



**DOST Form 11**  
**LIST OF PERSONNEL INVOLVED**

(1) Title Program: Project: Aligning the Capabilities of Metro Manila's Local Legal Metrology Authorities to the ASEAN Guidelines for Non-Automatic Weighing Instruments (NAWI) and Fuel Dispensers		(2) Project Leader/Gender: Engr. Jes Andre G. Trillana / M		(3) Implementing Agency:  DOST - ITDI			
(4) Personnel/Gender	(5) Designation		(6) Remuneration		(7) Percent Time		(8) Highest Educational Attainment/ Discipline (Field of Specialization)
	In Office	For This Particular Project (include Terms of Reference/Duties and Responsibilities)	In Office (Salary)	For This Particular Project	(a) This Project	(b) Other Project	
Engr. Jes Andre G. Trillana / M	SRS-II	Project Leader/ (oversees the overall implementation of the project)	39,672	8,800 / Month	50	0	Master of Engineering (Environmental Engineering and Management)
Michael Jason A. Solis / M	Supervising SRS	Project Staff (Level 2) / (Technical Expert on NAWI)	71,511	6,000 / Month	15	15	Master of Science (Manufacturing Technology and Management)
Engr. Jose Marco D. Latosa / M	Senior SRS	Project Staff (Level 2) / (Technical Expert of Fuel Dispensers)	51,357	6,000 / Month	15	50	Master of Science (Mechanical Engineering)
Marbrie Jay Medina /M	SRS-I	Project Staff / (assists the Technical Expert on Fuel Dispensers and Project Leader)	31320	-	5	10	BS Mechanical Engineering
Argielou L. Flores/M	SRS-I	Project Staff / (assists the Technical Expert on NAWI and Project Leader)	31320	-	5	0	MS Physics
Jessie G. Yap/M	SRS-I	Project Staff / (assists the Technical Expert on NAWI and Project Leader)	31320	-	5	0	BS Electronics and Communications Engineering

Mark Lorenzo Naral / M	PTA IV	Project Staff / (assists the Project Leader in implementation of the project)	35758	-	100	0	BS Chemical Engineering
Karen S. Cruz / F	SRS-II	Project Staff / (Training coordinator, assist project leader on matters related to training)	39672	-	5	0	MS Information Technology
Marc Argel Leomar Quetulio / M	SRS-I	Project Staff / (Training coordinator, assist project leader on matters related to training)	31320	-	5	0	BS Biology
Kim Joshua M. Pueblos / M	Admin. Asst. II	Project Staff (Level 2) / (Project Accountant)	19,744	1,500 / Quarter	5	5	Master of Business Administration
Sanielou V. Jardin / F	Admin. Aide VI	Project Staff (Level 2) / (Project Administrative Assistant)	17,553	1,500 / Quarter	5	5	Bachelor of Science in Business Administration Major in International Business Economics and Diplomacy

CERTIFIED CORRECT:

NOTED:

JES ANDRE G. TRILLANA  
Project Leader

ANNABELLE V. BRIONES, PhD  
Agency Head or Authorized Representative

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**I. General Instruction:** Submit through the DOST Project Management Information System (DPMIS), <http://dpmis.dost.gov.ph>, this form for each component project. This form should accompany DOST Form 7. Executive Summary for the Annual Progress Report. Upon completion of the program/project, this shall accompany DOST Form 15. Executive Summary for the Terminal Report and DOST Form 16. Terminal Audited Financial Report. Also, submit four (4) copies of this form. Use Arial font, 11 font size.

**II. Operational Definition of Terms:**

**1. Title-** the identification of the Program and the component project.

**Program-** refers to a group of interrelated or complementing S&T projects that require an interdisciplinary or multidisciplinary approach to meet established goal(s) within a specific time frame.

**Project-** refers to the basic unit in the investigation of specific S&T problem/s with predetermined objective/s to be accomplished within a specific time frame.

**2. Project Leader-** refers to the person who plans, organizes and supervises the overall activities of a project.

**3. Implementing Agency-** the primary organization involved in the execution of a program/project which can be a public or private entity

**4. Personnel-** composed of the Project Leader and project staff, who are directly involved in the implementation of the project, and indicating the gender whether a Male "M" or a Female "F".

**5. Designation-** the official position/title of each staff in the agency/office and in the particular project. **Include Terms of Reference/Duties and Responsibilities in the project.**

**6. Remuneration-** the salary/compensation of each staff in the office and in the particular project.

**7. Percent Time-** proportion of the working time devoted to the particular project.

**8. Highest Educational Attainment-** the highest degree earned including field of specialization of each staff.