

# RICH MACKALL

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**ENTREPRENEURIAL, COLLABORATIVE, HARD-WORKING AND TECHNICALLY SKILLED PROFESSIONAL** known for accuracy, attention to detail and timeliness in managing multiple tasks while being able to identify and analyze variance. A proven ability to communicate with people at all organizational levels while being results oriented with excellent customer and organizational service skills.

## KEY SKILLS

- Build a complete site from concept
- Apply logic skills to a real project
- Communicate with team members asynchronously
- Work in a group to build a project together
- Use open source packages to increase efficiency
- Establishing strong internal/external relationships
- Understand database relationships
- Define project scope

## PROFESSIONAL EXPERIENCE

First Western Trust, Englewood, CO/Englewood Mortgage Company, Englewood, CO/

**Loan Officer/Assistant**, 8/14 to Present

Meet with applicants to obtain information for loan applications and to answer questions about the process. Analyze applicants' financial status, credit, and property evaluations to determine feasibility of granting loans. Explain to customers the different types of loans and credit options that are available, as well as the terms of those services. Obtain and compile copies of loan applicants' credit histories, corporate financial statements, and other financial information.

***Key Results:***

- Maintain accurate credit files and provide exceptional customer service always keeping communications open while exploring best loan options for borrowers.
- Analyzing credit & financial data to explore relative limits that borrowers are comfortable with.
- Actively participate and communicate in team-based work group.
- Effectively market, train, advise and communicate credit policies and procedures to borrowers.

Lilis Energy (*Contract*), Denver, CO

**Accounts Payable Coordinator**, 10/13 to 1/15

Assume responsibility for the full cycle accounts payable process in temporary contract position filling in for absent, or unfilled A/P roles. Handle daily A/P processes; maintain office supplies; manage vendor/supplier relations; and oversee the timely, accurate processing of invoices, expense reports, and payment transactions. Maintain adherence to company accounting standards; address issues from vendors regarding accounts payable; and ensure accurate and compliant A/P files and records in accordance with company policies.

***Key Results:***

- Manage the accurate and timely processing of all in-coming invoices through multiple channels for proper disbursement on a weekly basis.
- Ensure proper entry, approval, coding and filing of all A/P checks and investor checks, whether printed or through manual entry.
- Demonstrated the ability to fill in at a moment's notice, quickly mastering new systems, processes and workflows.
- Assumed expanded responsibilities (concurrent with A/P duties) by assisting the controller with weekly deposits and proper scanning and filing of journal entries and Master Service Agreements.

Denver Public Schools, Denver, CO

**Paraprofessional/Job Coach**, 11/08 to 4/14

Provide Special Education support to the educational, behavioral, social-emotional, physical and daily living needs of high school and post high school students with disabilities in integrated, resource, self-contained and community settings. Assist in conducting testing and assessment, multi-media activities, record-keeping, computer operation, discipline, and other activities. Provide post-secondary training opportunities that result in employment readiness for students as well as analyze and prioritize student caseload information for proper job placement opportunities.

***Key Results:***

- Successfully executed lesson plans in all subject areas while maintaining a focus on district standards and benchmarks.
- Ability to quickly adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Communicate with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic problems.

Flagstar Bank, Denver, CO / Tucson, AZ

**Account Executive**, 2/04 to 10/06 / **Operations Manager**, 1/00 to 2/04 / **Customer Service**, 10/98 to 1/00

Successfully managed over 35 accounts while establishing new business in the Tucson area as an Account Executive. Worked with multiple departments to ensure the loan process and funding was on-time. While the Operations Manager, assured efficient mortgage lending operations for 50-person main office. Directly supervised staff of eight; coordinated recruiting, hiring and evaluations. Managed all of the office expenditures while maintaining accurate monthly and annual records. Supported all of the office technical, telecommunications and vendor requirements. In Customer Service, answered incoming questions from brokers by phone and email regarding Flagstar policies and proper submissions of loans; locking, underwriting, funding and servicing.

***Key Results:***

- Created database for effective communication with existing and potential customers.
- Coordinated the Denver branch office relocation while maintaining multiple satellite offices in New Mexico, Wyoming, Utah and Arizona.
- One of 20 personnel nationwide selected to support the rollout of Flagstar Bank's newly created mortgage software.

## EDUCATION

UNIVERSITY OF DENVER

**Coding Boot Camp**, 2018

METROPOLITAN STATE UNIVERSITY

**Bachelor of Arts**, 2011

## MILITARY SERVICE

United States Navy Reserves 2004 to 2012

**Veteran of Operation Iraqi Freedom & Operation Enduring Freedom**

## DEVELOPMENT SKILLS

HTML - CSS - Javascript - JQuery - Bootstrap - React.js - MySQL - MongoDB - Node.js - Git - GitHub - SLACK

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