

RESUME

MANJINDER SINGH

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PROFESSIONAL OBJECTIVE

To obtain a challenging and responsible position in factory, offering opportunities and actively utilize my skills as well as learning and working in the direction any sector interest.

EDUCATIONAL QUALIFICATION

- **Post Graduation**
PG Diploma in Computer Application
Stream-PGDCA
Jaipur National University (Jaipur)
Session :-2017 - 2018
Percentage :-64.85
Remark: First Division
- **Post Graduation**
PG Diploma in Security and intelligence Management
Stream- PGDSIM
Ossim Institute New Delhi
Session : 2016 - 2017
Percentage :-72.28
Remark:-Third Division
- **Post Graduation**
Master of Arts (Political Science)
Punjab University Chandigarh
Session : 2014-2016
Percentage : 48.32
Remark: Third Division
- **Graduation**
Bachelor Of Arts (General)
Punjab University Chandigarh
Session : 2011-2014
Percentage :-50.26

Remark: Third Division

STRENGTHS

- A quick learner with strong logical reasoning and analytical skills.
- Oral / written communication and presentation skills.
- A dynamic individual determined to work in the SECURITY Sector

EXTRA-CURRICULAR ACTIVITIES AND HOBBIES/INTERESTS

- EXTRA-CURRICULAR ACTIVITIES:-I used to manage programs such as teacher's day, teacher's farewell, children's day, etc during my college period.
- HOBBIES/ INTERESTS: - Playing cricket, chatting with friends.
- COMPUTER SKILLS

- O/S- Window 2007
- MS-Office(MS-Word, MS-Excel, MS-PowerPoint),
- Tally ERP.9

LANGUAGES KNOWN

- ENGLISH , HINDI

DECLARATION

- I hereby declare that all the details furnished above are true to the best of my knowledge.

Yours Faithfully

Place :Hoshiarpur

MANJINDER SINGH