



EN/FR-ES TRANSLATOR AND INTERPRETER



 Madrid ·



Profile

Young, dynamic candidate seeking career in translation and interpreting and international relations. Culturally sensitive and internationally traveled. Excellent common sense, and decision-making abilities. Self-motivated, hard-working individual. Resourceful and knowledgeable about languages and translation tools. Well-developed skills in word processing and Internet programs. Trilingual.

Education

2014 Master's Degree in Protocol and Event Management Escuela Internacional de Protocolo de Madrid (EIP), Universidad Europea de Madrid . (Unfinished)

2009-2014 Bachelor of Arts Degree, Translation and Interpreting. Universidad de Valladolid.

2012 **Erasmus programme, ISIT. Institut Supérieur d'Interprètes et Traducteurs, ISIT (Paris).**

2006-2009 **Bachelor of Arts Degree, English Philology. Universidad de Sevilla.**

Skills

- English and French proficient.
- Basic knowledge of: Italian, German and Russian.
- MS Office highly proficient and Internet programs highly proficient.

Experience

2008 **Zurich Insurance Services, Seville.**

The job responsibilities included sales, insurance management, customer services, data and information management and administrative tasks.

2007-2010 **Event Organizer, Salamanca. Asociación Correcaminos.**

Responsibilities included writing emails, booking flights and other administrative tasks, translating documents, serving as an English/French interpreter and serving as an assistant for all the international guests.

2014-2015 **Campus Training, Educational Consultant, Madrid.**

Responsibilities: Sales, back office.

2014-Now **Freelance Translator/ Sworn Translator, Madrid.**

2015-Now Advisor/Admin in the international department of a major insurance company, Madrid. (Línea Directa Aseguradora, Grupo Bankinter)

Responsibilities: Working with Expats currently living in Spain helping them by providing legal advice services, documentation, payments, renewals, cancellations, modifications on their policies, reporting claims and several other tasks. Also working in training new recruits.

Complementary Training

2009 Ruso I, Universidad de Valladolid.

Attended classes in Russian studies.

2010 Ruso II, Universidad de Valladolid.

Attended classes in Russian studies.

2014 I Edición Jornadas de Aspectos profesionales de la Traducción y la Interpretación, Universidad de Valladolid.

Attended several Translation and Interpreting meetings, classes and lectures.

Congresses

2014 LENGUANDO, Madrid.

2014 ENETI, Soria.

Honors and Activities

- Sworn Translator Certification.
- France. Lived a year in Paris (2012) and worked as an English teacher during the summer in Ancenis (2006).
- Extensive travelling including: Italy, France, Belgium, Portugal, Holland, Germany, Estonia, England, the United States and others both for work and/or leisure purposes.