

CURRICULUM VITA

PRAVEEN GURUSAMY



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Work Experience: 8 years

Objective:

I'm a Diploma Holder. Dynamic, self-motivated, confident, excellent communication and special tasks in handling the electrical and air-conditioning jobs. Having a total of 8 years' experience in the same field. Handle the job with great sense of responsibility and always expect to make a positive contribution and prove myself an asset to the organization that employs me.

Brief Employment History:

Organization	: Idama Facility Management Solutions
Site	: Jumeirah Beach Residence, Dubai
Designation	: Multi Technician as well as Team Leader
Period	: From March-2016 to Till Date

Organization	: CBRE South Asia Pvt. Ltd.
Site	: Flextronics, HCL Technologies - Chennai
Designation	: Facility Executive
Period	: From March-2013 to May-2015

Organization	: Goms Electrical Company
Site	: HCL Technologies Ltd –Chennai
Designation	: Technical Supervisor
Period	: From October-2009 to February-2013

Organization	: Indian Institute of Technology Madras
Site	: Indian Institute of Technology – Chennai
Designation	: Project Technician
Period	: From August-2008 to August-2009

Duties & Responsibilities:

- Planning preparing & conducting PPM and keep the equipment's with 99% uptime.
- Coordinating with executive to Maintaining Monthly & daily reports.
- Co-ordinate & manage facilities activities and services.
- Co-coordinating with contractor and completing the jobs.
- Provide leadership and guidance to the Technical team
- Maintaining the records of the staffs.
- Identify problem areas in management and recommend improvement plans to maximize the efficiency of management.
- To allocate duties to the team and supervise them.
- Electrical, HVAC, BMS and Plumbing all repair works and other day to day activities.
- Operation and maintained of HT/LT transformer, VCB, ACB, VFD and capacitor banks.
- Operation and maintained of Diesel Generator, Air cooled chiller, FAHU, PAC, FCU.
- Operation and maintained of CCTV, Access control, FPS, Fire alarm systems.
- Operation and maintained of 250 KVA *4 online UPS systems.
- Operation and maintained of passenger lift and completed rescues training.
- Operation and maintained of high raise building and commercial building.
- Having good knowledge in all type of electrical things repairing and troubleshooting.
- Creating and maintaining good rapport with tenants and attending to their complaints.

Skills & Abilities:

- ✓Ability to adapt quickly to any environment and deliver the best in a short time.
- ✓Willingness and ability to learn new technologies and smart work
- ✓Ability to work in a team with pleasing and encouraging attitude
- ✓Implementation, hardworking and result oriented professional.
- ✓Good written and mail communication skills.
- ✓Excellent knowledge in computer hardware and MS Office up to latest versions.

Extra Activity :

- ✓Have Certificate of **Electrical Supervisory License**– Tamilnadu
- ✓Completed Training and Certificated of **First Aider** - Dubai
- ✓Completed Training and Certificated of **Fire Warden** - Dubai
- ✓Completed Training and Certificated of **Siemens System** - Dubai
- ✓Completed Training and Certificated of **Boom Lift operator** - Dubai

Academic Qualification:

Description	College/School	Year of Passing
Diploma in EEE	DSP College, Tamil Nadu	2008
HSC	NHSS School, Tamil Nadu	2005
SSLC	NHSS School, Tamil Nadu	2003

Personal Information:

Date of birth : 15.04.1988
Father's Name : Gurusamy
Gender : Male
Nationality : Indian
Marital Status : Married
Languages Known : English, Malayalam, Tamil & Hindi
Interest : Driving and Music
Passport No : K4518975 (Valid up to 19-06-22)

I hereby declare that the above information is true to the best of my knowledge.

Place: Dubai

Signature of the Candidate,

Date:

(PRAVEEN. G)