

Self-employment (full)

Tax year 6 April 2010 to 5 April 2011

Read page SEFN 1 of the <i>notes</i> to check if you should use this	s page or the Self-employment (short) page.		
Your name	Your Unique Taxpayer Reference (UTR)		
Business details			
1 Business name - unless it is in your own name	If the details in boxes 1, 2, 3 or 4 have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box		
2 Description of business	6 If your business started after 5 April 2010, enter the start date <i>DD MM YYYY</i>		
3 First line of your business address - unless you work from home	7 If your business ceased after 5 April 2010 but before 6 April 2011, enter the final date of trading 8 Date your books or accounts start - the beginning of your accounting period		
4 Postcode of your business address	9 Date your books or accounts are made up to or the end of your accounting period - read page SEFN 3 of the notes if you have filled in box 6 or 7		
Other information			
10 If your accounting date has changed permanently, put 'X' in the box	If special arrangements apply, put 'X' in the box - read page SEFN 4 of the notes		
If your accounting date has changed more than once since 2005, put 'X' in the box	If you provided the information about your 2010-11 profit on last year's tax return, put 'X' in the box - read page SEFN 4 of the notes		
Business income			
Your turnover - the takings, fees, sales or money earned by your business £ • 0 0	Any other business income not included in box 14 - excluding Business Start-up Allowance £ • 0 0		

Business expenses

Read pages SEFN 7 to SEFN 9 of the *notes* before completing this section.

	Total expenses If your annual turnover was below £70,000 you may just put your total expenses in box 30	Disallowable expenses Use this column if the figures in boxes 16 to 29 include disallowable amounts
16	Cost of goods bought for resale or goods used]
	£ 0 0	£ 00
17	Construction industry - payments to subcontractors	
	£ 0 0	£ 00
18	Wages, salaries and other staff costs	
	£ 0 0	£ 00
19	Car, van and travel expenses 34	
	£ 0 0	£ 0 0
20	Rent, rates, power and insurance costs	
		£
21	Repairs and renewals of property and equipment 36	£
22	Phone, fax, stationery and other office costs 37	_
22	£ • 0 0	£
23	Advertising and business entertainment costs 38	
	£ .00	£
24	Interest on bank and other loans 39	
	£ 00	£ 00
25	Bank, credit card and other financial charges 40	
	£ 00	£ 00
26	Irrecoverable debts written off	
	£ • 0 0	£ 00
27	Accountancy, legal and other professional fees 42	
	£ 000	£ 00
28	Depreciation and loss/profit on sale of assets 43	
	£ 0 0	£ 00
29	Other business expenses 44	
	<u>f</u> • 0 0	£ 0 0
30	Total expenses in boxes 16 to 29	
	£ 0 0	£ • 0 0

Net profit or loss

Net profit - if your business income is more than your expenses (if box 14 + box 15 minus box 30 is positive)	Or, net loss - if your expenses are more than your business income (if box 30 minus (box 14 + box 15) is positive)
£ .00	£ .00

Tax allowances for vehicles and equipment (capital allowances)

There are 'capital' tax allowances for vehicles, equipment and certain buildings used in your business (you should not have included the cost of these in your business expenses). Read pages SEFN 10 to SEFN 15 of the *notes* and use the examples to work out your capital allowances.

48	Annual Investment Allowance • 0 0	54	100% and other enhanced capital allowances – read page SEFN 13 of the notes £ 0 0
49	Capital allowances at 20% on equipment, including cars		
	with lower CO ₂ emissions	55	Allowances on sale or cessation of business use (where
	£ 00		you have disposed of assets for less than their tax value) £ • 0 0
50	Capital allowances at 10% on equipment, including cars		
	with higher CO ₂ emissions	56	Total allowances (total of boxes 48 to 55)
	£ 00		£ 00
51	Restricted capital allowances for cars costing more	57	Balancing charge on sale or cessation of business use
	than £12,000 - if bought before 6 April 2009		(only where Business Premises Renovation Allowance has
			been claimed)
	<u>+</u>		£ 00
52	Agricultural or Industrial Buildings Allowance		
	£ .00	58	Balancing charge on sales of other assets or on the
			cessation of business use (where you have disposed of
53	Business Premises Renovation Allowance (Assisted Areas		assets for more than their tax value)
33	only) - read page SEFN 13 of the notes		£ 00
	£ 00		

Calculating your taxable profit or loss

You may have to adjust your net profit or loss for disallowable expenses or capital allowances to arrive at your taxable profit or your loss for tax purposes. Read pages SEFN 15 and SEFN 16 of the *notes* and fill in the boxes below that apply.

59	Goods and services for your own use - read page SEFN 15 of the notes • 0 0	l deductions from net profit or additions to loss (box 56 + box 61)
60	Total additions to net profit or deductions from net loss (box 45 + box 57 + box 58 + box 59) £ • 0 0	business profit for tax purposes (if box 46 + box 60 us (box 47 + box 62) is positive)
61	Income, receipts and other profits included in business income or expenses but not taxable as business profits £ • 0 0	business loss for tax purposes (if box 47 + box 62 us (box 46 + box 60) is positive)

Calculating your taxable profit or loss (continued)

If you start or finish self-employment and your accounting period is not the same as your basis period (or there are overlaps or gaps in your basis periods), or in certain situations or trades or professions, you may need to make further tax adjustments – read pages SEFN 16 to SEFN 19 of the notes. In all cases, please complete boxes 72 and 75, or box 76, as applicable.

Date your basis period began DD MM YYYY 66 Date your basis period ended 67 If your basis period is not the same as your accounting period, enter the adjustment needed to arrive at the profit or loss for the basis period - if the adjustment needs to be taken off the profit figure, put a minus sign (-) in the box £ 0 0 68 Overlap relief used this year - read page SEFN 17 of the notes £ 0 0 70 Adjustment for change of accounting practice - read page SEFN 17 of the notes £ 0 0	Averaging adjustment (only for farmers, market gardeners and creators of literary or artistic works) - if the adjustment needs to be taken off the profit figure, put a minus sign (-) in the box £ Adjusted profit for 2010-11 (see Working Sheet on page SEFN 18) - if a loss, enter it in box 76 £ Loss brought forward from earlier years set off against this year's profits - up to the amount in box 63 or box 72, whichever is greater £ Any other business income not included in boxes 14, 15 or 59 - for example, Business Start-up Allowance £ Total taxable profits from this business (box 72 minus box 73 + box 74 - or use the Working Sheet on page SEFN 18) £			
Losses If you have made a net loss for tax purposes (in box 64), or if you have losses from previous years, read page SEFN 19 of the <i>notes</i> and fill in boxes 76 to 79, as appropriate.				
Adjusted loss for 2010-11 (see Working Sheet on page SEFN 18) £ Loss from this tax year set off against other income for 2010-11 £ • 0 0	Total loss to carry forward after all other set-offs - including unused losses brought forward f			
CIS deductions and tax taken off				
Deductions on payment and deduction statements from contractors - construction industry subcontractors only	Other tax taken off trading income £ • 0 0			

Balance sheet

If your business accounts include a balance sheet showing the assets, liabilities and capital of the business, fill in the relevant boxes below. If you do not have a balance sheet, go to box 99.

	Assets		Liabilities
82	Equipment, machinery and vehicles	90	Trade creditors
	£ • 0 0		£ 00
83	Other fixed assets	91	Loans and overdrawn bank account balances
	£ 00		£ 00
84	Stock and work in progress	92	Other liabilities and accruals
	£ 00		£ 00
85	Trade debtors		Net business assets
	£ 00	93	Net business assets (box 89 minus (boxes 90 to 92))
86	Bank/building society balances		£ - 0 0
	£ 00		
87	Cash in hand		Capital account
01		94	Balance at start of period
			£ • 0 0
88	Other current assets and prepayments	95	Net profit or loss (box 46 or box 47)
	£ 00		£ 00
89	Total assets (total of boxes 82 to 88)	96	Capital introduced
	£ • 0 0		£ 00
		97	Drawings
			£ 00
		98	Balance at end of period
			£ - 0 0

Class 4 National Insurance contributions (NICs)

If your self-employed profits are more than £5,715, you must pay Class 4 NICs (unless you are exempt or your contributions have been deferred) - read page SEFN 20 of the notes.

99	If you are exempt from paying Class 4 NICs, put 'X' in the box - read page SEFN 20 of the notes	Adjustment to profits chargeable to Class 4 NICs - read page SEFN 20 of the notes
		£ 00
100	If you have been given a 2010-11 Class 4 NICs deferment certificate, put 'X' in the box - read page SEFN 20 of the notes	

Any other information

102	Please give any other information in this space	