

Order form

DON'T FORGET THE ELECTRONIC VERSION OF THIS ORDER FORM. SEE THIS MONTH'S CD-ROM.

Use this form when you order by phone, fax or post.

ALWAYS KEEP A COPY!

SUPPLIER'S DETAILS	CUSTOMER DETAILS
COMPANY	NAME
SALESPERSON'S NAME	COMPANY
ADDRESS	ADDRESS
POSTCODE	
DATE OF TELEPHONE ORDER / / TIME	DATE OF TELEPHONE ORDER
ORDER REFERENCE NUMBER (IF QUOTED)	ADVERT APPEARED IN PCW:
QUANTITY DETAILS OF	ORDER UNIT COST £ TOTAL £
	SUB-TOTAL
METHOD OF PAYMENT	DISCOUNT
PERSONAL CHEQUE PURCHASE ORDER CREE	CARRIAGE
CARD COMPANY STAIL	SURCHARGES
ISSUE NUMBER (debit cards only) EXPI	VAT
CARD NUMBER (below)	TOTAL
DELIVERY DETAILS	BUYER'S CHECK LIST
DELIVERED TO (ADDRESS)	AGREED DELIVERY DATE / /
(IF DIFFERENT FROM ABOVE)	
POSTCODE	
SIGNED DATE	./DAYTIME TELEPHONE NUMBER