

Meeting 9/3

Members: Ross, Nick (online), Ben, Dylan, Harry, Camille

Went over the requirements checklist together and read through the requirements document to find areas that need clarity, problems that might creep up in the process, different integration systems we might need. Made a meeting with Dr. Zeng to help us clarify what needs to be addressed now for the document.

Meeting 9/8

Members: Ross, Nick (online), Dylan, Harry, Camille

Met with Dr. Zeng to go over requirements and clarifications for what is being asked for this document.

- have a list of the documents needed to submit for phase 1
- timeline of when the items are started/finished, assign a person on the deliverable
- WRS is major part of phase 1, put people in charge of sections on the WRS
pick apart the project specification (we have done this already), identify the issues (which also includes something that might be missing from the pdf)
- find solutions to questions we have in the document, and that is what goes in the Project Plan
- It might be a privacy issue if the phone is using voice to tell directions (people can know where the blind user would be traveling to), solutions could be use headphones or vibration of the phone

Assigned parts to group members:

1.1-1.2: Nick

1.3-1.5: Camille

2.1-2.3: Ross

3.1-3.3: Harry, Ben

4.1-4.2: Dylan

Meeting 9/10

Members: Ross, Harry, Dylan, Nick (online), Ben, Camille

Reviewed the draft [document](#). Read through each section together and determined editing or adding to the document:

Overall fixing: formatting, table of contents needs updated, some pages need adjusting for uniformity(i.e. page 2 is bolded and looks different than page 1).

Section 1

Section 1.1: Looks good as is. Possibly some formatting for uniformity. Bullet, dash, etc.

Section 1.2: No comments

Section 1.3: Added As-4, AS-5 that we assume the user is within the range defined as a legally blind person and they have a caretaker. Constraint added CO-5: no funding.

Optional feature: network connection.

1.4: Look for other apps that might be sources for ours

1.5: Looks good

Section 2

Section 2.1: Decided on process model – Spiral Model

Section 2.2: Discussing optional communication tools, more professional than discord (Jira, DevOps, etc.)

Section 2.3: We aren't sure how to classify owner to deliverable

Added and assigned numerous roles to people

People can add roles if they feel they want to add more

Section 3

Section 3.1: Add our schedule, when we meet, how we meet. Wednesdays hybrid meeting.

Section 3.2: Spelling and grammatical errors.

Section 3.3: Separate document for risk management.

Section 4

Section 4.1: Added having an actual visually impaired person to be able to test our project if possible

Section 4.2: It's empty. It needs to be filled. Some ideas tossed in.

Agreed to either meet Friday after these changes have been addressed, or simply use Discord to give the final ok.

Meeting 9/12

Members: Ben, Dylan, Harry (via phone), Nick, Camille, Ross

Going over final details before hand-in. Agreeing on font type, size, bullet points or dashes.

Everyone will go over their own section and do typeface Arial, size 11, bullet points.

Discussed formatting for references

Camille will hand in the repo link for our GitHub project and the pdf of the preliminary plan. She will also make sure the documentation is in the root of the GitHub repo into a folder named "Docs".