

Entry Point Audit

Enclosed Space:

ID:

Completed By:

Date:

Complete one copy for each entry point. Print more copies as required.

Checklist	Options		Comments
Is the entry point – inside or outside	Inside	Outside	
How many entry points are there to the enclosed space?			
Is the entry point clearly marked as an 'Enclosed Space'?	Yes/No		
Is the entry point:	Hatch		
	Door		
	Manhole		
Is it a vertical or horizontal entry?	Vertical		
	Horizontal		
What is the physical size of the entry point (metric)	Width		
	Height		
Can someone enter the space wearing a Breathing Apparatus?	Yes/No		
Is there anything at the entry point that might interfere with entry?	Yes/No		
Are their fixed anchorage points available for winching arrangements?	Yes/No		
Can a mobile anchorage point be accommodated?	Yes/No		
Is there sufficient room to accommodate 'entry' and 'rescue' equipment?	Yes/No		
Is there a fixed communication point nearby (telephone)?	Yes/No		
Are their known radio black spots around the confined space	Yes/No		
Is the area around the entry point well lit?	Yes/No		
Can portable Ventilation Machinery be accommodated	Yes/No		
Does your company SMS state that the entry point be 'zoned off' to prevent unauthorised access?	Yes/No		

Classification Questions	Options		Comments
Does the physical dimensions and shape of the entry point make it:	Very difficult		
	Quite difficult		
	Not difficult		
Relating to vertical entries, can a winch be rigged and operated:	No		
	With difficulty		
	Without difficulty		
In relation to casualty evacuation from the space: Is there sufficient room for a stretcher to be able to be lifted vertically or removed horizontally from the space?	Yes/No		
When using radio communications inside the space please rate the Signal Strength and reception (1 = Poor to 5 = Excellent)	1/2/3/4/5		
Would someone wearing a full Breathing Apparatus find it: Very difficult, fairly difficult, not difficult to enter the enclosed space via the entry point.	Very difficult	•	
	Fairly difficult		
	Not difficult		
According to your companies SMS is provision made for an enclosed space rescue team at site?	Yes/No		
According to your companies SMS is provision made for emergency equipment at site?	Yes/No		