

CURRICULUM VITAE

MANISH DUTT

Contact No. : 9555157488

Date of Birth: 8th May 1993
Manishdutt30@gmail.com

E-mail:

Marital Status: Unmarried

Nationality: Indian

❖ CAREER OBJECTIVE

To be a part of a growth oriented organization, whereby I can render valuable and productive contribution as well as achieve personal growth in a dynamic environment and desires to progress further in the field. Strive hard and prove to be an asset with effective functioning and be a team player for the achievement of organizational goals and its successes.

❖ STRENGTHS

- Disciplined and well organized in work habits with ability of function smoothly in pressure situation.
- I would like to work with team because I know the power of team work.
- Self motivated and hard working.

❖ Computer knowledge:-

- Completed a Certificate in Basic Computer Course.
 - Knowledge of MS OFFICE.
 - Installation of Microsoft Operating System.
 - Computer Hardware knowledge.
 - Computer Typing speed **25+** wpm in English.

❖ Academic Qualification:-

- 10 passed from CBSE board Delhi in 2009.
- 10+2 passed CBSE board Delhi in 2011.
- Computer Hardware & Networking from ITI PUSA.
- Pursuing B.Com Final Year from Delhi University.

❖ **Work Experience**

- 1 Year as a Cashier in Jeweler Showroom.
- Currently work in Home Credit India as a sales Associate.

❖ **Hobby & Interests:-**

- Playing Cricket.
- Listening music.
- writting

❖ **Personal information:**

- Name : Manish Dutt
- Father's Name : Sh. Gopal Dutt
- Date of Birth : 8th/ May / 1993
- Marital Status : Unmarried
- Nationality : Indian
- Religion : Hindu
- Address : E-475,Vidhyapati nagar, Mubarak pur, Kirari Nangloi-110081
- State : Delhi

I hereby declare that the information given here with is correct of my knowledge

And I will responsible for any discrepancy.

Date-

Place- New Delhi
Dutt)

(Manish