

# Tax calculation summary notes

## 6 April 2010 to 5 April 2011

These notes contain a Working Sheet to help you complete the *Tax calculation summary* pages. But you will not be able to use the Working Sheet if you have income in:

- box 19 on page TR 3 of your tax return 2011
- box 13 on page Ai 1 of the Additional information pages
- box 10 in the 'Other tax reliefs' section on page Ai 2 of the *Additional information* pages
- box 1 in the 'Income Tax losses' section on page Ai 3 of the *Additional information* pages
- boxes 6, 8 or 15 of the Lloyd's underwriters pages
- boxes 7 or 45 of the Foreign pages
- boxes 2 or 19 of the Trusts etc. pages
- box 27 of the Residence, remittance basis etc. pages.

In these circumstances, either your tax adviser or we will do the calculation for you. If you want us to do it, please make sure your paper tax return reaches us by 31 October 2011 or that you file online by 31 January 2012 (to file online, go to www.hmrc.gov.uk and under *Do it online* select *Self Assessment*).

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## Completing the tax calculation Working Sheet

The Working Sheet is made up of 12 main sections but you will not have to complete every box in every section. However, to get to the right answer, please work through each section carefully.

Depending on your personal circumstances, you may also have to complete some additional sections. You will be directed to these sections, if appropriate, within the Working Sheet. For example, if you were born before 6 April 1946 you will be directed to Section 13.

You will have to copy figures from your tax return, including the *Additional information* pages and any other supplementary pages you have completed, on to the Working Sheet. And then you will have to copy some figures within the Working Sheet; just follow the instructions on the page. Finally, you will be asked to copy figures from the Working Sheet on to the *Tax calculation summary* pages.

### Different types of income (and capital gains) are charged at different rates of tax.

They are charged to tax in the order shown below (non-savings income first).

#### Tax band

		_			
	First				
	First £37,400	of taxable income	next	All remaining	
Type of income	First £2,440	next £34,960	£112,600	taxable income	
Non-savings income, for example, income from employment or self-employment, or property income	20%	20%	40%	50%	
Savings income includes bank and building society interest, and gains made on life insurance policies (without a 'notional' tax credit)	10%	20%	40%	50%	
Dividends and tax credits	10%	10%	32.5%	42.5%	
Taxable lump sum payments	20%	20%	40%	50%	
Gains on life insurance policies with a 'notional' tax credit	10%	20%	40%	50%	

If taxable non-savings income is less than £2,440, the balance can be set against savings. Savings income, up to this balance, is charged at 10%.

The figures of £37,400 and £150,000 can be increased if you pay tax at 32.5% or more and make personal pension contributions and Gift Aid payments.

The rates of Capital Gains Tax are:	
all gains before 23/6/2010	18%
gains from 23/6/2010 that qualify for Entrepreneurs Relief	10%
other gains from 23/6/2010	
charged below the higher rate threshold*	18%
charged above the higher rate threshold*	28%

<sup>\*</sup>Any balance of the higher rate threshold (£37,400) that has not been used by income can be set against Capital Gains.

## Section 1: Add together non-savings income and lump sum payments

If any box on this page is a minus figure, substitute zero

Employment			
Employment pages	boxes 1 + 3	A1	
Ministers of religion pages	box 38	A2	
Additional information pages, page Ai 2 (Share schemes and employment lump sums)	boxes 3 + 4	АЗ	A1 + A2 + A3
Benefits from your employment - Employment pages	boxes 9 to 16		A5
Expenses from your employment - Employment pages	boxes 17 to 20	A6	
Additional information pages, page Ai 2 (Share schemes and employment lump sums)	boxes 11 to 13	A7	A6 + A7 A8 A4 + A5 minus A8
Total from all employments			А9
Share schemes			
Additional information pages, page Ai 2 (Share schemes and employment lump sums)	box 1		A10
Profit from self-employment			
Self-employment (short) pages	box 30	A11	A11 + A12
Self-employment (full) pages	box 75	A12	A13
Lloyd's underwriter			
Lloyd's underwriters pages	box 52		A14
Profit from partnerships			
Partnership (short) pages	box 18	A15	A1F . A16
Partnership (full) pages	box 75	A16	A15 + A16
Profit from UK property			
UK property pages	box 38		A18

## Foreign income

Foreign pages	boxes 9 + 13 + 30 + 41 + 42		A19
Trusts and estates			
Trusts etc. pages	(boxes 3 + 7 + 16) x 100/80	A20	
	(boxes 1 + 10) x 100/50	A21	
	boxes 13 + 22	A22	
	DUXES 13 + 22		

A20 + A21 + A22 + A23

A24

A23

## **UK pensions and State benefits**

Tax return, page TR 3	boxes 7 + 10 + 12 + 14 + 15	A25
' 1 ' 2		

box 20 x 100/78

### Other income

Tax return, page TR 3	box 16 minus box 17	7.00
		A9 + A10 + A13 + A14 + A17
		+ A18 + A19 + A24 + A25 + A26
Total non-savings income		A27

## Lump sum payments

Additional information pages,
page Ai 2 (Share schemes and
employment lump sums)
box 5

## Section 2: Add together savings income (excluding dividends)

Partnerships			
Partnership (short) pages	box 26	A29	
			A29 + A30
Partnership (full) pages	boxes 33 + 72	A30	A31
Faustan Ingana			
Foreign income			
Foreign pages	box 4	A32	
			A32 + A33
	box 43	A33	A34
Trusts and estates			
Trusts etc. pages	(boxes 4 + 8 + 17) x 100/80	A35	
masis etc. pages	(50,03410117) x 100,00		
	box 11 x 100/50	A36	
			A35 + A36 + A37
	box 14	A37	A38
Interest received from LIK h	panks and building societies		
		A39	
Tax return, page TR 3	(box 1 x 100/80)		
Tax return, page TR 3	box 2	A40	
Additional information pages,			A39 + A40 + A41
page Ai 1	box 3	A41	A42
Gains on life insurance poli	cies etc.		
•			
Additional information pages, page Ai 1	boxes 6 + 8		A43
			A31 + A34 + A38 + A42 + A43
Total savings income			A44

## Section 3: Add together dividends, and gains on life policies with tax treated as paid

**Partnerships** 

### A45 Partnership (full) pages box 69 Foreign income A46 Foreign pages box 11 A47 Foreign pages box 6 x 100/90 A46 + A47 + A48A49 A48 Tax return, page TR 3 box 5 x 100/90 **Trusts and estates** A50 Trusts etc. pages (boxes 5 + 9 + 18 + 21) x 100/90A51 box 18 x 100/90 A50 + A51+ A52 A52 box 12 x 100/57.5 **Dividends from UK companies** A54 Tax return, page TR 3 (boxes 3 + 4) x 100/90A54 + A55 Additional information pages, A55 page Ai 1 box 12 x 100/90 A45 + A49 + A53 + A56 A57 Total dividend income Add together gains on life insurance policies etc. with tax treated as paid Additional information pages, A58 page Ai 1 box 4 A27 + A28 + A44 + A57 + A58 A59 **Total income**

## Section 4: Calculate total allowances and deductions

Loss of year set against other	income		
Self-employment (short) pages	box 32	A60	
Self-employment (full) pages	box 77	A61	
Lloyd's underwriters pages	box 56	A62	
Partnership (short) pages	box 20	A63	
Partnership (full) pages	boxes 20 + 37 + 41	A64	
UK property pages	boxes 16 + 40	A65	
Foreign pages	box 31	A66	
Capital gains summary pages	box 12	A67	
Post-cessation expenses and losses			total of boxes
Additional information pages, page Ai 3 (Income Tax losses)	box 6	A68	A60 to A68
Other deductions			
	nuity contracts and other pension cont ge. Pension payments receiving basic r Ilation in Section 6		
Paying personal pensions			
Tax return, page TR 4	boxes 2 + 3 + 4		A70
Charitable giving			
Tax return, page TR 4	boxes 9 + 10		A71
Annuities and annual paymen	ts		
Additional information pages, page Ai 2 (Other tax reliefs)	box 4	A72	A72 x 100/80
Qualifying loan interest and Trade Union etc. death benefi	t payments		
Additional information pages, page Ai 2 (Other tax reliefs)	hoxes 5 + 8		A74

Trusts etc. pages	box 24	A75
		A69 + A70 + A71 + A73 + A74 + A75
Total deductions		A76

### **Personal Allowances**

Box A77: If box A59 minus box A76 is equal to or more than £100,000 you may not be entitled to Personal Allowances. If you were born before 6 April 1946 you may be entitled to a higher age-related Personal Allowance. If either of these apply, go to Section 13 on page TCSN 26 will work out the figure for box A77. If neither of these apply, and you are a UK resident, enter £6,475 in box A77.

Personal Allowance	A77		
Blind Person's Allowance (£1,890)	A78		
			total of boxes A77 to A79
Blind person's surplus allowance from spouse	A79	A80	
	Copy box A79 to Tax calculation summary pages box 11		
			A76 + A80
Total deductions and allowances		A81	
Total deductions and altonumees			Copy to A83

## Section 5: Calculate taxable income

If any box on this page is a minus figure, substitute zero.

		from A27		from A81		A82 minus A83
Non-savings income etc.	A82		A83		A84	
						Copy to A110
		from A28		A83 minus A82		A85 minus A86
Lump sum payments	A85		A86		A87	
zamp sam payments						Copy to A140
		from A44		A86 minus A85		A88 minus A89
Savings income etc.	A88		A89		A90	
Savings income etc.						Copy to A120
		from A49		A89 minus A88		A91 minus A92
Foreign dividends	A91		A92		A93	
r oreign dividends						Copy to A130
		from A55		A92 minus A91		A94 minus A95
Stock dividends	A94		A95		A96	
Stock dividends						Copy to A130
	A57	minus (A91 + A94)		A95 minus A94		A97 minus A98
UK dividends	A97		A98		A99	
OK dividends						Copy to A130
		from A58		A98 minus A97		A100 minus A101
Gains on life policies etc.	A100		A101		A102	
danis on the policies etc.						Copy to A150
		from A59				A103 minus A83
Total income	A103		Total	taxable income	A104	
וטנמנ ווונטווופ			iotal	. сахарте птсоте		

## Section 6: Allocate income to tax bands

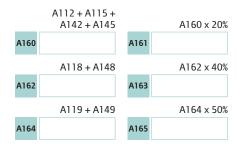
If any box on this page is a minus figure, substitute zero.

Basic rate band		A105	34,960
Paying personal pensions Tax return, page TR4	box 1	A106	
Gift Aid Tax return, page TR4	(box 5 minus box 7) + box 8	A107	
		A108	A107 x 100/80
		A1 <b>A109</b>	05 + A106 + A108

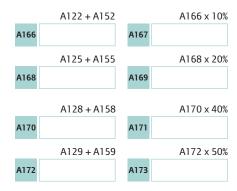
	Allocate taxable non-savings income to tax bands	Allocate taxable savings etc. income to tax bands	Allocate taxable dividends income to tax bands	ividends income lump sum payments to tax bands tax bands	
	from A84	from A90	from A93 + A96 + A99	from A87	from A102
		A111 minus A112	A121 minus A122	A131 minus A132	A141 minus A142
	A111 2,440	A111 minus A112	A131	A141	A141 minus A142
Savings in starting	Smaller of A110 and A111	Smaller of A120 and A121	Smaller of A130 and A131	Smaller of A140 and A141	Smaller of A150 and A151
rate band	A112	A122	A132	A142	A152
	A110 minus A112	A120 minus A122	A130 minus A132	A140 minus A142	A150 minus A152
	A113	A123	A133	A143	A153
Basic rate	from A109	A114 minus A115	A124 minus A125	A134 minus A135	A144 minus A145
band	A114	A124	A134	A144	A154
Income in basic	Smaller of A113 and A114	Smaller of A123 and A124	Smaller of A133 and A134	Smaller of A143 and A144	Smaller of A153 and A154
rate band	A115	A125	A135	A145	A155
	A113 minus A115	A123 minus A125	A133 minus A135	A143 minus A145	A153 minus A155
	A116	A126	A136	A146	A156
		A117 minus A118	A127 minus A128	A137 minus A138	A147 minus A148
	A117 112,600	A127	A137	A147	A157
Income in higher	Smaller of A116 and A117	Smaller of A126 and A127	Smaller of A136 and A137	Smaller of A146 and A147	Smaller of A156 and A157
rate band	A118	A128	A138	A148	A158
Income in additional rate band	A116 minus A118	A126 minus A128	A136 minus A138	A146 minus A148	A156 minus A158

## Section 7: Calculate Income Tax due

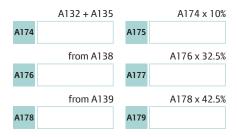
### Non-savings income



### Savings income



#### Dividend income



A161 + A163 + A165 + A167 + A169 + A171 + A173 + A175 + A177 + A179 A180 Copy to A181

Income Tax due

## Section 8: Calculate Income Tax due after allowances and reliefs

If any box on this page is a minus figure, substitute zero.

Income Tax due				from A180
Other tax reliefs				from F9 on page TCSN 36
Deficiency Relief Top Slicing Relief can only apply to g page TCSN 33 to calculate any Top S		•	on life policies go from E47 on page TCSN 35	to Section 16 on
Top Slicing Relief			A183	
Venture Capital Trust shares Additional information pages, page Ai 2	box 1	A184	A184 x 30%	
Enterprise Investment Scheme Additional information pages, page Ai 2	box 2	A186	A186 x 20%	
Community Investment Tax Relief Additional information pages, page Ai 2	box 3	A188	A188 x 5%	A182 + A183 + A185 + A187 + A189 A190
Maintenance and alimony Additional information pages, page Ai 2  If you, or your spouse or civil partne out the figure for box A192	box 7 r, were born be	efore 6 April 1935, go to	) Section 14 on pag	ge TCSN 28 to work
Married Couple's Allowance Married couple's surplus allowance	(	from C20 or C21 on page TCSN 30  A192  A193  Copy box A193 to Tax calculation summary pages box 12  A191 + A192 + A193  A194	A194 x 10%	

If any box on this page is a minus figure, substitute zero.

and reliefs

#### **Notional tax** from A150 A196 x 20% A197 A196 On gains on life policies from A96 from A198 x 10% A198 A199 On stock dividends A190 + A195 + A197 + from A93 A200 x 10% A199 + A201 A200 A202 A201 Tax credit on foreign dividends Foreign Tax Credit Relief A203 Foreign pages box 2 Widows and orphans pension relief A202 + A203 + A204 Additional information pages, A204 A205 page Ai 2 (Other tax reliefs) box 9 A181 minus A205 Income Tax due after allowances

A206

## Section 9: Calculate tax due after Gift Aid payments and tax credits on dividends

If any box on this page is a minus figure, substitute zero.

	from A206
A207	

### **Gift Aid payments**

If you have made Gift Aid payments you must pay Income Tax, at whatever rate, or Capital Gains Tax, at least equal to the basic rate Income Tax treated as having been deducted. The charity receiving payments from you can reclaim that Income Tax from us. We must make sure you pay sufficient tax to 'cover' the tax repaid to the charity. If you have not paid enough it may be necessary to restrict your personal allowances so more income is charged to tax or we may ask you to pay more. Boxes A208 to A212 compare the tax charged on your income with the tax treated as deducted from your Gift Aid payments.

Do not include pence in boxes A208 and A209. Round down the figure in each of these boxes to the nearest whole pound.

			A107 x 100/80		A208 x 20%		
		A208		A209			
					from G48 on page TCSN 38		
Capital Gains Tax				A210			
•					A209 minus A210		
				A211			
							Larger of boxes A207 and A211
Income Tax due						A212	
Tax due on annuity payments							
Additional information pages,							A213 x 20%
page Ai 2 (Other tax reliefs)	box 4 x 100/80			A213		A214	
							A212 + A214
						A215	

### Calculate tax credits on dividends

If any box on this page is a minus figure, substitute zero.

If box A207 is smaller than box A212 and box A99 is smaller than box A97 this calculation may overcharge tax.

		from A99	A216 x 10%
Lloyd's dividends			
Lloyd's underwriters pages	box 9 x 100/90	A218 from A84	
		smaller of A218 and A219	A220 x 10%
		A220	A221 A217 + A221 A222
Income Tax due after divider	nd tax credits		A215 minus A222 A223

## Section 10: Calculate tax taken off

If any box on this page is a minus figure, substitute zero, unless otherwise stated.

Employment pages	box 2	A224
Ministers of religion pages	box 39	A225
Self-employment (short) pages	box 37	A226
Self-employment (full) pages	boxes 80 + 81	A227
Lloyd's underwriters pages	boxes 4 + 14	A228
Partnership (short) pages	boxes 27 + 28 + 29	A229
Partnership (full) pages	boxes 76 + 77 + 78	A230
UK property pages	box 19	A231
Foreign pages	boxes 3 + 5 + 8 + 10 + 12 + 29 + 40	A232
Trusts etc. pages	boxes 15 + 23	A233
Residence, remittance basis etc. pages	boxes 20 + 21	A234
Tax return, page TR 3	boxes 9 + 11 + 13 + 18	A235 This box can be negative
Additional information pages Ai 1	boxes 2 + 10	A236
Additional information pages Ai 2 (Share schemes and employment lump sums)	boxes 2 + 6	A237
From other sections of this Working She	ot.	

From other sections of this Working Sheet

	A20 x 20%
A238	
	A21 x 50%
A239	
	A23 x 22%
A240	
	A35 x 20%
A241	
	A36 x 50%
A242	

If any box on this page is a minus figure substitute zero, unless otherwise stated.

	A39 x 20%
A244	
	A51 x 10%
A245	
	A52 x 32.5%
A246	

total of boxes A238 to A246

A247

total of boxes A224 to A237 + A247

A248

Copy to box A258

Total tax paid at source

## Section 11: Calculate the amount of tax due for 2010-11

If any box on this page is a minus figure, substitute zero, unless otherwise stated.

Income Tax due	,	170m A223
If you are self-employed, in a business partnership or are a Lloyd's ur page TCSN 31 to work out the figure for box A250	nderwriter complete Sectio	n 15 on
Class 4 National Insurance contributions	A250 Copy box A250 to Tax calculation summary pages box 4	A249 + A250
Income Tax and Class 4 National Insurance contribution	s	A251
If you have to pay tax under PAYE, we try to make your tax code materight amount of tax during the year. But your 2010-11 tax code may for earlier years. Look at your 2010-11 Coding Notice. If we have ma 'amount of underpaid tax for earlier years'. Copy that figure into box	have been adjusted to col de such an adjustment, it v	lect tax you owe
Underpaid tax for earlier years included in 2010-11 tax code	A252 Copy box A252 to Tax calculation summary pages box 7	
If you put 'x' in box 1 of the Student Loan repayments boxes (Income page TR 2 of your tax return, go to Section 20 on page TCSN 40 to w	_	
Student Loan repayment due	A253  Copy box A253 to Tax calculation summary pages box 3	
If you completed <i>Additional information</i> pages, page Ai 4 (Pension tax <i>Pension savings tax charges</i> to work out the figure for box A254	x charges boxes) use Helpsh	neet 346
Pension savings charges	Copy box A254 to Tax calculation summary pages box 6	
If you completed box 8 on the tax return, page TR 3 (State Pension la TCSN 39 to work out the figure for box A255	from H3 on page TCSN 39	on page
State Pension lump sum	A255	
If you completed the <i>Capital gains summary</i> pages go to Section 18 of for box A256		out the figure
Capital Gains Tax	Familiary pages box 5	A251 + A252 + A253 + A254 + A255 + A256

If any box on this page is a minus figure, substitute zero, unless otherwise stated.

### Total tax taken off at source

	from A248
A258	

Box A259: if, because of a change in your circumstances, your 2010-11 tax code was reduced during the year to 5 April 2011, you may have paid too little tax for the time before your code was reduced. Look at your Coding Notice for 2010-11 for the message: "Our estimate of the underpayment for the earlier part of the year is £xxxxxx. We will normally collect any underpayment through your Self Assessment balancing payment. This will be calculated when your tax return for the year is processed" but if you requested that this tax be collected through your tax code for 2011-12 enter the amount in box A259.

2010-11 underpaid tax included in 2011-12 tax code

A259

Copy box A259 to Tax calculation summary pages box 8

A258 + A259 A260

If A257 is larger than A260 total tax, Student Loan repayments and Class 4 NICs due

If A260 is larger than A257 total tax, Student Loan repayments and Class 4 NICs overpaid A257 minus A260

A261

Copy box A261 to Tax calculation summary pages box 1

A260 minus A257

A262

Copy box A262 to Tax calculation

summary pages box 2

You can now use Section 12 on page TCSN 21 if you want to work out what you have to pay us by 31 January 2012, or what we have to pay you.

## Section 12: Calculate the amount to pay by 31 January 2012

If any box on this page is a minus figure, substitute zero, unless otherwise stated.

			A261 minus A262
			A263
			This box can be negative
Tax refunded or set off	box 1	A264	
tax return, page TR 5			

There may be an adjustment required to increase your tax for 2010-11 because:

- you are claiming averaging for farmers and creators of literary or artistic work, or
- you are claiming to pay tax on your post-cessation receipts by reference to the year your business ceased.

Calculate the difference between the actual liability for the earlier year and the liability that would have arisen for the earlier year if the averaged profit or post-cessation receipts had been included in the return for that year. The adjustment relates to 2010–11 even though it is calculated by reference to the circumstances of the earlier year. If you need help, ask us or your tax adviser. Enter the amount in box A265.

Increase in tax from adjustment to earlier years

A265

Copy box A265 to Tax calculation summary pages box 13

#### Total due

A263 + A264 + A265

A266

This box can be negative

There may be an adjustment required to decrease your tax for 2010-11, calculated by reference to an earlier year, because:

- you are claiming loss relief calculated by reference to your income or capital gains for an earlier year or years, or
- you are claiming averaging for farmers and creators of literary or artistic work.

Do not include losses for which you have previously claimed relief. Calculate the difference between the actual liability for the earlier year and the liability that would have arisen for the earlier year if the loss, averaged profits or pension payments had been included in the return for that year. Enter the amount in box A267. If you need help, ask us or your tax adviser.

Decrease in tax from adjustment to earlier years

Copy box A267 to Tax calculation summary pages box 14

If you are claiming now to carry back to 2010-11 a 2011-12 trading loss, or certain 2011-12 capital losses (provide details of your claim in the 'Any other information' box, box 19, on page TR 6 of your tax return). Recalculate your 2010-11 liability taking into account the loss. The difference between that figure and boxes A261 or A262 is the amount of your 2010-11 repayment. Enter it in box A268. If you need help, ask us or your tax adviser.

Next year's repayment claimed now

Copy box A268 to Tax calculation summary pages box 15

Look at your Statements of Account (if you have never had a Statement of Account, it is unlikely you have paid anything towards your 2010-11 tax bill yet). Payments or credits that have been made towards A269 your 2010-11 payments on account Any other payments or credits, not already included in boxes A267, A268, or A269, that have been made A270 towards your 2010-11 tax bill If you have a tax code and your tax return is received by 31 October 2011, you may be able to have the tax you owe collected through your tax code for 2012-13 A266 minus A269 A271 If box A271 is positive and is less than £2,000 and you want this included in your 2012-13 tax code, copy the figure in box A271 to box A272; if not, leave box A272 blank A272 A267 + A268 + A269 + A270 + A272 A273 A266 minus A273 A274 Tax due for 2010-11 This box can be negative If box A274 is positive, this is the tax you owe. If box A274 is negative, this is the tax we owe you Payments on account A261 minus (A253 + A256 + A272) If box A275 is less than £1,000, you do not have to make payments on account for 2011-12; do not complete boxes A276 to A278. Enter '0' in box A280 A275 and complete box A281 This box can be negative If more than 80% of your tax bill for 2010-11 is met from tax taken off at source (that is, if box A275 is less than box A277) you do not need to make payments on account for 2011-12. Enter '0' in box A280 and complete box A281 A197 + A199 + A201 + A222 + A276 x 20% A251+ A254 + A255 A276 A277 A275 x 50% A278 Amount of each payment on account

### Claim to reduce payments on account

You may want to reduce your payments on account for 2011-12 (including reducing to nil) if you expect:

- your 2011-12 income to be lower than 2010-11, or
- your allowances or reliefs to be higher, or
- more of your 2011-12 income will be taxed at source, because
  - it will be taxed under PAYE, or
  - it will be covered by subcontractor deductions, or
  - you will have more savings income.

If you do want to reduce your payments on account, you must make a reasonable estimate of the difference between the Income Tax you expect to pay in 2011-12 and your Income Tax on this return. You can reduce each of your payments by half this difference.

In box 10 of the *Tax calculation summary* pages enter the amount of each reduced payment on account (including the pence), or nil, if appropriate, and put 'X' in box 9. Give your reason for reducing your payments in box 16. If you decide later that your reduced payments are still too high, write to us saying why you are claiming to reduce again. Make sure the payments you make, by 31 January 2012 and 31 July 2012, will add up to your best estimate of your tax bill for 2011–12.

If your two payments on account turn out to be different from your 2010-11 tax bill and if you have paid:

- more than you needed to, we will credit you with interest
- less than you needed to, we will charge interest.

Your two payments on account should be the smaller of the actual tax, Student Loan repayments and Class 4 NICs due (net of tax deducted at source and tax credits on dividends) for 2010-11 or 2011-12. If you have been careless or fraudulent in claiming to reduce your payments on account, we may charge a penalty. If you decide later that you have reduced too much, you can revise your claim upwards and/or pay more in line with your revised estimate. But if you do not make a claim, we may allocate additional amounts paid to other outstanding liabilities.

Amount of reduced payments on account

Copy box A279 to Tax calculation summary pages box 10, and complete Tax calculation summary pages box 9

A274 + A280

This box can be negative

A279 and A278

A280

#### The amount due by 31 January 2012

If box A281 is positive, this is the tax you owe. If box A281 is negative, this is the tax we owe you

Please note if you make any payment towards your 2010-11 tax bill between now and 31 January 2012, and that payment is not included in boxes A269 or A270, reduce the figure in box A281 by the amount of that payment. If 2010-11 payments on account were not paid by their due dates (31 January 2011 and 31 July 2011), interest may also be due.

## Confirmation of where boxes on this Working Sheet go to on the *Tax calculation summary* pages

1	<b>Total tax, Student Loan repayment and Class 4 NICs due before any payments on account</b> If the result of your calculation is that you owe tax (there is a figure in box A261) copy the figure from box A261 to box 1 on the <i>Tax calculation summary</i> pages.
2	<b>Total tax, Student Loan repayment and Class 4 NICs overpaid</b> If the result of your calculation is that you overpaid tax (there is a figure in box A262) copy the figure from box A262 to box 2 on the <i>Tax calculation summary</i> pages.
3	Student Loan repayment due If you completed the Income Contingent Student Loan notification box (Student Loan repayments box 1 on page TR 2 of your tax return) copy the figure from box A253 to box 3 on the <i>Tax calculation summary</i> pages. Do not include pence in this box; round down the amount to the nearest whole pound.
4	Class 4 NICs due If you are self-employed, in a business partnership or are a Lloyd's underwriter you may have to pay Class 4 National Insurance contributions. Copy the figure from box A250 to box 4 on the <i>Tax calculation summary</i> pages.
5	Capital Gains Tax due  If you completed the Capital gains summary pages copy the figure from box A256 to box 5 on the Tax calculation summary pages.
6	<b>Pension charges due</b> If you completed the Working Sheet in Helpsheet 346 <i>Pension savings tax charges</i> copy the figure from box A254 to box 6 on the <i>Tax calculation summary</i> pages.
7	Underpaid tax for earlier years included in your tax code for 2010–11  If you have to pay tax under PAYE, and your 2010–11 Coding Notice has an entry for 'amount of underpaid tax for earlier years' copy the figure from box A252 to box 7 on the <i>Tax calculation summary</i> pages.
8	Underpaid tax for 2010–11 included in your tax code for 2011–12  If you pay tax under PAYE and we reduced your tax code in 2010–11 and you requested that any unpaid tax be collected through your tax code for 2011–12, copy the figure from box A259 to box 8 on the Tax calculation summary pages.
9	If you are claiming to reduce your 2011–12 payments on account Put 'X' in box 9 if you are making a claim to reduce payments on account, and give the reason for the reduction in box 16. You can be charged interest and penalties if you reduce your payments on account by too much. Please read the notes on page TCSN 23.
10	Your first payment on account for 2011–12 If you are claiming to reduce your 2011–12 payments on account, copy the figure from A279 to box 10 on the <i>Tax calculation summary</i> pages.

#### 11 Blind person's surplus allowance you can have, and the amount of married couple's surplus and allowance you can have

12 If your spouse or civil partner did not have enough income in the year ended 5 April 2011 to use any or all of their Married Couple's Allowance or Blind Person's Allowance (if due), you can ask for the surplus to be transferred to you. If you are unsure whether you can get surplus allowances from your spouse or civil partner, ask us or your tax adviser.

If you have agreed an amount that can be transferred enter:

- any blind person's surplus allowance in box 11, and
- married couple's surplus allowance in box 12 on the Tax calculation summary pages.
- If the amount of tax due for 2010-11 is affected by adjustments to other tax years, read the notes on 13 to page TCSN 21. 15
  - Copy the figure from box A265 to box 13.
  - Copy the figure from box A267 to box 14.
  - Copy the figure from box A268 to box 15.

If you need to fill in any of the boxes on pages TCSN 26 to TCSN 40, the Working Sheet on the preceding pages should already have directed you to them.

Briefly, the next few pages cover:

- age-related personal allowance and Married Couple's Allowance
- working out Class 4 National Insurance contributions
- Top Slicing Relief if any gains on life policies have made you liable to the higher rate
- working out Capital Gains Tax
- working out Student Loan repayments.

Tax return: Tax calculation summary notes: Page TCSN 25

## Section 13: Calculate personal allowance due if your income is more than £100,000 or you were born before 6 April 1946

If any box on this page is a minus figure, substitute zero.

Income					B1	from A59
Deductions			В2	A76 minus A74		
Tax reliefs tax return, page TR 4	box 1		В3			
Tax reliefs tax return, page TR 4	(box 5 minus box 7) + box 8	B4	В5	B4 x 100/80		
					В6	B2 + B3 + B5
Net income for allowance	res				В7	B1 minus B6

Age-related Personal Allowance depends on your date of birth. If you were born after 6 April 1946 but your spouse or civil partner was born before 6 April 1935 you will need the figures from boxes B10 and B14 when you work out Married Couple's Allowance.

#### Table 1

Income (from B7)	Income limit
Box B7 is less than or equal to £100,000	
and you were born before 6 April 1946	22,900
Otherwise B8 is	100,000
Enter the income limit for personal allowance from Table 1	B8
	B7 minus B8
	В9

If any box on this page is a minus figure, substitute zero.

## Table 2

Income (from B7)	Maximum allowance
Box B7 is less than or equal to £100,000 and you were born	
between 6 April 1936 and 5 April 1946	9,490
before 6 April 1936	9,640
Otherwise B10 is	6,475
Enter the maximum personal allowance from Table 2	В10
	B9 x 50%
	B10 minus B11
Reduced Personal Allowance	B12

Table 3	
Income (from B7)	Minimum allowance
Box B7 is less than or equal to £100,000	6,475
Otherwise B13 is	0
Enter the minimum Personal Allowance from Table 3	В13
	larger of B12 and B13  B14  Copy to box A77

## Section 14: Calculate age-related Married Couple's Allowance due

If any box on this page is a minus figure, substitute zero.

Work out Married Couple's Allowance if you, or your spouse, or your civil partner (or a former wife you were married to in 2010-11) were born before 6 April 1935.

If you are the husband (and you married before 5 December 2005), or the spouse or civil partner with the higher income, use boxes C1 to C15 to work out Married Couple's Allowance.

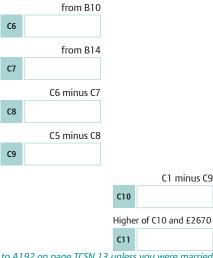
If you are the wife (who married before 5 December 2005) and your husband has transferred Married Couple's Allowance to you, go to box C16.

If you are the spouse or civil partner with the lower income and your spouse or civil partner (with the higher income) has transferred Married Couple's Allowance to you, go to box C16.

### Table 2

Date of birth of the elder of you, your spouse or former wife	Maximum Married Couple's Allowance
After 5 April 1935	0
Before 6 April 1935	6,965
Enter the maximum Married Couple's Allowance from Table 2	from B7
	C3 <b>£22,900</b> C2 minus C3
	C4
	C4 x 50%

If you are the husband (and you married before 5 December 2005), or you are the spouse or civil partner with the higher income, and you were born after 6 April 1946 but your wife, or spouse or civil partner was born before 6 April 1935, go back to Section 13 on page TCSN 26 and complete up to box B14. This will give you the figures for boxes C6 and C7.



Copy to A192 on page TCSN 13 unless you were married or registered this year or unless your spouse or civil partner is getting half or all of the allowance

Tax Return: Tax calculation summary notes: Page TCSN 28

### Calculate reduced Married Couple's Allowance due

If any box on this page is a minus, substitute zero.

If your marriage or civil partnership registration was after 5 May 2010, and either you or your spouse, or civil partner were born before 6 April 1935, work out reduced Married Couple's Allowance due.

### Table 3

Month
0
1
2
3
4
5
6
7
8
9
10
11
12

Select month from Table 3

C11 x C12
C13
C13 divided by 12
C14

Copy to A192 on TCSN 13 unless your spouse or civil partner is getting half or all of the allowance

C11 minus C14

If any box on this page is a minus figure, substitute zero.

If you are the wife, or spouse or civil partner with the lower income use boxes C16 to C20 to work out the amount of Married Couple's Allowance that can be transferred to you.

If you are the husband, or spouse or civil partner with the higher income use boxes C11 to C16 if you want your spouse or civil partner to receive half or all of the allowance.

### Table 4 From the Married Couple's Allowance box on Additional information pages, page Ai 3

·	
If there is an 'X' in box 3 or box 6	£1,335
If there is an 'X' in box 4 or box 7	£2,670
None of the above	Zero
Only half or all of the minimum Married Couple's Allowance of £2,670 car	n be transferred.
Select amount from Table 4	C16
Select month from Table 3	C16 x C17
	C18 divided by 12 C19
If you are the wife, or spouse or civil partner with the lower income complete box C20	C16 minus C19 C20 Copy to A192 on TCSN 13
If you are the husband, or spouse or civil partner with the higher income complete box C21	C15 minus C20 C21 Copy to A192 on TCSN 13

## Section 15: Calculate Class 4 NICs due

Complete this section if you completed the *Self-employment (short)* pages, *Self-employment (full)* pages, *Lloyd's underwriters* pages, *Partnership (short)* pages or *Partnership (full)* pages. If any box on this page is a minus figure, substitute zero.

Self-employment (short) pages	box 30	DI	
Self-employment (full) pages	box 75	D2	
Lloyd's underwriters pages	box 52	D3	
Partnership (short) pages	box 18	D4	
Partnership (full) pages	box 18	D5	Total of column aside
Total profits for Class 4 NICs			D6
Adjustment to Class 4 NICs pro	ofits		
Self-employment (full) pages	box 101	D7	
Lloyd's underwriters pages	box 65	D8	
Partnership (short) pages	box 25	D9	
Partnership (full) pages	box 25	D10	Total of column with
Total Class 4 NICs adjustments			Total of column aside
			D6 minus D11
			D12 minus £5,715
Profit on which Class 4 NICs is due			D13

If any box on this page is a minus figure, substitute zero.

## If you have been granted deferment of Class 4 National Insurance contributions for 2010–11

Complete box D14, and ignore boxes D15 to D19

Class 4 National Insurance contributions due

	D13 x 1%
D14	

## Otherwise, ignore box D14 and complete boxes D15 to D19

3% (max £3,052.80)	115 X 8	D13 and £38,160	aller of	Sma
	D16		D15	
D17 x 1%		D13 minus D15		
	D18		D17	
D16 + D18				
	D19			
D14 + D19				

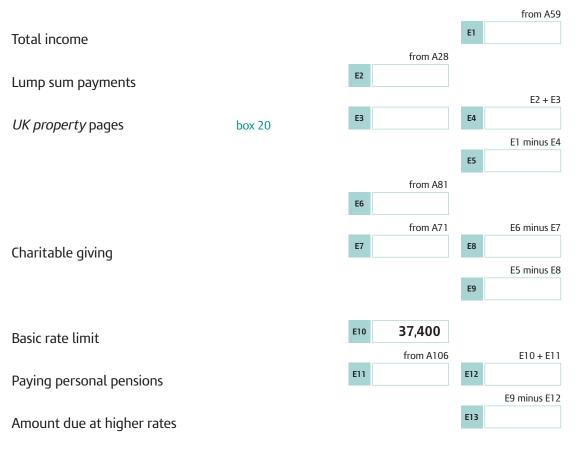
Copy to box A250 on page TCSN 19

Class 4 National Insurance contributions due

Class 4 National Insurance contributions due

## Section 16: Calculate Top Slicing Relief

Complete this section if you have gains from life policies. If any box on this page is a minus figure, substitute zero.



If box E13 is zero no Top Slicing Relief is due. Copy '0' to box A183 on page TCSN 13. If you have capital gains continue to box E21, otherwise ignore boxes E14 to E47.



If any box on this page is a minus figure, substitute zero.

### Gains on life policies

### Column X: Copy from boxes

Foreign pages box 43, Additional information pages, page Ai 1 (Life insurance gains) boxes 4, 6 and 8, or the 'Additional information' box, box 20 on page Ai 4

### **Number of years**

### Column Y: Copy from boxes

Foreign pages box 44, Additional information pages, page Ai 1 (Life insurance gains) boxes 5, 7 and 9, or the 'Additional information' box, box 20 on page Ai 4

## Gains on life policies divided by number of years

X divided by Y

box 20 on page Ai 4	box 20 on page Ai 4	
X	Υ	Z
X	Υ	Z
X	Υ	Z
X	Υ	Z
X	Υ	Z
X	Υ	Z
Total of column above		Total of column above
Higher rates liability on full gain(s) Additional rate full gain	Lower of E17 and E20	E22 x 50%
remaining gain	E20 minus E22	
Higher rate full gain	Lower of E15 and E24 E25	E25 x 40% E26  E23 + E26  E27
	E22 + E25	E28 x 20%
		E27 minus E29

If any box on this page is a minus figure, substitute zero. E5 + E21 E31 Higher rates due on sliced gain(s) E31 minus E20 E32 E32 minus E8 E33 E33 minus E12 E34 Income in higher rate bands Lower of E21 and E34 E35 Sliced gain in higher rate bands E34 minus E35 E36 Other income in higher rate bands E15 minus E36 E37 Unused higher rate bands If box E37 is zero no Top Slicing Relief is due. Copy '0' to box A183 on page TCSN 13 and ignore boxes E38 to E47. Lower of E35 and E37 E38 x 40% E38 E39 E35 minus E38 E40 X 50% E41 E40 E39 + E41 E42 E35 x 20% E43 E42 minus E43 E44 liability for 1 year E20 divided by E21 E44 x E45 E45 E46 liability for all years E30 minus E46 E47 Top Slicing Relief due Copy to box A183 on page TCSN 13

## Section 17: Calculate Deficiency Relief

Complete this section if you are claiming Deficiency Relief. If any box on this page is a minus figure, substitute zero.

## Allocate Deficiency Relief to dividends in the higher rate band

Deficiency Relief		
Additional information pages,	box 11	F1
page Ai 1 (Life insurance gains)		
		from A138
Dividends in higher rate band		F2
		Smaller of F1 and F2
Amount moved to lower rate band		F3
		F3 x 22.5%
Tax adjustment		F4
Allocate Deficiency Relief to sa	vings & non-savings in the hig	her rate band
		F1 minus F3
Remaining Deficiency Relief		F5
		A118 + A128 +
		A148 + A158
Income in higher rate band		F6
		Lower of F5 and F6
Amount moved to the basic rate band		F7
Amount moved to the basic rate band		F7 × 20%
Amount moved to the basic rate band  Tax adjustment		
		F7 x 20%

page TCSN 13

## Section 18: Calculate Capital Gains Tax due

If any box on this page is a minus figure, substitute zero.

Gains from 23/6/2010

Capital gains summary pages	box 5	G1			
Attributed gains					G1 minus G2
Attributed gains Capital gains summary pages	box 33	G2		G3	
Losses		64			
Capital gains summary pages	box 6	G4			
Capital gains summary pages	box 11 + 12 + 13	<b>G5</b>			
		G6	G4 minus G5		
		<b>G</b> 7			
Capital gains summary pages	box 7	G/	G6 + G7		G3 minus G8
Total losses		G8		G9	G2 + G9
Total gains after losses				G10	G2 + G5
Annual Evernet Amount				G11	£10,100
Annual Exempt Amount					G10 minus G11
Gains after Annual Exempt Amount a	and losses			G12	
Total gains before 23/6/2010					
Capital gains summary pages	box 3	G13			
Attributed gains					G13 minus G14
Capital gains summary pages	box 32	G14	G8 minus G3	G15	G15 minus G16
Unused losses		G16		G17	
Total gains after losses				G18	G14 + G17
-				610	G11 minus G10
Unused Annual Exempt Amount				G19	G18 minus G19
Gains after Annual Exempt Amount a	and losses			G20	
Gains from 23/6/2010 that qualify f	or Entrepreneurs' Relief				
Capital gains summary pages	box 4	G21			
Unused losses		G22	G16 minus G13	G23	G21 minus G22
01103CU W33C3					

If any box on this page is a minus figure, substitute zero	).		G19 minus G18
Unused Annual Exempt Amount			G24
			G23 minus G24
Gains after Annual Exempt Amount and losses			G25 x10%
Capital Cains Tay due on gains from 22/6/2010 that gus	olify for Entroprope	ours' Daliof	G26
Capital Gains Tax due on gains from 23/6/2010 that qua	ality for Entreprene	eurs Retief	G20 x 18%
Capital Gains Tax due on gains before 23/6/2010			G27
	from A104		
Taxable income	G28		
If you have gains from life policies then copy			
E21 to G29 otherwise enter zero (0) in G29.		G28 + G29	
	G29	G28 + G29	
Annualised gains			
If you have gains from life policies then copy E20 to G31otherwise enter zero (0) in G31.			
		G30 minus G31	
Total life policy gains	G31	G32	
	From F1	G32 minus G33	
Deficiency Relief	G33	G34	
		A109 + A111	
Basic rate band		G35	
		G35 minus G34	
Basic rate band available to capital gains		G36	
		G36 minus G25	
Available unused basic rate band		Lower of G12 and G37	G38 x 18%
D-+ 22/5 10%		G38	G39
Post 23/6 gains chargeable at 18%		G12 minus G38	G40 x 28%
Post 23/6 gains chargeable at 28%		G40	G41
. ost 25/ o gams that geaste at 25/			G26 + G27 + G39 + G41
Capital Gains Tax due on all gains			G42
Capital Gains Tax adjustments		G43	G42 + G43
Capital gains summary pages	box 8	This box can be a negative	
Foreign Tax Credit Relief			
Foreign pages	box 39		G45
			G44 minus G45
			G46
Additional liability from trusts			
Capital gains summary pages	box 9		G47
			G46 + G47
Capital Gains Tax due			G48
			Copy to box A210 on page TCSN 15
			and, copy to box A256 on page TCSN 19

## Section 19: Calculate tax due on State Pension paid as a lump sum

Complete this section if you completed box 8 on tax return page TR 3 (State Pension lump sum)

State Pension lump sum		
Tax return, page TR 3	box 8	Н1
If box A104 is greater than £150,000 If box A104 is greater than £37,400 t If box A104 is zero, enter zero in box Otherwise, enter 20% in box H2.	hen enter 40% in box H2.	H2
		H1 x H2  H3  Copy to box A255 on page TCSN 19

## Section 20: Calculate Student Loan repayments

Complete this section if you completed the Income Contingent Student Loan notification box (Student Loan repayments in box 1) on page TR 2 of your tax return. If any box on this page is a minus figure, substitute zero.

Add together income that is liable to the Student Loan repayment charge

Employment pages	boxes 1 + 3 + 12 + 16	J1
Employment pages	boxes 17 + 18 + 19 + 20	J2
		J1 minus J2
Additional information pages, page Ai 2 (Share schemes and		
employment lump sums)	boxes 1 + 3 + 4 + 5	J4 J3 + J4
		J5
Additional information pages, page Ai 2 (Share schemes and		Ic.
employment lump sums)	boxes 11 + 12 + 13	J5 minus J6
		J7

Complete boxes J8 and J9 if you are a part-time teacher in England and Wales and the Student Loan Company has notified your employer not to deduct Student Loan repayments while you are accepted on the Repayment of Teachers' Loan scheme. Otherwise, ignore box J8 and enter zero ('0') in box J9.

If your employer has not been notified that your part-time employment has been accepted on the Repayment of Teachers' Loan scheme, ignore box J8 and enter zero ('0') in box J9.

Enter in box J8, the total of *Employment* pages boxes 1, 3, 12, and 16 minus the total of *Employment* pages boxes 17 to 20 for the employment to which the Repayment of Teachers' Loan scheme notification applies.

Part-time teacher's excluded income	J8	
If J8 is greater than £15,000 enter J8 minus £15,000 in box J9. Otherwise enter zero ('0') in box J9	J9	

If any box on this page is a minus figure, substitute zero.

## **Earned income for Student Loan purposes**

Employment		J7 minus J9
Ministers of religion pages	boxes 17 + 38 minus (6 + 19)	JII
Self-employment (short) pages	box 30	J12
Self-employment (full) pages	box 75	лз.
Lloyd's underwriters pages	box 52	J14
Partnership (short) pages	box 18	J15
Partnership (full) pages	box 75	J16
UK property pages	box 13	J17
Tax return, page TR 3	boxes 7 + 10 + 15	J18
Total earned income		Total of boxes J10 to J18

## **Unearned income for Student Loan purposes**

Partnership (short) pages	box 26	J20
Partnership (full) pages	boxes 33 + 69 + 72	J21
UK property pages	box 38 minus box 13	J22 A19 + A34 + A49
Foreign pages		J23
<i>Trusts etc.</i> pages		A24 + A38 + A53
Interest and dividends		A42 + A56
	hov 14	J26
Tax return, page TR 3	box 14	J27
Additional information, page Ai 1	boxes 4 + 6 + 8	from A26
Other income		Total of boxes J20 to J28
Total unearned income		J29

If any box on this page is a minus figure, substitute zero.

Unearned income threshold		J30	2,000		
If J29 is greater than J30, enter J29 in If J29 is less than or equal to J30, lead Total income for Student Loan purpose.	ve J31 blank			J31 J32	J19 + J31
Student Loan deductions  Loss of year set against other income		J33	A69 minus A67		
Relief for pension contribution, tax return, page TR 4	boxes 1 + 2 + 3 + 4	J34			
Total deductions				J35	J33 + J34  J32 minus J35
Total income on which Student Loan repayments due				J36 J37	36 minus £15,000
Student Loan repayment due				J38	J37 x 9%
Tax return, page TR 2	box 2			J39	J38 minus J39
Net Student Loan repayment due through Self Assessment				J40	Copy to box A253 on page TCSN 19

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