

## Qualifications Summary

Highly skilled professional having strong business perspective to technology, with educational qualifications including **M.TECH in Construction Technology and Management** as well as **B.Tech (Civil Engg.)**. Experienced in implementing hands-on assignments/projects involved in **large multistoried Residential Complexes**. Highly skilled in managing teams with a strong ability to work hard under challenging circumstances and handle multiple projects simultaneously. **Construction Project Management** is the overall planning, co-ordination and control of a project from inception to completion aimed at meeting a client's requirements in order to produce a functionally and financially viable project that will be completed on time within authorized cost and to the required quality standards. Project management is the process by which a project is brought to a successful conclusion. Construction project management (CPM) is project management that applies to the construction sector.

## Professional Experience ('13+ YEARS)

My Weblink :- <https://www.linkedin.com/in/avtar-singh-62697418>

### Present :-

**2015 – 2018 To date Present working with M/s International Land Developer [www.ild.co.in](http://www.ild.co.in)**

**Position: AGM / Sr. Project Manager (Projects)**

**Project: The ARETE, Sector 33 & GSR Drive Sec 36 Sohna Gurgaon, ild Grand / Greens Sector 37C Gurgaon**

**Responsibilities: To Achieve Construction Milestones, Progress review meetings with Contractors / Architect / Consultants, Monitoring & Co-ordination, MIS**

### Past :-

**2011 – 2015 was working with BPTP Limited**

**Position: Project Manager (Projects)**

**Project: The Resort Residential Building Greater Faridabad**

**Responsibilities: Handing Over Incharge, Progress review, Monitoring & Co-ordination**

### Past :-

**2006 – 2011**

**With UNITECH LIMITED**

**Position:**

**Project Manager (Co-ordination & Monitoring)**

**Projects:**

**1. Projects in Noida & Greater Noida of M/s UNITECH LIMITED**

**Responsibilities:**

- Handing Over Incharge
- Progress review
- Monitoring progress & Analyzing variance

### Personal Details

*Nationality:*

Indian

### Languages

English, Hindi, Punjabi

### Address

*Present Address:*

Status Residency Trehan,  
Flat no. 1108, Floor no. 11  
Tower- A1 Tapukara,  
Bhiwadi Alwar bypass  
highway.

*Mobile:*

09891052364 (Direct no.)

*Permanent Address:*

House No. 266 Mohalla  
Khanda Kholla Achli Gate  
Batala, Dist. Gurdaspur..  
State Punjab - 143505

*E-mail:*

[singh78659@gmail.com](mailto:singh78659@gmail.com)

- Site Execution & Monitoring construction inc. providing inputs on methodology.
- Pre- arrangement of material required to finish the project on time.
- Coordinating with the contractor / architect for detailed construction document.
- Implementing QA/QC procedure and ensure quality assurance.
- Overseeing contractor bill verification and follow ups for payments.
- Checking of quality/quantity of the material to be used.
- Management of staff
- Taking the reviews from staff weekly to monitor the project.
- Scheduling the site, by preparing duty charts as per staff, for timely execution of the project.
- Detail study of the Inventory Control System & prepare charts of analysis.
- Detail study of the Activity Based Costing & conduct the flow charts showing the detail progress of actual Vs planned work.
- Prepare the progress monitoring charts to track the productivity.
- Developing effective communications and mechanisms for resolving conflicts.

**ADDITIONAL RESPONSIBILITIES with M/s UNITECH LIMITED**

**Position:** CORE TEAM MEMBER (CTM)

**Projects:** SAP ECC 6.0

**Responsibilities:** Work & Complete the Project System (PS) Module  
Material Management (MM) Module  
Quality Management (QM) Module  
Document Management System (DMS) Module

**Achievements:** Completed & submitted the Current State Business Process (CSBP)  
Future State Business Process (FSBP)  
Business Blue Print (BBP)

**ADDITIONAL RESPONSIBILITIES with M/s International Land Developer**

**Project:** Monitoring&Control the Construction Activities of ild Green / ild Grand & Engratia Projects, To achieve the Construction Milestones within stipulated time frame.

**PRESENT REPORTING TO:-** DIRECT REPORTING TO MANAGEMENT  
REPRESENTATIVE VICE – PRESIDENT OF M/s  
International Land Developer

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Current Salary Package :- 25 Lacs Per Year  
Expected Salary CTC :- 30 Lacs Per Year

### **Exposure to Information Technology**

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Project Management Tools	MS Project
CAD Tools	AutoCAD R 14
Word-Processing tools	MS - Word, MS – PowerPoint, MS-Excel

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### **Educational Qualifications (Regular)**

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❖ ***M.TECH in Construction Technology & Management*** from Giani Zail Singh Collage of Engineering and Technology.

***Topic of the Thesis: Steel Fiber Reinforced Concrete (SFRC)***

❖ ***B.TECH (Civil Engg.)*** from Giani Zail Singh Collage of Engineering and Technology, Bathinda (PTU).  
<http://www.gzscampus.org/https://www.ptu.ac.in>

- Final Year project, “Analysis & Design of 6 – storied residential building”.
- ***Industrial Training*** from Anuradha Apartment projects, New Delhi.

### **Skills & Strength**

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- ❖ Honesty and Integrity.
- ❖ Hard Working & Determined.
- ❖ Good Analytical skills.
- ❖ Good Communication skills.
- ❖ Don't get discouraged by trivial setbacks.
- ❖ Fast & Flexible Team Player
- ❖ Good Leadership Skills.
- ❖ Positive Attitude.

**AVTAR SINGH**