

(b) SCALE OF REMUNERATION FOR PAPER-SETTERS,
HEAD-EXAMINERS & EXAMINERS

THEORY EXAMINATIONS

(A) Paper-setting/Expert Comments/Instructions/Coordination

1. B.A./B.Sc./B.Com. (General & Hons.), Hons. School/B.Ed./B.Sc. Home Science/B.P.Ed. (Annual/Semester) and other similar Undergraduate examinations including OT/MIL and all Diploma Course Examinations.
2. All Certificate Course Examinations.
3. M.A./M.Sc./M.Com./M.Ed./M.B.A./M.Sc. (Hons. School)/M.Sc. (Home Science)/M.P.Ed. (Annual/Semester) and other similar Master's Course Examinations.
4. M.Phil. Examinations.

Professional Courses

5. B.Arch./B.E. (including Chem. Engg.)/LL.B./B.Sc. Nursing/B.Lib.Sc./B.Mass Communication/MBBS/BDS and other Bachelor's level Professional Examinations.
6. M.E. (including Chem. Engg.) M.Tech/M.Sc./M.Lib.Sc./LL.M./M.Mass Communication and other Master's level Professional Examinations.
7. Expert's Comments on the complaint against the setting of Question Paper for all examinations under Sr. No. 1 to 6 above.
8. Drawing up of instructions by Paper-setters for the guidance of evaluators for B.Sc. (Hons.School)/M.Sc. (Hons.School)/M.Sc. (Two year Course) Examinations.
9. Drawing up of instructions for evaluation of scripts in order to ensure uniformity of standard for B.A./B.Sc./B.Com./B.Ed./Gyani and Prabhakar Examinations.
10. Coordination fee to Head Examiners for B.A./B.Sc./B.Com/B.Ed./Gyani/Prabhakar Examinations.

As decided by the Syndicate/
Senate from time to time.

Rates for Theory Papers

1. M.B.B.S.
2. B.D.S.
3. B.A.M.S.
4. B.Sc. (Nursing (All courses)
5. M.Sc. (Nursing)
6. M.D./M.S./M.D.S. /M.Ch. D.M.
7. All P.G. Diploma in Medical Sciences

As decided by the Syndicate/
Senate from time to time.

Rates for Practical Papers

B.Sc. (Nursing)

M.Sc. (Nursing)

Note:-In the case of all Courses where there is joint Paper-Setting System, the amount payable for setting the Question Paper and Detailed Instructions for evaluation shall be divided equally amongst the Paper-Setters.

(B) (i) Evaluation (Theory)

1. B.A./B.Sc./B.Com. (Hons.)/B.Sc. (Hons. School)
2. B.A./B.Sc./B.Com./B.Ed./B.P.Ed./B.Sc. (Home Science)/Other Bachelor level including O.T./M.I.L. Exams.
3. Diploma Courses
4. Certificate Courses
5. M.A. M./Sc./M.Com./M.Ed./M.P.Ed./M.Sc. (Hons. School)/M.Sc. (Home Science)/M.B.A./M.C.A./LL.M./Other Master's Courses.
6. M.Phil. (Answer Scripts)
7. B.Sc. (Nursing)/MBBS/BDS/BAMS and other Bachelor levels/Professional exams. under the Faculty of Medical Sciences. All P.G. Diploma in Medical Sciences. M.Sc. (Nursing)

As decided by the Syndicate/
Senate from time to time.

Professional Examinations

8. B.Arch./B.E. (Including Chem.Engg.)/B.Sc. Nursing/B.Lib. Sc./B. Mass Communication/M.B.B.S./B.D.S., LL.B. & Other Bachelor's level Professional Examinations.
9. M.E. (including Chem. Engg.) M.Sc. Nursing/M.Lib. Sc./M. Tech.
10. Evaluation of Thesis/Dissertation for M.D./M.S./MDS Part II/M.Ch./MD. Ph.D. Ph.D.
11. Evaluation of thesis
12. Viva-Voce test

As decided by the Syndicate/
Senate from time to time.

(ii) Thesis/Dissertations

1. D.Litt./D.Sc./LL.D.
2. Ph.D. Evaluation
Viva
3. M.Sc. (Hons. School)/ M.A./M.Sc. & M.Phil. Evaluation
Viva
4. M.D./M.S./M.D.S.Part-II/M.Ch. Dissertation/M.Pharm./M.E./M.E. (Chem. Engg.)
5. M.Sc. (Home Science)/Diploma in Dress Designing/M.Sc. Nursing/M.D.S. Part - I
6. M.P.Ed./M.A. Phy.Ed./M.Ed.
7. LL.M.
8. M.B.A./M.B.A. (Part Time - Three year Course)/M.P.M. & I.R./M.I.B.
9. B.Lib.Sc./M.Lib.Sc.
10. B.Ed.
11. B.Pharm.
12. Advanced Diploma in German/Russian/French/Urdu/Tamil/Diploma Courses in Translation (from English to Hindi and Panjabi)/Diploma in Computer Sc. & Applications/Advanced Diploma in Taxation & Labour Laws/P.G. Diploma in Gandhian Studies/Dip. in Adigranthacharya

Evaluation and Viva Voce Examination to be done by Internal Examiner/s only and hence no payment is being prescribed.

As decided by the Syndicate/
Senate from time to time.

13. All Job Oriented Diploma Courses in Economics, and Commerce Faculty

(c) Re-Evaluation (Theory) of Answer-books

1. Under-graduate Examinations
2. Master Level Examinations

As decided by the Syndicate/
Senate from time to time.

PRACTICAL EXAMINATIONS

(a) Paper Setting

1. B.A./B.Sc./B.Com./B.Sc. (Hons.)/B.Sc. (Hons. School)/B.Sc. (Home Science)/B.Ed./B.P. Ed. and other Undergraduate examinations.
2. M.A./M.Sc./M.Sc. (Hons. School)/ M.Sc. (Home Science)/M.P.Ed./M.Ed. and other master's course examinations

As decided by the Syndicate/
Senate from time to time.

Note: No Payment is to be made if the question paper is set on the spot.

PROFESSIONAL EXAMINATIONS

3. B.Arch./B.E. (including Chem. Engg.)/M.B.B.S./B.D.S./M.D.S. Part I
4. M.D./M.S./M.D. Part II/M.Ch. Part I.
Rate of Remuneration for conduct of whole examinations (including setting of question papers) for M.D./ M.S./MDS/ M.Ch. /D.M. (Part I & Part II)
5. B.Sc. Nursing
6. B. Pharmacy
7. M.Sc. Nursing

(B) Practical Evaluation

1. B.A./B.Sc./B.Com./B.Ed./B.P.Ed. etc. & other similar Undergraduate Courses
2. B.Sc. (Hons. School) (Prelim. & Sub.)
3. M.A./M.Sc./M.Sc. (Hons. School)/ M.Sc. (Home Science)/M.Ed./M.P.Ed. & Other Master's Course examinations.
4. M.Phil Examinations.

As decided by the Syndicate/
Senate from time to time.

Practical Evaluation for Professional Courses

5. B. Arch - Ist to Final Year
B. Arch - Final Year

6. B.E. (a) Major Projects
(b) Minor Projects
(c) Other Subjects
(d) Transportation Engg.
Project (Civil) Major
7. B.Sc. Nursing - 1st & 2nd Year
8. B.Pharmacy
9. M.Sc. Nursing
10. (i) MBBS/BAMS/1st and 2nd Professional
(ii) MBBS Final Professional Part I and II/BAMS Final Professional
11. (i) BDS 1st and 2nd Professional and other Bachelor level Professional exams. (under the Faculty of Medical Sciences).
(ii) BDS 3rd and 4th Professional and other Bachelor level Professional Exams. (under the Faculty of Medical Sciences).

As decided by the Syndicate/
Senate from time to time.

Diploma Courses

Paper-setting fee
Practicals

SPECIAL PROVISIONS

1. Setting fee for a passage in a language other than Hindi, Panjabi and Urdu for under-graduate Examinations.
2. Fee for translation of a question paper into a language wherever necessary.
3. Proof Reading of Question Papers

CHECKING EVALUATED ANSWER BOOKS

DECODING OF ANSWER-BOOKS

Special checking of Answer-books for UMC and/or obtaining Expert opinion in complaint cases including Report Writing.

Secrecy Workers (Assigning Fictitious Roll Nos. - including preparation of key-books for fictitious numbers)

Observer's remuneration at spot-evaluation centres

Local Conveyance (per day) for all categories of persons.

For distance up to 5 Kms.

For distance beyond 5 Kms.

Coordinators at Spot Evaluation Centres for each Annual/Supplementary B.A./B.Sc./B.Com./Gyani/Prabhakar examinations.

Coordinators for Spot Evaluation in the PU Teaching Departments for each Annual/Supplementary/Semester System M.A./M.Sc./M.Sc. (Hons. School/B.Sc. (H.S.) Exams.

Board of Moderators for Moderation of Awards for M.A. Examinations

As decided by the Syndicate/
Senate from time to time.



SPECIAL PROVISIONS

1. Setting fee for passage for the dictation in French to B.A. Parts I, II and III shall be Rs. 60 per passage.
2. Setting fee for a passage in language other than Hindi, Punjabi and Urdu for B.A. Part I, Part II and Part III shall be Rs. 60.
3. Fee for translation of question paper into a language wherever necessary shall be Rs. 60 per paper.
4. Examiners in Art Practical for B.A. Parts I, II and III shall be paid for different parts of the Practical examination separately.
5. Two fees shall be paid to each of the Examiners for practicals in all Science subjects for B.A./B.Sc. (General) I, II and III year Examinations as the candidates are required to appear in two practical papers.
6. In Military Training Practical Examination and in Geography field work and Laboratory work for T.D.C. Parts II and III, each examiner shall be paid Rs. 1.75 per candidate provided that the maximum fee payable shall not be more than two fees per candidate if the number of examiners exceed two.
7. Full setting and examining fee shall be paid to each paper-setter-cum-examiner for paper IV (Methods of Teaching selected subjects) in B.Ed. Examination.

General Rules

1. For scrutinising answer books of candidates involved in unfair means cases and for giving expert opinion thereon an examiner/expert shall be paid Rs. 4.00 per answer book (minimum Rs. 50) at the undergraduate level and Rs. 5.00 per answer book (minimum Rs. 60) at the postgraduate level.
2. The fee for setting a question paper shall be divided equally among the co-paper-setters unless otherwise specified.
3. (a) For revision of 10 per cent of the total number of answer book marked by a sub-examiner (excluding test instalments) the Head Examiners in Theory shall be paid usual fee per answer book which is payable for the examination concerned.
(b) The Head Examiner may re-examine more answer books to satisfy himself, but he shall not be paid for more than 10 per cent without obtaining the prior sanction of the Vice-Chancellor.
4. If an answer book is divided into parts, the payment for different parts shall be so divided as not to exceed the fee for examining the whole paper.
5. Examiners for the biannual examinations shall be treated as separate examiners.
6. When a third examiner is appointed by the Vice-Chancellor in the event of difference of opinion between the Head and the sub-examiner, the remuneration fixed for examining the single answer-book shall be divided between the two examiners according to the nature of the work. The distribution shall be decided by the Controller of Examinations.

7. An automatic deduction of Rs. 10 per day of delay from the remuneration of a Head Examiner/Sub-Examiner shall be made in case the awards are not received within the prescribed date.
8. An automatic deduction of Rs. 10 per day subject to a maximum of Rs. 100 shall, be made from the remuneration of Head Examiners who do not submit the payment' chart within one month from the date of despatch of final instalment of award list.
9. 4 per cent of the remuneration of a Paper Setter/Head Examiner/Examiner shall be deducted at the source towards the Teachers' Holiday Home Fund and 6 per cent amount shall be contributed by the University.
10. Re. 1.00 shall be deducted out of the remuneration of each examiner for B.A. I, II & III and M.A., B.A./B.Sc. Hons. M.A./M.Sc. Hons. Sch. and O.T. & M.I.L. Theory Examinations as entry fee in the Examiner's Card.
11. No setting fee shall be paid to examiners who set Practical Paper on the spot.
12. The contingent expenses for various Hans. School and Semester System Examinations :

That a sum of Rs. 30 and Rs. 10 be remitted to both external and internal examiners respectively, alongwith the examination material, to cover postage and incidental charges. If any examiner spend more than this amount, he may claim the balance of amount by submitting receipts and vouchers.

The examiners for other Theory examinations shall be paid actual contingent expenses on production of actual payee's receipts.
13. The Head Examiners or Examiners who are required to scrutinise answer-books of unfair means cases in lots shall be paid remuneration at the same rate as laid down for marking of the answer-books of the examination concerned.
14. A deduction of Rs. 5 per mistake subject to a maximum of Rs. 50 shall be made from the remuneration of the examiners for re-evaluation of answer-books.

For more than five mistakes, the name of the examiner shall also be removed from the panel recommended by the Board of Studies for re-evaluation of answer-books for the next year.
15. In the undergraduate examinations, the sub-examiners whose work in general is adversely reported upon by their Head-examiners, in their confidential reports, as also those who commit more than two mistakes/errors of the following types in the evaluation of answer-books as per reports by Head-examiners, shall be disqualified for that year for re-evaluation of answer-books :-
 - (a) Questions left unmarked.
 - (b) Questions over-attempted but not marked; and
 - (c) Awarding more marks than the maximum.
16. Rs. 4 per Answer book subject to a minimum of Rs. 50 for undergraduate examinations for Re-evaluation.
17. Rs. 5 per answer book subject to a minimum of Rs. 50 for Master level examination for Re-evaluation.

18. When a third examiner is appointed in the event of difference of opinion between the External and Internal examiners, the third examiner shall be paid remuneration as fixed for examining an answer-books, subject to the minimum fixed for that examination in the case of written papers and for payment to the External Examiner in the case of thesis/dissertation for examination concerned.
19. In case of examinations where there are External and Internal examiners each examiner shall be paid full examining fee, subject to a maximum of two fees for candidate.
20. The Internal/External and single examiners are authorised to get the help of Checking Assistants as in the case of Head-examiners and they shall be paid at the usual rate payable to checkers unless otherwise provided.
21. One fee shall be divided equally, if there are more than one Examiner for a candidate.
22. No fee for setting practical question papers and questions sessional work and viva-voce Examination shall be paid to the Examiners of this University for the 1st, 2nd, 3rd and Final B.Engineering Examinations in addition to the examining fee presently paid for each candidate.
23. Rs. 75 per session to observers for all theory examinations plus TA/DA as per University rules.
24. Rs. 10 for dictating a passage for short hand where necessary.
25. The Principal who is to act as Co-ordinator for spot evaluation, at out-stations may appoint, if necessary Assistant Co-ordinator to assist him. The Co-ordinator and the Assistant Co-ordinator be paid honorarium at the rate of Rs. 1200 and Rs. 500 respectively.
26. The Co-ordinator be paid honorarium Rs. 600 for each annual/supplementary Semester System M.A./M.Sc./M.Sc. (Hons. School), B.Sc./(H.S.) Examinations.

**Scale of Remuneration for Checking Assistants to Internal/External/
Single/Head Examiners**

1. All Theory Examinations Rs. 18 per hundred answer-books
2. B.Sc. Part I, II and III Rs. 30 per hundred answer-books
Practical Examination
- (i) That the Checking Assistant/Decoding of Answer Books for theory Examination be paid @ Rs. 18 per hundred answer-books with a minimum fee of Rs. 18.
- (ii) That where the number of answer-books assigned to an examiner was 25 or below, no Checking Assistant be appointed. The examiner himself shall do this job.
- (iii) That where the number of answer-books assigned to an examiner was above 25, the Checking Assistant be paid remuneration as per rules.
3. Checking Assistant shall receive a minimum fee of Rs. 18.

Penalties in the case of Head Examiners, Sub-Examiners, Checking Assistants to Head Examiners

Head, Examiners and Sub-examiners Deduction in case of delay in submission of result in theory and practicals.

- (i) An automatic deduction of Rs. 10. per day of delay from the remuneration of Examiners and Head Examiners to be made in case the awards are not received within the prescribed date as required under the rule.
- (ii) Automatic deduction of Rs. 10. per day subject to a maximum of Rs. 100 shall be made from the remuneration of Head Examiners who do not submit the payment charts in respect of sub-examiners within one month from the date of despatch of final instalment of award lists.

Deduction in case of mistakes committed by the sub-Examiners

- (i) Rs. 2 per mistake, subject to a maximum of Rs. 20.
- (ii) Rs. 2 per page in case of marking centurial series, subject to a maximum of Rs. 10
- (iii) Rs.5 per mistake, subject to a maximum of Rs. 50.00 be made from the remuneration of examiners for re-evaluation of A/Books.

Deduction in the case of Checking Assistant to Head Examiners

- (i) Mistake in totalling Rs. 10 per mistake.
- (ii) Omission in evaluating a Question Rs. 10 per mistake.
or a part of question

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| (iii) | Neglect of duty on other account | |
| (iv) | For every minor mistake detected by the office in award lists | As decided by the Syndicate/
Senate from time to time. |

Scale of Remuneration for payment of contingent Examinations.

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| 1. | Chemistry and. Technical Chemistry | |
| | (i) B.A./B.Sc. Part I | |
| | (ii) B.A., B.Sc. Part II and III | |
| | (iii) M.Sc. | |
| 2. | Botany Practical Examination | |
| | (i) B.A./B.Sc. Part I | |
| | (ii) B.A. & B.Sc., Parts II & III | |
| | (iii) M.Sc. | |
| 3. | Physical Practical Examination | |
| | (i) B.A./B.Sc. Part I | |
| | (ii) B.A., B.Sc. Parts II and III | |
| 4. | A. Zoology Practical Examination | As decided by the Syndicate/
Senate from time to time. |
| | (1) B.A./B.Sc. Part I | |
| | (2) B.A., B.Sc. Parts II and III | |
| | B. Where Rabbits are used for practicals the actual cost shall be met by the University on production of valid receipts. | |
| 5. | Geography Practical Examination | |
| | (1) B.A./B.Sc. Part I | |
| | (2) B.A./B.Sc. Parts II and III
(Pass and Honours) | |
| | (3) M.A. | |
| 6. | Home Science Practical Examination | |
| | (1) B.A./B.Sc. Part I | |
| | (2) B.A. /BSc. Parts -II & III | |

**Out of Rs. 2 deducted from his remuneration Re . 1 shall be paid to the office hand who detect the mistake.*

7. Engg. Examinations

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| (i) Chemistry | As decided by the Syndicate/ |
| (ii) Physics | Senate from time to time. |

8. Professional Examination

Actual expenditure certified by the Head of the Institution concerned will be paid.

Scale of Remuneration for payment to Laboratory Staff in Practical Examinations.

T.D.C.

Norms of Laboratory Staff subject-wise

(i) Chemistry :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Gasman or Mechanic	One
	4.	Lab. Attendant	Two
(ii) Physics :	1.	Sr. Lecture Asstt.	One
	2.	Instrument Maker	One
	3.	Junior Lect. Asstt.	One
	4.	Lab. Attendant	Two
(iii) Botany :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Plant Collector	One
	4.	Lab. Attendant	Two
(iv) Zoology :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Animal Collector	One
	4.	Lab. Attendant	Two
(v) Home Sc. :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Lab. Attendant	Two
(vi) Fine Arts :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Lab. Attendant	Two
(vii) Geography :	1.	Sr. Lecture Asstt.	One
	2.	Junior Lecture Asstt.	One
	3.	Lab. Attendant	Two
(viii) Military Training :	1.	P.I. Staff	Two
	2.	Laskar	One
(i) Sr. Lab. Lecture or P.I. Staff or equivalent position		As decided by the Syndicate/ Senate from time to time.	

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| <ul style="list-style-type: none"> (ii) Jr. Lab./Lect. Asstt./ or equivalent position. (iii) Gasman or Mechanic or Instrument Maker or Lab. Assistant or equivalent position. (iv) Laboratory Attendant or Plant Collector or Animal Collector or Laskar or Sweeper. (v) Game Boy/Groundman | <p>As decided by the Syndicate/
Senate from time to time.</p> |
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2. Panjab University Teaching Departments

B.Sc. (Hons. School), M.Sc. (Hons. School) and M.Sc. (2 year course). All subjects viz., Anthropology, Bio-chemistry, Bio-Physics, Botany, Chemistry, Technical Chemistry, Geology, Geography, Microbiology, Physics, Psychology, Statistics and Zoology etc.

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| <ul style="list-style-type: none"> (i) B.Sc. (Hons. School) I & II year (Major and Subsidiary). (ii) B.Sc. (Hons. School) III year, M.Sc. (Hons. School) and M.A./ M.Sc. (2 year Course) (iii) (a) For conducting the Practical part of all theory papers in each paper of all M.A.'s including, Geography, Music, History of Arts except Fine Arts (Part I & II Exams.) <li style="padding-left: 40px;">(b) Persons acting as Life Models in all practical exams. in Fine Arts. | <p>As decided by the Syndicate/
Senate from time to time.</p> |
| <p>3. Medical Faculty</p> <ul style="list-style-type: none"> (a) Surgery (b) Pathology (c) Physiology | |
| <p>4. Engg., Chemical Engineering and Technology.</p> <ul style="list-style-type: none"> (i) Ist, 2nd and 3rd Semester Examinations (ii) Final Examination in Engg. and Chemical Engg. & Technology. (iii) Fee for a Khalasi appointed for practical of Engg. Examination. | |

5. Home Science

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| (i) | B.A./B.Sc., part-I | As decided by the Syndicate/
Senate from time to time. |
| (ii) | B.A./B.Sc. Parts II & III | |

Agriculture to be treated like Botany and Geology like Physics.

Supervisors appointed for practical examinations shall also be called Assistant Superintendents and will be paid at the same rate as for theory examinations.

That both the Sweepers and the cleaners engaged during practical examinations for cleaning laboratories shall be paid @ Rs. 12/- per session each.

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(c) RE-EVALUATION OF ANSWER-BOOKS

The system of re-evaluation of answer-books will be continued.

A candidate who wishes to seek re-evaluation of his/her answer-book/s may apply for re-evaluation to the Assistant Registrar (Re-evaluation), Panjab University, Chandigarh-160014 on the prescribed application form accompanied with a fee of Rs. 250/- per answer-book for Bachelor Degree level courses and Rs. 290/- for Postgraduate courses alongwith the detailed marks card/certificate, in original.

1. Re-evaluation is permissible in case of Annual, Supplementary, Bi-annual and Semester examinations conducted by this University except in the following :

- (i) Examinations in the Faculty of Medical Sciences.
- (ii) Practical Examinations in different subject/s or paper/s; sessional marks, internal assessment, project report, dissertations, thesis and viva voce.

2. (a) An application for re-evaluation on the prescribed form along with requisite fee shall reach the University Office under a registered cover within 21 days from the date of declaration of the result of the particular examination (for this purpose the date printed on the result gazette/notification shall be taken as the date of declaration) or within 15 days from the date of despatch of result card by the University Office whichever is later.

(b) In the case of foreign students who leave for their countries before the declaration of their results, the candidates of Correspondence Studies as also for the candidates from Port Blair, Arunachal Pradesh, students of Sikkim and other States/ Union Territories of North-Eastern region, Military Personnel, Para Military forces i.e. B.S.F., C.R.P.F. & I.T.B.P. etc. and wards of Military Personnel the last date for receipt of applications and fee for re-evaluation is 30 days from the date of despatch of the result card by the University Office to the College/candidate.

3. Late procurement of form shall not be entertained as a plea for its late submission in any case.

4. No refund of fee shall be admissible. However, in such cases where an application is rejected on account of being time-barred or being inadmissible, 75% of the amount paid will be refunded without asking the candidates to apply for refund of fee.

5. A candidate whose result is declared late may also seek re-evaluation within 21 days from the date of declaration of his/her result or within 15 days from the date of despatch of result card by the University office to the college/candidate; whichever is later.

The answer-books of such candidates (for all examinations) whose results are R.L. be got preserved by the Examination Branch/Conduct Branch till their results are declared and their applications for re-evaluation be entertained within the prescribed time as laid down in the Rules.

Provided that no application for re-evaluation of such candidates whose results are declared late due to omission or negligence on the part of the candidate, such as non-payment of fee, non-submission of documents required for the confirmation of the

eligibility or for non-fulfilment of similar other requirements shall be entertained after 31st December of the Calendar year of examination in the case of annual examinations and after 31st March of the ensuing Calendar year in the case of supplementary/bi-annual examinations.

6. Ignorance of the titles of any paper or option shall not be accepted as a plea for wrong entry in the application.

7. (i) A candidate will be permitted to see his/her answer books for identification only on payment of an additional fee of Rs. 240/- per answer-book during working hours on a prescribed form on payment of Rs. 40/- within 30 days from the date of declaration of result of re-evaluation.

(ii) Engg. Students (UIET, Chemical Engg., CCET & UCIM)

After student has seen the answer-book, he/she may apply for re-evaluation within five working days to the Director/Chairperson/Principal by attaching the receipt of re-evaluation fee. The Director/Chairperson/Principal may be authorized to form the panel of three experts, Director/Chairperson/Principal/Professor of the branch, being the member. The work of re-evaluation must be finished within a week. Then the final result may be submitted to the Controller of Examinations only once.

8. The re-evaluation will be done under the rules framed by the Syndicate from time to time and the result of re-evaluation will be communicated to the candidate soon after it is declared. No interim communication to this effect will be entertained. The candidate is required to plan his future programme in accordance with his original result already communicated by University Office till it is actually superseded by the result of re-evaluation.

9.1. The answer books shall be got re-evaluated by one examiner. The score of the candidate after re-evaluation shall be the one which is to the advantage of the candidate i.e. the better of the two (Evaluation or Re-evaluation). In case of difference between the scores of evaluation and re-evaluation of more than 15% of the maximum marks of the paper, the answer book will be referred to the third examiner. In such a case the average of the best two awards (out of the three) of the candidate shall be taken into account.

9.2. The result of a candidate will be changed on re-evaluation only if the character of result is changed (character means 'Fail' to 'Pass' or 'Compartment', 'Compartment' to 'Pass' or Vice-versa, change in division, in aggregate). The increase/decrease of even one mark, as a result of re-evaluation would be given effect to.

Provided that in the case of a candidate for M.A./M.Sc. examination the result of re-evaluation will also be changed if the aggregate comes to 55% or more even if on re-evaluation the score does not increase by 5% of the maximum marks allotted to the concerned paper.

Provided further that the candidates placed on the "Merit List" are treated at par with other candidates in the matter of re-evaluation of answer-books i.e. their application forms for re-evaluation, if desired, must reach the University Office, under registered cover, within the specified time limit as indicated in No. 2 (a & b) above for the purpose.

Notwithstanding the above provision, the merit list shall be determined and notified on declaration of the original result and shall not be subject to any modification or alteration as a result of re-evaluation of answerbooks.

10. Subject to provision under Rule 9.2 the score on re-evaluation shall supersede the original score.

11. No further re-assessment shall be allowed after the award/s by Re-evaluator has/have been received.

12. If as a result of re-evaluation a candidate passes at the Exam., he/she shall be eligible to seek admission to the next higher class within ten working days of the communication of re-evaluation result to him/her. His/her attendance shall be counted from the date of his/her admission. However, no candidate would be granted admission on the basis of re-evaluation result after 31st December of the academic session. In the case of admission to a course having Semester Exam. the date will be Oct. 15.

Similarly, if a candidate becomes eligible for the Supplementary Examination he/she may be permitted to appear at the usual supplementary examination in August or thereafter at the time of the next examination only. Such a candidate will also be eligible to seek provisional admission to the next higher class, without late fee, within ten working days of the communication of the result of re-evaluation to him/her and count attendance from the date of his/her admission.

13.1. All entries in the application for re-evaluation should be completed and corrected in all respects. The office will not be responsible for the delay/rejection of the case, if the form is not complete in all respects or not accompanied by full fee and/or detailed marks card/certificate. No change in the entries once made by the candidate shall be allowed after the receipt of application by the University office. However, a candidate shall be allowed for deletion/addition of one or more subject(s) paper(s) for which application for re-evaluation has been received within the due date alongwith requisite fee (for addition of subject(s)/paper(s)). The refund of fee shall not be granted.

However, if a candidate requests for return of the detailed marks card/certificate to apply for admission elsewhere, the detailed marks card/certificate be returned to the candidate after getting an undertaking that his/her result for re-evaluation shall be declared only when he/she returns the original detailed marks card/certificate.

13.2. The withdrawal of request for re-evaluation shall be allowed within 21 days of the last date for receipt of application provided that the process of re-evaluation has not been set in motion i.e. the scripts have not been coded for re-evaluation.

Where a student's result of supplementary examination is declared before the result of the re-evaluation he/she shall be allowed to withdraw his/her request for re-evaluation, if he/she so desires. If a student requests withdrawal of re-evaluation after 21 days, the Vice-Chancellor may allow such withdrawal if the University is not able to declare the re-evaluation result within one month of the receipt of request for withdrawal.

The refund of fee for re-evaluation in such cases shall not be allowed.

14. The result of Re-evaluation whether favourable or unfavourable, shall be binding on the candidate who applies for re-evaluation.

15. A candidate whose answer book is not available for re-evaluation due to any reason, may be allowed by the Vice-Chancellor either :

- (i) To re-appear in the same paper at the next examination without payment of examination fee and in that event his result shall be determined on the basis of the marks secured by the candidate in the paper in which he re-appears;

or

- (ii) To have his fee refunded in full.

16. In future all benefit of Re-evaluation be allowed only in those cases where the candidate has cleared the lower examination in the immediately available first two consecutive chances/attempts and not thereafter. The 3rd and 4th chance for clearing the lower examination be given only on the understanding that the candidate is debarred from applying for Re-evaluation for the next higher class.

(d) REMUNERATION FOR LESSON WRITERS ETC. WORKING IN THE DEPARTMENT OF
CORRESPONDENCE STUDIES

1. Lesson Writers :-
 - (a) Pass courses
 - (b) For the main subject in Honours Courses.
 - (c) For Post-Graduate Classes.
 - (d) For Diploma Course in Office Organisation and Procedures
 2. Translators
 3. Language Vettors
 4. Lesson Reviewers
 5. Correction of Response Sheet (Undergraduate Classes)
- As decided by the Syndicate/
Senate from time to time.

M.A. EXAMINATION

6. For correction/evaluation of assignment/essay in lieu of response sheets received from students of M.A. Parts I & II
 7. Translator
 8. Lesson typing (Undergraduate & Postgraduate classes)
 1. Double space typing
 2. Double Space stencil cutting
- As decided by the Syndicate/
Senate from time to time.

CHAPTER XXXIII

RATES OF PAYMENT TO SCRUTINEERS FOR EXAMINATION RESULTS

The rates of payment shall be as under :-

RATES FOR SCRUTINY OF RESULTS

Sr. No.	Name of Examinations	Maximum per hundred per scrutineer (Rs.)	Minimum per result per scrutineer (Rs.)
1	2	3	4
1.	B.A./B.Sc./B.Com./B.B.A./B.C.A. 1st year		
2.	B.A./B.Sc./B.Com./B.B.A./B.C.A. 2nd year (General & Honours)		
3.	B.A./B.Sc./B.Com./B.B.A./B.C.A. 3rd year (General & Honours)		
4.	M.A./M.Sc./M.Com./ M.Ed./M.A. (Phy.Edu.) and other Master's level courses	(Part I) Sem. I & II (Part II) Sem. III & IV	
5.	O.T., M.I.L./Shastri/Acharya/ Prabhakar/Gyani and other similar examinations		
6.	Post-graduate Certificate, Diploma and Advanced Diploma Courses		As decided by the Syndicate/ Senate from time to time.
7.	Professional Examinations B.Arch./B.E. including Chem. Engg./ M.B.A./M.E./B.Sc. (Nursing), MBBS/ LL.B./B.Pharm./B.Ed. and other professional courses at Bachelor's and Master's levels.		
8.	1. B.Sc. (H.S.) 1st year 2. B.Sc. (H.S.) 2nd year 3. B.Sc. (H.S.) 3rd year 4. M.Sc. (H.S.)/M.Sc. 1st year/ Sem. I & II (2 year course) 5. M.Sc. (H.S.)/M.Sc. 2nd year/ Sem. III & IV (2 year course) 6. M.Phil. 7. Certificate/Diploma/Advanced Diploma/Post Graduate Diploma Courses.		

9. Re-evaluation results of all examinations (Annual/Supplementary, semester or any other) (main results only).
 - (a) Upto 25 candidates
 - (b) 26 to 50 candidates
 - (c) 51 to 100 candidates

As decided by the Syndicate/
Senate from time to time.

Note : For the above work (Re-evaluation) two scrutineers be appointed irrespective of the number of candidates involved.
 10. Result later cases (All exams. - Annual/Supplementary/Semesters/Any other).
 - (a) Upto 25 candidates
 - (b) 26 to 50 candidates
 - (c) 51 to 100 candidates.

As decided by the Syndicate/
Senate from time to time.
 11. Rates for Confidential Result
 12. In the case of main results, the scrutiny shall be done by one scrutineer when the number of candidates is upto 10 in an examination beyond which the result shall be scrutinized by two scrutineers except in the case of B.Sc./M.Sc. (Hons. School), M.Sc. (two year) course, and Re-evaluation results.
 13. Fraction of hundred candidates will be paid for proportionately.
 14. In case of any emergency/dire need, the Deputy Registrar (Examinations) or the Assistant Registrar (Examinations) whosoever is direct incharge of the Tabulation Section will scrutinize "Result Later" cases if the number of candidates involved is upto 10.
 15. In all the "Result Later" cases, only one scrutineer will scrutinize the result upto 25 candidates at one sitting.
 16. Automatic deduction will be made from the scrutineers' bills, on account of mistakes in the Results at the following rates :
 - (a) Rs. 350/- per mistake per scrutineer for each serious mistake of passing or failing a candidate wrongly.
 - (b) Rs. 150/- per mistake per scrutineer for each mistake of a less serious nature e.g.--
 - (i) Wrong totalling of the marks of a subject affecting the grand total;
 - (ii) Wrongly failing a candidate when he actually gets compartment or exemption and vice-versa;
 - (iii) Any other mistake or omission which may affect the result of a candidate as decided by the Controller of Examinations.
-

CHAPTER XXXIV

COMPLAINTS AGAINST QUESTION PAPERS

1. Complaints against question-papers shall be entertained only if they are made by or through the Heads of any affiliated colleges/University Departments and received by the Controller of Examinations by name under a registered cover within fifteen days of the examination in that paper. No complaint will be entertained thereafter.

For O.T./M.I.L. examinations, the complaint against question papers shall be entertained if these are received by the Controller of Examinations by name under a registered cover within fifteen days of the examination in that paper from the candidates direct. No complaint will be entertained thereafter. Provided that the complaint against the question paper/s will first be referred to the Head/Chairman of the Department concerned for his comments, if there is a prima facie case.

2. That any complaint against a question paper received in accordance with the rule provided for this purpose, be referred, in the case of undergraduate examinations to an expert in the subject at the campus and in the case of postgraduate examination to an expert outside the jurisdiction of the Panjab University, for their independent and objective opinion regarding the merits of the complaint. The matter thereafter shall be considered by the concerned Board of Studies and the recommendations of the Board with regard to the award of ad-hoc marks, if any, shall be made applicable only with the prior approval of the Vice-Chancellor.

The paper-setter shall be requested to send his comments in writing, on the complaint against question paper.

In case, any relation of the Convener/Member of the Board of Studies/Control is appearing in the University Examinations he/she should not become a party to the meeting/University work with regard to the appointment of paper-setters/examiners and for considering complaints against setting of question papers etc.

3. The Board of Studies shall not of its own consider any complaint against the question paper unless the requirement of Rule 1 is complied with.

CHAPTER XXXV

(a) (i) FINANCIAL POWERS OF HEADS OF UNIVERSITY DEPARTMENTS

1. Head of the Department means a Professor, a Reader or a Lecturer or any other person designated by the Senate as Head of a University Department.

2. The Heads of the Department shall not incur expenditure not provided in the budget estimates or if provided in excess thereof without previous sanction of the Syndicate/Senate.

3. Heads of the Departments shall be competent to incur expenditure, against :

- (i) Non-recurring provision made in the budget for a clearly defined object provided the amount does not exceed Rs. 10,000. Where the amount exceeds Rs. 15,000 previous sanction of the Vice-Chancellor shall be obtained.
- (ii) Recurring provision in respect of the following for the amounts noted against each :

<i>Item of Expenditure</i>	<i>Any individual bill up to Rs.</i>
(a) Binding	.. 4,500
(b) Chemical and/or Apparatus/Medicine	.. 22,500
(c) Furniture	.. 4500
(d) Hot and Cold weather charges	.. 4500
(e) Postage	.. 7500
(f) Repairs to University movable property	.. 4500
(g) *Stationery	.. 4500
(h) Printing any bill up to	.. 4500
(i) Contingencies for items not specified - Any individual item up to	.. 4500**
(j) (i) Uniforms, Electricity/Water charges, Municipal Taxes (Octroi, Terminal or other rates/taxes levied by the State or local rule or order)	Amount of the bill received
(ii) Subscription to current periodicals & journals, purchase of books.	
(k) Medical Assistance	As admissible under the rules.

*Stationery may be supplied by the University office, for which the Head of the Department may send an indent to the Registrar. The supply will be made according to the requirements of the Department, subject to the availability of the Budget provision.

**The Director/Head/Chairman, V.V.B.I.S. & I.S., Hoshiarpur shall have power to incur expenditure within the Budget allotment under the Head "Contingencies".

(l) Refund of Securities	As admissible under the rules.
(m) Miscellaneous i.e. any budget head other than (a) to (l)	Rs. 4500/- for any individual bill.

4. All sums upto Rs. 5000 shall ordinarily be paid from the permanent advance of the Department. A sum above Rs. 5000/- shall ordinarily be paid by cheques by the Registrar.

- 5.** (i) Quotations/tenders shall be invited for all purchases exceeding Rs. 1500. The Head of the Department shall prepare a comparative statement of the rates obtained and place the order of his requirements with the lowest tenderer. Where the lowest quotation/tender is not accepted, sanction of the Vice-Chancellor shall be obtained before placing the order, giving the reasons for accepting the higher quotation/tender.

Provided that it shall not be necessary to invite quotations/tenders in the cases of purchases made from Government departments or institutions recognised for this purposes by Government e.g. the Central Jail, the Government Emporia, the Work Centres, Co-operative Stores, etc.

- (ii) Quotations/tenders shall be invited for all purchases exceeding Rs. 1000 by the University administrative office.

6. The Head of the Department shall keep a regular record of purchases made and shall watch the flow of expenditure in a register maintained for the purpose to avoid excess expenditure over the budgeted provision.

7. The Head of the Department shall be competent to write off cases of stock in case of individual items as indicated in this Chapter under (b).

8. "The Head of the Department shall be competent to sanction advances up to the limit of sanction of expenditure against non-recurring provision as also recurring provisions as provided under Rule 3 (i) & (ii) respectively."

(ii) FINANCIAL POWERS OF THE HEAD OF THE DEPARTMENT
OF PUBLICATION BUREAU

1.1. The Head of the Department shall not, without previous sanction of Syndicate/Senate -

(a) incur expenditure not provided in the budget estimates :

or

(b) exceed the provision made in the budget estimates.

1.2. He shall be competent to incur expenditure against non-recurring provision made in the budget for a clearly defined object, provided the amount does not exceed Rs. 15,000. Where the amount exceeds Rs. 15,000 previous sanction of the Vice-Chancellor shall be obtained.

2. (i) Against the budgeted provision made under the head "Production of Books", Head of the Department of Publication Bureau shall be competent to -

(a) incur expenditure on paper to be purchased from Manufacturers/Suppliers under an Agreement between them and the University;

(b) incur expenditure on the work of Printing and Binding of books to be assigned on approved rates to the approved firms;

(c) incur expenditure on all other items (such as compilers' remuneration, revision charges, vetting charges, royalties to copyright holders, proof-reading etc.) relating to preparation and production of books at rates approved by the Syndicate for such work;

(d) (i) arrange, through negotiation, with the approval of the Vice-Chancellor, production of -

(A) a book other than a textbook; or

(B) a textbook in any size other than 20 × 30/16, if it is required to be produced urgently, or if it is of a special nature;

(ii) arrange binding, art work, block-making etc. and purchase of suitable paper for (i) above;

Provided that the Vice-Chancellor shall determine whether a particular book is of a special nature or whether it is to be produced urgently;

(e) allow members of the Bureau Staff to work overtime as and when necessary and to incur and sanction expenditure for the same;

(f) incur expenditure on advertisements released by him to news-papers/Journals costing upto Rs. 1500 for one insertion;

(g) incur expenditure on Transport;

(h) refund amount of securities deducted from the bills of Binders/firms after expiry of the prescribed period, as admissible under the rules;

(i) incur expenditure on casual labour;

(j) incur expenditure up to Rs. 20,000 for participation in Book Fairs, exhibitions, Publishing Courses, Seminars, T.A./D.A. to staff, subscription etc.

(ii) Under the head "Contingencies" he shall be competent to incur expenditure as below :

- | | | |
|-------|---|--|
| (a) | On Electricity, Telephone, Postage, Insurance, Freight, Uniforms to Class C employees, Octroi, Terminal or other rates/taxes levied by the State or local rule or order. | .. Full amount |
| (b) | On other items. | .. Rs. 4500/-, (on any individual item). |
| (iii) | Medical Assistance | .. As Admissible under the Rules |
| (iv) | Miscellaneous i.e. on any budget head other than the above heads. | .. Rs. 4500. |
| (v) | The Head of the Department shall be competent to sanction advances up to the limit of sanction of expenditure against non-recurring provision as also the recurring provisions. | |

3. All sums upto Rs. 5000 shall ordinarily be paid from the permanent advance of the Department. A sum above Rs. 5000 shall ordinarily be paid by cheques by the Registrar.

4. Quotations/Tenders shall be invited for all purchases exceeding Rs. 5000. The Head of the Department shall prepare a comparative statement of the rates obtained and place the order of his requirements with the lowest tenderer. Where the lowest quotation/tender is not accepted, sanction of the Vice-Chancellor shall be obtained before placing the order giving the reasons for accepting the higher quotation/tender.

Provided that it shall not be necessary to invite quotations/tenders in the cases of purchases made from Government departments or institutions recognised for this purpose by Government e.g. the Central Jail, the Government Emporia, the Work Centres, Co-operative Stores, etc.

5. The Head of the Department shall -

- (a) prepare a comparative statement of the rates obtained, and place the order of his requirements with the lowest tenderer;
- (b) obtain the sanction of the Vice-Chancellor before placing the order if the lowest quotation/tender is not accepted giving reasons for accepting the higher quotation/tender;
- (c) keep a regular record of purchases made and shall watch the flow of expenditure in a register maintained for the purpose, to avoid excess expenditure over the budgeted provisions;
- (d) be competent to write off losses of stocks in case of any individual items, as indicated in this Chapter under (b).

(iii) FINANCIAL POWERS OF THE HEAD OF THE PRESS DEPARTMENT

1.1. The Head of the Department shall not, without previous sanction of Syndicate/Senate -

(a) incur expenditure not provided in the budget estimates;

or

(b) exceed the provision made in the budget estimates.

1.2. (i) He shall be competent to incur expenditure against non-recurring provision made in the budget for a clearly defined object, provided the amount does not exceed Rs. 15,000. Where the amount exceeds Rs. 15,000 previous sanction of the Vice-Chancellor shall be obtained.

(ii) He shall be competent to incur expenditure under the Head "Contingencies" as below :

- | | | |
|---|----|------------------------------------|
| (a) On Electricity, Telephone, Postage, Insurance, Freight, Uniforms; Octroi, Terminal or other rates/taxes levied by the State or local rules or order | .. | Full amount. |
| (b) On other items | .. | Rs. 4500/- on any individual item. |

2. All sums upto Rs. 5000 shall ordinarily be paid from the permanent advance of the Department. A sum above Rs. 5000 shall ordinarily be paid by cheques by the Registrar.

3. Quotations/tenders shall be invited for all purchases exceeding Rs. 5000. The Head of the Department shall prepare a comparative statement of the rates obtained and place the order of his requirements with the lowest tenderer. Where the lowest quotation/tender is not accepted, sanction of the Vice-Chancellor shall be obtained before placing the order giving the reasons for accepting the higher quotation/tender.

Provided that it shall not be necessary to invite quotations/tenders in the cases of purchases made from Government Departments or institutions recognised for this purpose by Government e.g. the Central Jail, the Government Emporia, the Work Centres, Co-operative stores etc.

4. The Head of the Department shall --

- (a) prepare a comparative statement of the rates obtained, and place the order of his requirements with the lowest tenderer;
- (b) obtain the sanction of the Vice-Chancellor before placing the order of the lowest quotation/tender is not accepted, giving reasons for accepting the higher quotation/tender;
- (c) keep regular record of purchases made and shall watch the flow of expenditure in a register maintained for the purpose, to avoid excess expenditure over the budgeted provisions;
- (d) be competent to write off losses of stocks in case of any individual items, as indicated in this chapter under (b);
- (e) be competent to arrange repairs of a machine; inviting quotations shall not be insisted upon.

5. The Manager of the Press shall have power to sanction and incur expenditure :

- (i) not exceeding Rs. 1500/- per item out of the budget head "Contingencies", as also;
- (ii) not exceeding Rs.1500/- per item for purchase of Press Equipments/ repair of machinery and;
- (iii) against the budget head 'Over-time Remuneration'.

6. The Head of Department shall be competent to incur expenditure against recurring provisions.

- (a) Machinery, Apparatus/ .. Rs. 10,000 for any individual
Chemicals bill.
- (b) Miscellaneous i.e. any .. Rs. 3,000 for any individual
budget head other than bill.
the above heads.
- (c) Refund of securities As admissible under the rules.
- (d) Medical Assistance As admissible under the rules.
- (e) The Head of the Department shall be competent to sanction advances up to the limit of sanction of expenditure against non-recurring provision as also recurring provisions.

(b) WRITING-OFF LOSSES

Short Title and Commencement

- (i) These Rules may be called 'The Panjab University Writing-off of losses Rules'.
- (ii) These Rules shall come into force from the date of their approval by the Competent Authority.

Definition

In these Rules unless the context otherwise requires :

'Competent Authority' means the authority specified in the Rules appearing at page 525 as amended from time to time.

Constitution of Committee

The following members will constitute the Committee to recommend the write-off of losses due to normal course and not due to theft or neglect :

I. Teaching Departments

- 1. Head of the Department;
- 2. One/two persons conversant with the type of equipment/goods to be written off (to be recommended by the Head of the concerned deptt.);
- 3. Secretary, Technical Committee;
- 4. Two nominees of the Vice-Chancellor (one of whom may be from the allied deptt.).

II. Non-teaching Department

- 1. Head of the Department;
- 2. Finance & Development Officer/Asstt. Registrar (Accounts);
- 3. One/two person/s as nominee/s of the Vice-Chancellor.

III. University office

- 1. Registrar;
- 2. Finance & Development Officer;
- 3. Assistant Registrar (R & S);
- 4. Two nominees of the Vice-Chancellor (one from teaching deptt.).

Procedure

The procedure for writing-off of scientific equipment/apparatuses, furniture, furnishing and other items due to normal course and not due to theft or neglect, shall be as follows;

- (i) The Head of the concerned department/officer will prepare a list of those articles which are to be considered for being written off, incorporating the following information:
 - (a) Particulars of the articles of stores;

- (b) Quantity;
 - (c) Date of purchase (approximate date or year if the exact date is not known);
 - (d) Purchase value;
 - (e) Present condition of the articles;
 - (f) Remarks.
- (ii) The Head of the department (in the case of University Teaching Departments) and other persons designated by the Senate as Head of a University Department, shall examine the list of articles keeping in view the purchase price, possible wear and tear during the period the articles were used and the circumstances in which the loss or damage was caused' and satisfy himself that there was no article on the list, which can be economically put to use after repairs. Thereafter, the list of articles, shall be submitted to the committee.
- The Committee will examine and, verify whether the condemned articles were fit for write-off or could be put to use after repairs or whether the same be disposed off through auction. There after, the recommendations of the Committee for write-off or otherwise shall be submitted to the competent authority.
- (iii) After the competent authority has written-off the item/s, the Committee shall work out the approximate sale value of the items to be put up on auction.

In special cases with the approval of the Vice-Chancellor one expert member of any Science Department or USIC/CIL/XEN/University office or an outside institution be associated with the Committee to fix the price of obsolete item(s) for the purpose of sale by the Auction Committee.

Auction Committee

The auction committee shall comprise of :

- (i) Head of the department;
- (ii) One member associated with the committee to write-off obsolete items;
- (iii) Secretary, Technical Committee of the deptt.;
- (iv) One member from the allied deptt. from amongst V.C's nominee (as in I under "Constitution of Committee").

Procedure for Auction

The Head of the Department concerned would initiate steps for the auction of obsolete stores. Auction notice indicating the nature of items to be auctioned, date, time and place of auction will be issued. Such notices shall be given wide publicity through newspaper or pasting of bills at important places or through any other media considered appropriate.

Obsolete and condemned items like type-writers, duplicating machines, bicycles etc. will be transferred to the Registrar Office under proper receipts for conducting open auction of the same in suitable lots instead of individual auction by the concerned department for such item.

The Auction Committee shall formulate terms and conditions of auction.

Each bidder would be required to deposit 10% of the amount as worked out by the committee as auction value before the party is allowed to participate in the bidding. The amount shall be refunded on-the-spot to the unsuccessful bidders for bids not accepted.

The bidder shall be required to deposit the entire amount minus the amount of security within the period as may be stipulated by the Auction Committee. Such period shall not ordinarily exceed one week.

Auction amount

The entire amount shall be deposited with the Cashier, Panjab University, Chandigarh in the Current Account, under 'Miscellaneous Income' of the University.

Competent Authority for Writing of Losses

The following authorities have been empowered to write-off losses up to the limit noted against each :

- | | | |
|----|---|--|
| 1. | Heads of University Teaching Departments/ ..
Non-Teaching Departments | Rs. 5,000/- per item due to normal cause and not due to theft. |
| 2. | (a) Registrar | Up to Rs. 10,000/- per item in the case of University Office due to normal cause and not due to theft. |
| | (b) Controller of Examinations | Up to Rs. 10,000/- per item in the case of examination centres due to normal cause and not due to theft. |
| | (c) Finance & Development Officer | Up to Rs. 10,000/- per item in the case of University Office due to normal cause and not due to theft. |
| 3. | (i) Dean of University Instruction .. | Up to Rs. 10,000/- per item. |
| | (ii) Dean of University Instruction/
Dean of Student Welfare (Men)/
D.S.W. (Women) .. | Up to Rs. 10,000/- per item in case of Amalgamated Fund. |

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4.	Vice-Chancellor	..	Up to Rs. 1,00,000/- per item.
5.	Syndicate	..	Up to Rs. 5,00,000/- per item.
6.	Senate	..	All losses without any limit for any item.

CHAPTER XXXVI

- (a) PROCEDURE AND GUIDELINES FOR THE RESEARCH SCHEMES/
PROJECTS SANCTIONED BY VARIOUS SPONSORING BODIES VIZ.
U.G.C., C.S.I.R., I.C.A.R., I.C.S.S.R. ETC.

1. Applications for Research Schemes

All proposals for research schemes for submission to the sponsoring bodies should be forwarded through the Head of the Deptt. to the Registrar. The Head of Deptt. will also indicate in the proposal those requirements of the schemes which may have to be met by the University to enable provision of the necessary facilities. Foreign exchange, if needed shall also be mentioned/spelt out.

In order to facilitate collection of data in the field, particularly in subjects like Sociology, Anthropology etc. separate head for token gifts to informants may also be included in the research proposals.

All such proposals upto Rs. 10.00 lacs as total budget for the duration of the scheme where no financial liability on the part of University is involved shall be forwarded to the sponsoring bodies directly by the F.D.O. on the recommendations of the Chairman. The prior approval of Vice-Chancellor in these cases will not be necessary.

However after the research proposal/scheme has been sanctioned/accepted by the sponsoring body, the deptt./teacher concerned shall be required to bring it to the notice of the Vice-Chancellor.

2. Provision for Posts

- (i) The posts required under the scheme should be clearly specified in the proposal. After the proposal for the scheme is approved, it will not be necessary to obtain once again order of the Vice-Chancellor for creation of posts.

In case the proposal also includes research and supporting/secretarial staff.

- (ii) The posts provided in the proposal should carry the scales of pay as required by the sponsoring authority. If there are no such requirements then the scales of pay should be identical to those of the corresponding posts in the University.
- (iii) The qualifications for the posts will be similar to those prescribed for the corresponding posts in the University.

3. Appointments

- (i) For appointments to the posts under the scheme, applications should be invited by the scheme incharge after due publicity regarding the vacancies, including, if necessary, Press Advertisement in the Newspaper(s) .
- (ii) The applications will be processed by the scheme-Incharge.
- (iii) Selection will be made by a committee consisting of the Chairman of the department, the Project-Coordinator/Chief Investigator, one other

member of the department in the field (to be appointed by the Chairman in consultation with the Chief Investigator). In the case of a Senior position like Research Associate and above, the Committee will also include the D.U.I.

- (iv) Unless required by the sponsoring authority; the Committee may make recommendation for appointment without interview. However, if the committee decides to interview the candidates, it may do so. No TA/DA etc. will be paid to the outstation candidates called for interview for employment in the scheme. The Committee shall also make recommendation for the starting pay/emoluments to the successful candidate(s).
- (v) On the recommendation of the committee referred to at (iii) the services of specialists may be had without advertisement upto two years, from University/Govt./Research Institutions or Public or Private Sector. Wherever services of such a person are acquired on deputation basis, the conditions of service may be regulated according to the standard terms of deputation as followed in the Punjab Government with the approval of the sponsoring body.
- (vi) The minutes shall be signed by all the members present. After the minutes are approved by the competent authority these shall be forwarded to the Registrar's office. The appointment letter(s) will ordinarily be issued by the Registrar's office within three days of receipt of the minutes duly approved by the competent authority.
- (vii) Appointment of the staff in the scheme/project will be on temporary basis and shall not exceed the duration thereof. The staff will have no claim for regular appointment in the University on the termination of the scheme/project.
- (viii) The staff employed in the schemes will be governed by the same rule and conditions of service as applicable to the temporary employees of the University from time to time except in those schemes where the conditions of service have been laid down by the sponsoring bodies.
- (ix) The leave to the members of staff under the scheme will be admissible to the same extent as is admissible to the corresponding non-vacation employees of the University working in the non-vacation departments unless the sponsors specify otherwise. The scheme incharge will be competent to sanction leave to the extent it is admissible.
- (x) The joining report of the selected candidate should be countersigned by the scheme Incharge and forwarded to the Registrar's office. A copy may be retained in the office of the department.

4. Benefit of Provident Fund

The benefit of provident fund, if admissible under the scheme will be allowed to the employees in accordance with the rules of the University. At the time of sending proposals by the Incharge of the scheme to the University the provision for P.F. should be considered by him and clearly indicated in the budget.

5. Payment of Honorarium to the Staff

Unless the scheme permits, the Chief Investigator or any one else working on the establishment of the University shall not be entitled to any honorarium or extra payment in the event of their being detained to supervise any project/scheme to be financed by the different organisations from the funds of the schemes. If owing to the requirement of the work in the scheme, an employee is in any year prevented, with prior sanction of the Vice-Chancellor from enjoying the whole or any part of the summer vacation, he may in lieu thereof be given credit of privilege leave as per University regulations and the leave salary thereof debited to the funds of the scheme.

6. Purchases

Purchases of stores (consumable and non-consumable) machinery etc. will be made according to the rules of the University. The Incharge of the scheme will exercise the powers of the Head of the Department for purchases under the scheme provided all the expenditure on the purchases is met from the scheme funds only.

Supply orders will be signed and issued by the Incharge of the scheme after scrutiny of the tenders/quotations obtained from various suppliers. The order will normally be placed with the supplier whose quotation is the lowest, unless, for reasons to be recorded the lowest or other lower tenders/quotations are not acceptable.

7. Payment of Bills

- (i) All bills in respect of the schemes (including bills for advances) will be signed by the incharge of the scheme and sent to the Registrar's office duly completed in all respects, for payment. It will be the responsibility of the scheme incharge to see that the bills are complete in all respects and are in order.
- (ii) Advances where necessary will be made to the scheme incharge who will be responsible for rendering the account of such advances.
- (iii) The investigator incharge may be provided, with an imprest to meet the day-to-day contingent expenditure, according to the University rules.
- (iv) Payment of the bills will be made through the scheme incharge by cheques drawn in favour of the parties concerned. He will keep a record of the cheques received/delivered.
- (v) The salary of the staff in the scheme will be drawn and disbursed by the scheme incharge acting as the Head of the Department in the usual way.
- (vi) Where a part of expenditure on the purchase of articles for the scheme is shared by the departmental funds, the bills will have to be verified by the department and approved also by the Head of the department.
- (vii) T.A./D.A. in the scheme will be paid as per University Rules unless provided/approved otherwise in the scheme by the sponsors. For payment of charges for local conveyance, approval of the Investigator

Incharge of the scheme as also Head of the Deptt. concerned will be necessary unless the scheme provides for such payments.

8. The period spent by the Investigator incharge or Investigators on field work relating to research work of the scheme should be treated as on duty, keeping in view their teaching assignments.

9. The project incharge should be permitted to establish a field station, with the approval of sponsoring body.

10. Progress Reports

The scheme incharge will prepared the technical and fiscal reports for each reporting period in accordance with the requirements of the scheme. The following procedure may be followed in respect of the two reports :-

- (a) For fiscal reports, the statement of accounts and the estimates will be prepared by the scheme incharge and sent to Registrar's office for checking with the records, maintained in Registrar's office. After due check and agreement of the figures, the fiscal reports will be signed by the Registrar and returned to the scheme-incharge for submission of the required number of copies to the sponsors. In case of discrepancies between the figures shown in the reports and those in the Registrar's office a member of the staff of the scheme and the dealing person in the Registrar's office will rectify the errors.
- (b) The technical reports duly prepared and signed by the scheme incharge will be countersigned by the appropriate University authority according to the provision of the scheme and submitted by the scheme-in-charge to the sponsors. A copy of the report shall also be sent to the Registrar's office and the department.

11. Maintenance of Stock Registers

- (a) Each scheme should have separate stock Registers for consumable and non-consumable articles.
- (b) Separate accounts should be opened for each of the articles purchases on separate page with full particulars unless the transactions in respect of an article are not large in which case a page may be utilised for recording receipts and issues for more than one article provided the accounts in respect of different articles are not mixed up on that page.
- (c) Articles should be issued and properly entered in the stock Registers in accordance with the Guidelines laid down by the University for the departmental store.
- (d) Balances should be worked out up-to-date.
- (e) All entries in the stock books should be initialled by the scheme incharge.
- (f) Physical verification of stock should be done by two persons to be appointed by the D.U.I. atleast, once in a year and the result thereof

should be reported to the D.U.I. who will send it to the Registrar's office for record and action, if any.

- (g) Equipment/stores purchased specifically for such scheme/s will be the property of the University on the termination of the scheme/s unless the sponsoring bodies desire otherwise.

12. Closing of the Scheme/s

A statement of final accounts showing the receipts and expenditure year-wise and a list of articles (consumable and non-consumable) left over at the time of termination of the scheme and purchased out of the scheme funds should be sent in triplicate to the Registrar's office in the prescribed proforma duly countersigned by the Head of the Deptt. and verified by the Resident Audit Section of the University. These articles may be transferred to the departmental stock Registers except where the sponsoring bodies do not allow the department to retain the articles without paying them the book value of the articles, sanction of the sponsoring bodies as well as the Head of the Department should be obtained. In case the department does not want these articles, the same will be auctioned through the Executive Engineer's office and the sale will be credited to the University. A report regarding the transfer of assets of the scheme to the department of their disposal should be made to the Vice-Chancellor through the Dean, University Instruction by the department.

13. Disposal of Unserviceable Articles

The University rules may be followed in the disposal of unserviceable articles purchased from scheme funds.

14. Power to Interpret & Implement Rules

The Vice-Chancellor shall have the power to interpret these rules and to grant relaxation as may be necessary in any case and issue such administrative instructions as may be necessary to give effect to them.

(b) RESEARCH SCHOLARS AND RESEARCH FELLOWS

1. The Syndicate, subject to the approval of the Senate, shall determine from time to time, the number of Research Scholarships/Fellowships to be instituted in each subject.

From 1989-90 the sanctioned strength of Research Scholarships/Fellowships/Senior Research Fellowships is 62. Besides, one research associateship has been instituted. The allocation (department-wise) shall be shown in the Budget Estimates from year to year.

2. For the University's Research Scholarships/Fellowships (total 62), the scholars should have the same qualifications as prescribed by the U.G.C. for its JRF's and they should have also qualified in one of the National Level Tests or its equivalent tests accepted by the University Grants Commission or the Syndicate of the University, since emoluments attached to these Scholarships/Fellowships are at par with those of the U.G.C.

After the U.G.C. Scholarships/Fellowships assigned to the University were exhausted, qualified scholars recommended by the Department shall be awarded the afore-mentioned scholarships/fellowships from the University funds. If the funds provided for this purpose were fund inadequate (base year 1989-90), the Board of Finance will be approached for the additional funds.

The value of Scholarship/Fellowship of the University Research Scholars/Fellows is enhanced w.e.f. 1.4.2008, from Rs. 3600/4000 p.m. (fixed) to Rs. 5000/- p.m. (fixed) for first two years & Rs. 6000/- p.m. (fixed) for third year and also the existing rate of contingency is enhanced from Rs. 5000/- p.a. to Rs. 7500/- p.a. for Social Sciences/Humanities Department & from Rs. 7500/- p.a. to Rs. 10000/- p.a. for Science Departments.

The above fellowship is **restricted for three years** only.

House Rent Allowance has also been sanctioned w.e.f. 1-4-1989, to all the University Research Scholars/Fellows at the norms laid down by the U.G.C. for its JRF's viz. that value of the Scholarship shall be taken into account for computing the monthly H.R.A. admissible in each case.

	(i)	Contingent grant	:	Syndicate decision (Para 10) dated 25-6-88
Authority	(ii)	Value of Scholarship/Fellowship (62)	:	Syndicate decision (Para 7) dated 28-9-88
	(iii)	(a) Eligibility condition		
		(b) Value of SRFS allocated to the Deptt. of Chemical Engg. & Tech. (1) and Pharm. Sciences(4)	:	Syndicate decision (Para 19) dated 28-7-89
	(c)	House rent allowance		

3. The tenure of a Research Scholar or Research Scholar-cum-Demonstrator shall, in the first instance, be for a period of two years. It may be extended by the Vice-Chancellor on the recommendation of the Dean of University Instruction for another period of one year.

Extension would be given only on the basis of constant review of progress after every six months.

In any case, the scholarship would not be granted after three years.

4. Every Research Scholar or Research Scholar-cum-Demonstrator shall be assigned to a teaching department of the University according to the nature of work to be carried on by him, and will be under the administrative control of the Head of the Department concerned who shall report quarterly to the Dean of University Instruction on the scholar's progress, before payment of the scholarship for the subsequent quarter is admitted.

5. A research scholar shall be permitted to draw the scholarship abroad for pursuing higher studies or research at a University approved by the Vice-Chancellor.

6. The Vice-Chancellor shall have power to suspend at any time the payment of a scholar's emoluments and also to terminate the appointment if after enquiry it appears that conditions of the appointment are not being satisfactorily fulfilled.

7. A University Research Scholar shall be granted leave for 30 days in a year in addition to the general holidays, which do not include the vacations.

8. The Scholar may, in special case, be allowed leave without Scholarship up to one academic year during the entire tenure of the Scholarship for purposes of accepting teaching assignment on a temporary basis provided the post accepted by him is in the same department, or in an institution located in the city. In other cases, leave not exceeding three months during the tenure of award on the recommendations of the supervisor and the Head of the Institution concerned. The period of leave without Scholarship will count towards the tenure of Scholarship.

9. A woman Research Scholar may be granted maternity leave at full rates for a period not exceeding three months, once during the tenure of the award.

10. A Research Scholar or Research Scholar-cum-Demonstrator may be permitted to resign his position with the prior sanction of the Vice-Chancellor.

11. Each Research Scholar or Research Scholar-cum-Demonstrator shall be required to pursue an advanced course or study/research topic approved by the Joint Research Board.

12. A Research Scholar and Research Scholar-cum-Demonstrator may be required to do about 5 hours of teaching per week. He shall not be paid any extra allowance for such teaching work.

13. A Research Scholar or Research Scholar-cum-Demonstrator shall not be permitted to join any other part-time appointment in any College/Institution nor shall he prepare for an examination in any other subject except for fulfilment of the requirements of regulations for Ph.D. degree. Research Scholars and Research Scholar-cum-Demonstrator shall not appear in a competitive Examination.

14. The result of each Research Scholar or Research Scholar-cum-Demonstrator's work, if considered of sufficient merit and if not published elsewhere, may be published by the University.

(c) RESEARCH FELLOWSHIPS (Not printed)

(d) U.G.C. JUNIOR RESEARCH FELLOWSHIPS

The University follows the U.G.C. rules/guidelines in the implementation of scheme for award of U.G.C. Junior Research Fellowships, as laid down by the Commission from time to time.

Rules for Award of Junior Research Fellowships in Science and Humanities (including Social Sciences).

1. Purpose of Award :

To provide an opportunity to research students and teachers to undertake advanced study and research in Sciences and Humanities (including Social Sciences).

2. Value :

The value of fellowship for the NET qualified candidates will be Rs. 1,800 p.m. (fixed) w.e.f. 1-4-1987. The fellowship will be raised to Rs. 2,100 p. m . (fixed) after rigorous evaluation of the work of the scholar on completion of a period of two years. The contingent grant in science subjects will be Rs. 7,500 p.a. and in the case of Humanities and social sciences Rs. 5,000 p.a.

3. Eligibility :

The candidate must have qualified the UGC National Educational Testing (NET), GATE and UGC/CSIR joint test with the following minimum qualifications as laid down by the UGC.

Either, atleast, a high second class Master's degree with a second class Bachelor's degree or atleast a second class Master's degree with first class Bachelor's degree.

4. Age :

Preferably below 30 years (40 years in case of women candidates).

5. Tenure :

The total tenure of fellowship for doing M.Phil. will be one year and for Ph.D. 4 years initially extendable by one year in genuine cases. Total period will be five years including M.Phil.

6. House Rent Allowance :

Single seated flat-type accommodation should be provided to all Research Fellows as far as possible. In case, the Research fellows not accommodated as above they would be entitled to House Rent Allowance as per rules of the University.

7. Medical Facility :

Health facility should be provided to Research fellows on the basis as to other students of the University.

8. Conditions of Award :

- (a) The fellowships are tenable at any University/College or Institution approved under the University Grants Commission Act.
- (b) The fellow will do whole time research work under the approved guide in a subject selected by him and approved by the University.

- (c) The fellow shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend etc. from any other source, during the tenure of the award. The Junior Research Fellows are required to undertake teaching assignment as provided by the University to the extent possible, e.g. assisting in tutorials, evaluation of test papers, laboratory demonstration work etc. which would help them in future as teachers.
- (d) The fellow shall present, through his supervisor, half yearly report on the progress of his work. He shall before the expiry of the fellowship, present a comprehensive report and supply to the Commission free of cost a copy of published work if any and abstract in about 500 words of the research work done during the tenure of fellowship.
- (e) If a fellow wishes to leave the fellowship before the end of the tenure, it should be done with the prior approval of the Commission. He should also obtain prior permission of the Commission for appearing at any examination conducted by any University or Public Body.
- (f) Junior Research Fellowship will be tenable for a period of five years including the extended period of one year. After two years of the tenure the performance of all Junior Research Fellows may be assessed by the University. On assessment if it is found that the fellow lacks research potential the fellowship may be terminated. In case of a research fellow who has displayed research ability but not achieved significant progress he may be given an extension for a period of one year and at the end of the four years period his research work would be subjected to a further assessment, and only if the report is found to be satisfactory, he would be given further extension of one year. The fellowship could be withdrawn if the work is considered unsatisfactory.

The J.R.F. may be terminated at any time if the Commission/University is not satisfied with the progress or conduct of the fellow.

9. Leave :

- (a) Leave for a maximum period of thirty days in a year in addition to general holidays, may be taken by a fellow with the approval of the Supervisor. The general holidays, however, do not include the vacation period e.g. Summer, Winter and pooja vacation. The women awardees would be eligible for maternity leave at full rates for a period, not exceeding three months, once during the tenure of their award.
 - (b) The fellow, may in special case, be allowed by the Commission leave without fellowship up to one academic year during the entire tenure of the fellowship for purposes of accepting teaching assignment on a temporary basis provided the post accepted by them is in same department, or in an institution located in the city. In other cases not exceeding three months during the tenure of award on the recommendations of the Supervisor and the Institution concerned. The period of leave without fellowship will count towards the tenure of fellowship.
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(e) TEACHING ASSISTANTSHIPS

1. The Senate shall determine from time to time the number of posts of Teaching Assistants to be created for various departments.

2. A Teaching Assistant shall be appointed on the recommendations of a Selection Committee which shall be constituted as in the case of other teaching posts.

3. The pay-scale of a Teaching Assistant will be Rs. 1600-50-2300-EB-60-2660 (revised from 1-1-1986). They shall be governed by the same leave rules as are applicable to the members of the Teaching Staff of the University.

4. The primary functions of the Teaching Assistant shall be to do research in pursuit of higher studies leading to a doctorate degree, but he shall be required to undertake teaching work up to a maximum of 8 periods a week under the administrative control of the Head of the Department.

5. A Teaching Assistant shall not join even as a part-time Lecturer in an affiliated college nor shall he prepare for an examination in any other subject. He may attend or deliver lectures having a bearing on the subject of his research.

CHAPTER XXXVII

(i) RATES OF TUITION FEE BREAKAGE FEE AND HOSTEL
FEES ETC. FOR UNIVERSITY STUDENTS

(ii) ADMISSION/EXAMINATION AND OTHER FEES FOR
VARIOUS EXAMINATIONS

Class	Tuition Fee Rs. (p.m.)	Breakage fee Rs. (p.a.)
1. M.Phil. (Science)		
2. M.Phil. (Arts) (excluding Psychology).		
3. M.Phil. (Psychology)		
4. M.E. (Chemical) (3-Semester Course).		
5.(a)* M.Tech. (Instrumentation)		
(b) M.Sc. Bio technology		
6.(a) Master in Computer Applications		
(b) Computer fee		
7. M. Pharmacy		
8. M.Sc. (Hons. School) in Mathematics		
9. M.Sc. (Hons. School) other than Mathematics or Statistics		
10. M.Sc. Mathematics & Statistics		
11. M.A. (All subjects) (excluding Psychology)		
12. M.A. Psychology		
13. M.A. (Education)		
14. Master of Physical Education		
15. M.A. in Indian Theatre		
16. M.A. in Urdu		
17. Master of Mass Communication		
18. Master of Library & Inf. Science		
19. M.Com.		
20. M.B.A. (Master of Business Admn.)		
21. M.B.A. (Eve.)		
22. Master of Personnel Management & Industrial Relations		
23. Master of International Business		
24. M.Ed. (Morning)		
25. M.Ed. (Evening)		
26. M.Ed. (Guidance & Counselling)		
27. M.Ed. (Educational Technology)		
28. M.A. in Defence & Strategic Studies		
29. LL.M.		
30. M.Sc. 2 Year Course in Physics and Botany		
31. M.A. Semester System		
32. B.E. Chem. Engg.		

As decided by the Syndicate/
Senate from time to time.

A student of the Department of Chemical Engineering who seek re-admission in 2nd Semester shall be charged tuition fee in the 2nd semester and not for the full year.

	Class	Tuition Fee Rs. (p.m.)	Breakage fee Rs. (p.a.)
33.	B.Sc. (Honours School) in Botany Biochemistry, Geology, Microbiology, Physics, Zoology, Chemistry, Anthropology and Biophysics		
34.	B.Sc. (Honours School in Mathematics)		
35.	Bachelor of Pharmacy		
36.	Bachelor of Physical Education		
37.	Bachelor of Mass Communication		
38.	Bachelor of Library & Inf. Science		
39.	B.L./LL.B.		
40.	Certificate/Elementary Courses in German, Russian, Slovak, Tamil, Chinese, Tibetan, Persian, French, Urdu, & Sanskrit and any other language		
41.	Certificate in Functional Panjabi		
42.	Interpretership in Tibetan		
43.	Diploma Course in German, French, Russian, Tamil, Urdu and Persian		
44.	Diploma Course in Tibetan & Chinese	As decided by the Syndicate/ Senate from time to time.	
45.	B.A./B.Com., I, II, III for Deptt. of Evening Studies only		
46.	Master of Arts I & II (for Deptt. of Evening Studies only)		
47.	Diploma in Translation (English, Hindi or Panjabi)		
48.	Diploma Course in Panjabi Language & Culture		
49.	Diploma in Forensic Science & Criminology		
50.	Advanced Diploma in Chinese, French, German, Russian, Tamil and Urdu		
51.	Post-graduate Diploma in Computer Science and Applications		
52.	Post-graduate Diploma in Gandhian and Peace Studies		
53.	Post-graduate Diploma in Gandhian Studies (Through Correspondence)		
	And all other fees like Enrolment, Admission, Migration, Registration & Continuation fee would be the same as payable by other students.		
54.	Post-graduate Diploma in Bio-technology		
55.	Post-graduate Diploma in Adult & Continuing Education		
56.	Hobby Classes in Music	As decided by the Syndicate/ Senate from time to time.	
57.	Shastri and Acharya Classes		
58.	LL.M.		
59.	MBA (Evening)		

Misc.

In addition, the students other than Ph.D. Research Scholars are required to pay the following other fees :

- (i) Admission Fee other than M.Ed. (Evening)
- (ii) Admission Fee for M.Ed. (Evening), MBA (Evening), M.Phil.
- (iii) University Registration Fee
- (iv) University Registration Fee (For foreign students)
- (v) University Enrolment Fee/Eligibility Fee (iii and v from only those who are not already registered with this University)
- (vi) Migration Fee
(From students who join this University after passing their lower examination from some other University)
- (vii) University Continuation Fee
- (viii) University Sports Fee
- (ix) Security Deposit (Refundable within six months from the date of leaving the Deptt.)
- (x) Dilapidation Fee
- (xi) Amalgamated Fund
- (xii) House Examination Fee
- (xiii) House Examination Fee for other courses
- (xiv) Film Fee
- (xv) Campus Reporter Fee
- (xvi) Development Fund
- (xvii) Campus Sports Fee
- (xviii) Youth Welfare Fee
- (xix) Students Holiday Home
- (xx) Medical fee Not to be paid by the students of M.Ed. (Evening) MBA (Eve.)
- (xxi) Students Aid Fund
- (xxii) Students Scholarship Fund
- (xxiii) Re-admission Fee
- (xxiv) University Sports Development Fee
- (xxv) World University Service Fund
- (xxvi) Foreign Students Welfare Fee

As decided by the Syndicate/
Senate from time to time.

Note :- Students who seek to become members of the following sports and other clubs shall deposit the fees noted against each at the time of admission alongwith tuition and other fees :-

1. Tennis
2. Boating
3. Film Club

As decided by the Syndicate/
Senate from time to time.

LATE ADMISSION FEE
(Common for affiliated Colleges,
Teaching Deptts.)

HOSTEL FEES

1. Hostel (Security) (Refundable within one
2. Mess (Security) year from the date of
leave the Hostel)
3. Canteen (Security) (Refundable)
4. Medical fees
5. Fee for maintenance of geyser
6. Annual function charges
7. Development Fund Charges
8. *Rent (Not payable for 2 months of
Summer Vacation if not actually
residing during that period)
9. Water charge
10. Electricity charges if the bill is higher
it will be distributed equally amongst
the residents of the hostel/s
11. Establishment fee
12. Dilapidation fee
13. Common Room fee
14. Ceiling fan fee
15. Geyser electricity charges
16. Cycle Stand charges
17. Scooter/Motor Cycle charges
18. Welfare fund
19. Medical aid to Mess/Canteen Servants
20. Late fee for late payment of monthly fee
21. Foreign Students Hostel Security
(Refundable)
22. Foreign Students Mess Security
(Refundable)
23. Admission fee
24. Bed, linen fee

As decided by the Syndicate/
Senate from time to time.

Note : The University may revise these rates when it feels necessary.

The hostel fees will be paid for three months in 4 instalments (i) at the time of admission, (ii) September, (iii) December and (iv) March by the 15th of the month. After this date, a fine of Re. 1 per day will be charged upto the 25th. A consolidated fine of Rs. 10 will be charged for each month of delay. In addition to this, the name of the defaulter will be struck off and he/she will have to seek fresh admission on payment of Rs. 10. The late fee fine and re-admission charges are not remittable. (The additional details and other information are supplied separately in the handbook of rules for resident students on the P.U. Hostels.

*That Hostel Rent may not be charged from the students belonging to SC/ST and expenditure so incurred may be adjusted against the grants received from the respective agencies.

25. Hostel Rent to be charged from others :

- | | | | |
|-------|--------------------|----|--------------------|
| (i) | Canteen Contractor | .. | Rs. 300 p.m. |
| (ii) | Barbers | .. | Rs. 140 p.m. for |
| (iii) | Dhobi | | cubicle and Rs. 70 |
| (iv) | Tailors | | p.m. for dormita |
| | | | + Electricity |
| | | | charges. |

Exemption from payment of Hostel fees

- (i) That a boarder who is appointed as prefect in the Hostels be entitled remission of Hostel fees.
- (ii) That boarders who are appointed as Secretaries of Common Room, Indoor Games, Sports Committee, Cultural Affairs and Co-operative Mess be entitled to remission of Hostel fee.

(Syndicate Para 12, dated 25.8.1990)

- (iii) That with effect from 1-7-1962, Wardens of University Hostels be allowed free of charge (i) 30 units of electric energy, (ii) water upto Rs. 10 per mensem, (iii) Rent free residential accommodation.
- (iv) Cook, Head Cook, Mess Servants be provided Rent free accommodation.

26. A student of an affiliated college allowed to attend classes at an Evening College in a subject/subjects for which arrangements do not exist at his own college shall pay to the Evening College tuition fee @ Rs. 5 per subject per month, in addition to the tuition fee at his own college.

27. From April 1, 1980 the Chowkidars (including cycleshed Chowkidar), Cleaners, Mais (Women's Hostel) and Common Room Attendants working in University Hostels shall be given compensatory pay equivalent to one month's pay in a year (in lieu of duty on gazetted holidays) on the pattern of Constables and Head Constables of the Police Department in the Punjab Government except that the same shall not be admissible during extra-ordinary leave without pay. Such employees shall not be entitled to any extra allowance for duty on holidays.

The payment of cash compensatory pay equivalent to one month's pay in a year (in lieu of duty on gazetted holidays) to these employees shall be made in the following manner :-

- (a) the payment shall be made every month;
- (b) 'pay' for this purpose means basic pay + D.A./12;

- (c) Extra pay will be paid proportionate to the period of duty on the basis of the following formula :

Payment to be made = $\frac{\text{Pay}}{12}$ minus without pay $\frac{\text{pay} \times \text{days of extraordinary leave taken during the month}}{30}$ (Days of the concerned month).

Illustrations : If an employee remains on extra ordinary leave without pay for 10 days during the concerned month and his pay is Rs. 400 the extra pay to be allowed to him for that month would be :

$$\frac{\text{Rs. 400}}{12} - \frac{400 \times 10}{12 \times 30} = \text{Rs. 22.22 p.m.}$$

DEPARTMENT OF EVENING STUDIES, P.U., CHANDIGARH

FEES AND OTHER CHARGES

Tuition Fees shall be charged for 12 months with effect from the 1st of May and shall be realised as follows :

ADMISSION CHARGES

- (i) Admission Fee
 - (ii) Late Admission Fee
 - (iii) University Registration Fee
 - (iv) Enrolment Fee
 - (v) University Continuation Fee
 - (vi) Migration Fee
 - (vii) Eligibility Certificate Fee
- Department Security

As decided by the Syndicate/
Senate from time to time.

ANNUAL CHARGES

(To be paid at the time of admission)

- 1. University Sports Fee
- 2. Holiday Home Fee
- 3. (i) University Youth Welfare
- (ii) Department Youth Welfare
- 4. Poor Student's Aid Fund
- 5. House Examination Fee
- 6. Identity Card
- 7. Campus Sports fee
- 8. Cycle Fee
- 9. Dilapidation Fee
- 10. Amalgamated Fund
- 11. University Sports Dev. Fee
- 12. Youth Welfare fee

As decided by the Syndicate/
Senate from time to time.

MONTHLY CHARGES

B.COM. PART-I, PART-II AND PART-III/
B.A. COURSES Tuition Fee

MASTER OF ARTS (PART I and II)
Tuition Fee

As decided by the
Syndicate/Senate
from time to time.

DEPARTMENT OF LAWS

SCALE OF FEES

- (i) Admission Fee
- (ii) Tuition Fee
- (iii) Continuation Fee
- (iv) Security Deposit
- (va) Registration Fee
- (vb) Sum equivalent there from the foreign students
- (vi) Inter-University Migration Fee
- (vii) P.U. Sports Fee
- (viii) Campus Sports Fee
- (ix) Amalgamated Fund
- (x) Library and Reading Room Fee
- (xi) Identity Card Fee
- (xii) The P.U. Laws Review Fee
- (xiii) Dinner & Social Functions fee
- (xiv) Moot Fee
- (xv) Youth Welfare Fee
- (xvi) Students' Aid Fund
- (xvii) Medical Fee
- (xviii) Holiday Home Fee
- (xix) Film Fee
- (xx) Dilapidation fee
- (xxi) Students Scholarship Fund
- (xxii) Campus Reporter Fee
- (xxiii) Development Fund
- (xxiv) Foreign Students Welfare Fund (only from foreign students)
- (xxv) Voluntary Aid Fund
- (xxvi) University Sports Development Fund
- (xxvii) World University Service Fund
- (xxviii) University Enrolment fee/eligibility fee from only those who are not already registered with the University

As decided by the Syndicate/
Senate from time to time.

DETAILS OF FUNDS CHARGEABLE FROM UNIVERSITY STUDENTS

Sr. No.	Name of Fund	Rs.
1.	Amalgamated Fund	
2.	Poor Students Aid Fund Annual	
3.	Security Deposit (Refundable)	
4.	University Sports Fee	
5.	Youth Welfare Fee	
6.	Holiday Home Fee	As decided by the Syndicate/ Senate from time to time.
7.	Medical Fee	
8.	Punjab State Sports Development Fee	
9.	University Sports Facilities Development Fee	
10.	World University Service Fund	

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ADMISSION/EXAMINATION AND OTHER FEES FOR VARIOUS EXAMINATIONS

Sr. No.	Name of Examination	Rate of Fee	
		(Rs.)	(Rs.)
		Regular	Private/Correspondence Courses candidates
1.	B.A./B.Sc./B.Com./B.Ed./ B.P.Ed./LL.B./B.Sc. (Home Science)/All other Bachelor level courses including O.T./ M.I.L. Examinations and Certificate/Diploma courses etc.		
2.	B.A.(Hons.)/B.Sc.(Hons.)/ B.Com. (Hons.)/B.Sc. (Hons. School) (Annual/Semester per Examination).		
3.	M.A./M.Sc./M.Com./M.Ed./ M.A. (Physical Education)/ M.Sc. (Hons. School)/M.Sc. (Home Science)/M.B.A/ M.C.A./LL.M./All other Masters' level courses.		
4.	B.Arch./B.E. (including Chem. Engg.)/B.Lib. & Inf.Sc./B.Mass Communica- tion/All other Bachelor's level professional Examinations).		
5.	M.E. (including Chem. Engg.)/M.Lib. & Inf. Sc./ M.Tech./M.M.C./All other Master's level Professional Examinations.		
6.	M.Phil.		
7.	B.D.S.		
8.	M.B.B.S.		
9.	M.D./M.S./M.D.S./M.Ch./ D.M.		
10.	All Postgraduate Diploma courses in Medical Sciences		
11.	B.Sc. Nursing (All courses)		

As decided by the Syndicate/
Senate from time to time.

12. M.Sc. Nursing
13. B.A.M.S.
14. Fee for submission of thesis/
Dissertation for M.D./M.S./
M.D.S./M.Ch./D.M.
15. Fee for submission of thesis/
Dissertation for M.Sc.
Nursing
16. Fee for submission of the
thesis for Ph.D. (Medical
Sciences) Including Ph.D.
Nursing
17. *Rates of late fees for submission of Examination forms in the University office*
 - (i) After the normal date fixed for
submission of examination forms
but not later than two months before
the date of commencement of
Examination.
 - (ii) Not later than one month before
the date of commencement of
examination.
 - (iii) Less than one month but not
less than one week before the date
of commencement of examination
(permissible only, subject to
availability of question paper/s and
without the creation of any new
centre of examination).
18. *Rates of fees for conversion of candidates from regular to private :*
Only women candidates who submit their applications in the University office,
not later than ten days before the date of commencement of examination for conversion
from regular to private candidate, shall be allowed conversion from regular to private and
they shall be charged the conversion fees of Rs. 200/- per examination form.
This fee will be in addition to the difference of examination fee chargeable between
the regular and private candidates which will also be payable simultaneously.
19. Special fee to be charged from all
private candidates who apply for
appearing in the examination form places
outside the area falling within the
jurisdiction of Panjab University or
those who appear in an examination
at any other place of the University,
where the University intends to hold
examinations.

As decided by the Syndicate/
Senate from time to time.

As decided by the Syndicate/
Senate from time to time.

As decided by the Syndicate/
Senate from time to time.

Other Fees

1. Change/correction in examination admission form.
 2. Re-checking of Answer-books
 3. Degree in Absentia
 4. Fee for Project Report/Dissertation
 - (i) M.A./M.Sc./M.Ed./All other Master level degree courses
 - (ii) M.D., M.S., M.D.S. thesis
 - (iii) All other Diploma/Degrees
 5.
 - (i) Enrolment fee for Ph.D.
 - (ii) Registration fee for Ph.D.
 - (iii) Condonation of delay in submission of Ph.D. thesis
 - (iv) Annual fee from the date of enrolment (Ph.D. course)
 - (v) Thesis submission fee for Ph.D.
 - (vi) Extension in submission of Ph.D. thesis
 - (vii) Extension in submission of M.Phil.
 - (viii) Thesis submission fee for D.Litt./D.Sc., LL.D., D.Sc. (Med.)/any other equivalent Exams.
- As decided by the Syndicate/
Senate from time to time.

CHAPTER XXXVIII

(a) BRIJ NARAIN MEMORIAL LECTURES*

1. Every year, the Syndicate shall select a person eminent in the subject of Economics to deliver a course of three lectures on any aspect of Economics, preferably Indian Economics.

2. The lectures will be delivered ordinarily between the months of October and December.

3. The exact dates and venue of the lectures shall be determined by the Vice-Chancellor every year.

4. The person who delivers the lectures shall be paid -

(a) an honorarium of Rs. 1000 or such other amount as may be decided by the Syndicate which shall be met largely out of the annual income accruing from the Endowment fund; and

(b) T.A. and D.A. according to University Rules out of University funds.

5. The miscellaneous expenses on publicity of the lectures and notifying information to the colleges shall be borne by the University if it is not covered from the income of the endowment.

6. The copyright of the lectures shall vest in the University which shall have the right to publish them.

*Instituted in the year 1957 out of the donation of Rs. 10,000 made by the Brij Narain Extension Lectures Memorial Committee.

(b) D.C. SHARMA MEMORIAL LECTURES*

1. Every year, the Syndicate shall select an eminent scholar of Art and Literature to deliver a course of 3 lectures on any aspect of the subject.

2.1. The lectures will be delivered ordinarily between the months of October and December.

2.2. The exact dates and venue of the lectures shall be determined by the Vice-Chancellor every year.

3.1. The person who delivers the lectures shall be paid -

- (a) an honorarium of Rs. 1000 or such other amount as may be decided by the Syndicate which shall be met largely out of the annual income accruing from the Endowment Fund; and
- (b) T.A. and D.A. according to University Rules, out of University funds.

3.2. The miscellaneous expenses on publicity of the lectures and notifying information to the colleges shall be borne by the University, if it is not covered from the income of the endowment.

4. The copyright of the lectures shall vest in the University which shall have the right to publish them.

*Instituted in the year 1970 out of the donation of Rs. 10,000 made by Professor D.C. Sharma Abhinandan Samiti.

(c) ACHARYA VISHWA BANDHU MEMORIAL LECTURES

- 1.** The lectures shall be known as Acharya Vishwa Bandhu Memorial lectures on “Vedic Literature and Culture”.
 - 2.** The expenditure on these lectures shall be met out of the recurring provision (Rs. 2500) to be made by the University every year to cover the honorarium and other incidental charges.
 - 3.** Each year the Syndicate shall select a person eminent in the field of “Vedic Literature and Culture” to deliver a course of two or three lectures on any aspect of Vedic Literature and Culture.
 - 4.** He/she will be paid an honorarium up to Rs. 1000 for these lectures. The amount may be increased or decreased by the Syndicate.
 - 5.** He/she will be paid T.A./D.A. as per University Rules.
 - 6.** He/she will be asked to deliver the lectures between October and December, exact dates to be determined by the Vice-Chancellor every year.
 - 7.** The venue of the lectures will be determined by the Vice-Chancellor.
 - 8.** The copy-right of the lectures delivered shall vest in the Panjab University which shall have the right to publish them.
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(d) MEHR CHAND MAHAJAN MEMORIAL LECTURES

- 1.** Every year the Syndicate shall approve a panel of names of Jurists who may be requested to deliver a series of 2-3 lectures in the field of law.
 - 2.** The jurists out of this panel who accept the invitation to deliver the lectures will be paid an honorarium of Rs. 2,000/- plus T.A. and D.A. out of the Budget Head "Special Lectures" of the Department of Laws.
 - 3.** The lectures will be delivered during the course of the session, normally between the months of October and December.
 - 4.** The exact dates and venue of the lectures shall be determined by the Vice-Chancellor.
 - 5.** The copyright of the lectures shall vest in the Panjab University and the University may publish the same.
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(e) M.R. SAHNI MEMORIAL LECTURES

- 1.** Every year the University shall invite an eminent geologist to deliver 'M.R. Sahni Memorial Lectures'.
 - 2.** The lectures will be delivered during the academic session, normally between the months of October and December.
 - 3.** The geologist, so invited will be paid an honorarium of Rs. 1,000 plus T.A. and D.A. out of the budget head "Improvement of Education -- M.R. Sahni Memorial Lectures".
 - 4.** The copyright of the lectures shall vest with the Panjab University and the University shall have the right to publish the same.
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(f) HARI RAM GUPTA MEMORIAL LECTURES

1. Every year the University shall invite eminent historian to deliver Hari Ram Gupta Memorial Lecture.
 2. The lecture will be delivered normally during the academic session between the months of October and November.
 3. The historian will be paid honorarium of Rs. 1,000 plus T.A./D.A. out of the budget head Hari Ram Gupta Memorial Lecture of the Department of History.
 4. The date and venue of the lecture will be determined by the Vice-Chancellor.
 5. The copyright of the lecture shall vest in the Panjab University which shall have the right to publish the same.
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(g) SHAHID BHAGAT SINGH MEMORIAL LECTURE

- 1.** Every year the University shall select an eminent Social Science Scholar/ Social activist of national repute to deliver Shahid Bhagat Singh Memorial Lecture on any aspect of Nationalism -- preferably Indian Nationalism.
 - 2.** The lecture will be delivered normally during the academic session between the months of October and February.
 - 3.** The guest speaker will be paid an honorarium of Rs. 1,000 plus T.A./D.A. out of budget head "Shahid Bhagat Singh Memorial Lecture", of the Department of Political Science.
 - 4.** The date and venue of lecture will be determined by the Vice-Chancellor.
 - 5.** The copyright of the said lecture shall be vested in the Panjab University which shall have the right to publish the same.
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(h) DR. B.R. AMBEDKAR MEMORIAL LECTURE

1. Every year, the University shall invite an eminent Jurist/Scholar to deliver Dr. B.R. Ambedkar Memorial Lecture.
 2. The lecture will be delivered at the University normally during the academic session between the months of October and November.
 3. The guest Lecturer will be paid an honorarium of Rs. 1,000 plus T.A./D.A. out of the budget head 'Dr. B.R. Ambedkar Memorial Lecture' of the University.
 4. The date and venue of Lecture will be decided by the Vice-Chancellor.
 5. The copyright of the said lecture script shall vest in the Panjab University which shall have the right to publish the same.
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(i) SURENDRA NATH MEMORIAL LECTURE

- 1.** Every year, the University shall invite an eminent Scholar in the field of Public Administration to deliver "Surendra Nath Memorial Lecture".
 - 2.** The Lecture will be delivered normally during the academic session between the months of October and December.
 - 3.** The guest speaker will be paid an honorarium of Rs. 1,000 plus T.A./D.A. out of budget head "Surendra Nath Memorial Lecture" at the University.
 - 4.** The date and venue of Lecture will be decided by the Vice-Chancellor.
 - 5.** The copyright of the said lecture script shall vest in the Panjab University which shall have the right to publish the same.
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(j) BAWA KARTAR SINGH MEMORIAL LECTURE

1. Every alternative year, the University shall invite an eminent Scientist to deliver annual lectures in any branch of Science.
 2. The lecture will be delivered normally during the academic session during the months of October and December.
 3. The guest speaker will be paid an honorarium of Rs. 1,000/- out of Budget Head : 'Bawa Kartar Singh Memorial Lecture'.
 4. T.A./D.A. will be paid by the University from its own funds.
 5. The date and venue of Lecture will be decided by the Vice-Chancellor.
 6. The copy right of the said lecture script shall vest in the Panjab University which shall have the right to publish the same.
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(k) HONORARIUM TO A UNIVERSITY TEACHER/ANY OTHER PERSON
INVITED FOR DELIVERING CLASS ROOM LECTURES

A University Teacher/any other person, invited from outside the Department concerned who delivers the class room lectures in other Teaching Departments of the University/Deptt. of Evening Studies/Deptt. of Correspondence Studies Affiliated colleges will be paid an honorarium @ Rs. 25 per lecture.

This will not, however, apply to memorial or special lectures.

(I) PAYMENT OF REMUNERATION TO A UNIVERSITY TEACHER
FOR DELIVERING EXTRA LECTURES

A teacher who is required to deliver extra lectures in his Department, over and above the prescribed maximum load, due to the introduction of Job-Oriented Courses, shall be paid @ Rs. 25.00 per lecture, temporarily, for Job-Oriented Courses only, subject to a maximum of Rs. 250.00 p.m.

(m) TERMS AND CONDITIONS FOR PANJAB UNIVERSITY
PHARMACEUTICAL SCIENCES ORATION

1. Every year the Syndicate shall select an eminent Scientist with reputable contributions in the Pharmaceutical Medicinal or related areas for invitation to deliver the Oration.
 2. The Scientist shall deliver one or two lectures at the Panjab University Campus ordinarily between the months of October and December.
 3. The Scientist who delivers the lectures shall be paid :--
 - (a) An honorarium of Rs. 1000 out of the annual income accruing from the endowment fund, and
 - (b) T.A./D.A. as per University rules out of the Endowment.
 4. The miscellaneous expenses including that on publicity of the lectures shall be borne by the University if it is not covered from the income of the endowment.
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CHAPTER XXXIX

(a) FACULTY HOUSE

1. Ordinarily, only the following when visiting Chandigarh on University work, shall be entitled to stay in the Faculty House :

- (i) Fellows of the University;
- (ii) University Officers of Class `A';
- (iii) Members of the various University Academic Bodies;
- (iv) Principals and Professors of affiliated colleges;
- (v) Officers, Teachers and members of other Universities; and
- (vi) Officers of Govt. of India/UGC/Punjab/Haryana.

A person suffering from an infectious or a contagious disease shall not stay in the Faculty House.

2. No one shall be entitled to occupy the Faculty House for more than a week. For special reasons, however, permission may be granted for more than a week by the Vice-Chancellor.

3. (i) Temporary allotment made to a University teacher shall not, ordinarily, exceed a fortnight; it may be extended up to one month with the special sanction of the Vice-Chancellor.

(ii) If a teacher over-stays beyond the period for which allotment has been sanctioned, penal rent @ Rs. 10 per day shall be deducted from his salary.

4.1. A person permitted to occupy the Faculty House shall have to pay the following charges to the University :

- (A) Panjab University Fellows when they come to attend University meetings.
- (B) P.U. Fellows when they come for purpose other than University meetings.
- (C) Members of various University academic bodies, Faculty Members/Class `A' Officers of Universities and Principals/Professors (Class I) of affiliated colleges on official visit (University work).
- (D) Members of various University academic bodies, Faculty Members/Class `A' Officers of Universities and Principals/Professors (Class I) of affiliated colleges/former Fellow who have had completed 4 years tenure on private visit.
- (E) Officers of Govt. of India/UGC/Punjab/Haryana on official duty. (University work).

As decided by the Syndicate/Senate from time to time.

- (F) Officers of Govt. of India/UGC/Punjab/Haryana/U.T. Chandigarh/employees of the Panjab University, on private visit/use.
- (G) Persons not covered under A-F.
- (H) The Vice-Chancellor/Pro-Vice-Chancellor (Serving as also retired) of any University in Punjab/Haryana/Himachal Pradesh as also their accompanying staff :--
 As decided by the Syndicate/Senate from time to time.
 Official visit
 Private visit

Note : Not more than two persons will be allowed to stay in a room.

4.2. The retired Faculty members/Administrative Officers of the Panjab University shall be entitled to stay at the Faculty House at the same rates as are applicable to the inservice employees.

5. Teachers and Officers of other Universities who come to Chandigarh for attending meetings of the University Selection Committees and other work of the Panjab University for which no fees are paid shall not be charged anything for use of accommodation in the Faculty House.

6. The following additional charges shall be paid by all persons staying in the Faculty House:

- (a) Rs. 5 per head per day for bedding and linen, if used.
- (b) Rs. 4 per day for a heater, if used.
- (c) For hot water, refreshments and meals, etc., at the rates determined by the Executive Committee of the Faculty Club, from time to time.

7.1. Permission to occupy the Faculty House shall rest with the Manager (Guest Houses).

7.2. Ordinarily no one who is not covered in the categories A-F shall be allowed to stay in the Faculty House but in exceptional cases the accommodation if available, may, however, be allowed with the permission of the Registrar/Dean of University Instruction and in that case rent shown against (G) shall be charged.

8. The Vice-Chancellor may at his discretion allow accommodation to any person on payment or free of charge for the period to be determined by him.

(b) TRANSIT HOSTEL

1. The Transit Hostel of Academic Staff College, Panjab University is primarily meant to accommodate the participants in our orientation and refresher courses. However, if some rooms are vacant, the following categories when visiting Chandigarh on University work shall be entitled to stay in the Transit Hostel :-

- (i) Members of the various University Academic Bodies;
- (ii) Principals and Professors of affiliated Colleges;
- (iii) Officers, Teachers and members of other Universities; and
- (iv) Officers of Govt. of India/UGC/Punjab/Haryana.

A person suffering from an infectious or a contagious disease shall not stay in the Transit Hostel.

2. No one shall be entitled to occupy the Transit Hostel for more than a week. For special reasons, however, permission may be granted for more than a week by the Vice-Chancellor.

3. (i) Temporary allotment made to a University teacher shall not ordinarily, exceed a fortnight; it may be extended upto one month with the special sanction of the Vice-Chancellor.

(ii) If a teacher over-stays beyond the period for which allotment has been sanctioned, penal rent @ Rs. 10 per day shall be deducted from his salary.

4.1. A person permitted to occupy the Transit Hostel shall have to pay the following charges to the University :-

- | | |
|---|---|
| (A) Participants of Orientation and Refresher courses conducted by the University. | .. Rent free |
| (B) Members of various University academic bodies, Faculty Members. | |
| (C) Members of various University academic bodies, Faculty Members, on private visit. | |
| (D) Officers of Govt. of India/UGC/Punjab/Haryana on official duty (University work) | As decided by the Syndicate/Senate from time to time. |
| (E) Officers of Govt. of India/UGC/Punjab/Haryana/U.T. Chandigarh/employees of the Panjab University, on private visit/use. | |
| (F) Persons not covered under A to E. | |

Note : Not more than two persons will be allowed to stay in a room.

4.2. The retired Faculty members/Administrative Officers of the Panjab University shall be entitled to stay at the Transit Hostel at the same rates as are applicable to the inservice employees.

5. The following additional charges shall be paid by all persons staying in the Transit Hostel.

- (a) Rs. 2 per head per day for bedding and linen, if used.
- (b) Rs. 4 per day for a heater, if used.
- (c) For hot water, refreshments and meals, etc. at the rates determined by the Vice-Chancellor from time to time.
- (d) Meals will not be served in the rooms.

6.1 Permission to occupy the Transit Hostel shall rest with the Director, Academic Staff College.

6.2 Ordinarily no one who is not covered in the categories A to E shall be allowed to stay in the Transit Hostel but in exceptional cases the accommodation if available, may however, be allowed with the permission of the Director, Academic Staff College/ Registrar/Dean of University Instruction and in that case rent shown against 'F' shall be charged.

7. The Vice-Chancellor may at his discretion allow accommodation to any person on payment or free of charge for the period to be determined by him.

(c) UNIVERSITY GUEST HOUSE/GOLDEN JUBILEE GUEST HOUSE

1. Ordinarily, only the following when visiting Chandigarh on University work, shall be entitled to stay in the University Guest House/Golden Jubilee Guest House:

- (i) Fellows of the University;
- (ii) University Officers of class 'A';
- (iii) Members of the various University Academic Bodies;
- (iv) Principals and Professors of affiliated colleges;
- (v) Officers, Teachers and members of other Universities; and
- (vi) Officers of Govt. of India/UGC/Punjab/Haryana.

A person suffering from an infectious or a contagious disease shall not stay in the Guest House/Golden Jubilee Guest House.

2. No one shall be entitled to occupy the Guest House /Golden Jubilee Guest House for more than 72 hours. For special reasons, however, permission may be granted for more than 3 days, but for not more than 10 days in any case.

3.1. A person permitted to occupy the Guest House/Golden Jubilee Guest House shall have to pay the following charges to the University:

- (A) Panjab University Fellows when they come to attend the University meetings.
- (B) P.U. Fellows when they come for purposes other than University meetings.
- (C) Members of various University academic bodies, Faculty members/Class 'A' Officers of Universities and Principals/ Professors (Class I) of affiliated colleges on official visit (University work).
- (D) Members of various University academic bodies, Faculty members/Class 'A' Officers of Universities and Principals/ Professors (Class I) of affiliated colleges, former Fellows who have had completed 4 years' tenure on private visit.
- (E) Officers of Govt. of India/UGC/ Punjab/Haryana on official duty (University work).

As decided by the Syndicate/Senate from time to time.

- (F) Officers of Govt. of India/UGC/
Punjab / Haryana / U.T.
Chandigarh/employees of the
Panjab University on private
visits/use.
- (G) Persons not covered under A.F.
- (H) The Vice-Chancellor/ Pro-Vice-
Chancellor (Serving as also
retired) of any University in
Punjab / Haryana / Himachal
Pradesh as also their
accompanying staff:

As decided by the Syndicate/
Senate from time to time.

Official visit

Private visit

Note : Not more than two persons will be allowed to stay in a room.

3.2. The retired Faculty members/Administrative Officers of the Panjab University shall be entitled to stay at the Guest House at the same rates as are applicable to the in-service employees.

4. Teachers and Officers of other Universities who come to Chandigarh for attending meetings of the University Selection committees and other work of the Panjab University for which no fees are paid shall not be charged anything for use of accommodation in the Guest House.

5. The following additional charges shall be paid by all persons staying in the Guest House :

- (a) Rs. 5 per head per day for bedding and linen, if used.
- (b) Rs. 4 per day for a heater, if used.
- (c) For refreshments and meals at the rates approved by the Vice-Chancellor from time to time.

6.1. Permission to occupy the Guest House/Golden Jubilee Guest House shall rest with the Manager (Guest Houses).

6.2. Ordinarily no one who is not covered in the categories A-F shall be allowed to stay in the Guest House but in exceptional cases the accommodation if available, may, however, be allowed with the permission of the Registrar/Dean of University Instruction and in that case rent shown against (G) shall be charged.

7. The Vice-Chancellor may, at his discretion, allow accommodation to any person on payment or free of charge, for the period to be determined by him.

(d) VISITING PROFESSORS' FLATS

1. The Visiting Professors' Flats be provided only if a Foreign Visiting Professor is given assignment in this University for a period not less than one month and is accompanied by his family.

2. (a) Subject to the availability of accommodation after meeting the requirements under Rule 1 above, those who are visiting this University through proper channel on the Fellowships sponsored/awarded by their own Governments or the Central/ State Governments or U.G.C. or any other educational/academic agency or the professional senior level experts from the Industry/Research Institutions invited by the University for lecturing for a period of time, be charged Rs. 10 per day subject to a minimum of Rs. 250 if the stay is less than a month.

(b) Except in the case of a Foreign Visiting Professor who is to be provided with free furnished accommodation as a condition of his assignment, others be charged rent for the Visiting Professors' Flats at the rate of 10% of honorarium payable by this University.

3. Water and electricity charges will be done by the allottee as per meter readings in each case.

4. Air conditioning charges will be @ Rs. 10 per air conditioning unit per day, if and as provided.

5. In exceptional cases the Vice-Chancellor may allow the allotment of Visiting Professors' Flats to person connected with the University work for a period to be determined by him on payment or free of charges.

(e) SWIMMING POOL

1. The pool is for the use of students, Fellows, Faculty members of Panjab University & their affiliated colleges and administrative staff of University, who hold regular membership of the Swimming Club.

2. Wards and spouse of the members are allowed to use the pool "as dependent member" provided that the children under the age of 10 shall not be allowed. However, if either of the parents shall accompany with them they can be allowed with undertaking given by the parents that they are responsible for the same.

3. (a) To become a member, a person will have his/her application recommended by the Head/Chairperson/Principal of his/her Department/College or by the Registrar in the case of University Administrative staff.

Application forms for membership are available at Rs. 50/- from the Directorate of Sports (please enclosed two passport size photographs for the Identity Card and record.

(b) Only such persons, as are declared medically fit by the University Medical Officer, shall be enrolled as members.

(c) All persons seeking membership shall declare whether they know swimming or wish to enrol as beginners. A swimming test (ability to swim 100 metres) shall be conducted for the former before enrolment. All those enrolling themselves as beginners will be required to put on red cap, preferably the red rubber cap, during swimming. They will keep on using cap till they pass the proficiency test (ability to swim 100 metres).

(d) A person wishing to enrol himself/herself as a "beginner" member shall indicate this on the application form. Those claiming to know swimming should take the swimming test at the University Swimming Pool and obtain the report of the University Swimming Coach on the face of the application form. Medical test shall precede the swimming test and will be taken only if the prescribed membership fees are paid in full.

4.1. Membership fees, as under, shall be payable to the University fee counter (S.B.I.), under the Head Swimming Pool Account (Amalgamated Fund-00160).

Rates for the membership of the swimming Pool :

Sr. No.	Category	Rates per month
A.	P.U. Campus Students	Rs. 50/-
B.	Faculty of University & Affiliated colleges & their dependent sons/daughters. Non teaching employees and their dependent sons/daughters.	Rs. 150/-
C.	Retired Employees of P.U. & members of Alumni relations	Rs. 150/-
D.	Outsiders	Rs. 1000/-

E.	Guests	Rs. 150/- per hour per visit (not exceeding 7 days in a month)
F.	Members of Swimming Pool Committee	Rs. 75/-

Medical Fee :-

A. Students, Faculty/employees & their wards (Only P.U. & affiliated colleges)	Rs. 30/-
B. All others	Rs. 50/-

4.2. The Vice-Chancellor may, in exceptional cases :

- (i) exempt a distinguished citizen from payment of the usual fee for the use of the Swimming Pool.
- (ii) allow suitable persons from outside the University to make use of Swimming Pool throughout the year (till the 31st day of October every year) on payment of monthly fee of Rs. 1000/- per person or as approved by the Syndicate from time to time.

5. Members of the Swimming Pool Committee, to be nominated annually by the Vice-Chancellor shall be entitled to the use of the Pool free of charge.

6. Members shall be issued Identity Cards free of cost. In the event of the loss of an Identity Card it will be incumbent on a member or a dependent member to apply for a duplicate Identity Card which will be issued at a cost of Rs. 25/- per card.

7. The schedule of the pool will be decided by the University Director of Phy., Edu., P.U., Chandigarh, before the beginning of the session every year.

The Pool will be functional for six days in a week. The rest day will be decided by the University Director of Phy. Edu., P.U., Chandigarh, before the beginning of the session every year.

8. All members are requested to take a shower bath before entering the pool. This is a must.

9. All ladies and gentlemen who wear their long hair are required to wear the water-proof cap while in the pool.

10. Proper swimming costumes should be used while swimming.

11. Beginners or learners should not be allowed to enter the large or competition pool or the diving bowl.

12. Members are required to deposit their identity cards with the swimming pool attendant before entering the pool.

13. Persons suffering from any skin or infectious or contagious diseases are not expected to enter the pool.

14. Refreshment should not be served or taken on or in the pool.

15. Full value will be charged from the accused members or their guests or their dependents for any damages, breakage or loss of the pool property.

16. Gentlemanly behaviour is expected of all members on and in the pool to ensure safety of all pool users. Mischievous behaviours may entail suspension or even cancellation of membership.

17. No member shall interfere with the duties of any member of the swimming pool staff.

18. Complaints and suggestions may be made in the book kept for the purpose.

19. Dogs are not allowed within the premises of the pool.

20. All members are requested to co-operate to the full with the swimming pool staff to ensure cleanliness.

21. (a) The use of the pool may be allowed to other institutions or Government Departments for swimming competitions and contests etc. on a payment of Rs. 20,000/- per day.

(b) Promising and outstanding swimmers of the affiliated colleges may be allowed the use of the pool at Rs. 40/- student per month i.e. at par with the P.U. campus students. This facility is being specially provided for such students as are eligible for the University, Inter-University and National Tournaments. National/Inter-national position holders of School students (schools within area of jurisdiction of Panjab University) may also be allowed the use of the pool at Rs. 40/- student per month i.e. at par with the P.U. campus students. Applications from this category of students should be duly sponsored by the respective Principals

22. Members of the Swimming Pool Committee are authorised to visit the pool as often as may be necessary.

23. Co-operation of the members is necessary for the enforcement of these rules.

24. Members, their dependents, or guests swim at their own risk and responsibility.

25. The swimming pool staff accepts no responsibility for the safety of property of members, their dependents, or of their guests. Clothing etc. may be left in the dressing rooms or in the lockers entirely at owner's risk. Members are advised not to leave money or valuables in the dressing rooms or lockers.

CHAPTER XL

HOLIDAY HOMES

1. The following are the three University Buildings for use as Holiday Homes at Dalhousie :

- (i) Nurafshan as "Holiday Home No. 1" (Suites No. 1, 2 & 3).
- (ii) Mahmood Manzil as "Holiday Home No. 2" (Suites No. 4 & 5).
- (iii) Manwar Manzil as "Holiday Home No. 3" (Suites No. 6 & 7).

2. The rent for the Teacher's Holiday Homes at Dalhousie shall be as under :-

- (a) For teacher/Retired teachers/
examiners/University employees/
Fellows/Ex-Fellows. As decided by the Syndicate/
Senate from time to time.
- (b) Others who do not fall in
Category (a).

3. The following are the Four University Buildings for use as Holiday Homes at Shimla :

- (i) Dingle Lodge as "Holiday Home No. 1" (Suites Nos. 1, 2, 3 and 4).
- (ii) St. Bernard as "Holiday Home No. 2" (Suites Nos. 1, 2, 3 and 4).
- (iii) Three Bridges as "Holiday Home No. 3" (Suites Nos. 1 to 9).
- (iv) The Dingle (New Building) as "Holiday Home No. 4"(Room No. 1 to 16)
Single.

4. The rent for the Teacher's Holiday Home at Shimla shall be as under :-

- (a) For Teachers/retired teachers/
examiners/University employees/
Fellows/Ex-Fellows. As decided by the Syndicate/
Senate from time to time.
- (b) Others who do not fall in
Category (a)

ALLOTMENT OF SUITES IN THE HOLIDAY HOMES

1. (a) No one, except the members of the family of (i) a teacher or (ii) an examiner who has contributed to the fund shall be allowed the use of accommodation in the Teacher's Holiday Homes. No guest shall be permitted in the Holiday Homes.
- (b) A teacher shall not be permitted to share his suite with any other person.
2. University employees whether on the teaching side or administrative side (including those retired from the University service) would also be eligible for the allotment of accommodation and others with the sanction of the Vice-Chancellor if accommodation is available.
3. The Holiday Homes shall be open to teachers of other Universities also, provided accommodation is available.
4. Except during vacations, retired teachers may be allotted accommodation in the Holiday Homes.
5. No one suffering from an infectious or a contagious disease shall be permitted to enter or stay in the Holiday Homes.
6. Applications for allotment of a suite shall be entertained between March 1 to March 15 of the year in which reservation is required. Each application shall be accompanied with the rent of the suite for the period for which it is required.
 - (a) A Committee consisting of D.U.I., Secy. to Vice-Chancellor, Registrar, Finance & Development Officer and one Principal from the affiliated Colleges shall allot suites from amongst the applicants by draw of lots. The lots shall be drawn separately for the applicants from Chandigarh and for applicants from out-stations.
 - (b) The desirability of rotating the allotments, preference being given to those who could not be given accommodation in previous 5 years shall be kept in view.
 - (c) Not more than 33 per cent of the suites at Shimla shall be allotted to the teachers working at Chandigarh; and
 - (d) The accommodation in Holiday Home at Shimla/Dalhousie during May, June and July shall be allotted for 7 days at a stretch. The unit for allotment may be 7 days. However, the applicant can request for accommodation for two units of 7 days each.
7. The rent shall be charged for 7 days or 14 days as the case may be in advance for the months of May, June, and July of that year.
8. Cooking etc. shall not be allowed in a residential room or a bath-room.
9. An occupant shall pay for the pieces of crockery or any other article broken or lost by him.
10. The occupants will be responsible for the safe custody of the furniture and other articles in the suites.

11. The occupants of the Holiday Homes are not expected to take any service from the employees of the Holiday Homes.

12. A week's notice shall be necessary for cancellation of an allotment. Refund of 75% of the rent (tendered in advance) shall be made and the balance of 25% forfeited to the University. However, allotment of an unauthorised person can be cancelled on the spot by an official deputed to undertake surprise checks.

If an allottee of a suite is detained on University work/assignment under orders of the Vice-Chancellor and is thus prevented from availing of the allotment, the refund of advance rent paid shall be allowed with the permission of the Vice-Chancellor.

13. Any infringement of rules will be taken notice of.

STUDENTS HOLIDAY HOMES

1. The rates for suites in a Holiday Home shall be fixed by the Syndicate from time to time.

2.1. Only parties of students under the leadership of lecturers from affiliated colleges/teaching departments duly recommended by the Principals/Heads of Institutions of Panjab University shall be eligible. One teacher up to 10 students shall be permissible. Guests or other members of the family of students/teachers shall not be permitted to stay in.

2.2. Students of other Universities may be allowed the use of Holiday Homes on the terms laid down in these Rules with the sanction of the Vice-Chancellor if accommodation is available.

2.3. If accommodation is vacant and the students are not likely to make use of it during a certain period, the Director, Department of Youth Welfare will make allotment of accommodation in the Holiday Home to the University Employees and of the affiliated colleges whether on the teaching or Administrative side (including those retired from the University service and colleges service). Persons not included in 2.1 and 2.2 would also be eligible for allotment of accommodation, if available, with the sanction of the Vice-Chancellor.

3.1. Allotment of accommodation in the Holiday Homes shall be made by the Director of Youth Welfare to whom application should be addressed. Allotment shall be made ordinarily up to a period of a week in order of priority determined on the basis of date of receipt of application alongwith the rent prescribed. Application for allotment of accommodation shall be entertained ordinarily a month in advance. No allotment would be made before 10 days from the day of actual requirement.

Rates of accommodation will be as under :

A. Students' Holiday Home, Dalhousie

For students of colleges affiliated to the Panjab University Chandigarh, the rent would be Rs. 2 per head, per day (only floor duries or cots will be provided, as per availability);

For students from other institutions, the rent would be Rs. 4 per student, per day (only floor duries or cots will be provided, as per availability).

(a) For teachers/examiners/
University employees. Rs. 30 per day per room.

(b) Others who do not fall
in Category (a). Rs. 40 per day per room.

B. Students' Holiday Home (Youth Hostel) P.U. Campus, Chandigarh.

For students of colleges affiliated to the Panjab University, Chandigarh.

Rs. 2 per head per day (only floor duries or cots will be provided as per availability).

For Students from other institutions.

Rs. 4 per student per day (only floor duries or cots will be provided as per availability).

For others.

Same as for Faculty House.

3.2. The Director of Youth Welfare Department will make the allotment keeping in view :-

- (a) the order of priority on the basis of date of receipt of application alongwith rent prescribed as per rule 3.1.
- (b) the desirability of rotating the allotments, preference being given to those who could not be given accommodation in the previous year/s.

4.1. Ordinarily, a party of students shall be allowed the use of accommodation for a week only. If accommodation is available, the period may be further extended up to another week on payment of additional prescribed rent.

4.2. For cancellation of reservation a week's notice shall be necessary. In such cases the amount of rent received shall be refunded with the approval of the Vice-Chancellor.

5. No one suffering from an infectious or a contagious disease shall be permitted to enter or stay in the Holiday Homes.

6. The occupant will be responsible for the safe custody of the furniture and other articles lying in the sets.

7. Kitchen utensils, crockery and cutlery may be obtained from the Chowkidar.

8. Cooking etc., shall not be allowed in a residential room or a bathroom.

9. An occupant shall pay for the pieces of crockery or any other article broken, damaged or lost by him.

10. The occupant of the Holiday Homes are not expected to take any service from the employees of the Holiday Homes.

11. Any infringement of rules will be taken notice of.

12. Any of the persons on the staff of the Department of Youth Welfare when on official duty will pay Re. 1 per day if he/she stays at the students holiday home buildings.

13. Students' parties making use of Holiday Homes accommodation for taking part in activities organised/sponsored/collaborated by the Department of Youth Welfare of the University would be exempted from payment of rent.

CHAPTER XLI

(i) SUBSIDIES FOR SPONSORED SCHOLARS

1.1. Scholars not exceeding three in number may be sponsored by the University every year for higher studies/research.

1.2. First preference shall be given to University employees.

Members of the staff of an affiliated college who has put in at least three years' service shall also be eligible.

2. If a member of the staff of an affiliated college is sponsored by the management of the College concerned shall share with the University the cost on 50 : 50 basis and such teacher shall give an undertaking that he will serve in his own post on return from higher studies, for a period specified by the College Management.

(ii) GRANT OF SUBSIDIES TO UNIVERSITY TEACHERS ATTENDING
INTERNATIONAL CONFERENCES/SEMINARS/
SYMPOSIA, ETC. HELD ABROAD

1. Subsidy may be granted by the Syndicate on the recommendation of the Vice-Chancellor to the following categories of confirmed teachers of the University for attending reputed International Conferences/Seminars/Symposia etc.

- (a) University teachers, including teachers working under the scheme of Career Awards, who are invited to participate in international academic Conferences/Seminars/Symposia etc., and whose research papers have been accepted for presentation (oral/poster session/Rapporteur's Reviews).
- (b) University teachers who are invited to chair the session/section or to give a key-note address or to lead Seminar/discussion group at the international Conference, etc.

2. The applications for such subsidy, along with the following documents, should be submitted to the University Office by the teacher concerned through the Chairman/Head of the Department well in advance for consideration and recommendation by the Travel Subsidy Committee constituted for the purpose :

- (a) A copy of the paper prepared by the teacher which has been accepted by the organisers of the International Conference/Seminar/Symposium etc.
- (b) Name, place, duration and other relevant particulars of the Conference etc. which he plans to attend.
- (c) A copy of the letter from the organisers of the Conference etc. accepting the paper or a copy of the letter from the organisers of the conference inviting the teacher to chair a session/section of the Conference etc.

3. The amount of subsidy admissible to the University teachers attending International Conferences etc. abroad shall be as follows :-

- (a) Up to 75% air fare by economy class-excursion (where available), depending on subsidy received by the teacher from other agencies, if any.
- (b) Registration charges of the Conference etc., if any.
- (c) Daily Allowance/Maintenance allowance for the actual days of the Conference etc. at the following rates :-

Sr. No.	Name of the Countries	D.A (In US \$)
1.	American Samoa, Bangladesh, Belize, Benin, Bhutan, British Virgin Islands, Burkina Faso, Burundi, Cameroon, Cape Verde Islands, Cayman Islands, Central African Republic, Chad, Comoros, Congo, Cooks Island, Djibouti, Eritrea, Equatorial Guinea, Ethiopia, French, Guyana, Gabon, Gambia, Ghana, Guam, Guinea,	45.00

- Guinea Bissau, Ivory Coast, Jordan, Kenya, Kiribati, Korea (North, Laos, Lebanon, Lesotho, Liberia, Libya, Macao, Madagascar, Malawi, Maldives, Mali, Mauritania, Mauritius, Monaco, Mangolia, Morocco, Mozambique, Myanmar, Nauru, Nepal, New Caledonia, Niger, Nigeria, Niue, Pakistan, Reunion, Rwanda, Samoa, Sao Tome & Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, Sri Lanka, St. Kitts & Nevis, St. Lucia, St. Vincent & Grenadines, Sudan, Swaziland, Tanzania, Togo, Tonga, Tunisia, Tuvalu, Uganda, US Virgin Islands, Vietnam, Yemen, Wallis Futuna Islands, Zaire, Zambia.
2. Afghanistan, Albania, Algeria, Angola, Anguilla, Antigua, Argentina, Armenia, Azerbaijan, Aruba, Bahamas, Bahrain, Barbados, Belarus, Benin, Bolivia, Botswana, Bosnia, Herzegovina, Brazil, Bulgaria, Chile, Colombia, Costa Rica, Croatia, Cuba, Czech Republic, Dominica, Dominican Rep., Ecuador, Egypt, El Salvador, Estonia, Gaza. (PNA), Georgia, Grenada, Guadeloupe, Guatemala, Guyana, Haiti, Honduras, Hungary, Indonesia, Iran, Iraq, Israel, Jamaica, Kampuchea (Cambodia), Kazakhstan, Kuwait, Kyrgyzstan, Latvia, Malaysia, Martinique, Macedonia, Mexico, Moldova, Montserrat, Namibia, Netherlands, Nicaragua, Oman, Pacific Islands (Trust Territory), Panama, Paraguay, Puerto Rico, Peru, Philippines, Poland, Qatar, Republic of Palau, Saudi Arabia, Seychelles, Singapore, Slovak Republic, South Africa, Suriname, Syria, Tajikistan, Thailand, Trinidad & Tobago, Turkmenistan, Turkey & Caicos, U.A.E., Russian Federation, Ukraine, Uruguay, Uzbekistan, Vanuatu, Venezuela, Yugoslavia, Zimbabwe.
3. Australia, Austria, Belgium, Brunei, Canada, China, Cyprus, Denmark, Fiji, Finland, France, Germany, Gibraltar, Greece, Hong Kong, Holy See (Vatican), Iceland, Ireland, Italy, Japan, Korea (South), Lithuania, Luxembourg, Malta, Micronesia, Netherlands, New Zealand, Norway, Papua New Guinea, Principality of Liechtenstein (Vaduz), Portugal, Republic of Slovenia, Republic of San Marino, Romania, Spain, Sweden, Switzerland, Turkey, U.K., U.S.A.
- 56.25
- 75.00

The above rates cover the expenses of the teachers attending such conferences etc. on their board and lodging and incidental and travel expenses within the country concerned.

- (d) Air-port tax and visa fees.
- (e) Travelling allowances for Chandigarh-Delhi-Chandigarh journey as per rules.
- (f) The extent of admissible subsidy will be the total of amounts in items (a) to (e) are Rs. 35,000 whichever is less. The amount of subsidy admissible to University teachers visiting neighbouring countries would not exceed Rs. 10,000 & would be in lieu of a National Conference, Symposia/Seminar etc.

4. The University office shall arrange for air travel through Air India by economy class on the sector where it operates; even on the sectors where it does not operate, air passage shall be booked through University office.

5. 90% of the advance shall be given towards the cost of registration fee and the maintenance allowance. The balance of 10% shall be reimbursed to the teacher on presentation of proper accounts accompanied by the report of his participation in the conference etc. He shall also be required to give a talk on the highlights of the conference etc., including his own contribution, in a lecture in the Department Special Lecture series.

6. The subsidy for travel abroad to participate in conference etc. shall not be provided to a teacher under this scheme more than once in three years. However, during this period of three years a token subsidy of not more than Rs. 5,000/- may be sanctioned only once, in those cases where the teachers obtain substantial grant from other agencies for attending International Conference etc., if the granting agencies require that the University must make some contribution.

7. A person who has less than three years to serve the University on his return shall not ordinarily be given the travel subsidy for attending International Conference etc., abroad.

8. Persons attending such conference etc. will be considered as on duty for the days of the Conference etc. plus the days necessary for travel.

CHAPTER XLII

AWARD OF SCHOLARSHIPS

1. The Syndicate has, with the approval of the Senate decided that scholarships shall be awarded on the result of the following examinations as indicated against such :

1. B.Sc. : Ten Scholarships of the value of Rs. 75 per mensem each on the result of B.Sc. First Year (General) examination.
2. (i) B.A. : Ten Scholarships of the value of Rs. 75 per mensem each on the result of B.A. First Year (General) examination.
(ii) Two scholarships of the value of Rs. 75 per mensem each, one for standing first in the aggregate of B.A. examination, and the one for standing first in the aggregate of B.Sc. examination.
(iii) One Scholarship of the value of Rs. 75 per mensem each, subject for standing first on the combined result of Honours Papers and Pass Papers in that subject.
(iv) A person joining Law Course shall be eligible for the award of University Scholarship on the basis of his merit on the result of B.A/B.Sc. examination.
3. *B.Sc. (Hons. School)* : One scholarship of the value of Rs. 75 per mensem each on the results of Chemistry, Bio-chemistry, Botany, Zoology, Physics, Geology, Micro-biology, Biophysics, Anthropology, Mathematics and Statistics Honours Schools.
4. (i) *B.Sc. Home Science* : Two Scholarships of the value of Rs. 75 per mensem, one each for standing first in Part I and Part II examinations provided the candidate obtains at least second class marks.
(ii) One scholarship of the value of Rs. 75 per mensem for standing first in the Final examination.
5. *Bachelor of Architecture* : One Scholarship each of the value of Rs. 75 per mensem for a period of one year on the result of First, Second, Third and Fourth examinations to the candidates who stand first in these examinations.
6. *Professional Examinations* :
(i) Nine scholarships of the value of Rs. 75 per mensem each on the result of (i) First Professional of MBBS (ii) second Professional of MBBS.
(ii) Fifteen scholarship of the value of Rs. 75/- per mensem each on results of (i) B.Engg. 2nd, (ii) B.Engg. 4th, (iii) B. Engg. 6h Semester examinations.
7. *LL.M. Examination* :
(i) Part I : Two scholarships each of the value of Rs. 150 per mensem to the two top most students provided they secured at least 60% marks at the LL.B. examination.

- (ii) Part II : Two scholarships each of the value of Rs. 150 per mensem to the two top most students provided they clear the LL.M. Part I examination in the first attempt.

Provided further that a candidate who is awarded a scholarship either in LL.M. Part I or in LL.M. Part II during a particular session, who avails of the scholarship for the whole or a part of the academic session but subsequently leaves the Department and/or does not appear for the examination in that session be not entitled to claim the scholarship again in case he rejoins the same class (LL.M. Part I or LL.M. Part II as the case may be) in the next or a subsequent session.

8. *Shastri* : One scholarship of the value of Rs. 75 per mensem to the candidate who stands first in the Shastri examination and joins the Archarya (Part I) class.
9. *Acharya (Part I) Examination* : One scholarship of the value of Rs. 75 per mensem to the candidate who stand first in Acharya (Part I) examination and joins the Acharya (Part II) class.

2. The following All-India Institutes have been approved where a Punjab University Scholarship may be tenable :

Engineering :

1. University of Roorkee, Roorkee.
2. Indian Institute of Technology, Kharagpur.
3. Indian School of Mines, Dhanbad.
4. Indian Institute of Science, Bangalore.
5. Institute of Technology, Banaras Hindu University, Varanasi.
6. Delhi College of Engineering, Delhi-6.
7. Indian Institute of Technology, Bombay.
8. Indian Institute of Technology, Kanpur.
9. Indian Institute of Technology, New Delhi.
10. Indian Institute of Technology, Madras.

Medicine :

1. Lady Hardinge Medical College, New Delhi-1 for M.B.B.S.
 2. College of Nursing, 12, Jaswant Singh Road, New Delhi.
 3. Birla Institute of Technology and Science, Pilani, for Master in Pharmacy.
 4. School of Tropical Medicine, Calcutta.
 5. Banaras Hindu University, Varanasi, for Master in Pharmacy.
 6. All-India Institute of Hygiene and Public Health, Calcutta.
 7. All-India Institute of Medical Science, New Delhi.
 8. Maulana Azad Medical College, New Delhi.
 9. Armed Forces Medical College, Pune.
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CHAPTER XLIII

UNIVERSITY MEDALS

A candidate who is awarded any medal/prize at the University Convocation shall also be issued a certificate, free of charge, showing therein the reason for which such a medal/prize has been awarded.

- (i) UNIVERSITY MEDALS (GOLD) FOR STANDING FIRST IN THE FOLLOWING FINAL EXAMINATION :
 - (1) B.A./B.Sc.
 - (i) Pass Course :
B.A. Pass Course. One for full subjects and one in the subject of Sanskrit of B.A. Part III examination only.
B.Sc. Pass course.
 - (ii) B.A./B.Sc. Honours :
English, Sanskrit, Persian, Hindi, Panjabi, Urdu, Mathematics (two medals one for B.A. Honours in Mathematics and one for B.Sc. Honours in Mathematics), History, Economics, Political Science, Philosophy, Psychology, Geography, Music (Vocal) Music (Instrumental), Public Administration and Sociology).
 - (2) B.Sc. Honours School :
Physics, Chemistry, Botany, Zoology, Anthropology, Bio-Physics, Bio-Chemistry, Geology, Mathematics, Microbiology and Statistics.
 - (3) M.A./M.Sc. :
English, Sanskrit, Hindi, Panjabi, Mathematics, History, Economics, Geography, Political Science, Philosophy, Psychology, Persian, Urdu, Arabic, Public Administration, Ancient Indian History, Culture & Archaeology, Physical Education, Sociology, Music (Vocal), Music (Instrumental), Pol. Science (Semester System), Statistics, History of Art, Fine Arts, Education, Dance, Gandhian & Peace Studies and French.
 - (4) Honours in Hindi (Prabhakar).
 - (5) Honours in Panjabi (Gyani).
 - (6) LL.B. examination.
 - (7) LL.M. (Revised course).
 - (8) M.B.B.S. Examination (Final)
 - (9) B.Com. (Parts I, II and III combined), M. Com.
B.Com. (Honours) 1. Business Economics, 2. Business Law, 3. Business Finance and Accounting, 4. Business Management.
 - (10) Bachelor of Engineering Examination in each branch Bachelor of Chemical Engineering Examination, Final.
 - (11) B.Sc. Nursing (Post-Basic).
 - (12) B.Sc. Nursing (Degree Course).
 - (13) B.Ed., M. Ed.

- (14) Bachelor of Mass Communication, Bachelor of Library & Inf. Science, Master of Library & Inf. Science, Bachelor of Physical Education, B.Sc. Home Science.
- (15) M. Pharmacy (Part II) Examination.
- (16) M.Sc. Pharmacology Examination, provided more than five candidates sat for this examination.
- (17) M.Sc. (2 year) examination in each subject.
- (18) M.Sc. (Honours School) in each subject.
- (19) Final Bachelor of Architecture Examination.
- (20) Final B.A. Honours School in Economics.
- (21) Master of Business Administration.
- (22) M.Sc. Home Science in each subject.
- (23) M.A. Honours School in Economics.
- (24) B.Sc. Dairying (D.T.)
- (25) B.Sc. Dairying (D.H.)
- (26) M.Sc. Dairying.
- (27) B. Pharmacy.
- (28) M.Sc. Nursing.
- (29) Master in Personnel Management & Industrial Relations.
- (30) Master of Education (Guidance & Counselling)
- (31) Master of Education (Educational Technology)
- (32) M.B.A. 3-Year Course.
- (33) B.Sc. (Physical Education, Health Education & Sports).
- (34) B.F.A.
- (35) B.A.M.S. Examination (Final) provided that such a student had passed all the papers of all the examinations of B.A.M.S. in the first sitting (i.e. the first attempt).
- (36) (i) The medals be awarded only on the basis of the results of the final University examinations held at the end of the course and not based on yearly/semester examinations being held every year/half year as the case may be.
- (ii) The medals be awarded only to those students who top the list of successful candidates in the Bachelor's or Master's level Degree course examinations and not for any Diploma courses.
- (iii) For all University examinations including Diploma courses, an amount equivalent to the normal tuition fee actually deposited by the candidate for the entire preceeding year be paid in the form of a scholarship to a student who stood first in a University examination. The reimbursement of the normal tuition fee as a scholarship should be made by the concerned institution, based on the yearwise performance of the candidate in the University examination as a whole and not as per the ranking in the college/institution only. This will not apply to professional courses, self-financing courses and candidates admitted against NRI quota seats.
- (iv) Merit Certificates for all Diploma courses be also given to those who top in such courses at the University examinations.

(ii) UNIVERSITY GOLD MEDAL FOR STANDING FIRST IN THE FOLLOWING EXAMINATIONS

- (1) Mohan Rakesh Gold Medal in M.A. (Indian Theatre) final examination.
- (2) Gold Medal for standing First in Master in Computer Science and Applications.
- (3) Gold Medal for standing first in Master in International Business.
- (4) Two Gold Medals to be awarded to outstanding sports persons of the University one each for Men and Women, every year.
- (5) Prof. P.P. Singh Memorial Gold Medal for standing first in Master of Mass Communication Examination.

(iii) AWARD OF SILVER MEDALS BY THE STUDENT'S COUNCIL

1. Candidate who takes and passes a University examination as a whole at the first attempt and at one and the same sitting shall be entitled to the award of a medal.

2. A candidate who re-appears in paper/s of an examination shall not be eligible for the award of medal.

(iv) OTHER MEDALS AND PRIZES CREATED BY ENDOWMENTS

- (1) Professor M.G. Singh Medal for highest marks in the Linguistics Paper of M.A. English (Part II) Examination provided the awardee passes the examination in the first or second division at the first attempt.
- (2) Jiwan Mal Malhotra Gold Medal in M.A. History examination, on alternate year, to the best candidate on the basis of result of two years.
- (3) Arun Modi Gold Medal for standing first in the Final Chemical Engineering Examination.
- (4) Panjab University Journalists Society Gold Medal for standing first in the Master of Mass Communication.
- (5) Pt. Hem Raj Memorial Medal for standing first in the Final B.Sc. Hons. School Examination in Mathematics.
- (6) Mohinder Pal Aggarwal Gold Medal to the poorest candidate amongst the three top position holders of final M.B.B.S. examination.
- (7) Swami Nirvikaranand Saraswati Gold Medal to the student who tops the list of candidates in all M.A. Examinations together.
- (8) Kartar Singh Chadha Gold Medal for standing first in the LL.B. examination.
- (9) Pt. Hem Raj Silver Medal for standing first in M.Sc. (Mathematics).
- (10) R.B. Badri Dass Silver Medal for standing first in LL.B. examination.
- (11) Attar Chand Kapur Silver Medal for standing first in M.A. Economics.
- (12) Uttam Devi Medal for the Girl candidate standing first in the Prabhakar Examination.
- (13) Gadgil Gold Medal for obtaining top position in M.A. amongst the Social Sciences (History, Pol. Sc., Economics, Public Administration and Sociology).
- (14) Krishan Kishore Memorial Prize (Rs. 150 cash) for standing first in M.A./ M.Sc. examination in one subject each years, by rotation.
- (15) Dr. M.R. Sharma's Purse of Rs 250 for standing first in M.A. Hindi.
- (16) Dr. M.N. Bose Prize of Rs. 100 annually for obtaining highest marks in the subject of Palaeontology in Final B.Sc. (Honours School) Geology Examination.
- (17) Principal I.M. Kapoor Memorial Prize of Rs. 100 for standing first in M.Com. Part I examination.
- (18) Shri Satya Dev Vidyalankar Memorial Prize of Rs. 200 for standing first in Master of Mass Communication.
- (19) The Bank of India Prize of Rs. 500 for standing first in Final B.Com. Examination.
- (20) Darshi Gupta Memorial Prize of Rs. 1000 for highest marks in Paediatrics at the final M.B.B.S. examination.
- (21) Prof. Prem Singh Silver Medal for standing first in the B.Sc. Honours School in Chemistry.

- (22) Dewan Bahadur Wali Ram Taneja Gold Medal for standing first in M.Sc. Honour School in Anthropology.
- (23) Mohinder Pal Aggarwal Silver Medal to the poorest candidate amongst the three top position holders in Final B.Sc. Examination.
- (24) Udham Singh Prizes of Rs. 100 each to a Boy & Girl student who obtained highest marks in the subject of History for B.A. Part III examination irrespective of the division/marks obtained by him in the aggregate.
- (25) Dr. Lakshman Sarup Memorial Prize of Rs. 150 for standing first in Sanskrit in B.A. Part III Examination.
- (26) S.J. Jindal Trust Gold Medals for standing first in Prajna, Visharad, Shastri and Acharya.
- (27) S.J. Jindal Trust Silver Medals for standing second in Prajna, Visharad, Shastri and Acharya.
- (28) India Book House Education Trust Prize of Rs. 250 each for standing first in B. Lib. & Inf. Science & M.Lib. & Inf. Science examinations.
- (29) H.M.T. (Bangalore) Gold Medal for standing first in Bachelor of Mechanical Engineering examination.
- (30) Nikil Bharat Banga Bhasa Prasar Samity, Calcutta Prize of Rs. 200 for standing first in Bengali in B.A. I, II & III (Combined).
- (31) Smt. Pritam Devi Rampal Memorial Silver Medal to a girl student standing first in the final B.Sc. (Home Science).
- (32) Dr. Devinder Sarup Singh Memorial Gold Medal to the student standing Ist in M.B.B.S. examination.
- (33) Sherie Doonga Ji Silver Medals for standing first in M.Sc. (Home Science) combined results of all the disciplines & B.Sc. (Home Science) examination.
- (34) Shri Gurbachan Singh Aggarwal Memorial Gold Plated Silver Medal for standing first in Civil Procedure Code/Company Law in LL.B. class in alternate years.
- (35) Dr. Surinder Vadehra Memorial Gold Medal for standing first in M.B.B.S. examination.
- (36) Ms. Sudarshan Pal Sidhu Gold Medal for standing first amongst the women candidates for M.Ed. examination.
- (37) Dr. Ramji Narain Omvati Gold Medal for standing first in B.Sc. Hons. School, Bio-Chemistry examination.
- (38) Dr. Ramji Narain Omvati Gold Medal for standing first in M.Sc. Hons. School, Bio-Chemistry examination.
- (39) H.M.T. (Bangalore) Gold Medal for standing first in Bachelor of Production Engg. examination.
- (40) R.B. Sunder Dass Suri cash prize of Rs. 600 for standing first M.A. in Economics.

- (41) Rajiv Verma I.P.S. Gold Medal for standing first in M.A. History examination.
- (42) Prof. I.S. Gupta Chem. Tech. Gold Medal for securing highest marks in Technology papers III of both V & VI semesters (All combined) of B. Chem. Engg. exam.
- (43) Institute of Chartered Accountants of India Prize (Books worth Rs. 500 on Accountancy or allied subjects) for highest marks in Business Finance and accounting papers at B.Com. (Hons.) or Pass Course examination, if the former course is not offered at the University.
- (44) "P. Sundarayya Gold Medal" on the result of M.A. Final Political Science, examination, offering the optional paper of Marxism at any level.
- (45) Prabhat Memorial Gold Medal to a student who top in M.A. Indian Theatre examination.
- (46) Prof. Hans Raj Gupta memorial two silver medals to the best graduate students of M.Sc. (Hons. School) and M.Sc. 2nd year course in the Department of Mathematics.
- (47) Prem Chand Silver Medal be awarded to the best short story writer in Hindi from amongst the student of the University Teaching Departments and the affiliated colleges.
- (48) Pallav award of Rs. 1500, will be given to a student of Department of Indian Theatre on need-cum-merit basis or on the best performance in the Department.
- (49) Surendra Nath Gold Medal and cash prize of Rs. 1,000 to a best all round student of B.Sc. (Hons. School) in the Deptt. of Chemistry.
- (50) Om Gupta Gold Medal and cash prize of Rs. 1,000 to the topper in B.E. (Chemical Engg.) final examination.
- (51) Smt. Raj Suri Gold Medal for passing M.A. Sanskrit and obtaining highest marks amongst the students who have studied Group (A) Veda (paper III) vedic Samhitas (Paper IV) Brahmina and Vedanga in M.A. final year.
- (52) Principal Jai Kishan cash prize of Rs. 1,000 for standing first in M.Sc. Physics examination.
- (53) Dr. Pran Nath Chhuttani Memorial Gold Medal to the student who tops in the subject of medicine in the MBBS final examination.
- (54) Smt. Shakuntla Mehta and Sh. Goverdhan Lal Mehta prizes of Rs.1000/- each to the student who received Gold Medal for Master Degree in Political Science (Annual System & Semester System).
- (55) Shri Chander Prakash Memorial Gold Plated Medal for standing first in (topper) of M.A. examination (Economics) who secured 60% marks in 1st Year and 2nd Year (combined).
- (56) Dr. Paras Diwan Memorial Medal for standing first in LL.B. examination.
- (57) Dr. J.N. Kaushal Gold Medal for standing Ist in the LL.B. examination as a whole passing at the first attempt and at one and the same sitting.

- (58) Punshi Narain Vidyawati Charitable Trust Gold Medal to a student who obtains the highest aggregate marks in the papers of Pharmaceutical Technology in 3rd year and 4th year.
- (59) Mrs. Gian Harkishan Singh Pharmacy Medal to a girl student securing the top marks/grades, the aggregate of all the University examination passed in first attempt during her studies leading to B. Pharmacy degree of the University.
- (60) Dr. Prabha Chaudhry Memorial Gold Medal to be awarded to a student for standing first in the subject of Obstetrics & Gynaecology in the final Professional MBBS (Part II) examination.
- (61) Sh. & Smt. Khushi Ram Kahol Memorial Gold Medal and cash prize of Rs.1000/- to the student who obtains highest marks in "Experimental Techniques in condensed matter Physics" course in M.Sc. IInd year in Physics Deptt. of P.U., Chandigarh and another medal to the student who gets the 1st position in first attempt on completion of the M.Sc. Programme in Physics Deptt., P.U.
- (62) 'Dr. Kirpal Singh Chhabra, LL.D. Gold Medal', to a student standing first in LL.M. every year.
- (63) 'Sarika and Surinder Mahant Gold Medal' to the student securing first class first in M.Lib. & Inf. Science (Two years integrated Course examination) conducted by P.U., Chandigarh.
- (64) 'Dr. A.K.Singla Annual Prize' of Rs.3500/- each for the students of B.Pharmacy & M.Pharmacy who stand first in Pharmaceutics Branch of UIPS.
- (65) Bibi Bhagwanti Devi Sharma Prize of Rs.1000/- per annum for the best student of B.Sc. (Honours School) Zoology for his/her outstanding performance not only in academics but also in extra-curricular activities throughout his/her stay in the deptt. of Zoology, P.U.
- (66) 'Dr. Lal Mani Misra Prize' of Rs.1500/- per annum to the topper student of Panjab University in M.A. Music Instrumental (Sitar).
- (67) Smt. Rama Prakash Gupta Memorial Gold Medal to a student passing M.A. (Sanskrit) Examination of Panjab University provided that he/she has (i) Obtained atleast first division in M.A. I & II as a whole; (ii) stood first in M.A. I as a whole; (iii) Passed in all the papers of both M.A. I & II in the first attempt.
- (68) 'Late Professor Iqbal Nath Chaudhary Memorial Gold Medal' to a student standing first in M.A. (Political Science) (Annual System).
- (69) 'Professor R.C. Paul Gold Medal' to a 'First Class First' student of M.Sc. (Honours School) in Chemistry every year.
- (70) Professor (Dr.) S.R.K. Chopra Memorial Medal to the topper student of B.Sc. (Honours School) (Final) in Anthropology.
- (71) Dr. Jagdish S. Sharma Memorial Gold Plated Silver Medal to the candidate standing first in M.Lib. & Information Science Examination every year.

- (72) S. Arjan Singh Memorial Gold Medal to a student who stands first in B.Lib. Science Examination.
- (73) Mrs. Ravel Kaur Memorial God Medal to a student who stands first in M.A. (Panjabi) Examination.
- (74) Late Principal P.L. Anand Memorial Gold Medal to the student standing first in M.A. Political Science (Semester System).
- (75) K.K. Nanda Gold Medal for Ph.D. research in Plant Sciences.
- (76) Pt. Tejpal Singh Bandhu Gold Medal be given to the topper of M.A. Music (Vocal) exam. of P.U. at the Convocation every year.
- (77) Late Smt. Khajani Devi Gold Medal be given every year to the student who scores maximum marks in the subject of 'Anatomy' in first Professional M.B.B.S. examination, in the first attempt.

The following Rules shall govern the award of Medals and Prizes (University as well as endowed) unless otherwise specified in the terms of the award:

- (i) A Medal donated by a private individual shall be in addition to the Universty Medal.
 - (ii) Awards shall be made on the results of the annual examinations only. No award shall be made on the results of biannual examinations.
 - (iii) Only such candidates shall be entitled to an award as take and pass every examination (including semesters) as a whole at the first attempt and at one and the same sitting.
 - (iv)
 - (a) Awards shall be made to the candidates passing in the first division. In the case of an examination in which no division is provided, the award shall be made to the candidate obtaining the highest aggregate marks in the examination. In the B.Ed. examination, the division shall be determined on the combined aggregate of Part II (External), Part III (External) and Part IV.
 - (b) For determining merit, marks in an additional optional subject are not to be counted unless the regulations for the examination concerned have provided for the inclusion of such marks in the division.
 - (v) When two or more candidates are bracketed together, each one of them shall be awarded a medal, provided that where an award is to be made in a particular subject in which two or more candidates are bracketed together, the candidate showing better result in the examination as a whole shall be entitled to the award.
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(v) A SILVER MEDAL FOR THE BEST TRANSLATION
OF A PIECE OF ENGLISH PROSE/VERSE
INTO HINDI, PANJABI AND URDU

This award shall be made on the result of a competition held annually as follows :

1. It shall be open to all regular students of the University Departments/ Affiliated Colleges who have not yet passed the M.A. or M.Sc. examination.
2. Notification of the terms of competition shall be sent by the Registrar to all the University Departments/ Affiliated Colleges during the first week of July every year.
3. Entries will be received by the Registrar up to 31st of October of the same year.
4. The University shall appoint a qualified judge or a panel of judges for each language.
5. The judges shall take into consideration both the accuracy and the literary excellence of the translation, and also the value and difficulty of the English work translated.
6. The judges shall not open the identification envelopes until they have determined, the order of merit of the three best entries in the respective languages. If, however, there is in their opinion any reasonable doubt that the winning entry is not the competitor's own work, they may at their discretion require the competitor to undergo an oral or supervised written test in the language of his translation before publishing their verdict.
7. Competitors will select for translation a piece of English prose or verse, not exceeding 5000 words and not hitherto translated into the language of their choice. Works originally composed in some other languages and translated into English are not admissible. It should be a work of permanent interest in its English form, and should be either complete in itself or capable of being read as a complete work when detached from its context. Thus a topical leader from a newspaper would not ordinarily be admissible, whereas an essay, light or serious, of good, literary quality would be admissible. A short story might be admissible whereas a chapter from a full-length novel would not be admissible.
8. Entries shall be sent at the appointed time to the Registrar, in sealed envelopes marked on the outside "Hindi or Urdu or Panjabi Translation". Each entry shall be accompanied by a copy, in print or type script, of the English work translated, and by a statement from a College Principal or University Teacher certifying it to be the competitor's unaided work. Entries should be signed with the competitor's pseudonym. In no case should the competitor's name, address, college or University Roll No. or other means of Identification be included in the envelope, containing the entry. Each candidate should send a second sealed envelope, marked on the outside with his pseudonym and with the words "Identification Envelope" and containing inside his pseudonym the title of the work translated, and his name, Father's name and address and University identification.
9. The decision of the judges will be made known by the middle of November, and the award made at the following convocation of the University.

10. The result of the competition will be made known every year, but the medal shall only be awarded when, in the opinion of the judges, the winning entry is of a sufficiently high standard.

11. Entries submitted shall become the property of the University and may be published by the University subject to the laws of copyright relating to translation rights. If, however, the University does not publish an entry within twelve months of the announcement of the relevant award, the ownership of that entry shall revert to the competitor who submitted it.

12. No competitor shall be awarded the medal or the prize more than once during his academic life. Should a holder of the medal or prize be judged to have sent in the best entry in any subsequent year his name shall be published at the head of the list by way of recognition but the judges may, if they think fit, award the medal or the prize or both to the next best entry.

(vi) (a) GOLD MEDAL FOR DR. HAZARI PRASAD DWIVEDI
ESSAY CONTEST ON EMOTIONAL INTEGRATION
OF THE COUNTRY

1. In order to promote literature for the Emotional Integration of the country, an essay contest in the medium of English, Hindi and Panjabi shall be held annually. The contest shall be open to all bona fide students of the University, reading in Degree and Post-Graduate classes in the University Teaching Departments and colleges affiliated to the University.

2. A gold medal shall be awarded for the essay adjudged best and shall be presented at the University Convocation.

3. An essay not exceeding 6000 words neatly typed or handwritten shall be submitted in duplicate for the contest.

4. Entries shall be submitted in a sealed cover in the manner prescribed below by registered post to the Registrar, Panjab University, Chandigarh, by name, not before the 14th but not later than the 30th September, each year. On the outer cover the candidate shall simply write "Dr. H.P. Dwivedi Essay Medal" and inside it there shall be two sealed envelopes; one marked 'Dr. H.P. Dwivedi Essay Entry' containing the candidate's essay with the candidate's pseudonym, but no indication such as his name, address, University Roll Number or the like; and the other marked 'Candidate's Identity' containing his name, Father's name, address, University Department/College, University Roll Number and the pseudonym adopted by him. In this cover he shall also enclose a certificate from the Head of the Department/College to the effect that the essay is the candidate's original work.

5. The University shall appoint a Committee of 3 Judges to assess the essays in English, Hindi and Panjabi, whose judgement shall be final.

6. Should the Judge consider it necessary, they may, at their discretion, ask the competitors to appear for a viva voce or Written test before giving their final award.

7. An essay submitted for the contest shall become the property of the University and may be published by the University.

8. No one shall be eligible for award of the essay medal more than once.

(vi) (b) PREM CHAND SHORT STORY PRIZE

1. A Silver Medal (out of the interest of Rs. 1,100) shall be awarded to best short story writer in Hindi every year.
 2. It shall be named as Prem Chand Kahani Puraskar.
(प्रेमचन्द कहानी पुरस्कार)
 3. All students who are on the rolls of Teaching Departments of the University or on the rolls of colleges affiliated to the University shall be eligible for contesting the prize.
 4. Entries shall be submitted in a sealed cover in the manner prescribed below by registered post to the Registrar, Panjab University, Chandigarh, by name, not before the 14th but not later than the 30th day of August each year. On the outer cover the candidate shall simply write "Prem Chand Prize" and inside it, there shall be two sealed envelopes; one marked "Prem Chand Short Story Entry" having in it the story with only the candidate's pseudonym, but no means of identification such as his name, address, University Department/College, Roll Number or the like; the other marked 'Candidate's Identity' having in it his name, Father's name, address, University Department/College, University Roll No. and the pseudonym adopted by him; in this cover he shall also enclose a certificate from the Head of the Department/College certifying the short story to be the candidate's unaided work.
 5. All contestants shall certify in writing that the short story is written by him/her and it shall be countersigned by the Head of the University Department or by the Principal of the College concerned.
 6. The Head of the Hindi Department shall suggest a panel of five names out of which the Vice-Chancellor shall select two to act as judges for evaluating the best short-story for the year.
 7. The decision of the judges shall be final.
 8. The medal shall be awarded at the Annual Convocation of the University.
 9. The copyright of the story accepted for prize shall rest with the University, which may publish it.
 10. No one shall be eligible for the award of the medal for more than once.
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(vi) (c) THE KRISHAN KISHORE GROVER GOODWILL
DECLAMATION CONTEST

1. The declamation shall be known as Krishan Kishore Grover Memorial Goodwill Declamation Contest.

2. The contest will be held separately in Hindi, Punjabi & English.

3. Those who are adjudged the best speaker will be awarded cash prizes at the annual convocation as under :

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|-----|--|---------------|
| (a) | Three prizes for standing first in the Declamation contest in English, Hindi and Punjabi | Rs. 150 each. |
| (b) | Three prizes for standing second in the said contests. | Rs. 100 each. |
| (c) | Three prizes for standing third in the said contests. | Rs. 75 each. |

4. Each college affiliated to this University shall be represented by one competitor for each Language for the declamation (casual students are excluded from the contest). The Principal shall submit the names of competitors ten days before the date of contests. No name will be accepted thereafter. No competitor shall speak for more than seven minutes. Time limit may be increased by the Judges, if the number of competitors is small.

5. The places where the contest be held shall be fixed by the Vice-Chancellor every year. A committee of three persons for each language, shall be appointed by the Vice-Chancellor. This committee shall draw up annually list of 6 subjects for the contest which will be notified to colleges and public in General at least two weeks before the date fixed for the contest.

6. Conveners for contests in Hindi, Punjabi and English shall be appointed by the Vice-Chancellor so that they may co-ordinate the activities of the contest.

7. The prizes shall be awarded on the judgement of three persons appointed by the Vice-Chancellor for each language and their decision shall be final. The prizes shall be awarded strictly according to rules and there shall be no bracketing. The prizes shall be awarded at the Annual Convocation of the University.

8. The Vice-Chancellor, on the recommendations of the Committee appointed by him approved that the prize winners may be given certificates as proof of their relative attainment in these contests.

(vi) (d) A.C. BALI MEMORIAL DECLAMATION CONTEST

The A.C. Bali Memorial Declamation Contest in Hindi, Panjabi and English shall be held on the following topics :

1. Indian struggle for Independence.
2. Our Heritage.
3. Role of students in New India.

The candidates selected for the final K.K. Grover Memorial Goodwill Declamation Contest in Hindi, Panjabi and English allowed to participate in the A.C. Bali Memorial Declamation Contests in Hindi, Panjabi and English.

Each competitor in order of merit in Hindi, Panjabi and English is awarded cash prize of the amount given below at the Convocation :

(i) First Prize	..	Rs. 500/-
(ii) Second Prize	..	Rs. 300/-
(iii) Third Prize	..	Rs. 200/-

(vi) (e) GOLD MEDAL IN THE MEMORY OF LATE SHRI SHIV
KUMAR BATALVI RELATING TO PANJABI POETRY

1. A poetic contest in Panjabi shall be held annually in the memory of Late Shri Shiv Kumar Batalvi. The contest shall be open to all bona fide students, of the colleges/Universities in India.

2. A gold medal shall be awarded for the poem adjudged best and shall be presented at the University Convocation.

3. A piece of Panjabi Poetry on a subject of students' choice not exceeding 1000 words neatly typed or handwritten shall be submitted (in duplicate) for the contest.

4. Entries shall be submitted in a sealed cover in the manner prescribed below by Regd. Post to the Registrar, Panjab University, Chandigarh, by name, not before the 14th but not later than the 30th September each year. On the outer cover the candidate shall simply write "Shiv Kumar Batalvi Panjabi Poetry Medal" and inside it there shall be two sealed envelopes; one marked "Shiv Kumar Batalvi Panjabi Poetry Entry" containing the candidate's piece of poetry with the candidate's Pseudonym, but no indication such as his name, address, University Roll Number, or the like; and the other marked "Candidate's Identity" containing his name, Father's name, address, University Deptt./ College, University Roll Number and the Pseudonym adopted by him. In this cover he shall also enclose a certificate from the Head of the Institution/College to the effect that the Poetry is the candidate's original work.

5. The University shall appoint a committee of three Judges to assess the Poetry pieces in Panjabi, whose judgement shall be final.

6. Should the Judges consider it necessary, they may, at their discretion, ask the competitors to appear for a vica-voce or written test before giving their final award.

7. Panjabi Poetry submitted for the contest shall become the property of the University and may be published by the University.

8. No one shall be eligible for award of the Panjabi Poetry Medal more than once.

(vi) (f) PRINCIPAL JAI KISHAN PRIZE

- 1.** The prize will be awarded at the annual convocation to the student of M.Sc. (Physics), final year examination securing the highest marks in 2 year course without having any re-appears.
 - 2.** The prize will be awarded purely on the basis of merit irrespective of the means of the awardee.
 - 3.** If the above conditions are not satisfied by the awardee then the prize may be awarded to the next best student provided he/she has a first division and no re-appears.
 - 4.** The awardee may or may not be getting prize/scholarship from any other source.
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(vii) STIPENDS FOR VISHARAD STUDENTS & SCHOLARSHIPS
FOR SHASTRI AND ACHARYA STUDENTS

1. On the recommendation of the Chairman, V.V.B.I.S. & I.S., Hoshiarpur, the Vice-Chancellor shall award the following Stipends and Scholarships to students of V.V.B.I.S. & I.S., Hoshiarpur, on the basis of merit :-

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|-------|---|----|------------------|
| (i) | Stipends for students for Visharad Class | .. | Rs. 60 p.m. each |
| (ii) | Scholarships for students of each of Shastri Part I and Shastri Part II Classes | .. | Rs. 75 p.m. each |
| (iii) | Scholarships for students of each of Acharya Part I and Acharya Part II Classes | .. | Rs. 90 p.m. each |

2. Each stipend/scholarship shall be tenable for a period of 9 months in a year.

3. All the stipends/scholarships shall be subject to regularity in attendance, good conduct and satisfactory progress in studies. If a student does not satisfy all these requirements, his scholarship may be cancelled and it may be awarded for the rest of the term to the next student of the same class in order of merit.

(viii) SPORTS STIPENDS (NON PLAN) UNDER THE PANJAB
UNIVERSITY (REVISED SCHEME)

1. General

The scheme of Sports stipends has been introduced for assisting the college and University outstanding sportsmen/women in their studies as well as to maintain their Physical standards.

2. Eligibility and General Rules

- (i) All bona fide students of the affiliated colleges and University teaching departments are eligible to apply for these sports stipends provided they are eligible for the Panjab University and Inter-University tournaments during the year of the award and fulfil the terms and conditions laid down in this behalf.
- (ii) For the award of sports stipends performance of players during the current year only shall be considered.
- (iii) A student who is awarded a merit scholarship in studies shall also be eligible for the award of a sports stipend and both shall run concurrently.

3. Evaluation Procedure

The sportspersons shall be awarded grades on the basis of their performance at various levels during the year of award and the merit list shall be prepared in the order of priority of the grades as given below :

Grade 'O' (outstanding)

- (1) For getting any of the first three positions in the Olympic games/ World University games/Commonwealth games/World Cup Tournaments/Asian Games/Junior World Cup tournament.
- (2) For representing India in the above said games/tournaments.

Grade 'A'

- (1) For getting first positions in the All India Inter-University Tournaments/representing India Universities teams for the National Championships.
- (2) For getting second and third positions in the All India Inter-University tournaments.

Grade 'B'

- (1) For getting first positions in the North Zone Inter-University tournaments.
- (2) For getting second positions in the North Zone Inter-University Competitions.

Note :- A student getting the grade 'A' (1) will be placed higher than a student getting grade A(2) and so on.

Similarly a student falling in grade A will be placed on higher merit than a student falling in Grade B and so on.

4. Selection

The awards shall be recommended to the Vice-Chancellor strictly on the basis of merit by a Committee consisting of DUI, Director of Sports (Convener), President, PUSC, Senior Vice-President, PUSC, Dy. Director Campus Sports, Finance & Development Officer and any other person(s) nominated by the Vice-Chancellor.

5. Amount & Duration

The amount of the stipend to the awardee for the academic session shall be decided by the committee depending upon the availability of funds, which shall not be less than 1000 per candidate per annum.

6. Terms and conditions for the award of the sports stipends to be fulfilled by the awardee :

- (i) Remains a bona fide regular full-time student of the college/University teaching Department.
- (ii) Is not employed anywhere.
- (iii) Does not become irregular in attending his/her academic class or sports.
- (iv) Is not guilty of unsatisfactory conduct or gross indiscipline.
- (v) Is eligible to participate for the college and University in the Panjab University and Inter-University tournaments.
- (vi) For the award of sports stipends only those games would be considered in which the Panjab University participates in the Inter-University tournaments.

7. Payment

All payments of the stipends will be made through Corss cheques to the students at the time of annual sports function.

(ix) LATE DEWAN SOM NATH STIPENDS

1. The stipends may be called "Late Dewan Som Nath Stipends" and shall be financed from the income of the endowment bequeathed by him to the University.
 2. There will be 25 stipends of the value of Rs. 400/- per month each.
 3. The tenure of the stipends shall be ten months.
 4. The stipends shall be awarded to the students studying at the Panjab University Teaching Departments/affiliated colleges on the basis of merit-cum-means.
 5. Notwithstanding the fact that a student is already in receipt of University or Govt. Scholarship, he shall be eligible for consideration for the award of a stipend under these rules.
 6. A student who has been awarded stipend shall be liable to pay tuition fee to the Teaching Department/College for the months for which stipend is claimed. This, however, shall not debar him from availing himself of full/half fee concession, if granted by the Department/College.
 7. The stipend shall be awarded on the express understanding that the holder shall attend the Deptt./College as a regular student and pursue his studies industriously. If it should appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he shall, after due warning, be reported against by the Head of the University Deptt. College to the Vice-Chancellor who may, if he deems fit, reduce or withdraw the stipend.
 8. A stipend holder who fails in the University Examination shall not be eligible for this stipend again.
 9. The stipends shall be awarded by the Vice-Chancellor on the recommendation of a Committee constituted by him.
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(x) Lt. CHARANJIT SINGH DHILLON AND MAI PARTAP
KAUR SCHOLARSHIPS

1. The Scholarships may be called “Lt. Charanjit Singh Dhillon and Mai Partap Kaur Scholarships” and shall be financed from the income of the endowment bequeathed by Major Arjan Singh Dhillon to the University.

2. The tenure of the Scholarships shall be ten months.

3. That the two scholarships shall be awarded as under :

(a) Lt. Charanjit Singh Dhillon Scholarship to a student of Engineering College (at Chandigarh and Ludhiana).

.. Rs. 400 p.m.

(b) Mai Partap Kaur Scholarship to a student of P.U. Chem. Engg. & Tech. Department.

.. Rs. 200 p.m.

4. That both the scholarships will be awarded on merit-cum-means basis to such students hailing from rural areas in Punjab State (preferably), who have not already been awarded any scholarship/stipend from any other sources.

5. A student who is awarded the scholarship shall be liable to pay tuition fee to the college for the months for which the scholarship is claimed. This, however, shall not debar him/her from availing himself/herself of full/half fee concession if granted by the college.

6. The Scholarships shall be awarded on the express understanding that the holder shall attend the College as a regular student and pursue his studies industriously. If it should appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he shall, after due warning, be reported against by the Head of the College/Head of the Department as the case may be to the Vice-Chancellor who may, if he deems fit, reduce the amount of scholarship or even withdraw the scholarship.

7. A Scholarship holder who fails in the University examination shall not be eligible for this scholarship again.

8. The Scholarships will be awarded by a Committee, constituted by the Vice-Chancellor, which shall include Dr. (Miss) Paramjit Kaur Dhillon, daughter of the donor.

(xi) INDER PAL SINGH 'PALU' MEMORIAL SCHOLARSHIP

To be awarded to the ward of 'C' Class University employees in the University departments of Chemical Engineering & Technology, Pharmaceutical Sciences and B.Sc. (Honours School) on the basis of merit of Entrance Test for admission to First Year course in these departments. In case any ward of 'C' class University employee is not studying in these departments the scholarship may be awarded to the ward of 'B' class University employees studying in these departments failing which ward of 'A' class University Employees @ Rs. 600/- p.m. for 10 months.

(xii) LATE SH. HARI RAM LUTHER & SMT. VED KAUR LUTHER
MEMORIAL SCHOLARSHIP

- (i) One yearly award of Rs. 9000/- for a very promising undergraduate Panjabi literature student in his/her B.A. III year examination.
- (ii) One yearly award of Rs. 9000/- for a very promising undergraduate mathematics student in his/her B.A. III year examination.

(xiii) LATE SH. AJIT SINGH SARHADI MEMORIAL SCHOLARSHIP

- (i) To be awarded to Second Year student of LL.B. examination @ Rs. 8000/- p.a. every year.
 - (ii) To be awarded to final year student of LL.B. examination @ Rs. 8000/- p.a. every year.
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(xiv) TARA CHAND GUPTA MEMORIAL SCHOLARSHIP

- (i) The Scholarship may be called "Tara Chand Gupta Memorial Scholarship" and shall be financed from the income of the endowment bequeathed on his behalf to the University.
 - (ii) The Scholarship will be of the value of Rs. 400/- per month in the Department of Mass Communication to be awarded to a deserving student on the basis of merit-cum-means.
 - (iii) The tenure of the Scholarship shall be ten months.
 - (iv) The Scholarship shall be awarded by the Vice-Chancellor on the recommendations of the Committee appointed by him.
 - (v) Notwithstanding the fact that a student is already in receipt of University or Government scholarship, he shall be eligible for consideration for the award of a scholarship under these rules.
 - (vi) A student who has been awarded the scholarship shall be liable to pay tuition fee to the Department for the months for which scholarship is claimed. This, however, shall not debar him from availing himself of full/half fee concession, if granted by the Department.
 - (vii) The Scholarship shall be awarded on the express understanding that the holder shall attend the Department as a regular student and pursue his studies industriously. If it should appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he shall, after due warning, be reported against by the Head of the Department to the Vice-Chancellor who may, if he deems fit, reduce or withdraw the scholarship.
 - (viii) A Scholarship holder who fails in the University examination shall not be eligible for this scholarship again.
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(xv) RADHA KRISHAN PREM KAUR SCHOLARSHIPS

1. The Scholarships may be called "Radha Krishan Prem Kaur Scholarships" and shall be financed from the income of the endowment bequeathed by him to the University.
 2. There will be 10 scholarships of the value of Rs. 150/- p.m. each.
 3. The tenure of the scholarships shall be ten months.
 4. The scholarships shall be awarded to the students studying at this University on the basis of merit-cum-means on the result of the First Year (General) examination.
 5. Notwithstanding the fact that a student is already in receipt of University or Govt. Scholarship, he shall be eligible for consideration for the award of the scholarship under these rules.
 6. A student who has been awarded the scholarship shall be liable to pay tuition fee to the college for the months for which scholarship is claimed. This, however, shall not debar him from availing himself of full/half fee concession if granted by the College.
 7. The Scholarship shall be awarded on the express understanding that the holder shall attend the College as a regular student and pursue his studies industriously. If it should appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he shall, after due warning, be reported against by the Head of the College to the Vice-Chancellor who may, if he deems fit, reduce or withdraw the scholarship.
 8. A scholarship holder who fails in the University Examination shall not be eligible for this scholarship again.
 9. The scholarships shall be awarded by the Vice-Chancellor on the recommendation of a Committee constituted by him.
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(xvi) SMT. BALWANT KAUR AND SHRI DHANPAT ROY BAHL
SCHOLARSHIP

The annual interest on the amount of Rs. 10,000 will be paid in two equal instalments to a student of final year M.Sc. in Mathematics (2 year course) or final year M.Sc. Hons. School in Mathematics in the Department of Mathematics, Panjab University, on the following basis :

1. The student must have obtained 60 per cent marks in the lower examinations.
 2. In case the student is in 2nd year M.Sc. course, he should have cleared all papers in I and II semesters. In case the student is in M.Sc. Hons. School, he should have cleared B.Sc. Hons. School.
 3. His father's/guardian's total income should not be more than Rs. 40,000 per year.
 4. The student should have good conduct and regular in attendance.
 5. A student with highest percentage of marks among all these who fulfil conditions 1, 2, 3, 4 above will get the scholarship. (Only marks in main subjects will be counted in case of students of Hons. School). If two students have the same percentage, the amount will be split equally between them.
 6. If in any year/years no candidate is found eligible, the interest thus accumulated may be utilized to—
 - (i) either enhance the scholarship by 50 per cent; or
 - (ii) award the scholarship to more than one student depending upon the situation. The scholarship committee of that year being competent to take a decision in this regard.
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(xvii) GURANDITTA MAL-SHIV RAM FELLOWSHIP & LACHMI
DURGA SCHOLARSHIP

1. Guranditta Mal-Shiv Ram Fellowship and Lachmi-Durga scholarship, financed from the income of endowment bequeathed to the University by Shri R.S. Chopra, Dept. of Botany, P.U., Chandigarh, shall be granted as under.

2. (a) Guranditta Mal-Shiv Ram Fellowship @ Rs. 500/- p.m. shall be awarded to a student desirous of undertaking research study in the discipline of Bryology for the award of Ph.D. degree. This fellowship shall be tenable for 36 months extendable to 42 months. The awardee shall conduct the study in the Botany Dept. of the Panjab University, Chandigarh.

(b) Lachmi-Durga Scholarship for M.Phil. in Bryology @ Rs. 300/- p.m. for 10 months.

3. Fellowship and scholarship shall be awarded by the Vice Chancellor on the recommendation of the Committee appointed by the vice-chancellor. As desired by Shri R.S. Chopra, this committee shall include the senior most Professor in the discipline of Bryology. In case there is no Professor in that discipline then senior most teacher in Bryology in the department shall be one of the members of the committee.

4. Guranditta Mal-Shiv Ram Fellowship in Bryology shall be awarded to a candidate who has secured at least 55% marks in the M.Sc./M.Sc. (Hons. Sch.)/M.Phil. examination preferably with specialisation in Bryology.

5. Lachmi-Durga Scholarship shall be awarded to a girl student of P.U. Botany Department for 12 months for doing M.Phil. Course in Bryology on the basis of merit.

6. A student who has been awarded Lachmi-Durga Scholarship shall be liable to pay tuition fee to the Department for the months for which scholarship is claimed. This, however, shall not debar her from availing herself of full/half fee concession, if granted by the University.

7. The fellowship/scholarship holder shall be required to pursue his/her studies industriously. If it should appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, after warning, if deemed fit, his/her fellowship/scholarship may be terminated by the Vice-Chancellor.

- (xviii) (i) PROF. K.N. LAKSHMINARAYAN MEMORIAL SCHOLARSHIP AND
(ii) PROF. K.N. LAKSHMINARAYAN MEMORIAL SILVER MEDAL.

1. The Scholarship may be called as “Prof. K.N. Lakshminarayan Memorial Scholarship” and the Medals as “Prof. Lakshminarayan Memorial Silver Medal” and these shall be financed from the income of the Endowment bequeathed on behalf of the University, Department of Physics, to the University.

2. The tenure of the Scholarship shall be ten months. The Medal will be awarded annually.

3. The Scholarship/Medal shall be given to the students of the Physics Department, on the following terms and conditions :--

- (i) The Scholarship as well as the Medal shall be awarded to the student who has secured First Division and first position in B.Sc. (Hons. School) Physics Examination of the University, without having any re-appear.
- (ii) The Scholarship and Medal shall be awarded on the basis of merit, irrespective of the means of the awardee.
- (iii) If the conditions as at (i) and (ii) above are not satisfied by the awardee, then the Scholarship and the Medal may be awarded to the next best student provided he/she has a First Division and no re-appears.
- (iv) The awardee may or may not be getting Scholarship from any other source.
- (v) The value of the Scholarship will be Rs. 200 p.m. and the value of the Medal will be Rs. 200 (Approx.).

- (xix) DR. S.R. RANGANATHAN MERIT SCHOLARSHIP

At the rate of Rs.100 P.M. to a deserving student of Bachelor of Library Science for ten months every year.

- (xx) “JUSTICE G.R. MAJITHIA : ENDOWMENT FOR FINANCIAL HELP
TO THE NEEDY STUDENTS THROUGH THE POOR STUDENTS
WELFARE FUND”.

“The annual proceeds in this endowment shall be transferred to the Poor Students Welfare Fund to enable suitable financial assistance being given to the needy students by the Vice-Chancellor on his own or on the recommendations of the Dean (Students Welfare).

(xxi) 'BABA PRITHVI SINGH AZAD SCHOLARSHIP'

1. One scholarship shall be awarded out of the interest of endowment, called 'Baba Prithvi Singh Azad Scholarship'.
 2. The tenure of the scholarship will be ten month. The value of scholarship shall be Rs. 300/- P.M.
 3. The Scholarship shall be awarded to a student of M.A. Part II Sociology, having obtained the highest marks in M.A. Part I Sociology in the Department of Sociology, Panjab University.
 4. The student will pursue his normal course of studies, but, will be required to write one essay during the year on the life and work of 'Baba Prithvi Singh Azad', under the direct supervision of the Professor who would be holding the Baba Prithvi Singh Azad Chair in the Department.
 5. Notwithstanding the fact that a student is already in receipt of University or Govt. Scholarship, he/she shall not be ineligible for consideration for the award of scholarship under these rules.
 6. A student who is awarded this scholarship shall be liable to pay tuition fee to the Department for the months for which the scholarship is claimed. This, however, shall not debar him/her from availing himself/herself of full/half fee concession if granted by the Department.
 7. The scholarship will be awarded on the express understanding that the holder shall attend the Department as a regular student and pursue his/her studies industriously. If it should appear at anytime that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he/she shall after due warning be reported against by the Head of the Department, as the case may be to the Vice-Chancellor, who may, if he deems fit, even withdraw the scholarship.
 8. The scholarship holder who fails in the University examination, shall become ineligible to receive the scholarship.
 9. Scholarship shall be awarded by a Committee constituted by the Vice-Chancellor which shall include Mrs. P.P. Azad or her nominee.
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(xxii) "INDIAN INSTITUTE OF CHEMICAL ENGINEERS SCHOLARSHIPS"

1. Four Scholarships shall be awarded out of the interest accrued from the income of the Endowment called "Indian Institute of Chemical Engineers Scholarships".
2. The tenure of the scholarships will be ten months.
3. One Scholarship shall be awarded to one student of each Undergraduate class of the Chemical Engineering & Technology Department.
4. This is on the understanding that these scholarships paid from this fund will be in addition to the scholarships and other facilities already available to the students of this Department and such scholarships and facilities which may be given to the students of this department from time to time in future on the lines of similar facilities and scholarships sanctioned for the students of other departments.
5. The names of the recipients of these four scholarships will be communicated to the Registrar, Panjab University, every year by the Department of Chem. Engg. & Tech.

(xxiii) "PROF. I.N. MADAN MEMORIAL SCHOLARSHIP"

1. "Prof. I.N. Madan Memorial Scholarships" shall be financed from the income of endowment bequeathed by Dr. Sarita Kumar.
2. There will be two separate scholarships of Rs. 250 each per month for 10 months.
3. (a) One of these two scholarships will be awarded to the students from the University's Deptt. of Hindi, who secures first position in his class in M.A. Part-I (Hindi) Examination of Panjab University during the previous year, irrespective of his/her position in the over all M.A. examination of the University.
(b) The other scholarship will be awarded to the student securing first position in M.A. Part-I examination in Hindi of the Panjab University.
4. In case the student who secures first position in the University in M.A. Hindi Part-I examination also happens to be from the Department of Hindi, then the candidate who secures the second position in that examination will be awarded the other scholarship irrespective of the fact whether he is from the Deptt. of Hindi or from the D.C.S. or Hoshiarpur, Ludhiana, Abohar, Post-graduate Colleges or a Private candidate.

(xxiv) "DR. V.N. TEWARI MEMORIAL ORATION"

1. "Dr. V.N. Tewari Memorial Oration" shall be financed from the income of endowment bequeathed by Dr. (Mrs.) Amrit Tewari.

2. The oration shall be organised on the following terms and conditions :-

- (i) The Oration shall be organized by Panjab University by the same Committee which organises special lecture series/popular lecture series.
- (ii) The Oration may be done during the months of September to November, each year.
- (iii) Out of endowment fund, the interest may be paid as honorarium to the Guest Speakers.
- (iv) The TA/DA of the Guest Speakers shall be paid by the University, as Dr. V.N. Tewari was not only as Professor of the University but also was a Fellow and Syndic for a long time. He was also a Sahitya Academy Award winner which was an honour for the University. He was probably the first academician who was nominated to Rajya Sabha from the Panjab University.
- (v) Regarding the decision about the Guest Speakers as well as any other related matter, action may be taken by the University in consultation with the donor or her nominee. If necessary, a Committee may be appointed for the purpose.

(xxv) One, "PROFESSOR HANSRAJ GUPTA MEMORIAL SCHOLARSHIP" of the value, equivalent to the yearly interest that would accrue on a sum of Rs. 15,600 will be awarded for one year to a student of B.Sc. Hons. School (Mathematics) 1st Year on the basis of written and viva voce test to be conducted by a Committee consisting of 2 Professors, one Reader and one Lecturer. This committee will be constituted by the Chairman of the Department of Mathematics from year to year.

(xxvi) "DURGA DEVI RAM DAS MERIT SCHOLARSHIPS"

The conditions of the award of "Durga Devi Ram Dass Merit Scholarship" approved by the Academic Committee of Department of Chemistry, Panjab University, Chandigarh.

Donation of U.S. \$ 7700 (Rs. 2,19,024) from Professor Pran Vohra, 313, Univ. Avenue, Davis, C.A. 95616, U.S.A., for creation of an endowment known as "Durga Devi Ram Dass Merit Scholarship" was accepted. The following terms and conditions for the distribution of Scholarships were approved.

1. Two scholarships of Rs. 600/- each per month would be paid out of the interest earned from the endowment of Rs. 2,19,024.
 2. For the first year two scholarships will be given to students of B.Sc. (H.S.) 1st year on the basis of their merit at the entrance level i.e. CET examination. This scholarship will be available for the duration of B.Sc. (H.S.) provided the student maintains at least 60% marks aggregate every year without getting re-appear in any subject including subsidiary subject and English.
 3. Next year department will give two more scholarships to the incoming students of B.Sc. (H.S.) with the same terms and conditions as stated above. Thus there will be four scholarships next year.
 4. Similarly in third year department will give two more scholarships to the new first year B.Sc. (H.S.) students under the same terms and conditions. Therefore, after three years six scholarships will be awarded. After three years department will be providing six scholarships two to 1st year B.Sc. (H.S.), two to 2nd year B.Sc. (H.S.) and two to 3rd year B.Sc. (H.S.) students every year.
 5. The Scholarships will be awarded every year by a committee of three faculty members with the Chairman of the department acting as convener of the Committee.
 6. The decision of the committee will be approved by the Vice-Chancellor.
 7. In case a scholarship falls vacant it will be given to student who stands first in that particular class under same terms and conditions for the remaining period.
 8. In case of the candidates getting the same merit the amount of scholarship will be equally divided.
 9. The Academic Committee is authorised to review the terms and conditions whenever necessary.
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(xxvii) "PROF. D.V.S. JAIN MERIT SCHOLARSHIP"

1. Scholarship shall be awarded to a student of M.Sc. (Hons. School) 2nd year who has passed the M.Sc. (H.S.) Part I and all previous examinations of B.Sc. (Hons. School) (including subsidiary subjects examinations)/B.Sc. in Chemistry in the first attempt and secured top position i.e. highest marks in M.Sc. (Hons. School) Part I examination.

2. The value of the scholarship will be @ Rs. 400/- per month for 10 months.

3. The student (awardee) should give an undertaking that he/she will complete the M.Sc. II year (H.S.) Course or pay back the amount received till that time.

4. The Scholarship will be awarded every year by a Committee of three faculty members and the Chairman of the department of Chemistry acting as the Convener of the Committee.

5. The decision of the Committee will be approved by the Vice-Chancellor.

6. In case the scholarship falls vacant, it will be given to a student next on merit provided he/she fulfills the above mentioned criteria.

7. In case, there is/are more than one candidate with the same merit, the amount will be equally divided among them.

8. The Academic Committee of the Department of Chemistry shall be authorised to review the terms and conditions of this Scholarship whenever necessary.

9. If in any year, no candidate fulfills all the conditions for the award, no scholarship will be awarded for that year.

(xxviii) "RAGHUNATH CHAWLA MEMORIAL SCHOLARSHIPS"

1. The Scholarships be named as "Raghunath Chawla Memorial Scholarship" and shall be financed from the income of endowment bequeathed by Shri Amar Nath Chawla in the memory of his respected father, keeping in view his interest in the encouragement and promotion of traditional studies of Sanskrit.

2. The Scholarships will be awarded @ Rs. 150/- p.m.

3. The Scholarships will be given to :-

- (i) a student of Shastri Part I on the basis of his result of Prak Shastri/ Vishard or an equivalent exam.
- (ii) a student of Shastri Part II on the basis of Shastri Part I exam. result, and
- (iii) a student of Shastri Part III on the basis of Shastri Part II exam. result.

4. The student with the highest percentage of marks in the previous examination will be offered the scholarships.

5. The scholarships may be awarded on the understanding that the holders shall attend the institution affiliated/associated with the Panjab University, Chandigarh.

6. The Scholarships shall be subject to the regularity to attendance, good conduct and satisfactory progress in the studies. If a student does not satisfy these requirements, his/her scholarship may be cancelled. It may be given for the rest of the term to the next student of the same class in order of merit.

7. The holder, who fails in the University examination shall not be eligible for the scholarship again.

8. It may not debar a student from availing of any other scholarship granted by any other source and half/full fee concession, if granted by the institution.

9. If two or more students obtain the same percentage of marks, the amount of scholarship may be distributed equally amongst them.

10. In case of any difficulty in its smooth working, the matter may be decided by the Vice-Chancellor.

(xxix) "YAMUNA DEVI-TEJASWIGIRI SCHOLARSHIPS"

1. The Scholarships be known as "Yamuna Devi-Tejaswigiri Scholarships".
 2. The Scholarships be awarded to (two brilliant but poor, preferably brahmins, Kshatriya, Keshdhari Brahmins and other in that order of priority). Students of Punjab Engineering College, Chandigarh or to the Deptt. of Chem. Engg. & Tech., Panjab University, Chandigarh to pursue the four year Degree Engineering Course.
 3. The term of each scholarship will be four years and will not run concurrently in more than one semester/year of the degree course. Thus the scholarships will be awarded to the same student(s) successively each year as he/she progresses to the next semester/year. Fresh students should be selected only after final graduation every four years or on drop out of any of the current awardees from the degree course. Thus, in any one year only two scholarships will be awarded.
 4. The scholarships will be of the value of Rs. 300/- per month per student.
 5. The scholarships may be awarded on merit-cum-means basis to students who secure 75% marks in the qualifying examination in the first attempt and who do not have a family income exceeding Rs. 2,500/- per month from all sources.
 6. The scholarships will be awarded only to those students who are not getting any other scholarship.
 7. The scholarships should be awarded by a committee constituted by the Vice-Chancellor, Panjab University, Chandigarh. The composition of which should include Brigadier Arun Kumar Ravikant, resident of Flat No. 8652, Pocket 8, Sector C, Vasant Kunj, New Delhi-110 037 who should retain the right to designate his own nominee whensoever deemed necessary.
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(xxx) "DHARAMPAL SARLA AND RAMESH BANSAL CHARITABLE TRUST"

1. The endowment be known as "Dharampal Sarla and Ramesh Bansal Charitable Trust".

2. Only the annual proceeds of the investment be utilized for the award of scholarships/grant of loan etc. and expended for the achievement of the aims, objects and purposes of the Trust.

3. Two scholarships of Rs. 500 each per month will be paid to the economically weak and promising students (who but for such financial assistance will not be able to prosecute studies) in the field of Medicine in any of the affiliated colleges of the Panjab University for the entire duration of the Course, provided the selectees continue their studies regularly in the next classes after passing the examination of each year. These scholarships will be renewed every year for the next class to the same student after passing the lower examination.

(xxxi) (I) SHRI H.L. SARIN MEMORIAL ALL INDIA ESSAY COMPETITION
ON RENT LAWS.

(II) SHRI H.L. SARIN MEMORIAL ANNUAL PRIZE MOOT COMPETITION

(I) Shri H.L. Sarin All India Essay Competition on Rent Laws

1. The competition will be organised by the Department of Laws, Panjab University, Chandigarh.
2. The endowment will be known as “Shri H.L. Sarin Memorial All India Essay Competition on Rent Laws.”
3. The Competition will be open on All India level and will not be restricted to students alone but others also.
4. The prizes for the competition will be Rs. 2,000, Rs. 1,500 and Rs. 1,000 for persons standing first, second and third respectively.
5. Sh. M.L. Sarin, Senior Advocate, the donor will assist the Department of Laws in the selection of the topic of the essay Competition.

(II) Shri H.L. Sarin Annual Prize Moot Competition

1. The competition will be organised by the Department of Laws, Panjab University, Chandigarh.
2. The endowment will be known as “Shri H.L. Sarin Memorial Annual Prize Moot Competition.”
3. The competition will be open to students of Law of Punjab, Haryana, Himachal Pradesh and Chandigarh.
4. The prizes for the competition will be Rs. 2,000, Rs. 1,500 and Rs. 1,000 for persons standing first, second and third respectively.
5. Sh. M.L. Sarin, Senior Advocate, the donor will assist the Department of Laws in selecting the proposition for the Moot Competition.

ONLY THE INTEREST ON THE DONATED AMOUNT WILL BE UTILIZED FOR AWARD OF PRIZES MENTIONED AT (I) AND (II) ABOVE.
