ACCESSING MONDESK

Advancing Together

This user guide provides step-by-step instructions to set up MonDesk for the first time.

OVERVIEW

MonDesk provides a full desktop (Windows 7) experience on the Monsanto network from a non-Monsanto device (i.e. personal laptop, Wyse terminal). Individuals with MonDesk accounts have the ability to access more than 350 applications based on their job function and team needs.

Important Safe Data Handling Notice: Please do not download or transfer any secret or restricted data through MonDesk.

PREREQUISITES

1. MonDesk account

Access to MonDesk has been granted as part of the onboarding process.

2. Wireless internet connection

You will need to connect to a work or home wireless network before attempting the setup process.

ACCESSING MONDESK

1. Launch a Browser. Internet Explorer is preferred for PCs; Safari is preferred for Macs.

2. In your browser, type: ***https://mondesk.monsanto.com.***

3. Enter your network user ID and network password (CWID) in the User name and Password fields, then click **Log On**.

Welcome
Please log on to continue.

User name: kmann
Password:: ●●●●●●
Log On

4. A Citrix Receiver Installer screen will be displayed. Click the I Agree with Citrix license agreement checkbox and click Install.

5. Click Run in the dialogue box at the bottom of the screen. This will start a download of the Citrix Receiver.
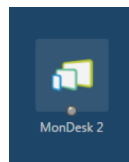*Note: The Citrix Receiver file will be downloaded and installed. This file is approximately 30MB. Use of a high-speed network is recommended.*
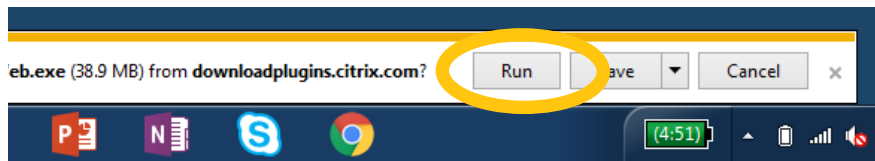
**6. Press Start to begin the installation process and follow the prompts using the default settings.**
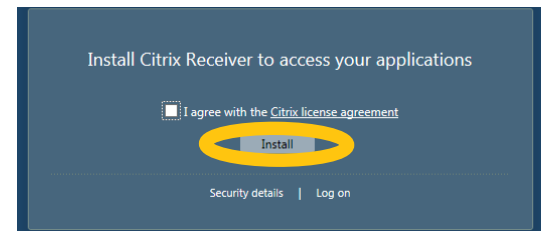
**7. Once complete, you will receive a notification that the Citrix Receiver has been successfully installed.**

8. The browser will automatically refresh. Click the MonDesk 2 icon in the center of the screen.

9. A separate MonDesk Desktop Viewer Screen will open. Click OK after you have read the Monsanto Network Logon Notice.
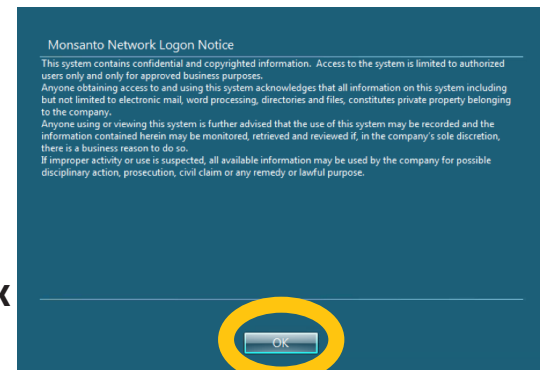
10. A dialogue box will appear. Select your preferred option.
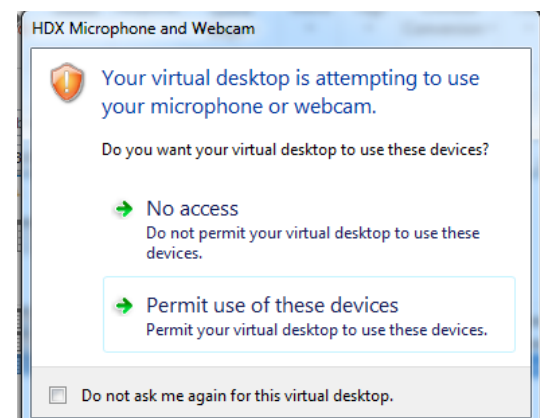
11. This will start the MonDesk session.