

SYED NAIMUDEEN S.G

Bachelor of Electrical & Electronics Engineering

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Professional Objective

To work as a part of an organization that will recognize and utilize my skills fully and also offer me a position involving innovative and creative ideas where continuous growth and learning are war of life.

Educational Qualifications

- **B.E., - Electrical & Electronics Engineering** from Anna University under taken institute of technology. (2008-2012)

Profile

- 3.6 Years of Professional Experience as Electrical Engineer in Building Construction and Maintenance Engineer in Industries.
- Professionally qualified with a Bachelor of Engineering in Electrical and Electronics.
- Responsible of Maintenance, Preventive Maintenance and Troubleshooting For the CNC Machines.
- Solid Experience in Supervising, Subordinates, Monitoring Site activities, Ensuring Safety at Work Place and Completing Projects in time.
- Excellent communication, negotiation & interpersonal skills with a reputation for building strong internal & external relationship at all level.
- Strong analytical, critical thinking & problem solving skills with demonstrated ability in managing multiple responsibilities.

Working Experience in UAE

Company	:	Al Dhafra Company LLC.
Department	:	Technical & Facility management
Designation	:	MEP Inspector
Client	:	Fujairah Mall
Period	:	From 16 Nov 2015 to Present.

Job Responsibilities

- Review submitted drawings against contract drawings and specifications.
- Coordinate the project with internal team and sub-contractor with regard to time schedule, material specification and quality.
- Coordinate between design, procurement, contracts, estimation and site installation.
- Insure handover of project within time, quality and cost proposed and give viewpoints.
- Monitoring the Civil and Architectural work.
- Reflect a good and refutable image of the company and insure all site in-charge to follow the standards.
- Implement safety precautions on site and develop healthy atmosphere.
- Follow-up with deliverable of labor and report the activities in a regular basis to Project manager.
- Control and follow-up with projects logistics and materials site installation.
- Monitoring work progress and working closely in particular with the Project manager.
- Monitoring the works inspection and submittal process.
- Support the Site Supervision Consultant and able to show a can do approach to work, deal with conflicts, supporting as required the submittal process.
- Attending to Inspection Requests (IR's) submitted by the contractor and take appropriate action in a timely manner.
- Support Project team as required with delivery of client services and maintain our standards Key Performance Indicators.
- Review material/Equipment technical submittal from MEP contractor for specification compliance.
- Ensure that all instruction have been give =n to MEP contractor to proceed with MEP activities.
- Project completed on time.
- Site without faulty workmanship.
- Monitoring site activities & assigning work to Labors.
- Coordinating with contractors and taking snag list.
- Prepare specification for material and equipment.
- Installation of Panels and check the termination wiring as per the Panel Board schedule.
- Cable termination on LV panels after assembling the Panel Board.
- Following up the complaints and requests from tenants.
- Ensure technicians are executing their works in accordance with their job descriptions
- Ensuring the Quality is maintained by subordinates.
- Resolving unexpected Technical Difficulties that may occur.
- Executing the works based on a definite time.
- Following up with PPM.
- Controlling the manpower and material by close monitoring.
- Carrying out necessary follow-ups with suppliers / sub-contractors.
- Assuring that safety rules and regulations are fully enforced.
- Submitting progress and Status reports periodically to Top Management.
- Handle electrical design (Low current system lighting, and power load distribution, load schedule, and single lign diagram).
- Ensure proper implementation at site.

- Coordinate with other engineering discipline.

Working as a Site Engineer in India

Company : Crown Electro Mechanical Pvt. Ltd. Mumbai.
Period : From 04 Aug 2014 to 30 June 2015
Company profile : Installation and Maintenance of complete electrical distribution board, fire alarm and firefighting system and plumbing.

Job Responsibilities

- Planning and installations by surveying and evaluating location. Conduct field inspection activities according Standards, Inspection Plans and checklist.
- Inspecting and material approval of incoming materials from various vendors according to client specification and project requirements.
- Making complete Site survey and Preparing Effecting Quotation.
- Trouble shooting and providing service whenever required.
- Giving prompt and effective attention to emergency call received even after work hours.
- Complete necessary documentation as per company policy Maintain records by documenting installation. Liaising with service administration to ensure service commitments were meet.
- Attending to all appointments & giving appropriate presentations about organization & converting into leads.
- Servicing the existing clients and updating their details.
- Mechanical and electrical projects supervision under construction fields.
- Managing any other assignment given by the management from time to time.
- Developing & maintaining strong relationship with the clients.

Working as a Maintenance Engineer in India

Company : AMPS Electrical Facility Pvt. Ltd. Chennai.
Period : From 01 Feb 2013 to 30 May 2014
Company profile : Facility Management

Job Responsibilities

- Maintenance of LV panel & MCC Panel.
- Maintenance of HVAC
- Maintenance of GENSET
- Knowledge in BMS

Technical Qualities

- Electrical Projects & Maintenance
- Good understanding of Electrical Drawings, Planning of Projects & Maintenance.
- Both practical as well as theoretical knowledge of Different Electrical Instruments.

- Working more efficiently and productively so that max. Output comes.
- Troubleshooting for equipment.

Personal Qualities

- Excellent Communication, listening and motivating skills.
- Ability to learn quickly is my forte that has helped me successfully manage various jobs given.
- Ability to work with a team of dedicated professionals for achieving the deadlines for the execution of work

Training and certifications

- Certification in AutoCAD Electrical.

Work Done In AMC

- Taking Reports of ACB, Transformer 11kv/440v.

Skills & Abilities

- Strong work ethics, self- motivated, teamwork oriented.
- Possess strong interpersonal, and Communication.
- A positive attitude towards learning new things.

Key Skills

- Have knowledge in Windows and MS Office
- Have knowledge in AutoCAD
- EPC Contracting for the Construction & Reinforcement of MV/HV.
- High Voltage Cabling Installation, Testing & Commissioning of Major Power Equipment.
- Handle electrical design (Low current system lighting, and power load distribution, load schedule, and single line diagram).
- Ensure proper implementation at site.
- Coordinate with other engineering discipline.

Personal information

Date of Birth	: 07 th -MAR-1991
Gender	: Male
Nationality	: Indian
Passport No.	: K0361371

Languages Known	: English, Hindi
Visa Status	: Employment Visa
License	: Valid UAE D/L

References

I hereby declare that all the particulars given above are true to the best of my knowledge and belief. If selected I will execute all responsibilities handed over to me with full dedication.

SYED NAIMUDEEN S.G.
FUJAIRAH
UAE