

SPRING MEADOWS PROPERTY OWNERS ASSOCIATION

ADMINISTRATIVE DIRECTIVE

AD #10

Subject: Management Stipend Paid to Secretary and Treasurer

Date: 4-11-19

AUTHORITY FOR AD'S

The creation, revising, or rescinding of "Administrative Directives", by the Association's Board of Directors, is authorized by Section 6, Article III, of the Associations Bylaws (as amended in 2005).

SUBJECT "AD"

(This AD is being changed from AD #3 to AD #10, as another AD was erroneously numbered #3. It is also being revised at this time.)

When the Association was created in 1989, it was 'managed' mainly by various volunteer officers and the Realty Developer who had majority control over how the Association was 'Run' as new homes were being built. By the late 1990's, most of the management control had shifted to member volunteers. By 2014, the Secretary and Treasurer had each taken over the substantial duties normally expected of their positions. The Treasurer has the much greater portion of those tasks and duties normally expected of their positions.

In 2014, the Board of Directors initiated a decision to pay a token amount to the Secretary and Treasurer for the extra time and work they do to devote to their Officer positions. The alternative to these two 'member' managers doing the work they do would be to hire an 'OUTSIDE' management firm to do so, which would be VERY COSTLY to our Association.

The past and present Board of Directors approving this Administrative Directive have determined that by paying a Treasurer and Secretary a sufficient monetary reward for their work, time, and effort, the Association can continue to 'hire' Association members to do the work at a reasonable rate rather than hiring a Management Firm. Without a monetary reward, those two officer positions have absolutely no incentive to continue doing so. As a result, the current Board of Directors have decided to pay the Secretary \$50 per month (no change) and the Treasurer \$200 a month (\$50 increase) for a total expenditure of \$3,000 per year. This payment rate can be changed by future Directors by simply amending this AD.

The monthly fee described herein shall be paid semi-annually in Mid-April and Mid-October, for the six months preceding those two months. To be paid for a partial month of work, the officer must occupy the position for at least 20 calendar days in such partial month. This monthly stipend for extra services performed shall apply only to the Secretary and Treasurer positions. This expenditure shall be shown on the Association's Annual Statement as, "**Management Stipend Paid to Secretary and Treasurer.**"

The authorization for the payment of this expenditure is clearly included in Articles 8 and 10 of the Association's Restated Articles of Incorporation (effective June 2007).

To be effective, at least TWO Board Members must approve this Directive. For convenience purposes, the approval signatures of the Association's three Board Members may appear (below) on separate, individual ("Original") copies of this AD.

Number of Board Members Approving: 3 **Their signatures as appearing on the original copies have been reproduced below.**

PRINT	SIGN	DATE
<u>William Blise</u>	<u>William Blise</u>	<u>4/11/19</u>
<u>Jimmie Spino</u>	<u>Jimmie Spino</u>	<u>4-11-19</u>
<u>WAYNE HARRAR</u>	<u>Wayne Harrar</u>	<u>4-11-19</u>