

To,  
The HR Manager,

**Subject:            Application for the position of AC Technician**

Dear Sir,

To find a challenging position to meet my competencies, capabilities, skills, education and experience acquired through Practical application highly forced and efficient with a keen sense of responsibility in developing working atmosphere with the ability to install professional standards of Technical Service.

I am currently working with National Project and Maintenance Company LLC in Abu Dhabi, as an **AC Technician.**

Looking forward to a favorable reply.

Yours Sincerely,

**Jagatheesan**

## Curriculum Vitae

Name : **SATHEESH KUMAR.B**  
E-mail : [sathishkuma29@yahoo.com](mailto:sathishkuma29@yahoo.com)  
Contact No : +971 557 258 894



### **CAREER ASPIRATION**

I am willing to give total support to the organization that I am in, using my experience and capability that I have, in order to achieve organizational goals. To be able to learn from every possible opportunity, additional training and to apply all of this in innovative manner.

### **Work Experience**

- **Emaar Hospitality Group LLC - Room Technician**  
**PO BOX 9440**  
**Dubai**  
**UAE.**

Work period: 2012 - 2016 up to present

Job Description:

- Working as Room Technician in staff accommodation.
- Work with supervisors and coordinators on daily maintenance issue in the staff accommodation.
- Updating the maintenance database and sending emails to external contractors for maintenance issues. Do monthly maintenance reports.
- Plumbing works
- Electrical works for fridges, washing machines and other appliances.
- Carpentry
- Helping in the accommodation office works.

- **Emaar Hospitality group - Housekeeping Team Leader**  
**PO BOX 9440**  
**Dubai**  
**UAE.**

Work period: APRIL- 2010 - 2011

Job Description: working as house keeping team leader, in charge for complete cleanliness in associate accommodation, coordinates with maintenance team for maintenance work in rooms and common areas. Assisting accommodation manager for various tasks in the department.

- **Grand Hyatt - Housekeeping Room Attendant**  
**Dubai**  
**UAE.**

Work period: FEB -2007 To FEB - 2009

Job Description: working as house keeping room attendant, maintains guest room cleanliness with high standards as per the hotel standard.

- **RV Refractory cements- Quality Supervisor**  
**Chennai.**  
**India.**

Work period: 2004 AUGUST - 2007 OCTOBER

Job Description: Worked as a quality supervisor in refractory cement company.

## **ACADEMIC & PROFESSIONAL PROFILE**

SSLC - SENIOR SCNDARY LEAVING CERTIFICATE (A LEVEL)

## **SKILLS**

- ❖ Strong and effective team player.
- ❖ Work with Computer Basics.
- ❖ Hard working and always willing to learn
- ❖ To able to adapt the current standards in the hotel industry
- ❖ To able to work independently.

## **PERSONAL DETAILS**

Date of Birth	:	12-June-1985
Gender	:	Male
Marital Status	:	Single
Area of Interest	:	Computers, Sports.
Languages Known	:	English, Tamil, Hindi and Malayalam.

## **PASSPORT DETAIL:**

PASSPORT NO	:	M 9120356
DATE OF ISSUE	:	7-July-2015
DATE OF EXPIRY	:	6-July-2025
PLACE OF ISSUE	:	DUBAI
VISA STATUS	:	Currently having valid UAE Residence Visa.

## **DECLARATION**

I hereby assure that the above information is true. If an opportunity is given to me I will prove to be worthy of your confidence and satisfaction.

**Yours Sincerely**

**(SATHEESH KUMAR.B)**

**Dubai**

Date:

Place: