

CURRICULUM VITEA

Jeril Jose

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Objective

Take up & face challenges which can mold me and participating to maximize business values through collaborative leadership, ethics, and integrity and to become an inevitable part of the organisation structure.

Career Exposure

Current Employment details

1. Designation	:	Audit Associate
Employer	:	Crowe Horwath International, Sultanate of Oman
Period	:	10/05/2012 – till date
Notice period/Availability	:	1 month from date of the resignation approval.
Task Handled	:	Expertise in audits, assurance, financial reporting etc.

Gained expertise in:

Auditing and Assurance

- Done external and internal audits (various industries/companies) across Sultanate of Oman;
- Generated, drafted and reviewed financial statements and facilitated account closing procedures for clients;
- Identify internal control weaknesses and recommended corrective actions;
- Expertise on Oman taxation, computations & filing, manage tax disputes & appeals and other ad hoc tasks;
- Exposure on accounts finalization;
- Have knowledge on International Financial Reporting System (IFRS);
- Market research on SAOG Companies corporate governance report; and
- Preparation of business proposals, follow up and maintain healthy client relation.

Management Reporting from SMN Power Holding SOAG (Seconded Reporting Manager from Feb 2016-till date)

- Key role in monthly closing and reporting process;
- Generating and preparation of monthly financial reports, group reports and analysis of variances (OPEX & CAPEX);
- Got expertise in withholding tax rules and regulations, value added tax etc. and liaising with tax authorities & tax consultants as and when required;
- Assisted in preparation of yearly budgets and participated in corporate level budgeting and forecasting process;
- Preparing quarterly & yearly; subsidiary and parent company and consolidated financial statements and being the focal coordinator for the external auditors;
- Coordinate and assist in preparation of company policy and procedure manuals and annual reports;
- Interacting with internal/external auditors, lead bankers and government & MCD authorities for necessary compliances;
- Report to Finance Manager & Chief Financial Officer regularly and to management, shareholders and authorities on periodical basis on finance related ad-hoc tasks;
- Maintained fixed asset system, ensure updation and reconcile with physical existence and update accounts; and
- As a finance team player, share best practice with the finance team, and other departments.

Special assignments

- Secondment assignment in ONIC Holding SAOG - Financial accounting;
- Physical verification and reconciliation of the huge fixed assets register of the Port Services Corporation SAOG, Sultanate of Oman (2012 to 2013) as a part of shifting the port from current location;
- 100 % Stock verification and reporting for Abraj Energy Services SAOC; and
- Assisted in Financial Fraud Detection Assignments.

Prior Employment details

2. Designation : **Asst. Accounts Manager**
Employer : Joyalukkas India Pvt. Ltd. (Head Office & Branches)
Period : 5/10/2011 – 30/04/2012
Task Handled : Daily & monthly accounting and closing procedures.

Gained expertise in:

- Preparing bank and inter-branch reconciliation statements daily and monthly consolidation;
- Supervised in the areas of payroll, accounts receivable and accounts payable including tax filings;
- Daily and monthly journal entries, invoice entries and cross checking;
- Assisted Senior Accountant in monthly closing procedures; and
- Filing and documentation;

Computer Skills

- Bi360 reporting tool (in-house finance reporting tool);
- Caseware auditing software (in-house auditing software);
- Tally ERP.9 and awareness in other in-house accounting software; and
- Well versed in MS Office Package.

Personality Traits

- Strong analytical, negotiation and problem solving skill;
- Expertise to work under pressure and meet deadlines;
- Have flare over business development with good communication skill;
- Highly trustworthy, discreet, ethical, systematic and disciplined;
- Ability to work in a group (even to lead); and
- Active in fitness, games and music.

Educational Qualifications

<i>Course</i>	<i>Board/University</i>	<i>Institution</i>	<i>Year</i>
MBA – Financial Management	Bharathiar University Coimbatore, India	Jyothis Institute of Research and Services, Kerala, India	2010
B.com	Calicut University, Kerala, India	St. Thomas College, Kerala, India	2008
12th Grade	C.B.S.E, India	Bharathiya Vidhya Bhavan, Kerala, India	2005
10th Grade			2003

Personal Details

Age and Date of Birth : 29 years, 31 – 10 – 1987
Sex : Male
Marital Status : Married
Nationality : Indian
Languages Known : English, Malayalam, Hindi & Tamil
Hobbies : Reading, browsing, singing, playing cricket & badminton

Other achievements

- Title winner of All India Musical Talent Hunt, “SUR TARANG 2009” at national level, held at New Delhi, India.
- Grand Finalist in Muscat Idol 2014, Qurm Amphitheatre, Oman.
- Received various prizes and honors for music, within and outside India for singing.

Declaration

I hereby declare that the information given above is true to the best of my knowledge and correctly describe myself, my qualifications and career experience. And upon extended of an opportunity, I shall fulfil the responsibility, reliably and satisfactorily.

Yours Faithfully
Jeril Jose T