

Curriculum vitae: RM Purchase Executive

Personal Details:

Name: Ram kumar. M

Father Name: Mathan
singh (Late)

Gender : Male

D.O.B: 18th Nov 1987.

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Ram kumar. M

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Career Objective:

To work in a dynamic environment, be flexible and help the organization to grow in every possible way & to accept jobs that provides challenging opportunities for career growth.

Professional Experience:

Total Experience: 7 Years in Purchase / SCM (Sheet Metal Press)

Work Experience: 1. At Present working as a Engineer -Raw materials Purchase & sales & logistics dept in Hanchang India Pvt Ltd since July-2015.

2. Worked for SURE MANUFACTURING ENT (P) LTD, as a Purchase Junior Engineer from May 2013 to June 2015.

3. Worked for BONFIGLIOLI TRANSMISSIONS (P) LTD, CHENNAI, as a Quality technician from Sep 2011 to April 2013. (as a contract type)

4. Worked for MILLTECK INDUSTRIES, CHENNAI – Supervisor CUM Purchase dept. from June 2008 to August 2011.

Carrier Summary:

- Five years of experience in various facets of procuring raw materials such as HR/CR/GI/GA from national and international markets.
- Experienced with inviting and allotting contracts
- Expertise in developing local vendors, reducing the cost of procurement of material & identifying of alternative grade raw materials in market @ lowest price.
- Experienced with implementing systems of inventory management avoiding over-stocking or wastage.
- Basic knowledge of ERP (Sync SCM-2) &

Nationality: Indian

Languages Known:

Tamil & English & Hindi

Hobbies:

Travelling, Watching Movies, Playing Cricket, Internet.

Personal strengths:

Good Analytical Ability and leadership quality,

Good Grasping power, Quick learner.

Enthusiastic to learn new concepts and to work in a team.

Good teamwork skills and an ability to learn quickly and meeting deadlines.

Accuracy and ability to update the concerned people clearly.

- Basic Knowledge in Customs clearance for importing materials.

Key Skills

For Purchase management

- Setting up the weekly, monthly, quarterly procurement plan.
- Procurement of raw material from national and international market.
- Development of alternative local sources for imported raw materials which helps in cost saving.
- Planning and budgeting of purchase functions, involving cost estimation, contract negotiations.
- Liaison with the production department to maintain optimum inventory.
- Implementing systems to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
- Liaison with finance department for timely payment of bills.
- Developing reports on procurement and usage of material for top management
- Identifying & developing alternative Grade materials from local markets instead of importing.

For Vendor Development

- Effective management of vendor database.
- ABC classification of vendors on the basis of criteria like cost, quality, timely delivery etc.
- Development of new vendors.
- Conducting trainings for vendors to educate them about company's requirements and help them in improving their performance.
- Evaluating vendors & negotiating the price, delivery schedule and terms and conditions with them.
- Timely clearance of payments & handling vendor inquiries.
- Running programmes to evaluate vendors based on the feedback from internal stake holders.
- Developing reports on various programmes run for vendor development for top management.

For Stores Management

- Maintaining the stock of material without any variance by conducting stock verification and documentation.
- Implementing Standard Operating Procedures within the warehouse.
- Regularizing material receipts and ensuring the fluidity of stocks from warehouse to stores.

Achievements

. Planned & executed to save around 10 Lakhs for 2015-2016 & identifying domestic vendors to supply material which was earlier imported.

Developed businesses with new OEM customer in this year & estimated turnover will be around 3crores /annum.

TECHNICAL QUALIFICATION:

D.M.E. in Mechanical from CPCL POLYTECHNIC COLLEGE, Chennai in May 2008 with 77.3%.

SSLC From Jaigopal Garodiya Govt Hr. sec School, CHENNAI. In 2005 with 83%.

Computer Proficiency:

MS Office, Internet knowledge, Auto-cad, ERP,

AREA OF INTEREST:

- Engineer in Purchase Department & New product development.
- Engineer in Supply Chain Management / Vendor management / Logistics.

TRAINING COMPLETED:

- ✓ TS & ISO awareness programs
- ✓ Awareness of- Failure mode effect analyses.
- ✓ Team Base Work System
- ✓ Kaizen
- ✓ Through the lens of customer
- ✓ Soft skills

Declaration:

The information provided above is true to the best of my knowledge.

Thanks & Regards,

M.RAM KUMAR

Date:

