

CURRICULUM-VITAE



INDERJEET YADAV

A-64/RAJA BIHAR

INDUSTRIAL AREA NEAR

ROHINI SEC-18

DELHI:-110042

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CONTACT NO.9953741652

CAREER OBJECTIVE:-

Seeking the better opportunity in an Esteemed professionally managed organizing which can draw light upon my knowledge & experience to scope for betterment & growth.

EDUCATIONAL QULIFICATION:-

<i>COUESE</i>	<i>UNIVERSITY</i>	<i>BOARD</i>
10th	P.D.I College.	UP BOARD
12th	P.D.I College.	UP BOARD
BCA	IGNOU	DELHI BOARD
MCA	IGNOU	DELHI BOARD

TECHINICAL QULIFICATION:-

- ❖ **1Year Computer Diploma in**
- ❖ **Ms-Word, Ms, Excel, Ms, Power point *INTERNET***
- ❖ ***Moreover, TALLY.***
- ❖ ***BUSY (Knowledge)***

SKILLS OF LANGUAGE:-

- ❖ ***'C', C++ & Linux, VB, MS Access, Dot Net, Java***
Get Training in (asp.net & language C#) sql.server2008
(I am fresher now in I.T.)

WORK EXPERIENCE:-

- ❖ **3 Month worked exp in Data Entry**
- ❖ **3 Month worked exp in field work**
(New Delhi Alan kit Health Care Pvt. Ltd.)
- ❖ **Currently working with **Horizon industrial Products Pvt.Ltd.****
Badli Industrial Area Delhi-42
(March 2010 to Continue)

STRENGTH:-

- ❖ Confident, Punctual, Smart & Hard Working, Friendly Nature

Job Profile in Current Organization:-

- ❖ Work in purchasing Department and Store Keeper.
- ❖ Interjectory Management.
- ❖ Managing the Data of Raw Material.
- ❖ Stock Management.
- ❖ Make P.O.
- ❖ Maintain stock inventory.
- ❖ Reconciliation of the materials.
- ❖ Maintaining inward & outward Register
- ❖ Daily report of opening balance & closing balance of material.
- ❖ Issuing Material as per requirement
- ❖ Planning of **RM** and **BOP** parts
- ❖ Billing of the material.

COMPANY PROFILE:-

- ❖ Manufacturing Automobile Parts

Like:



HONDA **MARUTI SUZUKI** **TOYOTA** Etc.

PERSONAL DETAILS:-

Date of Birth : 07-07-1994
Father's Name : Sh. Daya Nand yadav
Marital Stat : Unmarried
Nationality : Indian
Language Known : Hindi, English
Hobbies : Reading, working and listing music
Salary Expected:

PERMANENT ADDRESS:-

Village- Maharaj Pur
Post- Chand Pur
Thana. Sahatwar
Distt. Ballia (U.P)

Date

Place

(Inderjeet yadav)

