Softwares used:

- 1. Django 1.11 with python 3.6
- 2. MySQL Server version: 5.7.11-0ubuntu6
- 3. LibreOffice 5.1.6.2 10m0(Build:2)
- 4. Unzip

Procedure to add new Form

1. Convert the form into ODT format.

2. BACKEND

A form has more than one field to be filled.

- a. If a field is already present in the list of available fields, use the placeholder of that field at the place where the answer is to be written.
- b. If the field is not present, create a new field placeholder of the format described below. If the Name of the newly created field is **fieldName**, the placeholder will be +++fieldName+++.
 - i. Add the newly created field name to the DumUser class in models.py file in filldocs/duminfo/ folder. Use appropriate fields like charfield etc. For adding widgets like datepicker, add the particulars as 'fieldname': widget preference in the widgetDict precent in ceti_dict.py file found at /filldocs/filldocs/ directory.
 - ii. Add the dictionary entry of 'fieldName': '+++fieldName+++' to the formPhDict in ceti_dict.py found at /filldocs/filldocs/ directory.
- Add all the fields necessary for a form in the dictionary necdict found in eti_dict.py found at /filldocs/filldocs/ directory. The dictionary entry must be of the format formID: ('field1', 'field2',....) ie each form id will have a tuple of fields necessary for the form.
- 4. In the admin side of the server, Add a certificate with the ID same as **formID**. The description and name of form is written here.

5. FrontEnd

To make a form viewable, In the forms.py file in the filldocs/duuminfo/ directory create a new class with name DumUserForm <formID> that uses the

DumUser model, and

fields = necdict[formId] and

widget = getFormWidget.

- 6. Add the class used to the dicionary of formDict as formID: Classname.
- 7. Add the name of the form to be displayed in the final presentable format in the formname dictionary as formID: FormName.
- 8. Make migrations using python manage.py makemigrations
- 9. Migrate using python manage.py migrate