

# RESUME

**Saiyed Mohd Misbahuddin**

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**Email:**

Mob-

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## **OBJECTIVE:**

Seeking new challenges, looking to join a progressive organization that has need and offer opportunities for achievement. Seeking a position where I can serve with my utmost capabilities and where I can give full play to my creativity to excel within and to grow with institute.

## **EDUCATIONAL QUALIFICATION:**

- M.Com from SHIATS Allahabad, UP in 2014
- B.Com from CSJM University Kanpur, UP in 2012
- Intermediate from UP Board in 2009
- High School from CBSE Board 2007

## **Work Experience:**

- Working as an accountant in Kesarwani Trading Company from September 2014

Profile :- Checking the financial documents and bills.

Prepare profit & loss statement and balance sheet.

Activities like basic data entry, sanction letter, file punching

etc

## **Technical Skill:**

- Operating System-Windows98/XP2000
- Ms-Office
- Savvy Internet

## **Personal Skill:**

- Strong analytical, problem solving, organizational ability
- Written and communication skills
- Ability to deal with people diplomatically

- Willingness to learn

**Extra-Curricular Activities:**

- Event organizer for the Annual Day Function in college.
- Participated in various cultural activities in college.

**Hobbies:**

- Avid biker
- Listening sufiana music

**Personal Profile:**

Date of Birth : 06 February 1991  
Father's Name : Saiyed Mohd Anique  
Language Known : English , Urdu & Hindi  
Hobbies : Avid biker  
Marital Status : Unmarried  
Gender : Male  
Address : M-9 M.I.G Ghaus Nagar, Kareli, G T B Nagar, Allahabad - UP  
Nationality : Indian

**Declaration:**

I hereby declare that the above mentioned information is true to the best of my knowledge.

Place: Allahabad

**MOHD MISBAHUDDIN)**

**(SAIYED**