

ASHAKKIR PV
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PURATHUR
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MALAPPURAM KERALA
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CAREER OBJECTIVE:

Excellent accounting skills, with experience in SAP and Handling high-level workloads within strict deadlines. Now looking to start a new challenging position to meet my competencies, capabilities, skills, education and experience.

WORK EXPERIENCE:

NAME OF THE COMPANY	POSITION	DURATION
EMKE GROUP INTERNATIONAL (LULU HYPERMARKET JEDDAH)	ACCOUNTANT	Working since 24 APRIL 2016 To till date.
AKBAR TRAVELS OF INDIA PVT. LTD(BANGALORE)	ACCOUNTANT	February 2015 to February 2016

PROFESSIONAL SUMMARY:

- Having over 3.5 years of Experience in the field of Accounts & Finance in which 2 ½ years of experience in KSA and 1 year Experience in India.
- Strong in ERP software (SAP) & Through knowledge in MS Excel and in Accounting Packages

Accounts Experience:

- Expertise in **SAP** for the all the modules such as **Accounts Payable, Accounts** Receivable, Cash Management, General Ledger and Inventory Modules
- Payroll preparation and its disbursement.
- Experienced in preparing monthly financials like Trial Balance, Profit & Loss a/c, Balance Sheet, Cash Flow statement, Ratios and Analytical points on Financials.
- Expertise in monthly job analysis
- Expertise in preparing of weekly Bank, Cash positions and Cash Budget statement
- Expertise in managing the Fund Management
- Experienced in preparation of monthly Bank Reconciliation statement
- Experienced in controlling Debtors & Creditors and preparation of debtors & Creditors Outstanding list and reporting to Management
- Well versed in preparation of department wise Monthly Collection Report.
- Expertise in reconciliation of receivable & payables with their respective statements
- Expertise in dealing with banks for issue of Letters of Credit and Bank Guarantee and other various issues
- Expertise in Preparation of monthly schedules
- Supervising and Coordinating subordinates to ensure in smooth accounting.
- Handling Self-Correspondence with all Business Clients, Suppliers and Banks
- Diplomatic and Excellent in Public Relation and Office Administration
- Strong in adopt new analytical approaches, tools & environment.
- VAT processing Experience.

QUALIFICATIONS:

Sl. No	Course	Specialization	University/ Board	College/ Edu. Institution	Year	%
1	M.COM-Regular	FINANCE	CALICUT UNIVERSITY	MES COLLEGE PONNANI	2014	75
2	B.COM-Regular	COMPUTER APPLICATION	CALICUT UNIVERSITY	ASSABAH COLLEGE VALAYAMKULAM	2012	87
3	PLUS, TWO	COMMERCE	HSE KERALA	ISS HSS PONNANI	2009	83
4	SSLC		BOARD OF EXAMS KERALA	AVHSS PONNANI	2007	79

PROFFISONAL QUALIFICATIONS:

- PGDIFA (POST GRADUATE DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING)
(IPA TIRUR CHAPTER)

PERSONAL PROFILE:

Date of birth : 23rd June 1992
Nationality : Indian
Sex : Male
Marital Status : Married
Languages Known : English, Malayalam, Hindi, Arabic.
Passport No : L5487824
