

Project ENGAGES Timesheet

Student Name: _____

GT ID#: _____

Your mentor must sign and approve your work hours each week. Turn the completed timesheet into Dr. Glenn on Friday afternoon. **You are responsible for your timesheet.** *Timesheets can be turned in electronically by taking a picture and emailing to Dr. Glenn, michael.glen@ibb.gatech.edu or you may leave in yellow basket outside his office door, IBB 3319.*

Day	Time In	Time Out	Mentor Initials

You must provide a weekly report of what you worked on during this week. This report should be at least a paragraph (5-7 sentences) and requires your mentor's approval to verify the work that's been done.

Mentor's Signature: _____