rkwok92@gmail.com • 626-678-5538 • US Citizenship • ryankwok.me

Aug 2010 - May 2014

May 2013 - Aug 2013

#### **EDUCATION**

#### Technical **Carnegie Mellon University**

Ruby Python

JavaScript

JQuery

HTML/CSS

Rails

Node

RegEx

## Practical

Project mgmt. Agile method

MVC

**BPMN** 

User testing Use cases

Application design Wireframing

#### Database

MySQL PostgreSQL SQL Server Mongo

## Linguistic

English Mandarin Cantonese

#### Other Interests

Pi Kappa Alpha Recruitment Chair Co-founder

'Campus Radio' at HK MetroBroadcast

Greek Role Model '13

CMU Club Rugby Musician

Snowboarder

Bachelor of Sciences in Information Systems, minor in Business Administration

Cumulative GPA: 3.60 Major GPA: 3.81 Dean's List: 2011, 2012, 2013 High Honors: 2011, 2013

## **EXPERIENCE**

Barclays, New York City

Business Analyst, Credit Risk IT

- Created functional specifications for developers and PM's, detailing different risk calcuation models and analyses
- Wrote stored procedures for a new risk engine that calculates over 4 million counterparty exposure points per day

## Carnegie Mellon University, Pittsburgh

Jan 2013 - Present

Teaching Assistant

- Selected to be teaching assistants for four IS courses, two of which are technical and involve development work
- Spend 6 to 8 hours per week to help students understand ER/class diagrams, databases, Rails, BPMN, testing, etc.
- Assist in designing course structure and exams, facilitate class discussion and grade exams and deliverables

## Standard Chartered Bank, Hong Kong

Jun 2012 - Aug 2012

Wealth Management Intern

- Modified front-office policies and sales requirements to ensure compliance with regulations set by the HKMA
- Redesigned the process for validating customers' investment eligibility by removing redundancies and changing disclaimer clauses, which condensed the existing Investment Product Sales Processes handbook by 30%
- Carried out user-testing for a new online investment tool and trained 12 new front-line employees to use the tool

#### **PROJECTS**

Pittsburgh Comedy Festival, Pittsburgh - pittcomedyfestival.herokuapp.com

Aug 2013 - Present

Project Manager, Front-end Developer

• Work with clients to design and develop a dynamic schedule application that facilitates the August 2014 PCF debut

# BattleStocks, Pittsburgh - battlestocks.herokuapp.com

Jan 2013 - May 2013

Project Manager, Developer

- Created a web-app that allows users to create portfolio's and compete with friends in a simulated stock market
- Oversaw project components and progress, led team through agile development and handled administrative tasks
- Designed ERD, implemented authorizations via Cancan gem, contributed to unit-testing, database and applogic

# Undergraduate Marketing Organization Case Competition, Pittsburgh

Feb 2012

Project Leader

- Devised a marketing strategy that incorporated revamped branding towards health enthusiasts and people with celiac disease, to stimulate an effective and viable expansion of the local gluten-free bakery Gluuteny
- Attained runner-up out of 15 participating teams, received recognition for distinct recommendation and delivery

### LEADERSHIP

Carnegie Mellon Enactus, formerly known as SIFE, Pittsburgh Senior Advisor, PR Chair ('12), Presentation Chair ('11, '12) Sep 2010 - Present

- A student-run organization that builds entrepreneurial and practical skills through servicing communities in need
- Successfully secured and allocated a \$50,000 endowment from the CEO of Cochran Automotive for Enactus
- Represented CMU at Regionals (champions '11, '12, '13) and Nationals (group champions '12, '13) competitions

## Matthew Tembo Soccer Tournament, Pittsburgh - tembosoccer.com

Oct 2011 - present

Director of Marketing, Webmaster

 Directed the overall marketing strategy for the annual fundraiser, partnered with various corporate sponsors such as Chipotle, Quiznos, Verizon, and other local businesses - thus far raised over \$22,000 dollars for GatewayRehab