

Robin Lake

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Technologies

Languages: HTML5, CSS3, Javascript, PHP

Servers: Apache2, Node.JS

Databases: MySQL

Operating Systems: Linux, Windows

Frameworks: Wordpress, Wix

Tools: Git, Bash, JQuery, Bootstrap, NPM, Google Webmaster Tools, GIMP, VirtualBox, SuiteCRM

Education

University of Alberta, School of Business

Graduated 5/2016

Bachelor of Commerce

Major in Accounting

Courses including management information systems, marketing, linear algebra, calculus, discrete math, graph theory, statistics, and physics

Free Code Camp

Front End Development Certificate

Curriculum covering 400 hours of project-based course work. Included 32 algorithm challenges and 10 independent projects involving HTML5, CSS, Javascript, JQuery, and Bootstrap.

Employment

Front-End Developer: Glen the Balloon Guy

4/2017 - present

Implement SEO practices on existing website to increase traffic

Decreased site load times to improve user experience and site ranking

Insurance Broker/Administrative Assistant: Net-Link Insurance

11/2016 - present

Maintained relationships with existing clients while attracting new ones

Updated and maintained customer relationship management system

Calculated personal and commercial insurance quotes

Self-Employed:

4/2015 - present

Organized and executed renovation of a local rental property

Coordinated arrival of new tenants and maintained positive relationships

Family Real-estate Business:

5/2009- 10/2016

Organized and executed property management projects directing small teams

Bookkeeping using QuickBooks

Warehouse Personnel: Derks Fine Group of Companies

5/2013 - 9/2014

Managed wholesale order inspection process

Painter, Data Entry: Turreco properties

4/2010 - 8/2012

Independently executed contract painting and renovations

Sales Associate: Hudson's Bay Company

5/2011 - 11/2011

Delivered personalized customer service

Volunteer Experience

VP Finance: University of Alberta Debate Society

5/2013 - 4/2014

Authored and implemented financial policies

References available upon request