

April 23, 2019

OFFICE MEMORANDUM NO. 004 s. 2019

TO : ALL HIS and EHR USERS
SUBJECT : CF4 IMPLEMENTATION USING EHR 2.0

Effective today, all doctors will be using EHR 2.0 to encode CF4 details, the rest of the functionality will be done using HIS Doctors Dashboard. Disregard using the old EHR. In addition, the encoding of vital signs and outside meds will be available in HIS nursing module, and uploading of XML will be in eClaims module. Please refer to the attachment for the full list of functionalities available in HIS and EHR. For any further assistance, you may call IHOMP Office at local no. 5015. Thank you.



JOHANN L. MANALANG

Head, IHOMP



List of E.H.R and H.I.S Functionalities

HIS Functionalities HIS Live server: http://10.1.80.35/hisdmc/	E.H.R V2 Functionalities E.H.R Live server: http://10.1.80.62/ehrprod/site/login E.H.R V1 Will no longer applicable in E.H.R CF4
1. Add vital signs (No job function required) *For IPD- Admit patient-> Go to Nursing module ->search patient->admission data->add vital signs *For OPD-Admit patient as OPD-> Go to Opd module->consultation->search patient->add vital signs *For ER-Admit patient as Er->Go to ER module->consultation->search patient->add vital signs	1. Encode SOAP (Subjective, Objective, Assessment, Plan) *Click Subjective tab->Add chief complaint/other chief complaint->save *Click Objective tab->input pertinent physical examination->save *Click Assessment tab->input clinical impression(for er and opd)->save->add icd code(if needed)->click add button->input final diagnosis/other diagnosis->save
2. Add outside meds (Users job function required: Nurse, Nurse Attendant,Staff) *For IPD- Nursing ->search patient->admission data->examination frame->pharmacy->add outside meds *For OPD-Opd module->consultation->search patient->examination frame->pharmacy->add outside meds *For ER->ER module->consultation->search patient->examination frame->pharmacy->add outside meds	2. Encode past medical history *Click History of present illness tab->input History of present illness->save *Click past medical history tab->disease->description->save *Click surgical history tab->date of operation->description of surgical operation->remarks->save *Click family history tab->disease->description->save *Click social history tab->is smoker?->is alcohol drinker?->no. of bottles->is drug user?->save *Click gynecology/obstetric history tab->menstrual history->is applicable?->save->pregnant history->is applicable?->save *Click Immunization tab->child immunization->adult immunization->elderly immunization->other immunization->remarks->save
3. Update drug code (Pharmacy can create,update products in databank) * Update - Pharmacy module->product databank->search item ->item editor->drug description->save * Create new - Pharmacy module->product databank->add item ->drug description->save	3. Select pertinent signs and symptoms on admission->save
4. Request services from Laboratory, radiology, special lab, pharmacy and bloodbank module. For doctors, you can use doctors dashboard for creating diagnostic orders. (Note: Development of Diagnostic orders in E.H.R V2 is still on going; Write the HRN in a sheet of paper, it will serve as ref. for all cost centers esp. Lab and radio since E.H.R V1 will no longer be available)	4. View vital signs
5. Bill patient (Billing module)	5. Encode referred from another health care institution *Select yes or no. If yes, input reason of referral->input name of originating HCI->save
6. Create discharge slip on doctor's dashboard for ER, IPBM OPD and IPD patients.	6. Select physical examination
7. Discharge patient (Medical Records module)	7. View results *Radiology *Laboratory
8. Process transmittal (Billing module)	8. Plan management *Add Prescription order Click order->prescription order->select item/custom->add sig->add qty->add remarks->save->finalize *Add Doctor action/note Click order->doctor action/note order->input order->save-finalize *Add referral order Click order->referral order->select department->select reason of referral->save->finalize

9. Transmit eclaims (Eclaims module)ts *Transmit eclaims->search transmittal no.->view details->open transmittal ->step 1. attachements->click attachments->generate cf4->download attachment->save file->add files->select document type(cf4 form 4)->upload attachments->close ->Step 2. Generate e-claim->generate->save ->Step 3. Upload->lets upload	9. View encounter list
	10. View list of referrals
	11. Encode end of care *Select outcome of treatment-> add remarks (if transferred)->input doctor's advice->save
	12. View user manual
	13. Print cf4 form (Note: To be signed by Doctor)

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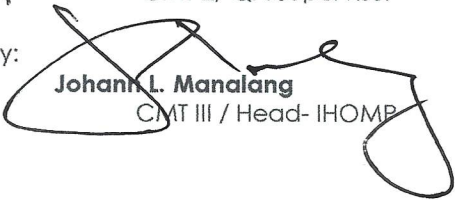

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