

Entry Point Audit Form

WARNING: This form should be used to generate the input materials for the ESM electronic database. Any person carrying out this audit must have completed appropriate training in regard to enclosed spaces; must be continuously monitored by qualified safety personnel immediately outside the enclosed spaces that are adequately equipped with reliable emergency rescue, medical, and communications equipment; and must at all times follow their company enclosed space entry procedures. No liability will be accepted by the authors (Mines Rescue Marine or Videotel) for any loss, injury or damage to persons or structures resulting from this process. This form and its contents are protected by copyright and other intellectual property laws. Unauthorised reproduction in any manner is prohibited.

Complete one copy for each entry point. Print more copies as required.

Enclosed Space:

ID:

Completed By:

Date:

Checklist	Options	Comments
Is the entry point inside or outside?	<input type="checkbox"/> Inside <input type="checkbox"/> Outside	
Is the entry point clearly marked as an 'Enclosed Space'?	Yes/No	
Is the entry point:	<input type="checkbox"/> Hatch? <input type="checkbox"/> Door? <input type="checkbox"/> Manhole? <input type="checkbox"/> Other?	
What is the physical size of the entry point (metric)?	Height <input type="text"/> Width <input type="text"/>	
Is there anything at the entry point that might interfere with entry?	Yes/No	
Is it a vertical or horizontal entry?	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal	
(If vertical) Are there fixed anchorage points available for winching arrangements?	Yes/No	
(If vertical) Can mobile anchorage points be accommodated?	Yes/No	
Can someone enter the space wearing a Breathing Apparatus?	Yes/No	
Is there sufficient room to accommodate 'entry' and 'rescue' equipment?	Yes/No	
Is there a fixed communication point nearby (telephone)?	Yes/No	
Are there known radio black spots around the confined space?	Yes/No	
Is the area around the entry point adequately lit?	Yes/No	
Can portable Ventilation Machinery be accommodated?	Yes/No	
Does your company SMS state that the entry point be zoned off to prevent unauthorised access?	Yes/No	

Classification Question	Options	Comments
Do the physical dimensions and shape of the entry point make entering the enclosed space:	Very difficult?	
	Quite difficult?	
	Not difficult?	
(If Vertical) Relating to vertical entries, can a winch be rigged and operated?	No	
	Yes, with difficulty	
	Yes, without difficulty	
In relation to casualty evacuation from the space. Is there sufficient room for a stretcher to be able to be lifted vertically or removed horizontally from the space?	Yes/No	
When using radio communications inside the space please rate the signal strength and reception: 1 (poor) to 5 (excellent)	1 2 3 4 5	
According to your company's SMS, is provision made for an enclosed space rescue team at site?	Yes/No	
According to your company's SMS, is provision made for emergency equipment at site?	Yes/No	
Would someone wearing a full Breathing Apparatus find entering the enclosed space via the entry point:	Very difficult	
	Quite difficult	
	Not difficult	

Comments
<i>Use this box to record any additional information...</i>