

Rachel K. Ooi

Phone: (615) 584-5926 | Email: rachelkoto@gmail.com

EDUCATION

University of North Carolina at Chapel Hill

Intended Degree: B.S. Global Health

Expected Graduation Date: May of 2023

Hendersonville High School

Graduation Date: May of 2019

Unweighted GPA: 3.59/4.00

ACT: 34/36

SUMMARY & SKILLS

- 600+ community service hours
- Fluent in English and Japanese
- Proficient in CSS, HTML, and Python
- Diverse team leadership building
- Knowledge in conflict management
- Some knowledge in task planning

WORK HISTORY

Software Developer | UNC CS Department

June, 2020 - Present

- Creating a student/counselor web portal and mobile app to allow for counselors to ensure students are college-bound by tracking the progress of necessary components in college admissions.

Research Assistant | UNC Sociology Department

September, 2019 – April, 2020

- Analyzing data on how career aspirations can change from childhood to adolescence by looking at case studies, such as interviews, race, ethnicity, and socio-economic background using Excel.

Bass, Berry & Sims PLC | Summer Intern

June 4, 2018 – July 20, 2018

- Proofread legal documents for associate attorneys e. g. settlements, briefings, and affidavits.
- Assisted an associate attorney with research on a pro bono death penalty case.
- Examining innovative pipeline initiatives to enhance the firm's diversity & inclusion among attorneys; analyzing and compiling data on racial and LGBTQ demographics at competing law firms.

RELEVANT SCHOOL ACTIVITIES

UNICEF Campus Initiative | Founder & President

August, 2017 - Present

- Creating weekly agendas for meetings, focusing on UNICEF's key areas e. g. inclusive education.
- Delegating tasks and monitoring the progress of team project.

Director of Human Resources | Bite the Globe

October, 2019 - Present

- Bringing awareness about food sustainability by hosting fundraisers and events.
- Recruiting new members by catering towards different majors in different ways.

RELEVANT COMMUNITY INVOLVEMENT

National Association of Blind Students | Advocate

April, 2019 - Present

- Advocating to Congressmen about issues on pre-existing bills that concern people with blindness e.g. the Fair Employment Act states that an employer can pay less than minimum wage to a person with disabilities.

Tennessee Justice Center | Student Ambassador | 50+ hours

November, 2017 – April, 2019

- Learned how to effectively advocate for equitable healthcare and nutrition policies in Tennessee, while maintaining bipartisanship; executing learned skills through student-led advocacy projects.

- Assisted in the Breakfast After the Bell campaign to reduce negative stigma for students in the program by writing articles and reports.

UNICEF USA | Regional Youth Rep. & Congressional Advocate Leader

April, 2016 – Present

- Engaging with Members of Congress to establish the needs of children by lobbying the passage of bills.
- Interacting as a liaison between the regional board and the UNICEF USA Headquarters to give updates on the latest grassroots-level progress and debrief on meetings with Members of Congress.
- Assisting the 5 High School Clubs and 6 UNICEF Campus Initiatives in TN with fundraisers and events.
- Identifying ways to incorporate youth participation by providing strategic regional feedback from the perspective of the youth constituency; encouraging college campuses to start a UNICEF club chapter.

US Citizenship Class | Teacher | 150+ hours

July, 2016 - Present

- Educating refugees and immigrants on the US naturalization application process and civic questions.
- Tutoring English to students with various levels of English comprehension one-on-one.

Nashville International Center for Empowerment | Volunteer | 120+ hours

March, 2016 – June, 2019

- Assisting refugee families who have recently arrived in the US through their arrival at the airport to help obtain essentials e. g. driver's license, doctor appointment, and household needs.
- Spearheaded a fundraiser saving refugee families an estimated \$7,000 in donations in holiday gifts, winter coats, feminine products, and other essentials.

CERTIFICATIONS

- Professional Scrum Master I, *Scrum*
- Black Belt Certificate, *Six Sigma*

HONORS AND AWARDS

- 2018 UNICEF Clubs' Outstanding Leader Award from UNICEF USA
- Outstanding Resolution Award from Model UN
- National Federation of the Blind Scholarship Recipient