



HM Revenue & Customs office address
and date of issue

CAR Personal Tax International
St John's House
Merton Road
Liverpool
L75 1BB
United Kingdom

Tax reference

Phone (+44) 151 472 6208/6209

Please read this page first

This notice requires the company, by law, to send us a tax return, and any documents we request, for the year from 6 April 2010 to 5 April 2011. The tax return, and any documents we request, must reach us by:

- **31 October 2011** if you want us to calculate the tax, or
- **31 January 2012** at the latest.

If the tax return is not received by 31 January 2012, an automatic penalty of £100 will be charged. Make sure payment of any tax the company owes reaches us by 31 January 2012, or the company will have to pay interest and possibly a late payment penalty. Any tax return may be checked. There are penalties for supplying false information.

Company and correspondence details

Has either the correspondence or Registered Office address been changed? Put 'X' in the appropriate box

Yes ☐ No ☐

If 'Yes', please enter the correct address in box 1.1 stating which address requires changing. If both addresses are incorrect enter the correspondence address in box 1.1, and the Registered Office in the 'Additional information' box, box 10.1, on page 10.

1.1 Change of address details

Please give a daytime phone number; this will help us if we need to contact you about the tax return.

1.2 Your phone number

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1.3 Your adviser's phone number. Please give your adviser's name, address and reference in the 'Additional information' box 10.1, on page 10

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1.4 Company's Registered Office address

Please enter the names and addresses of the directors in the boxes overleaf. If there are more than two directors, please give details of the others in the 'Additional information' box, box 10.1 on page 10.

Company and correspondence details, *continued*

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 1.5 First director </div> <div style="border: 1px solid #ccc; height: 150px; margin-bottom: 5px;"></div>	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 1.6 Second director </div> <div style="border: 1px solid #ccc; height: 150px;"></div>
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UK property income

<p>Was the company in receipt of rental income? <i>Put 'X' in the appropriate box</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'Yes', fill in the return. If 'No', do not fill in the return. Instead, put a note in box 10.1. See page 12 of the guide.</p> <p>If letting activities started between 6 April 2010 and 5 April 2011, please complete the first box.</p> <p>If letting activities finished between 6 April 2010 and 5 April 2011, please complete the second box.</p> <p>Date letting began</p> <p><input type="text"/><input type="text"/><input type="text"/> <input type="text"/><input type="text"/><input type="text"/> <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Date letting finished</p> <p><input type="text"/><input type="text"/><input type="text"/> <input type="text"/><input type="text"/><input type="text"/> <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>	<p>Was the company a member of a partnership? <i>Put 'X' in the appropriate box</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'Yes', please give the name(s) and address(es) of the partnership(s) and their Unique Taxpayer Reference(s) in box 10.1</p> <p>Does the company own any units in a unit trust? <i>Put 'X' in the appropriate box</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'Yes', please give the name and address of the unit trust in box 10.1</p> <p>Is the company's income from furnished holiday lettings? <i>Put 'X' in the appropriate box</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'Yes', please fill in boxes 2.1 to 2.23.</p>
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Furnished holiday lettings

2.1	Income from furnished lettings	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
Expenses (furnished holiday lettings only)		
2.2	Rents, rates, insurance, ground rents, etc.	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.3	Repairs, maintenance and renewals	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.4	Interest and alternative finance payments	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.5	Other finance charges	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.6	Legal and professional costs	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.7	Cost of services provided, including wages	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.8	Other expenses	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.9	Total of boxes 2.2 to 2.8	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
2.10	Net profit <i>Box 2.1 minus box 2.9. If a loss put a minus sign (–) in the box next to the £ sign</i>	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>

Tax adjustments - fill in boxes 2.18 to 2.23 first

2.11 Balancing charges *From box 2.23*

£.

2.12 Capital allowances *From box 2.22*

£ .

2.12A If box 2.12 includes enhanced capital allowances for designated environmentally beneficial plant and machinery, put 'X' in the box

2.13 Profit for the year (copy to box 2.24) *Box 2.10 + box 2.11 minus box 2.12. If a loss, enter '0' in box 2.13 and put the loss in box 2.14*

[illegible]

2.14 Loss for the year (if '0' in box 2.13) *Box 2.10 + box 2.11 minus box 2.12*

[illegible]

2.15 Loss offset against 2010-11 total income *Include in box 5.2 if you are calculating the company's tax*

[illegible]

2.16 Loss - relief to be calculated by reference to earlier years - *see notes*

[illegible]

2.17 Loss offset against other property income (copy to box 2.43) - *see notes*

[illegible]

Furnished holiday lettings – capital allowances summary

Capital allowances at 20% on equipment, including cars with lower CO₂ emissions

2.18 Capital allowances

[illegible]

2.19 Balancing charges

[illegible]

Capital allowances at 10% on equipment, including cars with higher CO₂ emissions

2.20 Capital allowances

£									.	0	0
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2.21 Balancing charges

[illegible]

2.22 Total capital allowances from furnished holiday lettings
Box 2.18 + 2.20

£ • 0 0

2.23 Total balancing charges from furnished holiday lettings
Box 2.19 + 2.21

£ • 0 0

Other property income

Income

2.24 Furnished holiday letting profit - *from box 2.13*

[illegible]

2.25 Rents and other property income

[illegible]

2.26 Tax taken off box 2.25

[illegible]

2.27 Chargeable premiums

[illegible]

2.28 Reverse premiums

[illegible]

2.29 Total $\text{Box 2.24} + \text{box 2.25} + \text{box 2.27} + \text{box 2.28}$

[illegible]

2.59 Capital allowances

£ .

[illegible]

3.9 If this is the second or further change, put 'X' in the box - *explain why you have not used the same date as last year in the 'Additional information' box, box 10.1, on page 10*

Adjustments to arrive at taxable profit or loss

3.10	Basis period start date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3.11	Basis period end date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
3.12	Overlap profit brought forward	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.13	Deduct overlap relief used this year	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.14	Overlap profit carried forward	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.15	Net profit for 2010-11 (if loss, enter '0')	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.16	Allowable loss for 2010-11	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.17	Loss offset against other income for 2010-11 <i>include in box 5.2 if you are calculating the company's tax</i>	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.18	Loss – relief to be calculated by reference to earlier years	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.19	Loss to carry forward (that is allowable loss not claimed in any other way)	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.20	Losses brought forward from last year	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.21	Losses brought forward from last year used this year	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.22	Taxable profit after losses brought forward <i>Box 3.15 minus box 3.21</i>	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.23	Any other business income received in 2010-11	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>
3.24	Total taxable profits from this business <i>Box 3.22 + box 3.23</i>	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>

Other UK income

Other UK income (for example, royalties, income from trusts)

<div style="border: 1px solid black; padding: 2px; margin-bottom: 10px;"> 4.1 Net income </div> <div style="border: 1px solid black; padding: 5px;"> £ . </div>	<div style="border: 1px solid black; padding: 2px; margin-bottom: 10px;"> 4.3 Gross income <i>Box 4.1 + box 4.2</i> </div> <div style="border: 1px solid black; padding: 5px;"> £ . </div>
<div style="border: 1px solid black; padding: 2px; margin-bottom: 10px;"> 4.2 Income Tax </div> <div style="border: 1px solid black; padding: 5px;"> £ . </div>	<div style="border: 1px solid black; padding: 2px; margin-bottom: 10px;"> 4.4 Source of other UK income </div> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

Tax calculation (optional)

Do you want to calculate the company's tax? Put 'X' in the appropriate box

Yes ☐ No ☐

If **'Yes'**, follow the guidance given in the guide, then fill in boxes 5.1 to 5.11 as appropriate.

5.1 Income chargeable to Income Tax *Box 2.48 + 3.24 + 4.3*

$\text{£} \quad \square \square \square \square \square \square \square . \square \square$

5.2 Relief for loss offset against 2010-11 total income
Box 2.15 + 2.49 + 3.17

£							.	0	0
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5.3 Total income chargeable to Income Tax *Box 5.1 minus box 5.2*

[illegible]

5.4 Tax taken off other income - *from box 4.2*

.

5.5 Income Tax due *Box 5.3 x 20% minus box 5.4*

£ . 0 0

5.6 Tax taken off at source under the Non-resident Landlords Scheme - *from box 2.26*

[illegible]

5.7 Total Income Tax due *Box 5.5 minus box 5.6*

[illegible]

Payments on account for 2011-12

5.8 If box 5.7 is less than £1,000, the company does not need to make payments on account. If box 5.7 is equal to or more than £1,000, complete box 5.8 *Box 5.7 x 50%*

[illegible]

5.9 If you are making a claim to reduce payments on account, put 'X' in the box and say why in the 'Additional information' box, box 10.1, on page 10

7

5.10 Payments already made for 2010-11

[illegible]

5.11 Payments due on or before 31 January 2012 *Box 5.7 + box 5.8 minus box 5.10*

£ . 0 0

Overpayments and repayment claims

Do you want to claim a repayment of tax? Put 'X' in the appropriate box

Yes ☐ No ☐

If 'Yes', fill in boxes 6.1 to 6.13 as appropriate.

6.1 Should the repayment be sent to the company's UK bank or building society account? *Put 'X' in the appropriate box*

Yes ☐ No ☐

If 'Yes', fill in boxes 6.5 to 6.9 as appropriate.

6.2 Should the repayment be sent to a nominee's bank account in the UK? Put 'X' in the appropriate box

Yes ☐ No ☐

If 'Yes', fill in boxes 6.5 to 6.13 as appropriate.

We prefer to make repayment direct into a UK bank or building society account. But tick box 6.3 or box 6.4 if you would like a payable order to be sent to the company or to a nominee.

6.3 If you would like a payable order to be sent to the company, put 'X' in the box

7

6.4 If you would like a payable order to be sent to a nominee, put 'X' in the box. *Fill in boxes 6.10A to 6.13*

7

6.5 Name of UK bank or building society

<div>6.6 Sort code</div> <div><div><div></div><div></div><div></div></div> – <div><div></div><div></div><div></div></div> – <div><div></div><div></div><div></div></div></div> <div>6.7 Account number</div> <div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div></div> <div>6.8 Name of account holder</div> <div><div></div></div> <div>6.9 Building society reference</div> <div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div></div> <div>6.10A If the nominee is the company's adviser, put 'X' in the box</div> <div><div><div></div></div></div> <div>6.10 Adviser's reference for the company (if the nominee is its adviser)</div> <div><div></div></div>	<div>I authorise</div> <div>6.11 Name of nominee/adviser</div> <div><div></div></div> <div>6.12 Nominee's/adviser's address</div> <div><div></div><div></div><div></div><div>Postcode</div></div> <div>to receive the amount due on the company's behalf.</div> <div>6.13 To authorise your nominee to receive any repayment, you must sign in the box. A photocopy of your signature will not do</div> <div><div></div></div>
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<p>7.1 If this tax return contains figures that are provisional, put 'X' in the box. This may be the case because you do not yet have final figures.</p> <div style="border: 1px solid black; width: 30px; height: 30px; margin: 10px 0;"></div> <p>Page 15 of the guide explains the circumstances in which provisional figures may be used and asks for some additional information to be provided in box 10.1 on page 10.</p> <p>Disclosure of tax avoidance schemes – if the company is party to one or more disclosable tax avoidance schemes you must complete boxes 7.2 and 7.3. Give details of each scheme (up to three) on a separate line. If the company is party to more than three schemes, details of the additional schemes must be reported on form AAG4.</p>	<p>7.3 Tax year in which expected advantage arises – year ended 5 April</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div> <p>Business Premises Renovation Allowance (BPRA) – Read page 16 of the guide before you fill in these boxes. Extract from boxes 2.61 and 2.62 the amounts that relate to any BPRA claims or charges. Enter claims to BPRA in box 7.4 and charges in box 7.5</p>
<p>7.2 Scheme reference number</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div>	

 7.4 Capital allowance £ • 0 0 **7.5** Balancing charge £ • 0 0 |

Acquisitions and disposals

Did the company acquire any properties in the year?

8.1 If 'No' put 'X' in the box

☐

8.2 If 'Yes', put 'X' in the box and provide details in box 10.1 overleaf

☐

Did the company sell any properties in the year?

8.3 If 'No', put 'X' in the box and confirm in box 10.1 overleaf whether you expect to hold any properties in the UK in the future

☐

8.4 If 'Yes', put 'X' in the box and provide details in box 10.1 overleaf

☐

Does the company now hold any properties?

8.5 If 'No', put 'X' in the box and confirm in box 10.1 overleaf whether you expect to hold any properties in the UK in the future

☐

8.6 If 'Yes' put 'X' in the box

☐

Declaration

Before sending back the completed tax return sign the statement below. If the company gives false information or conceals any part of its income it could be liable to financial penalties and/or it could be prosecuted.

9.1 I declare to the best of my knowledge and belief, the information in this tax return is correct and complete and includes all the income on which the company may be charged tax.

Signature

Print name in full

Date

9.2 Please enter the capacity in which you are signing (for example, as a director or company secretary, etc.). A photocopy of a signature is not acceptable.

Additional information

10.1 Please give any other information in this space