

Summary

MBA from the University of Southern Queensland, Australia (**MBA**)

Fellow member of the Institute of Chartered Accountants of Sri Lanka (ICASL **Lanka**)

Member of the Institute of Certified Management Accountants of Sri Lanka (ICMA **Lanka**)

Member of Fiji Institute of Accountants (FIA) (**CA Fiji**)

Member of the Institute of Professional Finance Managers (**UK**)



Have overall **20 years' experience** in Accounting, Auditing, Budgeting, Treasury Management, corporate planning and general management in wide range of Industries including Finance, Leasing, Hospitality, Fund Management, Banking, Automobile, transportation, Manufacturing, real estate etc. in Sri Lanka, Maldives, State of Qatar, Fiji Islands and Sultanate of Oman.

Strengths

- Adaptability to any working environment (Country, nationality, corporate culture) within very short period of time
- Quick learner on any industry
- Maintained good relationship with subordinates, peers and superiors

Special Skills

- Ability to manage staff cadre of 300 no's and monitor the related works.
- Familiar with computation of Company Taxation and all secretarial work.
- Well experience in treasury Management, leasing, Finance industry, automobile, transportation and hospitality.
- Fluent in English; both written and spoken and basic knowledge of Hindi

Working Experience

Period	Firm	Designation
13.07.2017 - Up to date	Kunooz Logistic Global LLC.	Finance Manager

Responsibilities

- Provide financial reports and interpret financial information to managerial staff while recommending further courses of action.
- Advise on investment activities and provide strategies that the company should take
- Analyze costs, pricing, variable contributions, sales results and the company's actual performance compared to the business plans.
- Conduct reviews and evaluations for cost-reduction opportunities.
- Oversee operations of the finance department, set goals and objectives, and design a framework for these to be met.
- Manage the preparation of the company's budget.
- Liaisons with auditors to ensure appropriate monitoring of company finances is maintained.
- Correspond with various other departments, discussing company plans and agreeing on future paths to be taken.

Period	Firm	Designation
01.03.2016 – 30.06.2017	Olanka Travels Sri Lanka (PVT.) Limited	Chief Financial Officer

Responsibilities

- Develops finance organizational strategies by contributing financial and accounting information, analysis, and recommendations to strategic thinking and direction; establishing functional objectives in line with organizational objectives.
- Establishes finance operational strategies by evaluating trends; establishing critical measurements; determining production, productivity, quality, and customer-service strategies; designing systems; accumulating resources; resolving problems; implementing change.
- Develops organization prospects by studying economic trends and revenue opportunities; projecting acquisition and expansion prospects; analyzing organization operations; identifying opportunities for improvement, cost reduction, and systems enhancement; accumulating capital to fund expansion.
- Develops financial strategies by forecasting capital, facilities, and staff requirements; identifying monetary resources; developing action plans.
- Monitors financial performance by measuring and analyzing results; initiating corrective actions; minimizing the impact of variances.
- Maximizes return on invested funds by identifying investment opportunities; maintaining relationships with the investment community.
- Reports financial status by developing forecasts; reporting results; analyzing variances; developing improvements.
- Updates job knowledge by remaining aware of new regulations; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

Period	Firm	Designation
04.02.2013 – 03.02.2016	Oman Marketing & services Co LLC (OMASCO)	Finance Manager cum BUFM

Responsibilities

- **Financial management, reporting & Internal controls: Automotive business**
 - To help Omasco Automotive operations to achieve quarterly the Net Profit target as stated within the financial budgets.
 - To deliver robust Financial Statements analysis; and timely insights into operational performance across Automotive.
 - To ensure quality budget formulation and effective planning, presentation and execution.
 - To carry out Automotive related internal controls in OMASCO and Regional Office.
 - Provide support to CFH (Commercial & Finance Head/ Acting MD) in monitoring working capital KPI's and to ensure receivables and overdue levels are per agreed targets.
- **Commercial, Capex and Projects support: and Compliance support: Automotive business**
 - Help CFH in Commercial review / analysis, Capex evaluation, project evaluation and recommendation.
 - Developing and strengthening Capex monitoring mechanism across the company.
 - Help CFH in Review and action on compliance and internal audit matters and ensure an on-going mechanism in place for adherence to procedures.

Provide leadership on process and governance. Support on compliance with DOA (Delegation of Authority) and corporate approval process.

- **Finance & operational support: Automotive business**
 - Periodic receipt and verification (Collection & Deposit follow up with locations, Petty cash statements across all locations in terms of controls and support, Smart card statements for vehicle registrations and ensure that they are in line with sales order)
 - Supplier payment/LC (Advance payments to overseas suppliers where L/C's are not accepted, Scheduled periodical payments to principles & Suppliers. Ensure payments are in line with LPO's issued for foreign and local vendors, LC opening requests and subsequent payments. Also ensure that invoices are verified before payment.)
 - Customer accounts / Receivables (Credit approvals for new customers / additional credit approvals to existing customers, Down payment refund requests from customers / other customer refunds, Debit and credit notes posted to the customer accounts, escalate debtors ageing reports to operations and follow up on relevant actions)
 - Stocks / Inventory (Approval of all inventory orders process before orders are finalized, Escalate stock ageing reports to operations and follow up on relevant actions, Prepare sale below cost statements on a monthly basis and obtain comments)
 - Staff Incentives (verify that all the calculations are in line with officially applicable and documented policies in that respect, policy deviations are recorded / pre-approved by RMD (Regional Managing Director) , as applicable)
 - Operational Expenses (Verify monthly advertisement expense, gifts and sales promotions, transporter / Logistics payments, and all other key expenses)
 - Used cars (Verify all used cars purchase documents, payments and adjustments).
 - SAP / IT Authorizations (Verify whether the access controls are in line with requirement / control mechanism)
 - Passport Release for Automotive staff (Verify: Those applicable financial / accounting obligations are duly delegated / discharged)
- **Finance & operational support: Overall OMASCO business**
 - **Monitoring In-House Finance (IHF) Team while responsible manager is on leave/vacation**
 - Verification of each & every cheque payment prepared by accountant- vendors/ refunds/ others.
 - Verification of all bank payments, prepared by accountant- foreign vendors/local/ F&F/ others.
 - Petty cash claims of branches & HO vouchers approval/ release in SAP
 - Travel advance & subsequently settlement approval for cash payment/ adjustment
 - Monthly verification of all bank reconciliations- most
 - Monthly verification of important GL account reconciliations- prepared by accountants
 - Monthly JV for Provisions/ Used Car Accounting/Customs Clearing JV's/ all JV by all accountants.
 - Liaisons with external auditors and provide necessary support to close annual audit.

Period	Firm	Designation
27.12.2010 - 31.12.2012	Niranjan's Group - Suva Fiji	Group Financial Controller

Responsibilities

- Development of the strategic direction for and administration of investment, funding, hedging, and liquidity management strategies:
- Oversee all treasury activities including banking, investment, derivative management, debt issuance, and liquidity management. Ensures the strategies comply with relevant statutes, regulations, and policies including the Risk Management Policy guidelines and Treasury Department procedures.
- **Performing duties as CFO and chief compliance officer for VB Holdings Limited (Listed finance company in South Pacific Stock Exchange) one of the group Companies.**
- Ensure that in-depth testing of internal information technology systems is conducted, as required; to assist other departments improve information technology usage and capabilities.
- Supervise assigned personnel, allocates work and makes decisions regarding employment, performance appraisals, training and development, salary recommendations, promotions and transfers.
- Oversee all sales efforts to market products and services to the clients and potential non-client customers. Also, responsible for developing and implementing related sales and marketing strategies to enhance the value of membership through an effective consultative sales approach.
- Keep abreast of current market and industry issues, regulations and policies, and maintains relationships with the dealer community, regulators and industry trade groups.
- Contribute to strategic planning, supports corporate initiatives, and keeps abreast of critical issues in other divisions/groups.
- Direct and oversee the divisional managers in their area of responsibility including all duties and accountabilities as identified in the yearly departmental goals and objectives, while effectively managing expenditures and annual budgets.
- Keep abreast of current market and industry issues, regulations and policies, and maintains relationships within the community, and industry trade groups.
- As applicable, ensures the Group's compliance with Government regulations and statutes, and applicable internal policies and procedures to ensure safe and sound business operations, recordkeeping, and the proper disclosure of required financial, operational, and management information.

Period	Firm	Designation
01.09.2009 - 22.12.2010	Ceylinco Leasing Corporation LTD- Sri Lanka (Specialised Leasing Company Registered under Central Bank of Sri Lanka)	Head of Finance
01.06.2005 - 30.08.2007	Ceylinco Leasing Corporation LTD- Sri Lanka	Accountant/Treasury Manager

Responsibilities

- Administration of Head office and branch accounts staff around twenty-five.
- Ensure the accurate and timely preparation of financial statement as per IFRS & liaisons with external auditors, Supervision of management accounts, tax issues (VAT, Income tax, ESC etc.).
- Fund/Treasury Management (Supervision of Cash flow, Managing Investment unit, Make fund arrangements as Bank loans, Securitization etc.)
- Representation of Finance department for meetings (Development meeting, central committee meeting etc.)
- Being a main player (Consultation & execution) of change over procedure of new software system. (INBANK to PROLEASE & PROFINANCE)
- Presentation of various kind of management reports for decision making process and being a part of decision-making process and reports to central bank and other regulatory bodies on information.
- Assigned as first signatory for all cheques and promissory notes and other documents.
- Evaluation of the feasibility of new products designed by the marketing (Leasing & Investment) department and recommendation before launching.
- Preparation & monitoring the budget.

Period	Firm	Designation
02.09.2007 - 31.08.2009	Ernst & Young - Doha, State of Qatar	Engagement Auditor

Responsibilities - Ernst & Young - Doha, States Qatar

Performance of assurance examination on organizations in a wide range of industries, based on IFRS, IAS, other rulings and regulations in State of Qatar - **Strong forecast on Financial Services.**

Period	Firm	Designation
23.05.2002 - 31.05.2005	KPMG Sri Lanka	Consultant
14.12.1996 - 31.12.2000	KPMG- Maldives & Sri Lanka	Audit junior/senior

Responsibilities

- Performance of assurance examination on organizations in a wide range of industries including Manufacturing, Apparels, Trading, Hospitals, Hotels, Charities, Software development firms, stock Brokering Firms and Banks including Commercial and Savings.
- **Worked for standard Chartered Bank for a period of one year under the outsourced assignment of KPMG as consultant**
- Managing and supervising outsourced assignments.

Period	Firm	Designation
01.01.2001 - 21.05.2002	Prof Computers (Pvt.) Limited - Sri Lanka	Accountant

Responsibilities

Heading the finance department and the work included but not limited to preparing monthly and annual accounts, yearly Budgets, periodic reports for the management and dealing with banks.

Computer Literacy

Good Knowledge & fully conversant with Microsoft Office packages.

Experienced in working with accounting package such as EX, MYOB and familiar with the AS 400 application, ERP systems such as In-bank, Pro-lease & Pro-finance, ERA link & net, SAP and web based applications such as Webwiz etc.

Trainings

- "Liquidity management in Financial services" conducted by central bank of Sri Lanka
- "ERP 2007 Impact and the way forward for employers" conducted by Fiji commerce and Employers federation with International Labor Organization.
- "Corporate Governance" course conducted by Fiji National University.
- Quality Management Systems awareness training course (ISO 9001-2008)
- Internal Quality Management Systems Auditor training course (ISO 9001-2008)

Personal Profile

Passport No : N5640797

Date of Birth : 21st January 1975

Nationality : Sri Lankan

Civil Status : Married

Gender : Male

Non Related Referees:

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I do hereby declare that the information provided is true & accurate to the best of my knowledge.

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L.S. Batuwita Walage

Date