

CURRICULUM VITAE

Address:

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(SANDEEP KUMAR)

CAREER OBJECTIVE

To work with an organization that would provide me wide spectrum of experience and exposure to grow and excel and tally in my career and would provide me opportunities to develop and use my skills and contribution towards the objectives of the organization.

ACADEMIC QUALIFICATION

- B.Com
From H.P. University.
- Senior Secondary
From H.P. Board Dharmashala.
- Matriculation
From H.P. Board Dharmashala.

IT PROFICIENCY

- Windows: Expertise knowledge of Windows Including **Ms-Word, Ms-Excel and Internet Explores, Etc.**
- Windows: Expertise knowledge **Tally ERP9 Extra.**

EXPERIANCE

1. 1 Year Working Experience in:- Mahesh Datta Taxation Consultant

Job Profile:-

- Prepare Monthly Vat /CST Returns and Service Tax, Excise Return.
- Handling C- Form .

2. Suguna Foods Limited:- Jul 2013 To 2-Jul-2016 Date

Job Profile :-

- Working as Internal Audit Executive.

3. Stanford Laboratories Pvt Ltd:- 4.Jul.2016 to Till Date

Job Profile:-

- Working as a Executive Accountant
- Handling day wise accountings, update daily voucher, purchase bill and handle petty cash.

PERSONAL DETAILS

DATE OF BIRTH : 16-01-1992
FATHER'S NAME : Sh. Paras Ram
LANGUAGE KNOWN : English, Hindi, Punjabi
MARITAL STATUS : Unmarried
HOBBIES : Playing Cricket, listening to Songs and spent some times with our self.

DECLARATION

I hereby declare that the information filled above is true to the best of my knowledge and has been filled by me.

Date: _____

Place: _____

(Sandeep Kumar)