

# Raymond J. Shoemaker III

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## Objective

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Operations Manager with 2 years of experience leading a team, analyzing finances, assembling marketing decks, and tracking company performance. Goal-driven, innovative individual looking to leverage my creative problem solving skills for a web development position.

## Experience

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### **MTP Home Services LLC, Hillsborough, NJ**

*Operations Manager*

*January, 2018 – November, 2018*

- Track and identify issues within company's finances and accounting
- Assemble weekly financial reports to track KPIs and develop projections
- Identify issues within the business, and develop processes to remedy
- Build presentations to be displayed at company-wide meetings

*Project Engineer*

*June, 2017 – January, 2018*

- Sell large scale plumbing and HVAC projects, and manage through completion
- Communicate with clients to arrange for work to be completed
- Design and assemble marketing decks to present to potential clients
- Manage large plumbing and HVAC client accounts

*Inventory Manager*

*December, 2016 – June, 2017*

- Track all usage of inventory of plumbing and HVAC components
- Order all plumbing and HVAC parts
- Calculate complete inventory value once per quarter

*Plumbing Technician*

*August, 2016 – December, 2016*

- Diagnose and repair plumbing issues

### **Daniel Smith Plumbing and Heating LLC, Flemington, NJ**

*Plumbing Technician*

*April, 2015 – July, 2016*

- Diagnose and repair plumbing issues

## Education

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### **HBX | Harvard Business School**

Credential of Readiness, Pass

September, 2017

### **Raritan Valley Community College**

Business Major

2014 – 2015

## Certifications

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### **HBX | Harvard Business School**

Entrepreneurship Essentials

### **Google Analytics**

Beginners Academy

### **Lynda**

Online Marketing Foundations