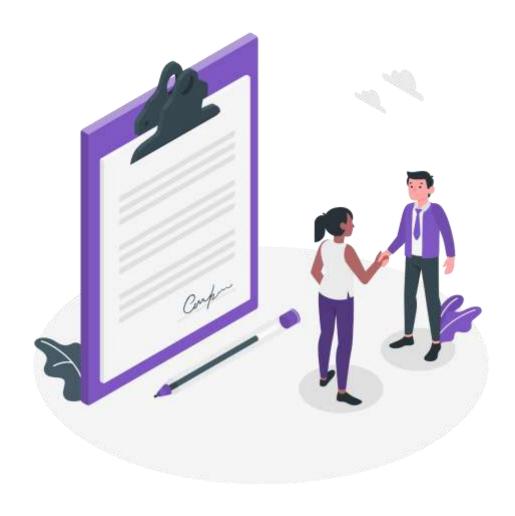# Crack Off-Campus

"Referral Template"

📌 Instructions to Use the Referral Template Effectively:

To get the best results from our referral templates, please make sure you follow these important steps:

Step 1: Job Details Required

Before using the template, ensure you have the **Job Role**, **Job ID**, and the **Job Link** of the position you're applying for. This helps the employee understand your interest and process the referral faster.

Step 2: For Email Referral

To use the **Email Template**, you must have the **email ID of the employee** working in the company you are targeting.

Step 3: For LinkedIn Message Template

Use this only if the employee is already in your **LinkedIn connections list**, so you can directly message them using the template.

Step 4: Watch Before You Use

We strongly recommend watching our **Referral Strategy Expert Session** where we explain how to personalize these templates according to your **profile, target company, and job role**.

Watch Video:

Coming Soon

Step 5: For Your Use Only

Please **do not share** these templates others.

Email Referral Template

Subject: Referral Request for [Job Title] Position - [Job ID]

Hi [Referrer's Name]

 I hope you're doing well.

I am {Your name) currently a final year student at {College name}, I am looking out for full-time/ Internship opportunities and luckily found a job/Internship opening in your organization (XYZ Company) which matches my expertise and interest. would be more than happy if you could refer me for this job/Internship role.

Here's why I think I am a good fit for the job/Internship role:

GitHub/Portfolio/Project link

Leetcode/Codechef/Codeforces ratings and profile link

Any other relevant achievements and skills

I've attached my resume below for you to look over.

Resume link:

Job/Internship link:

Job/Internship Id:

Thank you,

{Your name}

LinkedIn Message Referral template

Hi [Referrer's Name]

 I hope you're doing well.

I am {Your name) currently a final year student at {College name}, I am looking out for full-time/ Internship opportunities and luckily found a job/Internship opening in your organization (XYZ Company) which matches my expertise and interest. would be more than happy if you could refer me for this job/Internship role.

Here's why I think I am a good fit for the job/ Internship role:

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I've attached my resume below for you to look over.

Resume link:

Job/Internship link:

Job/Internship Id:

Thank you,

{Your name}

Referral Template (Experience)

Hi [Referrer's Name]

I hope you're doing well.

I am interested in the [Job Title] Position at Google. I am currently working as a [Position] at [Current Company]. I am an [Title] at Codeforces, [Title] on Leetcode, and have [YOE] experience working with Elixir, Scala, Java, and Python programming languages.

I believe my background aligns well with the requirements of the [Job Title] at Google, and I am excited about the prospect of contributing to your team.

Would you be open to submitting a referral for me to go with my application?

I am looking forward to hearing from you soon.

Here's my resume link.

Job Link:

Job Id:

Thank You,

{Your name}