

# **RESUME**

**MANJINDER SINGH**

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## **PROFESSIONAL OBJECTIVE**

To obtain a challenging and responsible position in factory, offering opportunities and actively utilize my skills as well as learning and working in the direction any sector interest.

## **EDUCATIONAL QUALIFICATION**

- **Post Graduation**  
**PG Diploma in Computer Application**  
Stream-PGDCA  
Jaipur National University (Jaipur)  
Session :-2017 - 2018  
Percentage :-64.85  
Remark: First Division
- **Post Graduation**  
**PG Diploma in Security and intelligence Management**  
Stream- PGDSIM  
Ossim Institute New Delhi  
Session : 2016 - 2017  
Percentage :-72.28  
Remark:-Third Division
- **Post Graduation**  
**Master of Arts (Political Science)**  
Punjab University Chandigarh  
Session : 2014-2016  
Percentage : 48.32  
Remark: Third Division
- **Graduation**  
**Bachelor Of Arts (General)**  
Punjab University Chandigarh  
Session : 2011-2014  
Percentage :-50.26

Remark: Third Division

### STRENGTHS

- A quick learner with strong logical reasoning and analytical skills.
- Oral / written communication and presentation skills.
- A dynamic individual determined to work in the SECURITY Sector

### EXTRA-CURRICULAR ACTIVITIES AND HOBBIES/INTERESTS

- EXTRA-CURRICULAR ACTIVITIES:-I used to manage programs such as teacher's day, teacher's farewell, children's day, etc during my college period.
- HOBBIES/ INTERESTS: - Playing cricket, chatting with friends.
- COMPUTER SKILLS

- O/S- Window 2007
- MS-Office(MS-Word, MS-Excel, MS-PowerPoint),
- Tally ERP.9

### LANGUAGES KNOWN

- ENGLISH , HINDI

### DECLARATION

- I hereby declare that all the details furnished above are true to the best of my knowledge.

Yours Faithfully

Place :Hoshiarpur

MANJINDER SINGH