RESUME

Phone no: 9551717716

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S. PAVITHRA
NO: 26,
6TH STREET,
NEHRU COLONY,
NANGANALLUR
CHENNAI - 600 114.

OBJECTIVE:

Seeking a challenging career opportunity in your concern and intending to have a career which could explore my potential skills and evolve me as a better professional through out my career. I have earned contribute to the success of the organization.

EDUCATION:

LEVEL	INSTITUTION	PERCENTAGE	YEAR OF STUDY
SSLC	Jai Gopal Garodia Girls Higher Secondry School, Nanganallur, Chennai-61	69%	2006-2007
HSC	Jai Gopal Garodia Girls Higher Secondry School, Nanganallur, Chennai-61	70%	2008-2009
BCA	New Prince Sri Bhavani Arts & Science College, Medavakkam, Chennai -600 073.	78%	2009-2012

TECHNICAL SKILLS:

PROGRAMMING LANGAUAGES.	:	C, C++, XML, JAVA & VISUAL BASIC.
WEB TECHONOLOGY	:	HTML
OPERATING SYSYTEM	:	WINDOWS XP, WINDOWS 7
PACKAGES	:	MS-OFFICE, SQL
EXPERIENCE 1	:	11 MONTH IN HTC GLOBAL SERVICE **DATA CONVERSION SPECIALIST**
EXPERIENCE 2	:	2 YEAR EXPERIENCE IN KSN AUTO MOBILES **RTO ASSISTANT INCHARGER**
EXPERIENCE 3	:	1,1/2 YEAR EXPERIENCE IN TATA CAPITAL FINANCIAL SERVICES LTD FOR **CRE (CUSTOMER RELATIONSHIP EXECUTIVE)**
EXPERIENCE 4 LTD	:	8 MONTH EXPERIENCE IN HDFC BANK FOR CRE

PERSONAL SKILLS:

♦ Good team Communication

♦ Ability to deal with people diplomatically

♦ Willingness to learn and a hard worker

♦ Typing Lower

MY STRENGTH:

- ♦ Punctual,

- ♦ Positive, Attitude,

- ♦ Self-Confidence,

- ♦ Dedicated towards works,

- ♦ Good motivator.

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PERSONAL PROFILE:

NAME	:	S. Pavithra
HUSBAND NAME	:	S. Ibrahim
DATE OF BIRTH	:	20.07.1992
GENDER	:	Female
LANGAUGE KNOWN	:	Tamil, English (Speak, Read, Write)
MARITIAL STATUS	:	Married
NATIONALITY	:	Indian
RELIGION	:	Hindu

DECLARATION:

I hereby declare that all the particulars stated above are true and correct to the best of my Knowledge and belief.

PLACE: Chennai

DATE   :   **(S.PAVITHRA)**