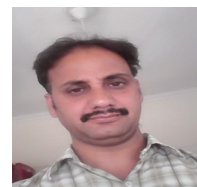


# Curriculum Vitae



## **Santosh Kumar Bhatt**

Major.S.B Dutt,Guru Dwara colony  
Clement Town  
Dehradun(U.K)  
Ph.No.9410576161  
EMAIL ID: Belawal.santosh3@gmail.com

---

### **PERSONAL INFORMATION:**

- |                          |                              |
|--------------------------|------------------------------|
| • <b>Date of birth</b>   | <b>15/04/1977</b>            |
| • <b>Father, name</b>    | <b>Late Purshottam Bhatt</b> |
| • <b>Gender</b>          | <b>Male</b>                  |
| • <b>Marital status</b>  | <b>Married</b>               |
| • <b>Languages known</b> | <b>Hindi,English</b>         |
| • <b>Nationality</b>     | <b>Indian</b>                |
- 

### **ACDEMIC BACKGROUND:**

- **B.A from H.N.B Garhwal University. 1999**
- **Intermediate from UP Board. 1996**
- **High School. from UP Board. 1994**

### **PROFESSIONAL BACKGROUND:**

- **M.Sc in (I.T) from Uttaranchal Open University(2014)**
- **PGDCA from Hiltron(2010)**
- **B.Lib.sc from IGNOU(2011)**
- **M.Lib.sc from Algappa University (2014)**

### **PROFESSIONAL EXPERINCE:**

- **Two Year Experience of Librarian in Public Library in “Devprayag” (Garhwal,Uttrakhand)**
- **Ten Year Experience of “Assistant Librarian” in “Graphic Era Deemed University” (Dehradun, Uttrakhand)**

**LIBRARY SKILL :**

- Help patrons in finding the necessary reference materials
- To renew or order new subscription to Journals, Magazines, Newspaper.
- Prepared necessary reports and records as required
- Process new materials including books, Journal, Magazines etc.
- Located and checked out resource materials (books and tech equipment) to faculty, staff, and students.
- News paper clipping etc.
- Operated the circulation desk.
- Performed circulation desk procedures and shelved library materials.
- Cataloguing and classification.

**KEY SKILL:**

- Good interpersonal skill
- Proficient in English, Hindi.
- My convincing power.
- Efficiency in computer course.
- Hard Working and sincere.
- Quick Learning ability.

**HOBBIES:**

- Listening to music
- Reading books
- Traveling
- Yoga

**LANGUAGE SKILL :**

- Hindi
- English

**COMPUTER SKILL:**

- General basis of computer Hardware and software.
- Good in Using MS Office.

**I declare that all the information provided by me in this application is correct to the best of my knowledge and belief.**

**DATE: 1August-2017**

**PLACE: Dehradun**

**SANTOSH KUMAR BHATT**

**Apply post for -Store keeper**

