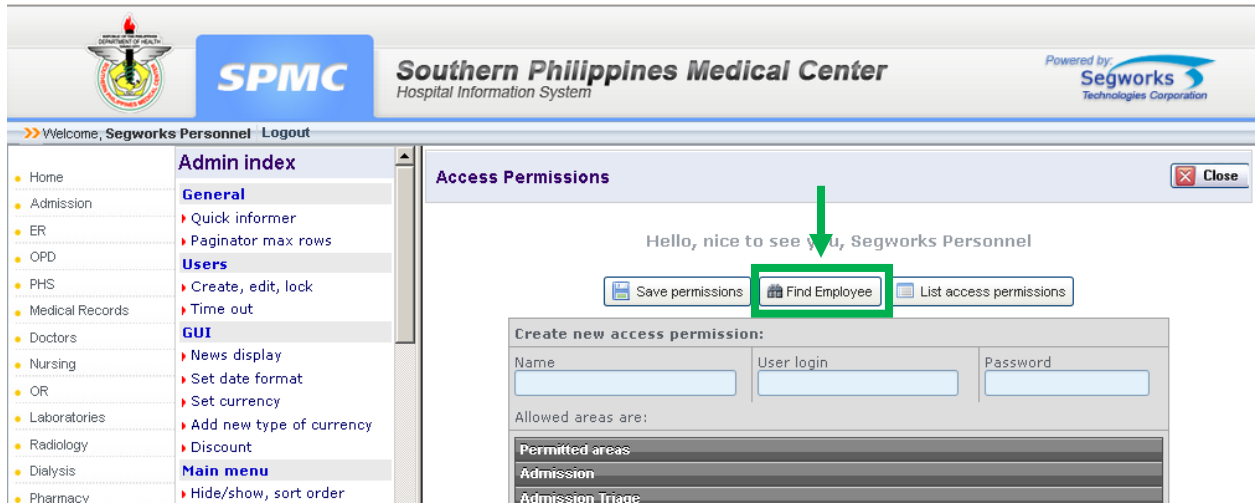
The screenshot shows the SPMC Hospital Information System interface. The left sidebar contains a menu with categories: Admin index, General, Users, GUI, Main menu, Department Administration, and Industrial Clinic. The 'Users' category is expanded, and the 'Create, edit, lock' option is highlighted. A green box around this option has an arrow pointing to the 'Create new access permission' form. The form has fields for Name, User login, and Password. Below these are checkboxes for 'Allowed areas are:' and 'Permitted areas:'. The 'Permitted areas' section is expanded, showing a list of permissions with checkboxes. A green box around the 'Permitted areas' section has an arrow pointing to it with the text 'Select allowed areas to access'. Another green box around the form fields has an arrow pointing to it with the text 'Fill up given fields.'.

2. Click **Save permissions**.

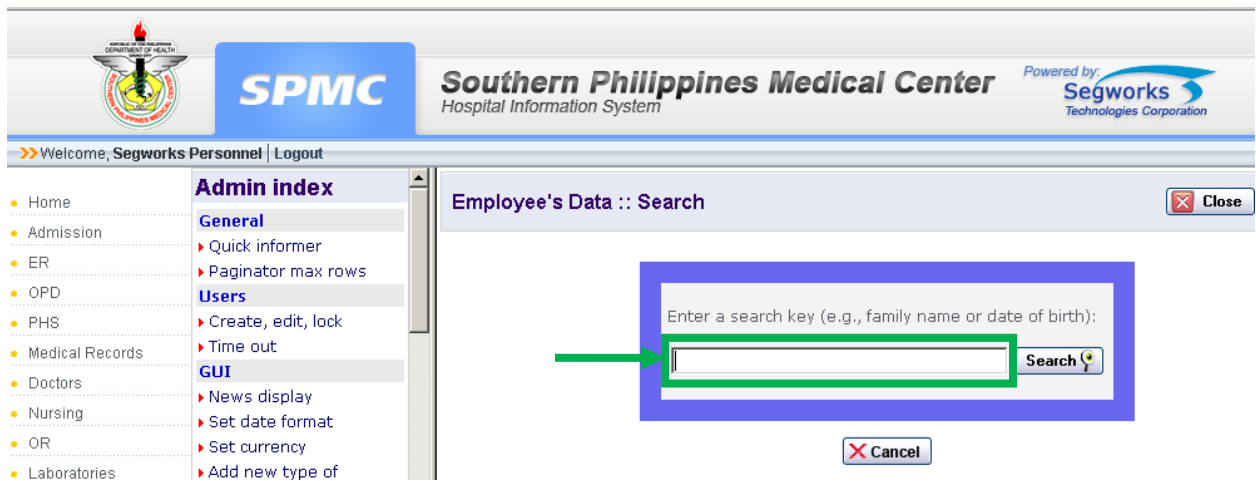
The screenshot shows the same SPMC Hospital Information System interface. The 'Save permissions' button is highlighted with a green box and an arrow pointing to it. The 'Create new access permission' form is still visible, but the 'Permitted areas' section is no longer expanded. The 'Save permissions' button is located at the top of the form, next to the 'Find Employee' and 'List access permissions' buttons.

Search for an employee

1. Click **Find Employee**.



2. Enter search keyword.



3. Click Search.

The screenshot shows the SPMC (Southern Philippines Medical Center) Hospital Information System interface. The top header includes the SPMC logo, the text "Southern Philippines Medical Center Hospital Information System", and the Segworks Technologies Corporation logo. Below the header, there is a navigation menu on the left with categories like Home, Admission, ER, OPD, PHS, Medical Records, Doctors, Nursing, OR, and Laboratories. The main content area is titled "Employee's Data :: Search" and contains a search form with a text input field and a "Search" button. A green box highlights the search input field and the "Search" button, with a green arrow pointing to the button.

4. Sample display of search results.

The screenshot shows the SPMC (Southern Philippines Medical Center) Hospital Information System interface. The top header includes the SPMC logo, the text "Southern Philippines Medical Center Hospital Information System", and the Segworks Technologies Corporation logo. Below the header, there is a navigation menu on the left with categories like Home, Admission, ER, OPD, PHS, Medical Records, Doctors, Nursing, OR, and Laboratories. The main content area is titled "Employee's Data :: Search" and contains a search form with a text input field and a "Search" button. Below the search form, there is a message "The search found **no** relevant data." and a table displaying the search results. A green box highlights the search results table, and a green arrow points to the table.

Status	Employee No.	Family Name	Given Name	Date of Birth	Options
	101968	CARILLO	EDDRED	11/15/1981	Select
	100352	Carillo	Remedios hojn lennon grace	02/15/1977	Select
	101008	CARILLO	IRENE	10/15/1966	Select

List of access permissions

1. Click List of access permissions.

SPMC Southern Philippines Medical Center Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

- Home
- Admission
- ER
- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount

Main menu

- Hide/show, sort order

Access Permissions [Close]

Hello, nice to see you, Segworks Personnel

Save permissions Find Employee **List access permissions**

Create new access permission:

Name User login Password

Allowed areas are:

Permitted areas
Admission
Admission Triage

2. Display list of users that have access permissions.

SPMC Southern Philippines Medical Center Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

- Home
- Admission
- ER
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- PHS
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- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing
- PIAD
- Inventory
- Cashier
- Reports
- Industrial Clinic

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
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- Set currency
- Add new type of currency
- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms

- Hide/show

Theme

- Control buttons & images

Department Administration

- Create
- List

List access permission

Actual access permissions

Name	Login	Password
REMY A. CARILLO		*****
RANDOLF ZAMORA	003203	*****

request
Radiology manage requests
Radiology scheduling
Radiology undone requests
Radiology done requests
Radiology reports
Radiology display, diagnosis read & write
Manage Unified Results
Access CT-Scan only
Access XRAY only

09/11/2012 / 16:58

Remedios Carillo

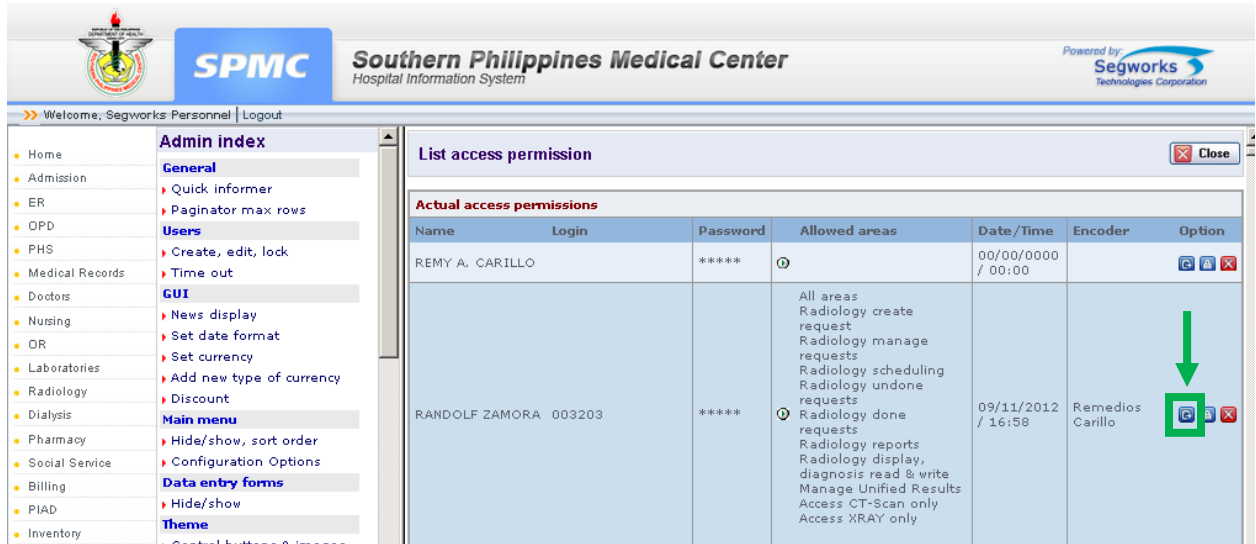
[Update] [Lock] [Delete]

Legends:

- [Update icon] - Update access permissions.
- [Lock icon] - Locks user access.
- [Delete icon] - Delete access permissions

Update user access.

1. Click  change button.



SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index







- Home
- Admission
- ER
- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing
- PIAD
- Inventory

Admin index

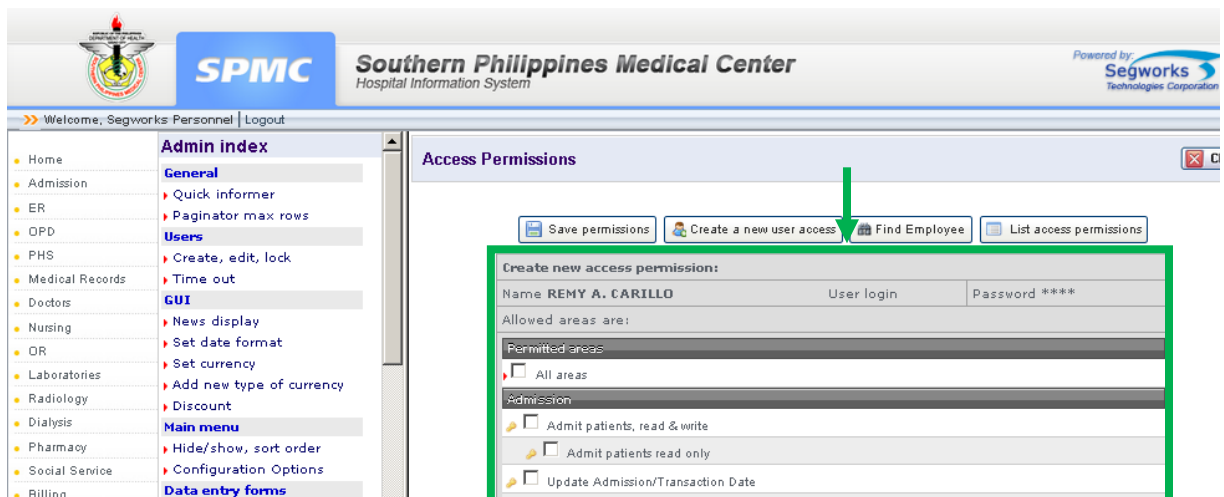
- General**
 - Quick informer
 - Paginator max rows
- Users**
 - Create, edit, lock
 - Time out
- GUI**
 - News display
 - Set date format
 - Set currency
 - Add new type of currency
 - Discount
- Main menu**
 - Hide/show, sort order
 - Configuration Options
- Data entry forms**
 - Hide/show
- Theme**
 - Control buttons & images

List access permission

Actual access permissions

Name	Login	Password	Allowed areas	Date/Time	Encoder	Option
REMY A. CARILLO		*****		00/00/0000 / 00:00		  
RANDOLF ZAMORA	003203	*****	All areas Radiology create request Radiology manage requests Radiology scheduling Radiology undone requests Radiology done requests Radiology reports diagnosis read & write Manage Unified Results Access CT-Scan only Access XRAY only	09/11/2012 / 16:58	Remedios Carillo	  

2. Displays access permissions of specific user.



SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

- Home
- Admission
- ER
- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing

Admin index

- General**
 - Quick informer
 - Paginator max rows
- Users**
 - Create, edit, lock
 - Time out
- GUI**
 - News display
 - Set date format
 - Set currency
 - Add new type of currency
 - Discount
- Main menu**
 - Hide/show, sort order
 - Configuration Options
- Data entry forms**
 - Update Admission/Transaction Date

Access Permissions

Save permissions | Create a new user access | Find Employee | List access permissions

Create new access permission:

Name REMY A. CARILLO User login Password ****

Allowed areas are:

Permitted areas

☐ All areas

Admission

☐ Admit patients, read & write

☐ Admit patients read only

☐ Update Admission/Transaction Date

3. Click **Save permissions** to save changes.

The screenshot shows the SPMC Hospital Information System interface. The sidebar on the left contains an 'Admin index' with options like 'General', 'Users', 'GUI', 'Main menu', and 'Data entry forms'. The main content area is titled 'Access Permissions' and contains a 'Create new access permission' form. A green box highlights the 'Save permissions' button. The form includes fields for 'Name' (REMY A. CARILLO), 'User login', and 'Password ****'. Below these are 'Allowed areas are:' and 'Permitted areas:' sections. The 'Permitted areas' section has a table with columns for 'Area' and 'Permissions'. The 'Area' column has a dropdown menu with 'All areas' selected. The 'Permissions' column has checkboxes for 'Admit patients, read & write', 'Admit patients read only', and 'Update Admission/Transaction Date'.

ii. Time out

- Sets time of inactivity for modules to be lock.

1. Click **Time out**.

The screenshot shows the SPMC Hospital Information System interface. The sidebar on the left contains an 'Admin index' with options like 'General', 'Users', 'GUI', 'Main menu', and 'Data entry forms'. The main content area is titled 'Time out' and contains a 'Time out' section. A green box highlights the 'Time out' option in the sidebar. The 'Time out' section has a 'Time out active' checkbox and a 'Elapsed time' field. The 'Elapsed time' field has a table with columns for 'Hours', 'Minutes', and 'Seconds'. The 'Hours' column has a value of '00', the 'Minutes' column has a value of '15', and the 'Seconds' column has a value of '05'. The 'Time out' section also has a 'Save' button and a 'Cancel' button. A green box highlights the 'Time out' option in the sidebar and the 'Time out' section in the main content area. A green arrow points from the 'Time out' option in the sidebar to the 'Time out' section in the main content area. A green box highlights the 'Time out' section in the main content area. A green arrow points from the 'Time out' section in the main content area to the 'Time out' section in the main content area.

2. Click **Save** to save changes.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

- Home
- Admission
- ER
- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms

Time out [Close]

Please edit or enter the information. Then click "Save".

Time out active ☐ Yes ☒ No

Elapsed time 00 Hours 15 Minutes 05 Seconds

Should the password protected modules time out (lock itself) after a set time of inactivity?

Elapsed idle time (inactivity) that triggers the time out and locks the module. Note: If your entry is invalid, the system will use the default maximum values.

Save **Cancel**

Segworks Hospital Information System ::
Page generation time: 0.0079119205474854

c. GUI

- i. News Display
 - Sets format on news article.

1. Click **News display**.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

- Home
- Admission
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- OPD
- PHS
- Medical Records
- Doctors
- Nursing
- OR
- Laboratories
- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing
- PIAD
- Inventory
- Cashier
- Reprints
- Industrial Clinic
- System Admin
- Special Tools

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms

- Hide/show

Theme

- Control buttons & images

Department Administration

- Create
- List
- Configuration Options

OR administration

- Create
- List & configure

Hospital Information

- Create/Edit
- View

News display [Close]

Please edit or enter the information. Then click "Save".

Note: If you enter an invalid value, the system will just replace it with the default value.

Title font size 4

Title font arial, verdana, helvetica, sans serif

Title font color #FF6600

Title font weight ☒ Bold ☐ Normal

Lead summary font size 2

Lead summary font arial, verdana, helvetica, sans serif

Lead summary font color #336666

Lead summary font weight ☒ Bold ☐ Normal

News body font size 2

News body font arial, verdana, helvetica, sans serif

News body font color #000000

News preview maximum characters 500

News display width (in pixel or %) 100%

Save **Cancel**

Segworks Hospital Information System ::
Page generation time: 0.0078761577606201

Fill up given fields to set format.

2. Click **Save** to save changes.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

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- Billing
- PIAD
- Inventory
- Cashier
- Reprints
- Industrial Clinic
- System Admin
- Special Tools

News display

Note: If you enter an invalid value, the system will just replace it with the default value.

Title font size	4
Title font	arial,verdana,helvetica,sans serif
Title font color	#FF6600
Title font weight	<input checked="" type="radio"/> Bold <input type="radio"/> Normal
Lead summary font size	2
Lead summary font	arial,verdana,helvetica,sans serif
Lead summary font color	#336666
Lead summary font weight	<input checked="" type="radio"/> Bold <input type="radio"/> Normal
News body font size	2
News body font	arial,verdana,helvetica,sans serif
News body font color	#000000
News preview maximum characters	500
News display width (in pixel or %)	100%

Click **Use default values** to use default format.

- ii. Set date format
 - Select date format

1. Click **Set date format**.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

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- Admission
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- Laboratories
- Radiology
- Dialysis

Set date format

Please select the needed date format:

<input type="radio"/> dd.mm.yyyy	For example: 01.10.2002 (01 October 2002)
<input type="radio"/> yyyy-mm-dd	For example: 2002-10-01 (2002 October 01)
<input checked="" type="radio"/> mm/dd/yyyy	For example: 10/01/2002 (October 01, 2002)
<input type="radio"/> dd/mm/yyyy	For example: 01/10/2002 (01 October , 2002)

Select date format.

2. Click **Apply**.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

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General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out

GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount

Main menu

Date [Close]

Set date format

Please select the needed date format:

- ☐ dd.mm.yyyy For example: 01.10.2002 (01 October 2002)
- ☐ yyyy-mm-dd For example: 2002-10-01 (2002 October 01)
- ☒ mm/dd/yyyy For example: 10/01/2002 (October 01, 2002)
- ☐ dd/mm/yyyy For example: 01/10/2002 (01 October , 2002)

Apply **Cancel**

- iii. Set currency
- Sets currency type

Selection of currency type

1. Click **Set currency**.

SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

Admin index

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- Create, edit, lock
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GUI

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- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms

Currency [Close]

Set currency

Please select currency:

<input type="radio"/>	L	Pound	GB British Pound (ISO = GBP)	Edit	X
<input checked="" type="radio"/>	Php	Peso	Philippine Peso	Edit	
<input type="radio"/>	R	Rand	South African Rand (ISO = ZAR)	Edit	X
<input type="radio"/>	R	Rupees	Indian Rupees (ISO = INR)	Edit	X
<input type="radio"/>	€	Euro	European currency	Edit	X

Back **Save** **Close**

2. Click **Save**.

The screenshot shows the SPMC Hospital Information System interface. The left sidebar contains a menu with categories: Admin index, General, Users, GUI, Main menu, and Data entry forms. The main content area is titled 'Currency' and contains a 'Set currency' form. The form has a table with columns for currency type, symbol, name, and ISO code. The 'Php' row is selected, and the 'Save' button is highlighted with a green box and a green arrow.

<input type="radio"/>	L	Pound	GB British Pound (ISO = GBP)	Edit	X
<input checked="" type="radio"/>	Php	Peso	Philippine Peso	main Edit	
<input type="radio"/>	R	Rand	South African Rand (ISO = ZAR)	Edit	X
<input type="radio"/>	R	Rupees	Indian Rupees (ISO = INR)	Edit	X
<input type="radio"/>	€	Euro	European currency	Edit	X

Buttons: Back, Save, Close

Update currency type

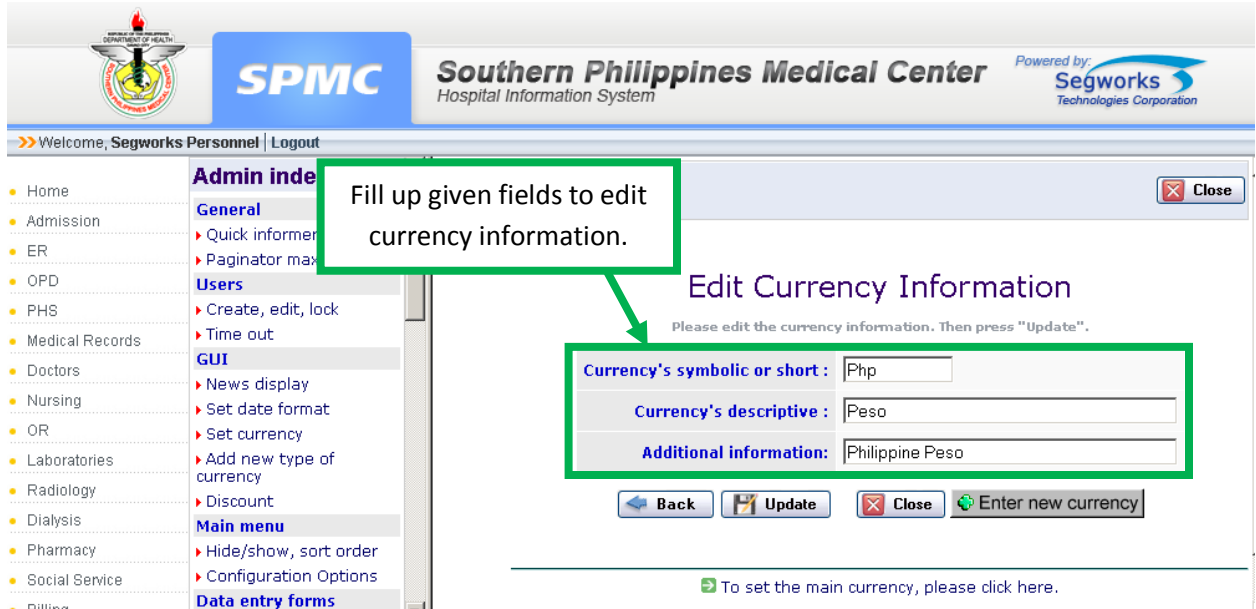
1. Click **Edit**.

The screenshot shows the SPMC Hospital Information System interface. The left sidebar contains a menu with categories: Admin index, General, Users, GUI, Main menu, and Data entry forms. The main content area is titled 'Currency' and contains a 'Set currency' form. The form has a table with columns for currency type, symbol, name, and ISO code. The 'Php' row is selected, and the 'Edit' button is highlighted with a green box and a green arrow.

<input type="radio"/>	L	Pound	GB British Pound (ISO = GBP)	Edit	X
<input checked="" type="radio"/>	Php	Peso	Philippine Peso	main Edit	
<input type="radio"/>	R	Rand	South African Rand (ISO = ZAR)	Edit	X
<input type="radio"/>	R	Rupees	Indian Rupees (ISO = INR)	Edit	X
<input type="radio"/>	€	Euro	European currency	Edit	X

Buttons: Back, Save, Close

2. Displays profile of selected currency type.

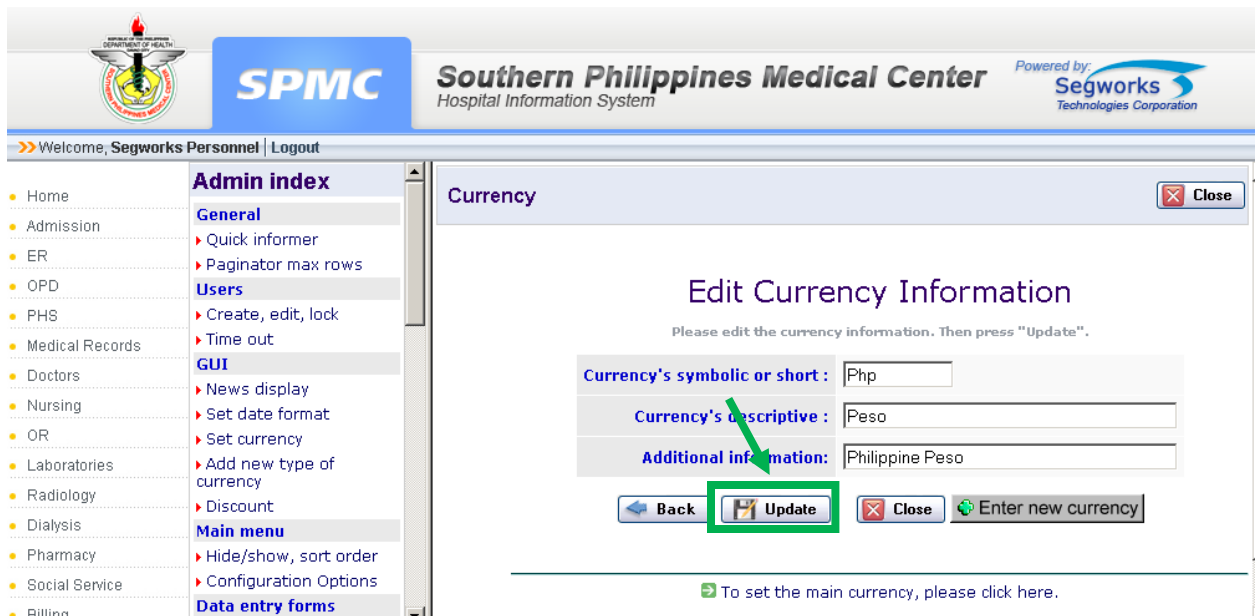


The screenshot shows the SPMC Hospital Information System interface. The header includes the SPMC logo, the text "Southern Philippines Medical Center Hospital Information System", and "Powered by: Segworks Technologies Corporation". The user is logged in as "Segworks Personnel". The left sidebar contains an "Admin index" with categories: General, Users, GUI, Main menu, and Data entry forms. The main content area is titled "Edit Currency Information" and contains the following fields:

- Currency's symbolic or short: Php
- Currency's descriptive: Peso
- Additional information: Philippine Peso

Below the fields are buttons: Back, Update, Close, and Enter new currency. A green box highlights the "Update" button. A callout points to the form fields with the text: "Fill up given fields to edit currency information."

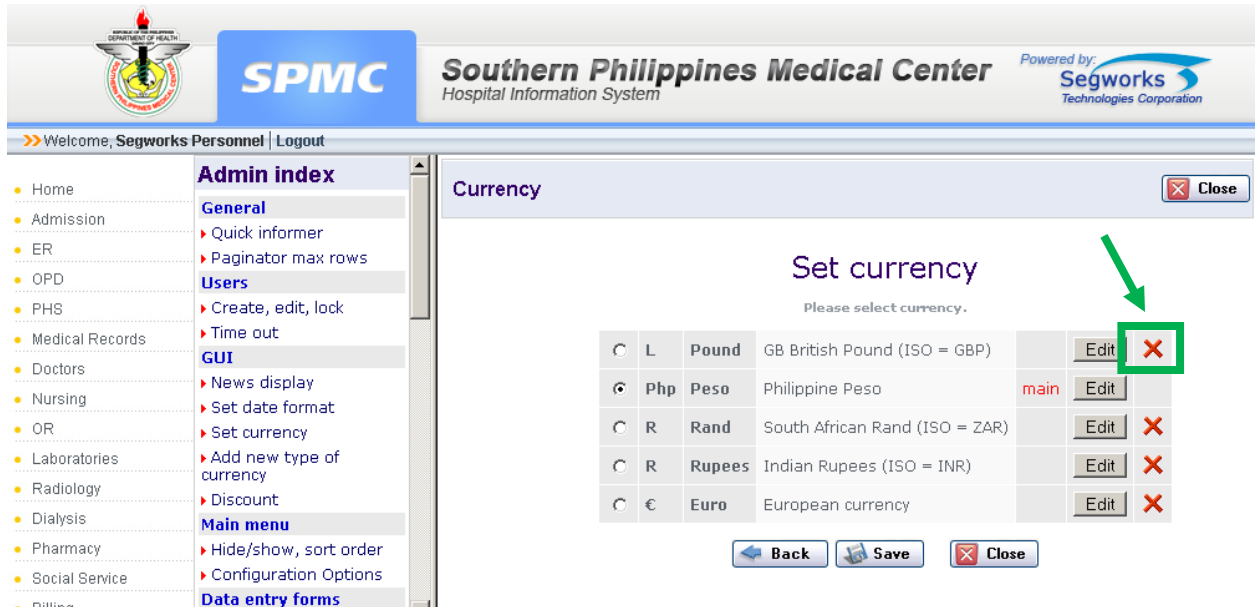
3. Click **Update** to save changes.



This screenshot is similar to the previous one, showing the "Edit Currency Information" form. The "Update" button is highlighted with a green box. A green arrow points to the "Update" button. The form fields are the same as in the previous screenshot.

Delete currency type

1. Click  button.



SPMC Southern Philippines Medical Center
Hospital Information System

Welcome, Segworks Personnel | Logout

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- Radiology
- Dialysis
- Pharmacy
- Social Service
- Billing

General

- Quick informer
- Paginator max rows

Users

- Create, edit, lock
- Time out


GUI

- News display
- Set date format
- Set currency
- Add new type of currency
- Discount





Main menu




- Hide/show, sort order
- Configuration Options

Data entry forms

Currency 

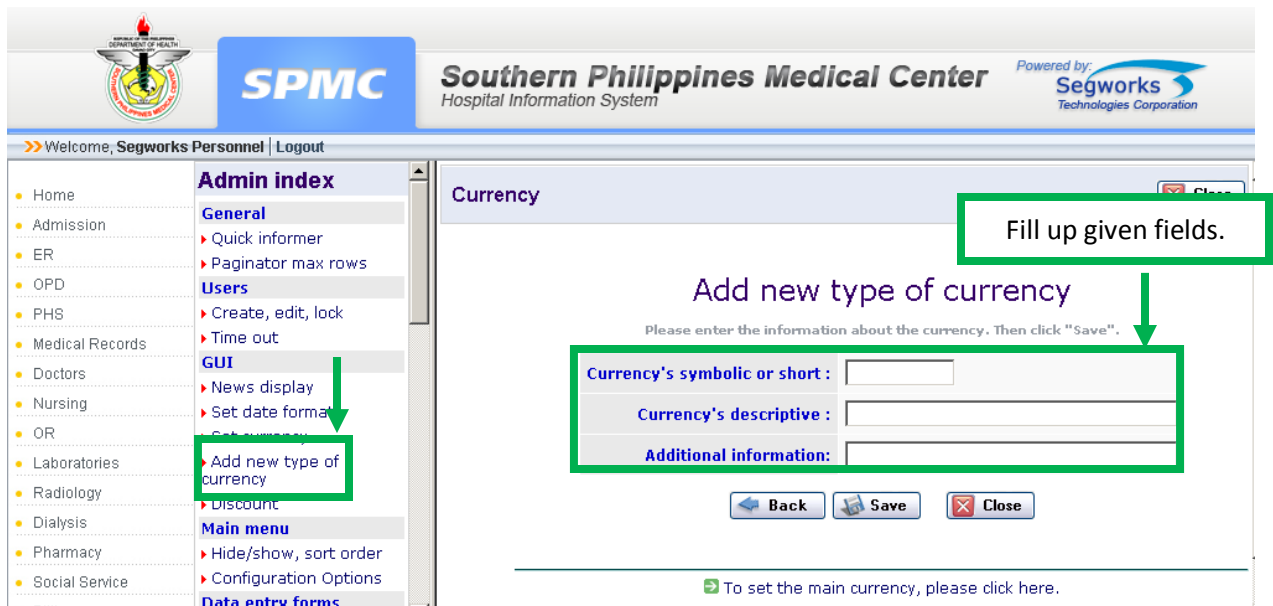
Set currency
Please select currency.

<input type="radio"/>	L	Pound	GB British Pound (ISO = GBP)	Edit	
<input checked="" type="radio"/>	Php	Peso	Philippine Peso	main	Edit
<input type="radio"/>	R	Rand	South African Rand (ISO = ZAR)	Edit	
<input type="radio"/>	R	Rupees	Indian Rupees (ISO = INR)	Edit	
<input type="radio"/>	€	Euro	European currency	Edit	

- iv. Add new type of currency
 - Creates new type of currency

1. Click **Add new type of currency**.



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General

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
GUI

- News display
- Set date format
- Set currency
- Add new type of currency**
- Discount

Main menu

- Hide/show, sort order
- Configuration Options

Data entry forms




Currency 


Add new type of currency
Please enter the information about the currency. Then click "Save".

Currency's symbolic or short :

Currency's descriptive :

Additional information:



2. Click **Save**.

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Currency [Close]

Add new type of currency

Please enter the information about the currency. Then click "Save".

Currency's symbolic or short :

Currency's descriptive :

Additional information:

[Back] [Save] [Close]

To set the main currency, please click here.

- v. Discount
 - Creates and update discount

Create discount

1. Click **Discount**.

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System Admin::Discounts [Close]

Fill up given fields.

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
<input type="text"/>	<input type="text"/>	<input type="text"/>	All		[Add]

Discount ID	Description	Discount (in %)	Area Used	Bill Areas Applied	Options
A	A (Pay Patient)	0%	All Areas		[G] [X]
B	B (Semi- Private)	0%	All Areas	View Areas	[G] [X]
Brgy	Barangay Official	100%	All Areas		[G] [X]
BHW	BHW	100%	Billing		[G] [X]

2. Click **Add**.



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System Admin::Discounts [Close]

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
			All		[Add]

Discount ID	Description	Discount (in %)	Area Used	Bill Areas Applied	Options
A	A (Pay Patient)	0%	All Areas		[G] [X]
B	B (Semi- Private)	0%	All Areas	View Areas	[G] [X]
Brgy	Barangay Official	100%	All Areas		[G] [X]
BHW	BHW	100%	Billing		[G] [X]

Update selected discount

1. Click  button.



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GUI

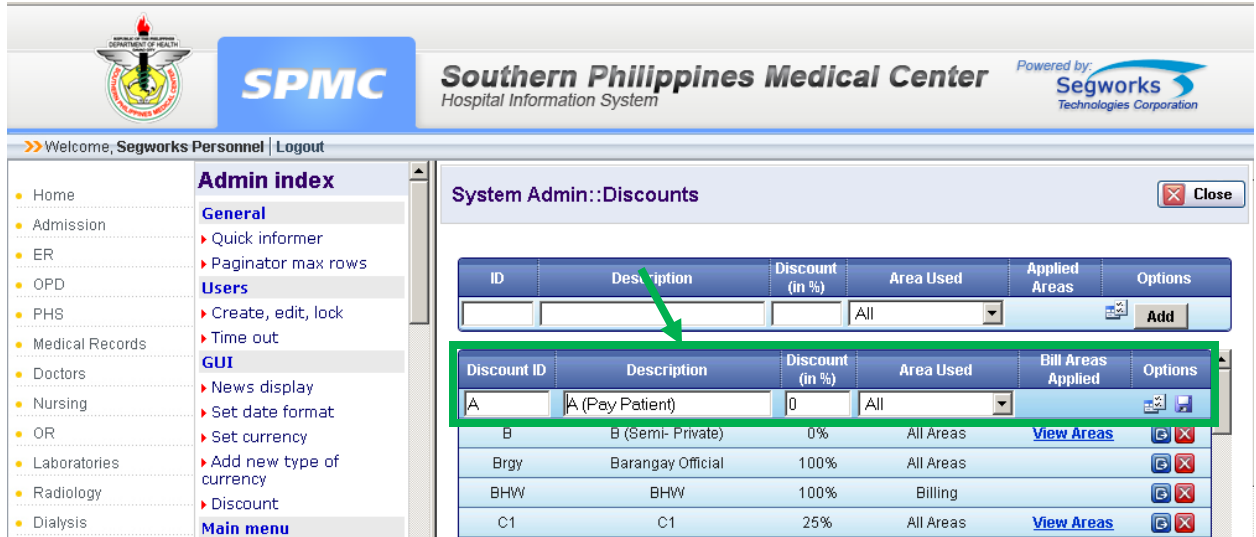
- News display
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System Admin::Discounts [Close]

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
			All		[Add]

Discount ID	Description	Discount (in %)	Area Used	Bill Areas Applied	Options
A	A (Pay Patient)	0%	All Areas		[G] [X]
B	B (Semi- Private)	0%	All Areas	View Areas	[G] [X]
Brgy	Barangay Official	100%	All Areas		[G] [X]
BHW	BHW	100%	Billing		[G] [X]

2. Enable to update selected discount.



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System Admin::Discounts [Close]

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
A	A (Pay Patient)	0	All		[Add]
B	B (Semi- Private)	0%	All Areas		[View Areas] [Edit] [Delete]
Brgy	Barangay Official	100%	All Areas		[Edit] [Delete]
BHW	BHW	100%	Billing		[Edit] [Delete]
C1	C1	25%	All Areas		[View Areas] [Edit] [Delete]

3. Click  button.



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System Admin::Discounts [Close]

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
			All		[Add]
A	A (Pay Patient)	0	All		[Computer] [Edit] [Delete]
B	B (Semi- Private)	0%	All Areas		[View Areas] [Edit] [Delete]
Brgy	Barangay Official	100%	All Areas		[Edit] [Delete]
BHW	BHW	100%	Billing		[Edit] [Delete]
C1	C1	25%	All Areas		[View Areas] [Edit] [Delete]

Delete selected discount

1. Click  button.



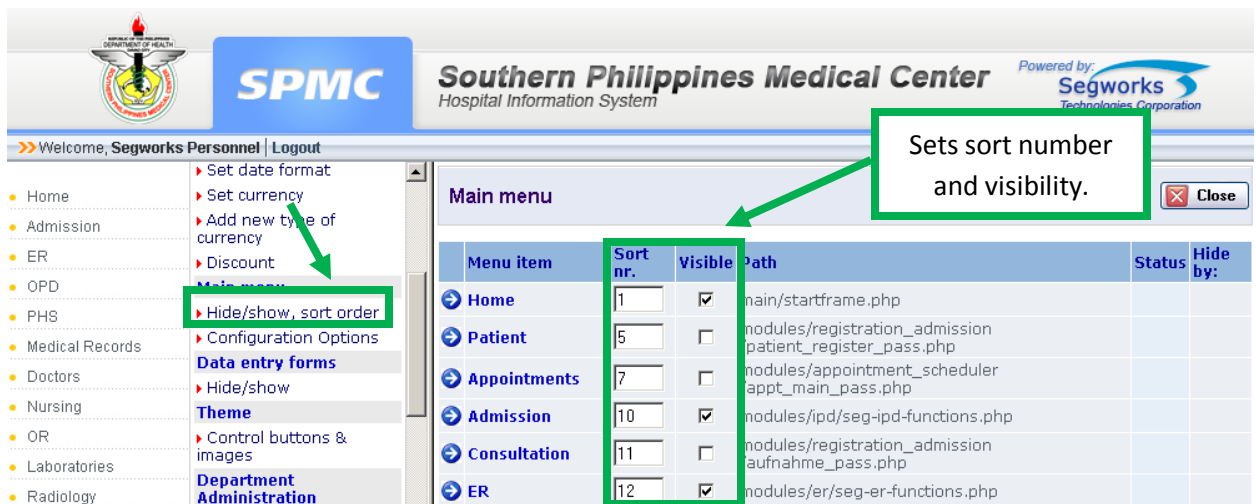
System Admin::Discounts

ID	Description	Discount (in %)	Area Used	Applied Areas	Options
A	A (Pay Patient)	0%	All Areas		 
B	B (Semi- Private)	0%	All Areas	View Areas	 
Brgy	Barangay Official	100%	All Areas		 
BHW	BHW	100%	Billing		 

d. Main Menu

- Hide/show, sort order
 - Sets sort order of modules and enable to hide/show in main menu.

1. Click **Hide/show, sort order**.



Main menu

Menu item	Sort nr.	Visible	Path	Status	Hide by:
Home	1	<input checked="" type="checkbox"/>	main/startframe.php		
Patient	5	<input type="checkbox"/>	modules/registration_admission/patient_register_pass.php		
Appointments	7	<input type="checkbox"/>	modules/appointment_scheduler/appt_main_pass.php		
Admission	10	<input checked="" type="checkbox"/>	modules/ipd/seg-ipd-functions.php		
Consultation	11	<input type="checkbox"/>	modules/registration_admission/aufnahme_pass.php		
ER	12	<input checked="" type="checkbox"/>	modules/er/seg-er-functions.php		

Sets sort number and visibility.

2. Click **Save**.

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Module	Count	Checked	Module Path
PIAD	66	<input checked="" type="checkbox"/>	modules/sponsor/seg-sponsor-functions.php
Inventory	68	<input checked="" type="checkbox"/>	modules/supply_office/seg-supply-functions.php
Cashier	70	<input checked="" type="checkbox"/>	modules/cashier/seg-cashier-functions.php
Reports	71	<input checked="" type="checkbox"/>	modules/repgen/repgen_pass.php
Directory	75	<input type="checkbox"/>	modules/phone_directory/phone.php
Industrial Clinic	75	<input checked="" type="checkbox"/>	modules/industrial_clinic/seg-industrial_clinic-functions.php
Tech Support	80	<input type="checkbox"/>	modules/tech/technik.php
System Admin	85	<input checked="" type="checkbox"/>	modules/system_admin/edv.php
Intranet Email	90	<input type="checkbox"/>	modules/intranet_email/intra-email-pass.php
Internet Email	95	<input type="checkbox"/>	modules/nocc/index.php
Login	100	<input checked="" type="checkbox"/>	main/login.php
Special Tools	110	<input checked="" type="checkbox"/>	main/spediens.php

Save

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ii. Configuration options

- Formats main menu.

1. Click **Configuration options**.

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Module	Count	Checked	Module Path
PIAD	66	<input checked="" type="checkbox"/>	modules/sponsor/seg-sponsor-functions.php
Inventory	68	<input checked="" type="checkbox"/>	modules/supply_office/seg-supply-functions.php
Cashier	70	<input checked="" type="checkbox"/>	modules/cashier/seg-cashier-functions.php
Reports	71	<input checked="" type="checkbox"/>	modules/repgen/repgen_pass.php
Directory	75	<input type="checkbox"/>	modules/phone_directory/phone.php
Industrial Clinic	75	<input checked="" type="checkbox"/>	modules/industrial_clinic/seg-industrial_clinic-functions.php
Tech Support	80	<input type="checkbox"/>	modules/tech/technik.php
System Admin	85	<input checked="" type="checkbox"/>	modules/system_admin/edv.php
Intranet Email	90	<input type="checkbox"/>	modules/intranet_email/intra-email-pass.php
Internet Email	95	<input type="checkbox"/>	modules/nocc/index.php
Login	100	<input checked="" type="checkbox"/>	main/login.php
Special Tools	110	<input checked="" type="checkbox"/>	main/spediens.php

Configuration Options

Main menu Close

Frame is resizable	<input checked="" type="radio"/> Yes <input type="radio"/> No
Frame width	170
Border color	#990000
Allow multiple language choice	<input checked="" type="radio"/> Yes <input type="radio"/> No
Default language (if multi-language is not allowed)	English

Save

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2. Click **Save**.

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Main menu [Close]

Frame is resizable	<input checked="" type="radio"/> Yes <input type="radio"/> No
Frame width	170
Border color	#990000
Allow multiple language choice	<input checked="" type="radio"/> Yes <input type="radio"/> No
Default language (if multi-language is not allowed)	English

Save

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e. Data entry forms

i. Hide/show

- Hide and shows data fields on forms.

1. Click **Hide/show**.

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Data entry forms [Close]

Select to hide fields.

Item	Status
person bloodgroup hide	<input checked="" type="checkbox"/>
person cellphone 1 nr hide	<input checked="" type="checkbox"/>
person cellphone 2 nr hide	<input checked="" type="checkbox"/>
person citizenship hide	<input type="checkbox"/>
person civilstatus hide	<input type="checkbox"/>
person email hide	<input checked="" type="checkbox"/>
person employer hide	<input checked="" type="checkbox"/>
person ethnic orig hide	<input checked="" type="checkbox"/>
person father name hide	<input checked="" type="checkbox"/>
person fax hide	<input checked="" type="checkbox"/>
person guardian name hide	<input type="checkbox"/>

2. Click **Save**.

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- Hide/show
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- Department Administration**
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- OR administration**
- Create

person phone 2 nr hide	<input checked="" type="checkbox"/>
person place birth hide	<input type="checkbox"/>
person religion hide	<input type="checkbox"/>
person spouse name hide	<input type="checkbox"/>
person sss nr hide	<input checked="" type="checkbox"/>
person title hide	<input checked="" type="checkbox"/>
patient service att dr hide	<input checked="" type="checkbox"/>
patient service care hide	<input checked="" type="checkbox"/>
patient service room hide	<input checked="" type="checkbox"/>
patient name 2 show	<input checked="" type="checkbox"/>
patient name 3 show	<input checked="" type="checkbox"/>
patient name middle show	<input checked="" type="checkbox"/>

Save

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- f. **Theme**
- i. Control buttons & images
- Sets theme for button and images.

1. Click **Control buttons & images**.

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Theme

Select theme.

Control buttons & images

Status

Control buttons & images default

Save

Theme	Sample buttons
default	Back Help Cancel
blue_aqua	

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2. Click **Save**.

The screenshot displays the SPMC (Southern Philippines Medical Center) Hospital Information System interface. The top header includes the SPMC logo, the text "Southern Philippines Medical Center Hospital Information System", and the Segworks Technologies Corporation logo. Below the header, a navigation menu on the left lists various system modules such as Home, Admission, ER, OPD, PHS, Medical Records, Doctors, Nursing, OR, Laboratories, Radiology, Dialysis, Pharmacy, Social Service, and Billing. The main content area shows the "Theme" configuration window, which is titled "Theme" and has a "Close" button. Inside the window, there is a section titled "Control buttons & images" with a "Status" dropdown menu set to "default". A green arrow points to a "Save" button, which is highlighted with a green box. Below this, there is a table with two columns: "Theme" and "Sample buttons". The table has two rows: "default" and "blue_aqua". The "default" row shows "Back", "Help", and "Cancel" buttons. The "blue_aqua" row shows three icons. At the bottom of the window, there is a footer that reads "Segworks Hospital Information System :: Page generation time: 0.0079600811004639".

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Control buttons & images

Status: default

Save

Theme	Sample buttons
default	Back Help Cancel
blue_aqua	

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