

Curriculum Vitae

Personal Details

Name

Address

Email

Telephone

Date of Birth

Nationality

08.12.1997

Filipino

**Bachelors of Science in Business Administration
major in Internal Auditing**

Far Eastern University

Philippines

2010-2014

Secondary Education

La Consolacion University Philippines

Philippines

2004-2010

Primary Education

Calvario Elementary School

Philippines

Work Experience

September 2021 - Present

Domestic Helper

Cleaning the whole house, laundry and ironing.

Madrid, Spain

August - September 2021

Domestic Helper

Cleaning the whole house, laundry, ironing, serving food.

Provence, France

June - July 2021

Domestic Helper

Cleaning the house, laundry and ironing.

Madrid, Spain

February 2019 - May 2021

Junior Accountant

Aldave Electromechanical Corporation

Assisting the Accountant of the company, updating day to day basis transactions (both Excel and accounting books), organizing files and inputting Vat Reliefs into the system.

Philippines

January - March 2018

Internship (Accounting Department)

Mustard Seed Systems Corporation

Assisting accountants, organizing files, updating day to day basis transactions (Excel) and receiving cheques from clients.

Philippines

Skills

Hard Worker

Responsible

Organized

Can work under pressure

Eager to learn new things

Languages

Tagalog - Mother tongue

English - Almost native

Spanish - A2 Level