

J.Lenin

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Professional Overview

- **10+ years** of experience in Electrical Engineer
- Deputy MR for **QMS 9001:2008, EMS: 14001:2004, OSHAS 18001:2007**
- Preparation of Quality Manuals & Conducting the Internal audits
- Co-ordinate with the production People for preventive maintenance
- Experience in maintenance / operations of a wide spectrum of equipments and Components. Adept at preventive and breakdown maintenance
- Resourceful at strategizing techniques for maximum utilization of manpower/machinery
- Effective communicator with assertive and strong leadership qualities and analytical
- Inspection of all machinery, D.G. set & EOT crane, UPS and 250KW Load bank
- Responsible for continual improvement activities to enhance the quality system, such as 5S, Kaizen lean methods, etc.

Area of Expertise

- Project Engineering
- Quality Management System
- Documentation
- Procurement

Core Competencies

Operations & Maintenance

- Planning and implementing preventive maintenance schedules of various machineries and instruments to increase machine up time and equipment reliability.
- Proactively identify areas of obstruction/breakdowns and take steps to rectify the equipments.

Installation & Commissioning

- Ensuring effective site management and discipline to ensure safe execution of the projects.
- Erection, testing and commissioning of equipments, also providing utility services to the equipments.
- Planning, procurement, erection & commissioning of complete HT and LT distribution.
- Troubleshooting problems arising in the total execution of job with minimum time lag.

• Education

- BE Electrical And Electronics Engineering **(2002 to 2005)**
Raja Engineering College – Madurai
- Diploma in Electrical and Electronics Engineering. **(1996 to 1999)**
Thanapandian Polytechnic – Madurai

Occupational Contour

WORK EXPERIENCE: 1

Position: Project Coordinator
Company: Sun industrial automation and solution
Duration: Nov'12 to Till Date

Projects:

- Leading role as a Project coordinator involved in successful and highly honorable Projects of the organization.
- Responsible for handling multiple portfolios like production activities, material follow up and project discussion and timely complete the task
- Prepared Work instruction & check Point for Process & Product Monitoring
- Documentation works for ISO **QMS-9001:2008, EMS-14001:2004, OSHAS 18001:2007**
- Interacting with clients through phone, E-mail related with quality, functional operation and timely delivery of the Projects.
- Follow strict adherence to the schedule by co-coordinating whole team members.
- Project Scheduling, ensuring the timely & quality delivery of the team members and daily status updating of the project.
- Performed routine quality tests on random products
- Perform work operations as per ISO and safety guidelines
- Tested and inspected products for any malfunctions: reporting any serious issue to the Senior quality engineer
- Responsible for outgoing Product Quality (PDI/Final Inspection).
- Maintenance of Distribution Panel, indoor lighting and outdoor lightings
- Implementing routine and preventive maintenance activities.
- Maintained quality standards in all the level of the project by knowing International standards of the Process, material etc.

WORK EXPERIENCE: 2

Position: Electrical Engineer
Company: Venkateswara Engineering
Duration: Jan' 08 to Sep' 12

Projects:

- Coordination with Design Consultant and get the Electrical Drawings in time in Order to meet project schedule
- Provided technical support for system operation and maintenance
Undertaking installation & commissioning of Electrical control panel
- Prepared technical documents and ensured that the Work was carried in accordance to the drawings and specifications.
- Prepares, maintains and reviews technical documentation, such as drawings and specifications, for electrical engineering projects.
- Verified all materials used for the construction and ensured that they were of premium quality.
- Liable for installation & commissioning of PLC panel & Relay panel and Coordinating with Technicians & labors.
- Able to work together with other engineer and individuals to solve and define the developmental problems

WORK EXPERIENCE: 3

Position: Junior Engineer
Company: Prem Engineering
Duration: May 00 to April 2002

Project:

- Dimensionally layout back panels and externally mounted Devices.
- Coordinate electrical work with other engineering disciplines.
- Supervision of Site Works and Installation Works.
- Fault Detection and correction of electrical equipment's and MV/LV cables.
- Erection, commissioning & Testing of Control panel.

IT Exposure

Operating Systems : Windows 98/2000/XP

Networking Technologies: Cisco Router & switch, TCP/IP

Personal Vitae

Date of birth : 01-04-1979

Father's name: P.Jeyabalan.

Language : English, Tamil

Nationality : Indian

Passport No : **J5668863**

Validity : **13/03/2021**

Declaration:

I hereby declare that the above-furnished details are fully true to the best of my knowledge and belief.

Place: Chennai

Date:

(J.Lenin)