



## HORIZON-HOUSE SOBER LIVING MEMBERSHIP AGREEMENT

HER HORIZON-HOUSE and HIS HORIZON-HOUSE  
(CIRCLE ONE)

Member Name: \_\_\_\_\_ Number: 25- .

### MISSION STATEMENT

*Our home provides a structured and supportive environment for individuals wanting to stay free from drug and alcohol dependence. We offer safe, stable housing and empower residents with the tools and skills needed to live healthy and productive lives. By working the 12 Steps, we believe recovery is possible. Our commitment is to maintain a drug and alcohol-free setting to support the recovery process*

**HIS HORIZON-HOUSE and HER HORIZON-HOUSE** (His House and/or Her House) are 2 separate houses offering beds for men and women 18 years of age and over whose primary goal is to overcome alcoholism and drug dependency. HHSL's program is designed to assist alcohol and drug-dependent individuals in the transition to a sober and productive life.

### MEMBERSHIP AGREEMENT—EXPECTATIONS & RESPONSIBILITIES (for both His and Her Houses)

*The following list of rules and requirements is subject to change at any time, and members will be notified in writing of any changes or additions to this agreement. This is an abbreviated version of the house rules.*

By becoming a member of Horizon House Sober Living (HHSL), a mutually managed and democratically operated sober living environment, you agree to follow the rules and expectations. Horizon-House members are not renters or tenants, and therefore, Horizon-House properties are not subject to State or Local Tenant/Landlord regulations.

(In no specific order)

#### Horizon House Sober Living maintains a drug-free environment, including Marijuana

1. There are six basic rules at HHSL: (1) No use of mood-altering chemicals including alcohol; (2) No exclusive or sexual relationships with any member of HHSL (male or female); (3) No violence or threats of violence; (4) No Smoking in the building (smoking in designated areas of back yard only); (5) Submit to random alcohol and drug testing; and (6) No weapons in or on the property including knives. Violations of any of these rules will be grounds for immediate discharge from HHSL.
  
2. **DIRTY UA TEST OR REFUSAL TO SUBMIT TO A UA TEST WILL BE GROUNDS FOR IMMEDIATE DISCHARGE**  
Members who fail a drug screen must leave the home with all belongings within 90 min. Items left in the home will be bagged by the house manager and must be picked up within 72 hours. Any items left after 72 hours will be donated or discarded.
  
3. Unless other arrangements have been made, your monthly living contribution of \$\_\_\_\_\_ must be paid to H-H Sober on the \_\_\_ day of each month. A late fee of \$50 will be assessed to the amount past due after the 3rd of the month. An admissions charge of \$\_\_\_\_\_\* is due prior to moving in. Failure to pay the monthly contribution on time may result in discharge from HHSL. **No refunds.**
  
4. Members are expected to give a minimum of 30 days' notice when moving out of HHSL. If asked to leave, no refunds will be issued. When leaving HHSL, members are expected to leave the areas they occupied in the condition it was when they arrived. Any extra cleaning or repairs required will be the responsibility of the member.

5. Members are expected to participate actively in recovery meetings, preferably 12 Step meetings and to work closely with a sponsor. Members must have a sponsor (at least a temporary sponsor) within 14 days of arrival. Meeting attendance cards are provided and need to be turned in weekly to the house manager. Each Member must commit to practicing their own daily spiritual disciplines.
6. Members are expected to attend a minimum of four meetings each week. Members are also required to have at least one service commitment at one of the regularly attended meetings.
7. Sunday dinner and House meeting from 5 pm until the meeting is over. Dinner is to be served at 5 pm sharp, followed by the weekly house meeting. **No unexcused absences. Members are required to attend every Sunday.**
8. Members are expected to be employed, do volunteer work, attend Intensive Outpatient Treatment (IOP), or attend school while living at HHSL. (Must reach one of these goals by 30 days) or be available to help around the facilities with housekeeping and maintenance projects. No exceptions. Wake-up time 8 am. No sleeping during the day (except Saturdays and Sundays or Members with regular employment hours that would require daytime sleep). Bedrooms are for sleeping. **DON'T ISOLATE!** Congregating and visiting in bedrooms is not allowed. **Stay out of other rooms.**
9. All prescription and over-the-counter medications must be declared at the time of intake and shall be kept in a locked box in your room. You are expected to take medication exactly as prescribed. All prescribed medications must have a label from the pharmacy where they were obtained. Any new medications obtained after intake must be presented to the house manager before being brought into the house. **ANY** misuse or distribution of medication is grounds for immediate discharge from HHSL. Lock boxes are subject to inspection without notice to confirm medications are being taken as prescribed.
10. Do not enter other Members' rooms without permission. Do not use anyone's personal items without permission. Mark all your personal items with your initials. Taking someone else's personal property without permission constitutes theft, a violation, and will not be tolerated.
11. You are responsible for your own valuables, including cash, jewelry, etc. HHSL is not responsible for any valuables. Lock any valuables in the lock box provided.
12. Gambling and loaning money are prohibited. This includes betting, sports betting, and any card games involving money. In or out of the home.
13. **YOUR MEMBERSHIP DOES NOT INCLUDE MAID SERVICE!** Members are expected to have beds made and rooms picked up, neat and clean by 8:30 a.m. It is each member's responsibility to keep the HHSL house and yards neat and in order. It's your responsibility to keep the kitchen, bathroom, and any other areas that you mess up cleaned up. Dirty, unsanitary, and unsightly messes will not be tolerated. The premises of HHSL should ALWAYS be kept neat and in good order. If you make a mess, clean it up. When cooking, be sure to wipe up all spills and wash your dishes. Run dishwasher when full **ONLY**. Leave the kitchen ready for the next person to use. Additionally, **NO FOOD OR DRINK IS ALLOWED IN LIVING ROOMS OR BEDROOMS (Except water)**
14. Please keep your shower time to a minimum (10 min or less). Others may need to use the bathroom.
15. Laundry access is provided as a courtesy; all items must be removed immediately upon completion of each cycle to allow others to use the machines. Keep the laundry room and machines clean. **BE SURE TO CLEAN THE LINT FILTER BEFORE EACH USE.** Dirty lint filters cause house fires.
16. Clothing or a bathrobe must be worn whenever moving through common areas. Clothing or bathing suits must be worn at all times when using the pool or spa and patio areas. No sitting on the furniture with wet bathing suits or without clothing.
17. **Turn off lights, TVs, radios, fans, etc., and unplug chargers/power supplies when not in use.** (Charging devices use power even when not in use and have been known to cause house fires)

18. All food in the refrigerators and pantry that is the Members' items must be labeled with Name and date of being placed there. Leftovers over 3 days will be discarded, and any food without a label or beyond its expiration date will be discarded. Refers kitchen and dining areas must be maintained, kept clean, and food kept on assigned shelves. Do not eat other members' food without permission. Doing so will be considered theft.
19. No pornography (magazines, videos, or internet streaming) will be permitted in the house at any time.
20. The internet and Wi-Fi are provided for your convenience. All traffic is monitored, and any activity in copyright infringement, downloading bootleg material, pornographic websites, potentially malicious websites, etc., will not be tolerated and is grounds for discharge.
21. Room Searches may be done at any time without prior notice. Room searches may be conducted for suspected use, contraband, weapons, or to determine the cleanliness of the room. As to be determined by the owner. (This may be done with or without the Member present). Room Cleaning Checks will be done on a daily basis by the manager or peer leaders.
22. Assigned chores are to be completed **daily**, according to the chore Schedule. Sunday Deep Clean is to be done 1<sup>st</sup> thing Sunday Morning. Each Member must complete their assigned chore section and have it checked by the manager before leaving the home.
23. All visitors must be approved by HHSL management and be over 18. **No visitors are allowed in the bedrooms.** No visitors are allowed on the HHSL premises between the hours of 10:00 p.m. and 10:00 a.m. No Visitors of the opposite sex are allowed in the respective house (His/Her).
24. **Personal vehicles:** Any member who transports any other member or has a vehicle that will be parked from time to time at any HHSL property must provide HHSL with proof of a valid driver's license, current vehicle registration, and current insurance coverage.
25. Do not park in the driveway if your vehicle leaks fluids. Do not park in front of any mailbox. Overnight parking on the street **is permitted** in this neighborhood without risk of ticketing. It is best to park directly in front of either house or south of the houses. There is no washing or maintenance of vehicles on HHSL driveways.
26. Loitering in the front yard, driveway, or sidewalk of either house is not permitted. We need to be considerate of the neighbors and keep activity down in front of the houses. Do not discuss your reason for being in the house or what the house is used for. Some disapprove of addicts and alcoholics occupying a home in their neighborhood.
27. **POOL RULES:** Pool rules will be posted as well as provided for you separately from this agreement. You will be required to sign a liability waiver and attestation to your ability to swim. **POOL HOURS WILL BE POSTED AND MUST BE FOLLOWED.**
28. **GYM RULES:** Gym hours will be posted; use of the gym requires a signed liability release prior to first visit. Know how to safely use the equipment before using. Gym towels are provided for convenience. please place used towels in the hamper in the gym. **PLEASE DO NOT REMOVE TOWELS FROM THE GYM.** All equipment used must be wiped down following each use.
29. **LAWN GAMES & REC ROOM:** Numerous games and toys are available for your enjoyment in the yard and in the rec room. Please be respectful, clean up, and put things away after use. Rec room hours and rules will be posted, and the door will remain locked after hours.
30. Do not enter Restricted Areas. Garage Space is for the owner's storage only and is off limits at all times.
31. Keep the noise levels DOWN! Especially between the hours of 10:00 pm and 7:00 am. Be respectful of others.

**32. HOUSE CURFEW:**

- All Members must be in the house by 10 pm Sunday – Thursday and Midnight Friday and Saturday.
- First 60 days, there will be no overnight stays away from the house
- After 60 days. 4 overnight stays allowed per month: no more than two consecutive nights per week.
- If meeting requirements are not met, overnight rights will be suspended.
- All overnight stays must be approved by the manager 48 hours beforehand and cannot conflict with obligations to the house. (House meeting, house chores, deep clean, drug tests, etc.)
- When leaving for an overnight, you must let the house know by noting in the sign-out book when you are leaving and when you will be back.
- Extra overnights may be earned by attending 7 meetings per week, at the manager's discretion
- **Curfew violations, including leaving the house after curfew without authorization for any reason, are grounds for termination.**

33. It is expected that when changing rooms or moving out of the house, all areas occupied or utilized while as a member will be returned to the condition in which they were found when first arriving. (with the exception of regular wear and tear.) This includes bedroom and furnishings, linens, bathroom, etc.. This will require regular cleaning and care as you would your own property. Members are responsible for any excess cleaning or repairs needed
34. Report any broken, damaged property, or maintenance concerns to the manager immediately to avoid any further issues.

Violations of house rules, depending on severity, will result in a verbal warning for first offences and written warnings for any additional offences. Written violations will be reviewed by the management team for disciplinary consideration, including possible discharge from participation. Any illegal activities will be reported to the Cathedral City Police Department.

**NOTICE: All common areas of HHSI inside and outside (with the exception of restrooms and bedrooms) are under 24-hour audio/video recording and stored permanently on a cloud server.**

I have reviewed the Membership Agreement, and I understand and agree to the terms and conditions set forth therein.

Member Name: \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Signature: \_\_\_\_\_

## **I. RETURNING AFTER DISCHARGE CRITERIA\***

- 1) Relapse.
  - a) Must be 30 days clean before returning to HHSL.
  - b) Must complete detox program.
- 2) Inability to meet the expectations of HHSL resulting in removal from the HHSL.
  - a) Readmittance is at the discretion of the management team
  - b) Enter the home and agree to probationary period of two weeks. Sign write up form.
- 3) Any past due contribution payments must be made as well as one months contribution paid in advance.
- 4) I understand that the management of HHSL may refuse readmittance for any reason

\*NOTE: All situations are unique and will be reviewed by the management team to determine readmittance eligibility and conditions for readmittance.

Member Name: \_\_\_\_\_ Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

## **RELEASE OF INFORMATION (ROI):**

I, \_\_\_\_\_, give permission to the Owner / Manager of Horizon-House Sober Living for the release of all information having to do with my accountability and responsibility, in all my behaviors and activities during and/or regarding my stay at Horizon-House Sober Living. By signing this agreement, I understand that anything I say or do may be given to those on a need-to-know basis. As well as progress updates to (e.g., Family, Emergency Contacts, Parole or Probation Officers, DPSS, Law Enforcement, Medical Teams, Treatment Centers, Case managers, therapists etc.)

Information to be released: \_\_\_\_\_  
\_\_\_\_\_

Release to: \_\_\_\_\_  
\_\_\_\_\_

Member Name: \_\_\_\_\_ Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

## **REVOCATION OF RELEASE OF INFORMATION**

I hereby revoke any release of information previously I signed,

Revocation Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

## **TERMINATION OR LEAVING AGREEMENT:**

I, agree that, for whatever reason, I am asked to leave, I will leave the premises willingly and immediately, taking all personal possessions. In the event I leave without notice or am asked to leave because of being under the influence or violating any other part of this agreement, my contributions paid are immediately forfeited. In the event of agreement termination or leaving without notice, my personal property left on the premises after 72 hours may be discarded or donated. No Member of Horizon-House Sober Living is ever asked to leave without cause (e.g., a dismissal vote by Members because of drinking, drug use, or disruptive behavior, failure to meet expectations of the home). Initial \_\_\_\_\_

Under federal law I understand that this house operates pursuant to Title 42 of the United States code, 300x-25, and the Federal Anti-Drug Act of 1988, PL 100-690, 2036, as amended. I agree to be expelled immediately from the house if I violate the terms of this agreement. I understand that in living in this house and agreeing to these terms I do not have the same rights that I would in a landlord tenant relationship. In accepting these terms, I understand that federal law controls, and I thereby waive normal due process afforded by local landlord tenant laws. Initial \_\_\_\_\_

I have reviewed this agreement and agree to its terms:

Members Name: \_\_\_\_\_ Date \_\_\_\_\_



Members signature: \_\_\_\_\_



# HORIZON HOUSE SOBER LIVING

## RELEASE OF LIABILITIES

I, \_\_\_\_\_, do voluntarily and willfully agree to release Horizon House Sober Living LLC and Horizon Recovery LLC of liabilities concerning the below listed areas of concern:

- A. To release Horizon House Sober Living LLC and Horizon Recovery LLC of any liability for personal injuries, including but not limited to bodily injury or property damage, while a member of Horizon House Sober Living.
- B. I release Horizon House Sober Living LLC and Horizon Recovery LLC of any liability for accidents or personal injury incurred while out of the jurisdiction of HHSL staff, i.e.; personal or sponsor outings, scheduled appointments in the community.
- C. I release Horizon House Sober Living LLC and Horizon Recovery LLC of any liabilities for injuries incurred while voluntarily participating in recreational activities (i.e.; weightlifting, basketball, softball, walking/jogging, swimming etc.)
- D. I release Horizon House Sober Living LLC and Horizon Recovery LLC of any liability for accidents and/or injuries incurred related to the use of the gym, swimming pools/spas, recreation room, outdoor games, or activities
- E. I release Horizon House Sober Living LLC and Horizon Recovery LLC of any liability for accidents or injuries incurred related to any outside activity sponsored by Horizon House Sober Living LLC and/or Horizon Recovery LLC (ie: softball vs community sober livings, bowling outings, other outings with HHSL)

CLIENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

STAFF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



## HORIZON HOUSE SOBER LIVING ACKNOWLEDGEMENT OF PERSONAL PROPERTY LIABILITY

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I, \_\_\_\_\_, assume all liability for property brought onto The Horizon House Sober Living properties, i.e., clothing, toilet articles, eyewear, jewelry, watches, etc. Accordingly, I agree that Horizon House Sober Living, LLC and Horizon Recovery, LLC will be held blameless and free of liability for loss, theft or damages of all such property.

MEMBER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

STAFF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_