

JITENDRA KUMAR YADAV

ADDRESS

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**Mohan garden, Uttam Nagar
New Delhi:-110059**

Curriculum Vitae

CAREER OBJECTIVE

- ✓ *To establish myself in a position where I can utilize my studies and potential, I would like to work with a concern, which will provide me the opportunity to learn more and utilize me as an asset of an organization.*
- ✓ *Looking for Excellent Growth and Prospects to the Betterment of the Organization.*

ACADEMIC QUALIFICATION

- ✓ *10th Pass from BSEB Board in 2007*
- ✓ *12th Pass from BSEB Board in 2009*
- ✓ *BCA from BSTM, Kolkata in 2013*

Work Experience

- ✓ *1 Year working experience in Encoder Pvt Ltd. As a Computer Operator August 2013 to Septmber 2014.*
- ✓ *1 Year working experience in Eminenture Pvt Ltd. As a Computer Operator January 2015 to Feb 2016.*
- ✓ *Working as a Computer Operator in NIHFW Pvt. Ltd. March 2016 to till now.*

SKILLS

MS-Office	Word, Excel, Power point
Web Technologies	HTML, CSS, JavaScript, JQuery, Ajax
Operating Systems	Window XP, Windows 7, Window 8

STRENGTHS

- ✓ *Punctual and confident.*
- ✓ *Sincere, Responsible & dedicated towards works.*
- ✓ *Having ability to work under pressures.*

HOBBIE

- ✓ *Reading newspaper.*
- ✓ *Internet Surfing.*
- ✓ *Playing Cricket.*
- ✓ *Listening Music*

PERSONAL INFORMATION

<i>Father's Name</i>	➤ <i>Lalan Yadav</i>
<i>Date of Birth</i>	➤ <i>19th Dec 1992</i>
<i>Sex</i>	➤ <i>Male</i>
<i>Nationality</i>	➤ <i>Indian</i>
<i>Religion</i>	➤ <i>Hindu</i>
<i>Marital Status</i>	➤ <i>Single</i>
<i>Languages Known</i>	➤ <i>English, Hindi</i>

DECLARATION

I hereby declare that all the particulars given in the application are truly complete to the best of my knowledge.

Date:
Place: New Delhi

(Jitendra Kumar Yadav)