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Doccano Installation and Usage Instructions

Installation

To Install Doccano, follow the instructions listed here:

https://github.com/doccano/doccano

The easiest one is to just install through pip: pip install doccano

After installation, run the following commands to initialize the doccano system:

```
# Initialize database.
doccano init
# Create a super user with username admin and password pass
doccano createuser --username admin --password pass
```

Then, start the doccano webserver with:

```
# Start a web server.
doccano webserver --port 8000
```

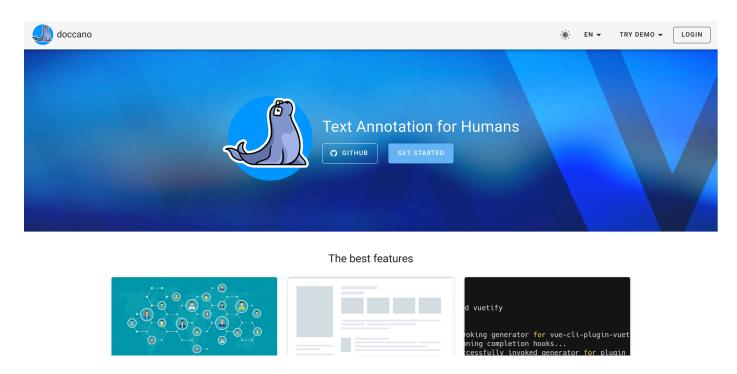
And run this in a separate terminal:

```
# Start the task queue to handle file upload/download.
doccano task
```

Now Doccano is running on http://127.0.0.1:8000/.

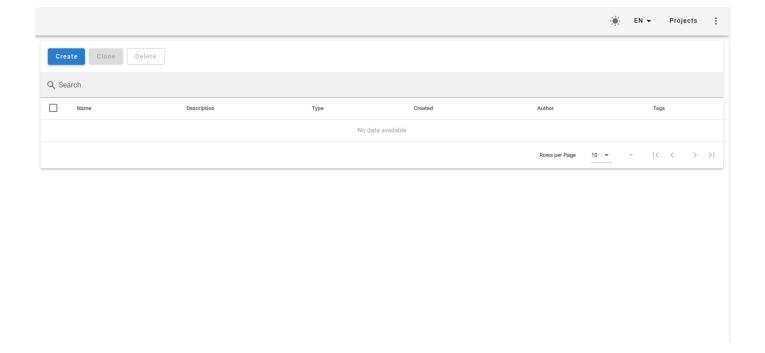
Usage

On http://127.0.0.1:8000/, you will see this screen:

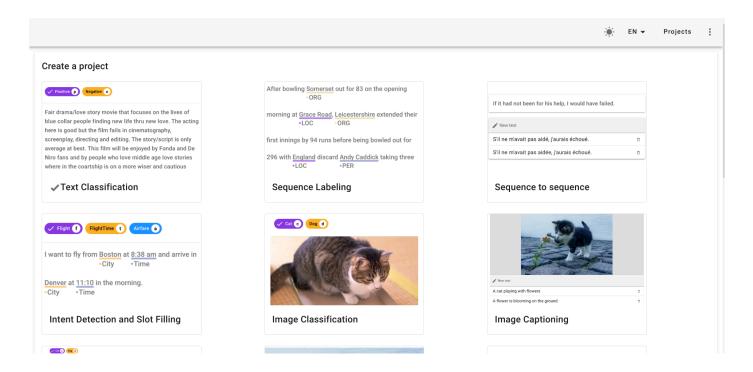


To annotate the course documents, first login using the account you created when installing doccano (the command above created an account with username admin and password pass).

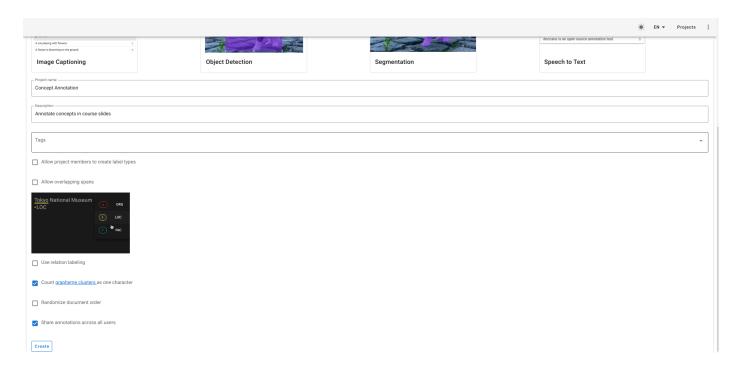
Then create a new project by hitting the create button:



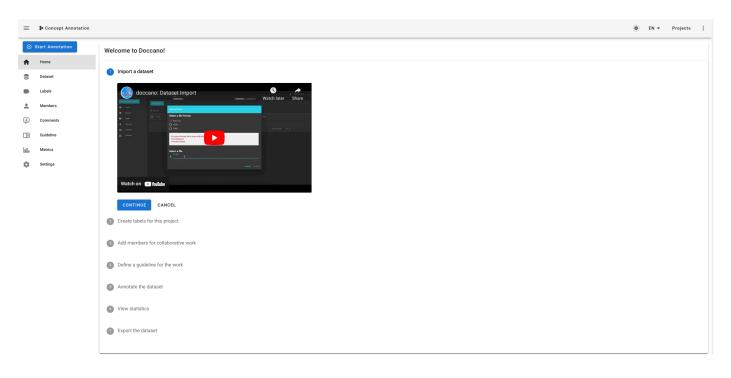
Concept Labeling is a Sequence Labeling task, so select Sequence Labeling.

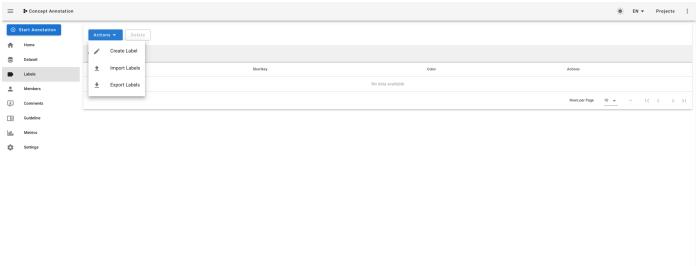


Scroll down and give the project a name and ensure that the checkboxes are exactly as in this picture.

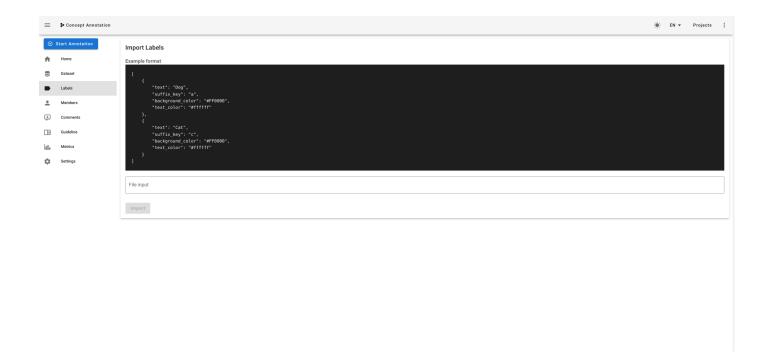


And then hit create. You should see the screen below. First, go over to the labels tab on the left.

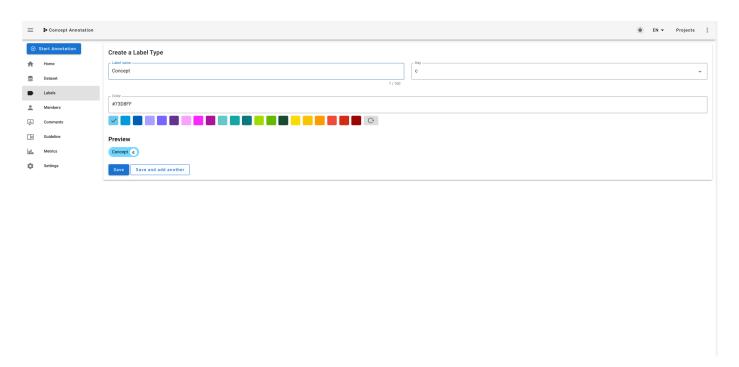




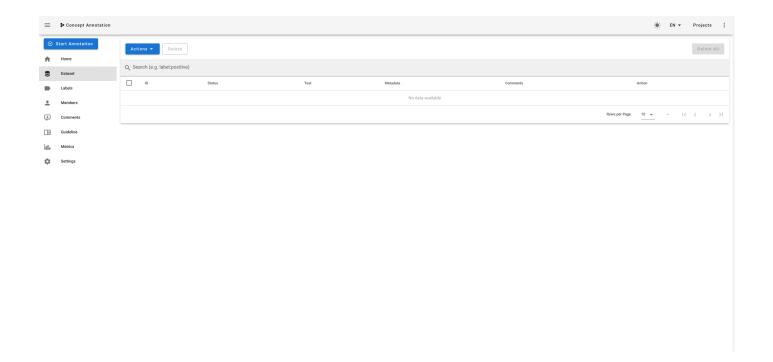
Hit actions, then import labels.



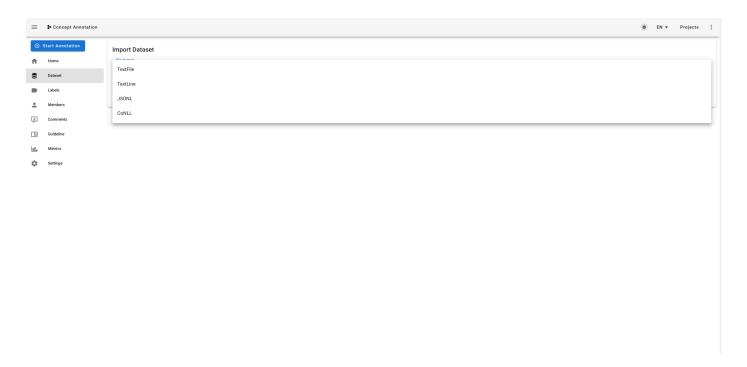
Click File input and select the label_config.json file provided. Then hit import. Alternatively, copy the label below exactly and hit save.



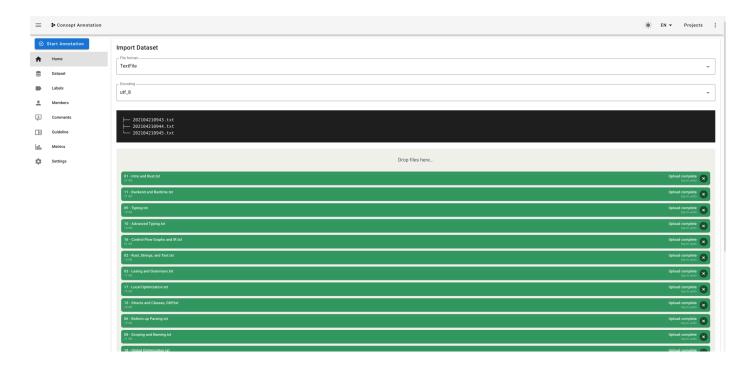
Now, go to dataset. Use the Actions drop down menu and hit Import Dataset.



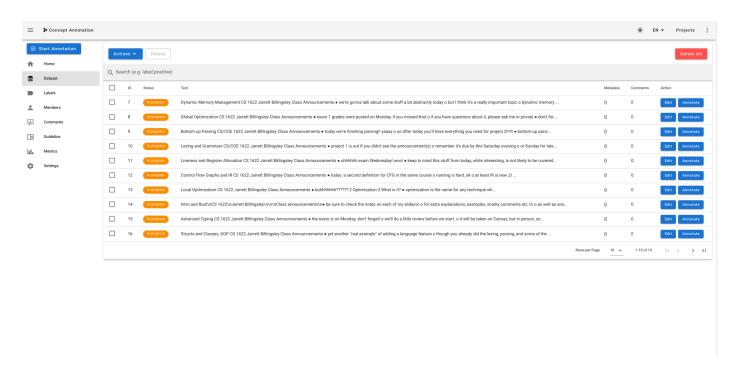
Click File format, and then TextFile.



And then click Drop Files here to initiate a popup window to select the presentation text files you want to be annotated.



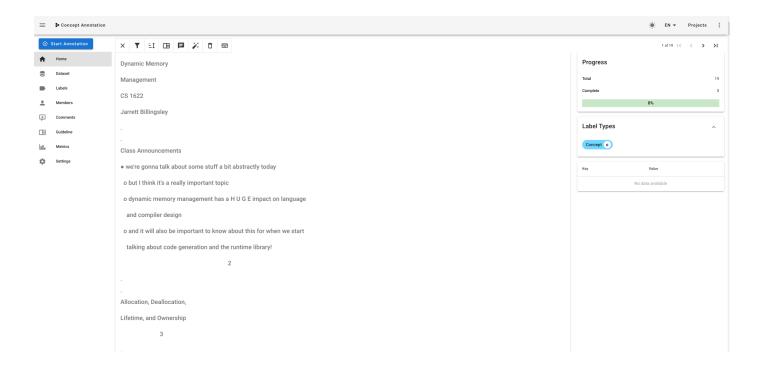
Wait for all of the uploads to complete, and then scroll down and hit the import button. You will be transported back to the Dataset tab.



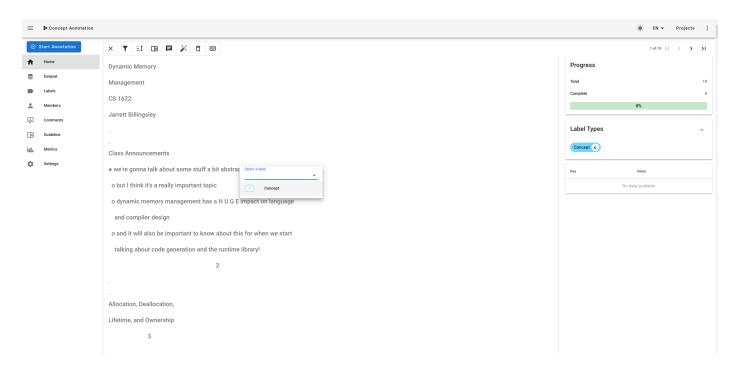
The files are ready for annotation.

Annotation

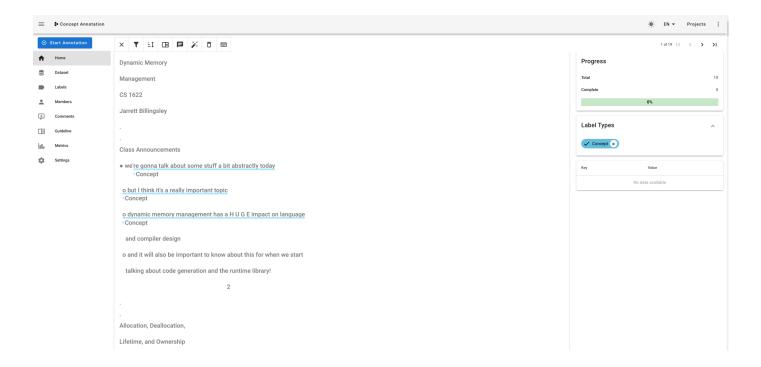
On the file you wish to annotate, click annotate.



To mark a portion of text as a concept, you can either highlight it and click the concept label on the dropdown

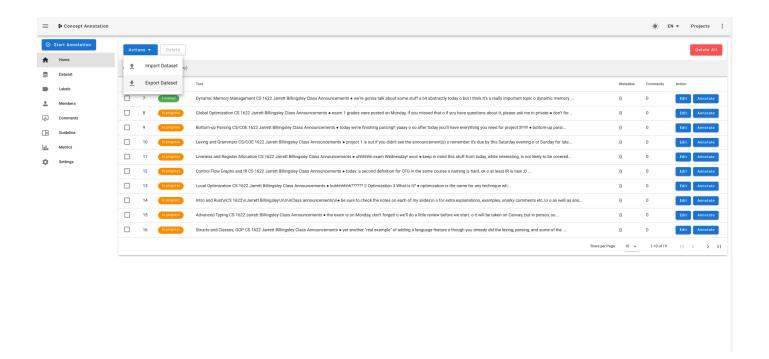


Or press c and then highlight:

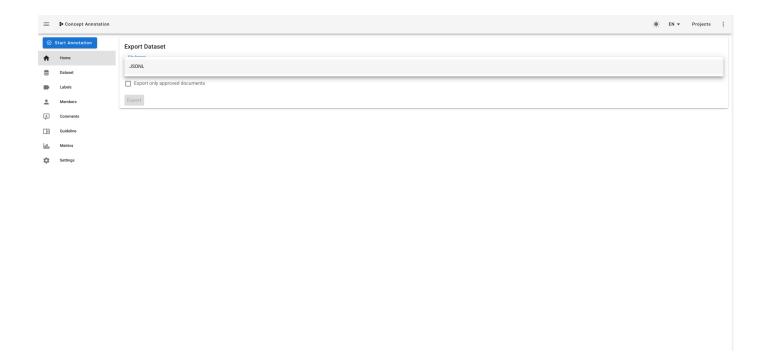


When you are done annotation, hit datasets, and then go to Actions > Export

Dataset



And then select the JSONL file format to export.



Then hit export. You will get a zip file containing a JSON file with all of the annotations called all.json.

This format will then be converted into the format we will use to train the model.