Robert J. Rutman

Web Developer / Graphic Designer / Photoshop Manipulation Artist

(310) 916-8786
rjrutman@gmail.com
rjrutman.github.io

Web Developer/ Graphic Designer - Freelance, Los Angeles, CA.
Jan 2014 - present

- Create and design website templates
- Build responsive websites with HTML, CSS, and Bootstrap
- Work closely with clients to validate project requirements for technical feasibility
- Troubleshoot, locate and fix bugs
- Creation of various flyers, signs and marketing advertising

Electronic Graphics Operator - Point 360, Burbank, CA
Jul 2016 - present

- Titles and graphics for TV and film
- Creation of end credits and end rolls
- Digital titling, inputting, proofing and rendering
- Create dub cards and subtitles in multiple languages

Digital Distribution Operator - Point 360, Burbank, CA
Feb 2015 - present

- Distribution of both physical and digital media elements
- Creation and verification of both technical and contextual metadata documents (XLS and XML)
- Media transfers via various delivery methods including Aspera SCP, Faspex, FTP, Signiant, Media Exchange, Smartjog, Media Monorail and physical hard drive transfers
- Utilizing, monitoring and interfacing with production databases and systems including MVIS, WSIS, ITJ and various in-house methods of tracking assets

Lead Digital Asset Specialist - SDI Media Inc, Culver City, CA
Aug 2013 - Feb 2015

- Data management - organization and management of data as associated with media files and inter-departmental workflows
- Ingested and delivered audio/video deliverables to iTunes, Amazon, HBO, and other broadcasters and affiliates
- File management - maintaining disk allocation and organization for vast digital media library
- Updated and maintained company's archive of tangible and digital media

SKILLS

HTML5

CSS3

JavaScript

MailChimp

Adobe Photoshop CC 2017

Adobe After Effects CC 2017

Adobe InDesign CC 2017

Bridge

LightRoom

Web-based delivery systems

Microsoft Office

Microsoft Excel

Aspera connect

Signiant Platforms

FTPs

EDUCATION

Santa Monica Community College - Various classes in Web Design

Clark College - Various general courses