

Benefit Enrollment Form

1, Employee Information

First and Last Name

Sex

SSN

DOB

Phone

Personal E-mail

Street Address

City

State

Zip Code

2, Family Information (if enrolling)

Spouse/Partner

Sex

SSN

DOB

Child 1

Sex

SSN

DOB

Child 2

Sex

SSN

DOB

Child 3

Sex

SSN

DOB

3, Medical Plan Election

Copay (Co) and High deductible (HD) plan

Co - EE only

Co - EE + spouse

Co - EE + child(ren)

Co - Family

HD - EE only

HD - EE+spouse

HD - EE+child(ren)

HD - Family

Decline

Note

4, Dental and Vision Plan Election

Dental

Ee only

Note

Ee + spouse

Ee + child(ren)

Family

Decline

Vision	Ee only	Note
	Ee + spouse	
	Ee + child(ren)	
	Family	
	Decline	

5, FSA and HSA Election

FSA Medical contribution limit per year (only copay plan qualify)	FSA Dependent Care contribution limit per year (either medical plan qualify)
Limited purpose FSA contribution limit per year (for either medical plan, can only have either this or FSA Medical)	HSA (Only if selected HD Plan)

6, Basic Life, AD&D, STD, LTD Election

Basic Life and AD&D	Elected	STD	Elected	LTD	Elected
Voluntary Dependent Basic life (paid by employee)	Spouse		Buy-up Life and AD&D (paid by employee)	Ee only	
	Child(ren)			Ee + spouse	
	Family			Ee + child(ren)	
	Decline			Family	
				Decline	

Buy-up Amount for Employee

Buy-up Amount for Spouse

7, Voluntary Plan Election

Voluntary Accident (paid by employee)	Voluntary Hospital Indemnity (paid by employee)
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Voluntary Critical Illness (paid by employee)

Pick one	\$5k	Pick one	non-smoker
	\$10k		smoker
	not applicable		not applicable