

Date: 30-01-2024

Contact: Stephen

Dear Stephen

Thank you for your recent enquiry, our quote is as follows:

Timekeeping Application

Overview: - The client is seeking to develop a user-friendly timekeeping application with location tracking and progress update features that allows staff members to update the progress of their work and upload relevant images. It allows logins for staff members and enables the storage of recorded information for office staff access, which will provide comprehensive monitoring capabilities for the ongoing work of the staff.

Features of Application

➤ **Splash screen**

- Employee will be able to view splash screen of the app with company logo and the Application Name.

➤ **User Registration**

- Users start by either registering for a new account or logging in with their existing credentials.
- If it's their first time, they go through the registration process, providing necessary details.

➤ **Login**

- The User will be able to Login on the application using their login credentials that they have created during the sign up process.
- The User can use the following credentials such as the:
 - Email Address
 - Password

➤ **Forgot Password**

- If user forget the password then simply user clicking on forgot password link and where user has to fill the email id.
- After entering the email id user will get an OTP on the email that user has to fill into the OTP field.



- After filling the OTP user redirect to create new password screen where user can recreate the password

➤ **Dashboard**

- After logging in, users are directed to the dashboard, which provides an overview of their timekeeping activities.
- The dashboard includes options to start/stop time tracking, view recent activities, and access other features.
- Once user clicks Start/Stop button, the current date and time will be captured.
- **Start/Stop Time Tracking**
 - Users can initiate time tracking when they start working on a task.
 - They have the option to pause or stop tracking when they take breaks or complete the task.
- **Location Tracking**
 - The application ask for the location access in order to track the user's location for keeping it for track.
 - The application tracks the user's location during work hours.
 - Users may have the option to toggle location tracking on/off based on privacy preferences.

➤ **Timesheet Menu**

- Employee will be able to view the timesheet.
- Employee will view the details like check-in & check-out time and total no. of hours worked.
- **Progress Update**
 - Users can update the progress of their work directly from the app.
 - This may include adding comments or notes to provide additional context.
- **Image Upload**
 - Users have the ability to upload relevant images related to their work.
 - This feature supports documentation and enhances communication about the task.

➤ **Profile**

- **Edit Profile**
 - Employee will be able to view and edit the profile details. (i.e. Name, mobile number, email address)



- **Update Password**
 - Employee will be able to update the password.
- **About Us**
 - Employee will be able to view about the company.
- **Privacy Policy**
 - Employee will be able to view the privacy policy.
- **Terms and Conditions**
 - Employee will be able to view about the terms and conditions.
- **Logout**
 - Employee will be able to logout the application.



Features of Admin Panel

➤ **Admin Login**

- Admin will be able to login into the admin panel by using their credentials-
 - **Email ID**
 - **Password.**

➤ **Users Management**

- Admin will be able to manage all the Employee from the backend.
- Admin will be able to edit/delete the employee information.
- Admin can download the employee details reports.
- Admin will be able to activate and deactivate any of the employee from the platform.

➤ **Timesheet Management**

- Admin will be able to view the employee timesheet data.
- Admin can select the user from drop down list to view the employee time entry data.
- Admin can filter and view the timesheet (time-entry) details.
- Admin can edit the employee time-entry details.
- Admin can download the timesheet reports.

➤ **Content Management: -**

- About us
- Terms and Conditions
- Privacy Policies

➤ **Logout**

- Admin will be able to logout the application.

Implementation:

- Design and Development of the Application
- Development of the Admin Panel
- Testing and debugging of the Application
- All 3rd Party API will be shared via client.

Estimated Timeline (In Business Days):	72 Business Days
Estimated Cost:	USD 14,400

Kind Regards,
Jay Saraswat
Managing Director

Thank you for your enquiry. We're looking forward to working with you!

This estimate is based on the understanding of the project at this time and will be re-estimated if the specifications of the project or the project scope change. These prices are subject to our standard terms and conditions. Payment due strictly 15 days from receipt of invoice. All prices are subject to VAT. This estimate will be deemed to have been accepted, and authority given to commence the work specified on receipt of your verbal acceptance, email approval, or a receipt of a signed purchase order.

Terms & Conditions

All work is subject to our standard Agency Terms and Conditions of Business.