

# CURRICULUM-VITAE

**SUJI GOPINATH**  
E- Mail: [sujipta@gmail.com](mailto:sujipta@gmail.com)  
Mob : 09400240005



## OBJECTIVE

Quest to work in a professional atmosphere, which will help me to impart knowledge about the latest technologies in the world of information by virtue of my sincerity and dedication. I intend to contribute positively towards the growth and prosperity of the company.

## PROFESSIONAL QUALIFICATIONS

- Certification** : MCP
- Short Course** : DIPLOMA IN COMPUTER HARDWARE AND NETWORKING  
: DIPLOMA IN COMPUTER APPLICATION  
: DIPLOMA IN CCTV TECHNOLOGY

## EDUCATIONAL QUALIFICATIONS

- Degree Name** : B.COM. CORPORATE SECRETARYSHIP

## TECHNICAL SKILL SUMMARY

Possessing more than 10 years of experience in Information Technology Sector and having precise expertise in Network Administration as well as System Administration. Following are my hands on expertise and professional skills:-

- OS Platforms : DOS, Windows 98, Windows 2000 Professional, Windows 2003 server, Windows XP, Windows Vista, Windows 7, Windows 8, Windows 10, Linux.
- Network Topology : LAN, WAN, TCP/IP Layers, Routers, Switches, Routing Protocols and Access list.
- MS Windows Applications : MS Office 2000, 2003, 2007, 2010 Software installation and settings. Configuring outlook Express.
- Hardware : Computer Assembling, Software Installing, Trouble Shooting and Computer Networking.
- Resolving all types of PC hardware & Software problems.
- Software Installation & Modifications

- PC Assembling.
- Sales Analizations
- Basic Computer Operations at Accounts Dept.
- Desktop & Laptop OS installations. (Windows & Linux )
- Installation & upgradation of standard Software's, Hardware devices and patches.
- Backup, restore & disaster recovery.
- Configuring LAN& ADSL Modem
- Experience in CCTV Camera Installation & Maintenance.

## PROFESSIONAL EXPERIENCE

1. Worked as a System Administrator in Popular Traders from 01<sup>st</sup> August 2006 – 14<sup>th</sup> August 2007
2. Presently working with Popular Group of Companies as a System Administrator from 14<sup>th</sup> August 2007 to till date.

## AS SYSTEM ADMINISTRATOR AT HEAD OFFICE (PROMOTION POST)

A part from the above responsibilities, vested with the duty to guide and control other system administrators of the institution and to be in charge of the EDP department, involve in the development of in-house software, and monitor its implementation etc.

## PERSONAL DETAILS

- Name : **SUJI GOPINATH**
- Gender : Male
- Date of Birth : 29-06-1987
- Nationality : Indian
- Marital Status : Married
- Religion : Hindu, Nair
- Languages Known : English, Hindi & Malayalam
- Address : Muruppel House,  
Thengumcavu P.O,  
Mallassery, Pathanamthitta Dist,  
Kerala State, India 689646
- Contact No. : 09400240005

## PASSPORT DETAILS

Passport Number	:	P0949918
Date of Issue	:	30-09-2016
Date of Expiry	:	29-09-2026
Place of Issue	:	Trivandrum

## REFERENCE

The original certificate will be furnished up on request

## DECLARATION

I hereby declare that all the information mentioned above is true to the best of my knowledge. I will make it my earnest endeavor to discharge competently and carefully the duties you may be pleased to entrust with me.

Place : Pathanamthitta

Date :

**SUJI GOPINATH**