

**HAMEED SATHIK M**  
HVAC Technical Coordinator  
E-mail ID: - [hameedsathik@gmail.com](mailto:hameedsathik@gmail.com)  
Mobile No. : - +971 58 990 2939



## PROFESSIONAL OBJECTIVE

Contribute to the continuous growth and profitability of an Organization by leading efforts through my knowledge and technical skills at any deserved position, based on my profile.

## WORK EXPERIENCE

I had experience in HVAC field as technical coordinator duration of **Sep 2014 to Dec 2017**.

### **Job Description:-**

Installation, Testing & Commissioning, Service & Maintenance of various HVAC unit such as Split Unit, Window Unit, Package Unit, Ductable Unit, Chiller, Roof top Unit, VRF, AHU & FCU.

### **Roles & Responsibilities:**

- Adhere & confirmation to customer specifications in submitting material requests
- Obtained major project items such as exhaust fans and pumps.
- Follow the approved layout drawing and its standard reference field notes
- To follow the standard procedure of HVAC Equipment installation
- Monitored and ensured proper project execution in stage wise
- Allocate appropriate man power for the project execution.
- Conducted monthly audits to ensure timely project completion.
- Performed post-project job performance evaluations.
- Supervise and direct a work force of 15 Lead Facility and Maintenance Technicians
- Perform preventive maintenance and repair service work on HVAC mechanical plumbing electrical and various other building systems to maintain the properties in peak operational condition
- Conduct energy audits to identify where system and operational changes can be made to decrease the property's energy consumption
- Oversee annual service work on chillers cooling towers and pump systems to optimize operation of systems.
- Follows the corporate procedures affiliated with OHSAS 18001:2007, ISO 14001:2015.
- Receiving & responding prior to the occupant complaint and rectifying at earliest.
- Ensure that identify the needs of Occupants in the Building and providing the healthiest environment his working comfort in order to increase the staff productivity.
- Have done schedule option for Pumps, Chillers & AHUs in VFDs & lighting systems in the premises in order to achieve the Energy Efficient Management System.
- Document handling & controlling to accomplish the auditing in the project.

- Co-ordinated with sub-contractor & other works which has related to HVAC interfacing top external control panel.

## ACADEMIC PROFILE

- Qualified as **“Bachelor of Engineer” in the discipline of ECE with 6.4 (CGPA)** from Mohamed Sathak Engineering College, Kilakarai affiliated with **Anna University Chennai** in the duration of **2010-2014**.

### Academic Project:

- An empirical study of communication infrastructure towards the smart grid design implementation and evaluation (MAIN PROJECT).
- Line following robot (MINI PROJECT).

## ACHIEVEMENTS

- Successfully monitoring five premises in the campus without any threat to safety and security.
- Effectively controlling & reducing energy consumption with the help of VFD technology.

## SOFTWARE SKILLS

- Proficient in MS Office, AutoCAD/2004/2007/13, 14 & 15, Small world 2.1, Ground V10 & CMD software.
- Basics in C, C++ and JAVA

## STRENGTHS

- Problem solving capacity
- Strong Communication to field employees in order to get work done
- Strong Motivation
- Team Work & Co-ordination
- Able to work in Challenging Job environment

## PERSONAL DETAILS

Father's Name	:	Mr. Mohideen Karunai S
Date of Birth	:	20-05-1993
Gender	:	Male
Marital Status	:	Single
Languages Known	:	English & Tamil.
Nationality	:	Indian

## PASSPORT& RESIDENCE DETAILS

Passport No	:	L9754239
Date of Issue	:	04-06-2016
Date of Expiry	:	03-06-2026
Place of Issue	:	Madurai
Visa Status	:	Visit Visa

Valid : 28/04/2018  
Residential Address : 63/6 Suleiman Building, Al Mutheena Street,  
Deira Dubai.

**(HAMEED SATHIK**

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