

COVER LETTER

Er. Imran Farooq
Khan

(Mechanical Engineer)

Tengpora Nawakadal Srinagar,

J&K, India (190002)

Contact: +91- 9797934826,

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Respected HR Team,

I am submitting here with my resume for your perusal and favorable consideration to work in your organization.

Review of my credentials indicates that I have qualified **B.E (MECHANICAL)** from SSM college of Engineering and Technology, Baramulla (Kashmir), affiliated to **University of Kashmir**; possess rich domain knowledge with comprehensive understanding of **Core Mechanical subjects, Autocad and HVAC systems**. I have one year experience as a **Mechanical Engineer** in KTC Mills, where I was received well, both by my seniors and juniors. My role was to supervise the maintenance of automobile division and other machinery.

With exceptional communication and interpersonal skills, my confidence, innovative approach and quick adaptability to changing processes and trends have been my biggest assets.

I am seeking a challenging job that would synergize my skills and experience with the objectives of the organization.

The above credentials along with my enclosed resume make me ideally suitable for a position in your organization. I would appreciate an opportunity for a personal interview.

Thanking you in anticipation of a favorable reply.

Yours sincerely

Imran Farooq Khan



Curriculum vitae

Er. IMRAN FAROOQ KHAN

Mechanical Engineer

© +91 9797934826

Email: imranfarooqkhan97@gmail.com

OBJECTIVE

Seeking an opportunity to work in a challenging environment to utilize and enhance my skills in a professional & dynamic organisation for the general betterment of myself and company.

PROFESSIONAL SUMMARY

- B.E with 1 year experience as Mechanical Engineer in Kashmir Threads and Colour Mills.
- Did maintenance supervision of automobiles and other machinery.
- Project done in Adventure Water sports (Hydro Jet).
- G+5 project done in HVAC.

EDUCATIONAL QUALIFICATIONS

Degree	Institution	Percentage
B.E (Mechanical Engineering)	University of Kashmir	75%
Intermediate (12 th)	J&K Board of state education	72%
High School (10 th)	J&K Board of state education	84%

ACHIEVEMENTS

- Coordinated Auto Spark Workshop by IIT Kharagpur.
- Organised various Inter Departmental events in College.
- Class Representative for 8 semester's.
- Attained Scholarship in 10th Standard.

STRENGTHS

- Excellent communication and interpersonal skills.
- Passion to learn and meet challenges.
- Ability to handle multiple tasks in high pressure environments and under tight deadlines.
- Willingness to work and ability to adapt according to the situation.
- Genuine passion for keeping people and organization safe.

- Confident team leader.

Linguistic Proficiency

English, Urdu, Kashmiri, Hindi

Trainings

- **HEATING VENTILATION AND AIR CONDITIONING**

(Dhanush EnggServices _Laxmi Nagar, Delhi)

HVAC Skills:-

- Heat load calculations (ASHRAE, ISHRAE codes_ Manually E-20 form)
- Duct Designing (Equal Friction Method or Tender Specifications)
- Diffuser selection and Pump Head selection
- External Static Pressure and Ventilation of Car Parking
- Estimation, Tendering & Material Submittals (BOQ)

HVAC Design software:-

- AUTO CAD
- E-20 form (for Heat Load calculation)

- **Industrial Trainings**

(Skims, Soura, Kashmir)

- **Production & Distribution of steam in Steam Boilers.**
- **Various types of boilers.**
- **Heating and ventilation in Hospitals.**

- **Automobile Workshop**

- **Working of automobile parts.**
- **Servicing of various parts.**
- **Lubrication and cooling in automobiles.**
- **Study of various allied systems.**

PROJECT

- **Water Powered Jet Pack (Hydro jet)**

(Jan 2016 _ May 2016)

Water powered jet pack is a piece of recreational equipment designed to carry its user above and across the water bodies. It utilizes the discharge of a Jet Ski to produce the thrust required to lift the user, thereby enabling him to enjoy the exciting ride. A synthetic hose connects the discharge to the backpack, which consists the mechanism to control the flight.

Professional skills/Activities

- HVAC Designing & Drafting from MEP Dhanush, Delhi (autumn 2016)
- AUTOCAD course from CADD Centre, Srinagar (spring 2016)
- Workshop on CATIA Software , Srinagar (Nov 2014)

- Auto Spark Workshop by RoboSapiens (autumn 2014)
- Lathe Operations.
- Working knowledge of – MS Word, Outlook, Excel and PowerPoint.

Hobbies

Cricket, Watching Movies, Browsing, Trekking, Reading

PERSONAL INFORMATION

➤ **Name** : Imran Farooq Khan

➤ **Father's Name** : Muhammad Farooq Khan

➤ **Date of Birth** : 02\04\1992

➤ **Birth place** : Srinagar

➤ **Mobile No** : +91-9797934826

➤ **Email** : imranfarooqkhan97@gmail.com

➤ **Sex** : Male

➤ **Nationality** : Indian

➤ **Religion** : Islam

➤ **PRESENT ADDRESS** : Teng Pora Nawakadal
JAMMU & KASHMIR
PIN: 190002

I hereby declare that the information provided is correct up to my knowledge.

Er. IMRAN FAROOQ KHAN