

**R Dhivya**

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**Career Objective**

Seeking for position in Office Administration or in Teaching in an organization that will give me an opportunity to pass on my knowledge in an innovative manner.

**Skills**

- Excellent communication and written skills as well as ability to explain the text.
- Ability in organized planning of meetings and functions.
- Ability of handling situation in an optimistic way.
- Excellent basic knowledge of subjects and ability to teach all sorts of students.
- Highly skilled in using the different course books and material for teaching.
- Ability to practically demonstrate the subject (Science) if necessary.
- Ability to plan, collect material and deliver the lessons in the class.
- Proficient at arranging the competitions and assessing the performance of the students.
- Ability to inspire the students for desired results in the subjects.

**Personal Qualities**

- Using self ideology for a better result in the field.
- Making use of different technique for attaining the goal of the organization.
- Being an optimist at any situation.
- Moulding myself by learning best qualities from others.

**Academic Qualification**

- Master of Science (M.Sc Bio-Chemistry) from Bharathidasan University, Trichy, in 2007 with 68% (Regular)
- Bachelor of Science (B.Sc Bio-Chemistry) from Bharathidasan University, Trichy, in 2005 with 72% (Regular)
- Higher Secondary from State Board in 2002 with 74%.
- Secondary Education from State Board in 2000 with 85%.

### **Certificates**

- Certificate course in “NanoScience and technology” at Bharathidasan university, TRICHY.
- Certificate course in “Haematology and Clinical Assessment” at KMC Hospital, TRICHY.
- Project undergone on “Designing and Characterization of Collagen and Chitosan scaffold a potential biomaterial for tissue engineering” at CLRI, ADYAR, CHENNAI.
- Certificates for National level paper presentation and participation on various topics on Biology and Bio-Technology in various colleges.

### **Personal Details**

**Date of Birth:** 18 December 1984

**Languages Known:** Tamil & English

**Address:** No. 19-A, “KUMARESAN KUDIL”, Palandiamman Koil Street, Vanuvampet, Chennai – 600091.