

SHRUTHI

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Plot 5 flat no A4 Lakshmiganapathi
Flats Lakshmi nagar madipakkam
chennai 600091

Summary:

- Graduated in Commerce with 4.3 years experience in Financial Market Operations and Eight months in Anti money Laundering
- Responsible for Nostro Investigations and Compensations.
- Wide Knowledge in Foreign Exchange , Money Markets Operations. Encompass Compensations claims from various corporate and interbank Clients.

EXPERIENCE:

Worked in Scope International, Chennai as Senior Officer- Financial Markets operations from May 2010 to till 2013 December; Global Reconciliation Unit From Jan 2014 till Mar 2015 and as an Analyst in Anti money laundering from Mar 2015 till Oct2015

Job Responsibilities:

- Responsible for Nostro Investigations and Compensations.
- Responsibilities encompass analyzing and investigating of the Nostro outstandings.
- Follow up with the client/remitter for non-receipt of funds Report and settle fail trade on daily basis Maintain MIS on the monthly basis Effective follow up with counter party for claims / compensations Analyze and settle penalties Reconciliation of Nostro charges across all the countries.
- Won many Icon awards for nostro nil outstanding greater than 30 days as well for nil errors.
- Project Management Report Preparation.

- Ensuring the bank performs the financial transactions and maintains the required documents and records in the manner as required by the law
- Analyzing extensive accounting statements to detect any patterns or trends that present illegal activities or frauds
- Preparing weekly/monthly reports on forensic investigation of departmental and organizational accounts. And handling a team wherein it's my responsibility for the day to day activities .
- Have been a functional coordinator and was responsible for department functioning activities, prioritising email request , communicate with vendor third parties follow up requests raising laptops and end to end functional activities.

EDUCATIONAL QUALIFICATION:

COURSE	COLLEGE/SCHOOL	UNIVERSITY/BOARD	YEAR	% MARKS
B.Com	M.O.P Vaishnav College For women, Nungambakkam	Madras University	2007-10	70%
HSC	Asan Memorial Matriculation Higher Secondary School, Chennai	Tamil Nadu State Board	2007	87%
SSLC	Asan Memorial Senior Secondary School, Chennai	Central Board	2005	61%

<u>Languages known</u>	<ul style="list-style-type: none"> ➤ Speak: Tamil,English,Hindi,Gujarathi ➤ Read: Tamil,English,Hindi ➤ Write: Tamil,English,Hindi
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APPLICATIONS USED:

- *TLM(RECONCILITATION)*
- *PSGL(People Soft General Ledger)*
- *OPICS GDC (all the deal flow)*
- *SC STAR (Messaging system)*
- *REUTERUS (Dealers Conversation)*
- *CRYSTAL BUSINESS OBJECTS (Comp in reports)*
- *CERS (Case log)*
- *POSEWEB(compensation rates extraction)*
- *GDC REPORTS (GL extracts)*
- *FILE NET (Book transfers)*
- *ICM(case log maintainance)*
- *Detica*

Joining date immediate
Last designation: Analyst

PERSONAL INFORMATION:

NAME	:	Shruthi L
DATE OF BIRTH	:	15/06/1990
SEX	:	Female
HUSBAND'S NAME	:	Lakshmi Narayanan V
NATIONALITY	:	Indian

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 PLACE: Chennai
 DATE: 20-February-2019

(Shruthi)