



MOHD IMRAN

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Total Exp. : 5.5 years

Curriculum vitae

Career Objective:

- To pursue a dynamic and challenging career with an organization of repute, this gives value addition to the organization as well as offers opportunity to enhance professional skills while getting a high level of satisfaction and recognition.
- During article ship I have assumed responsibilities and met deadlines effectively
- Responsibilities included assisting, coordinating and execution of the various assignments:

Professional Qualification

- C.A. (semi qualified)

Educational Qualification

- B.com (Hons).

Technical Qualification

- **A LEVEL** (*Equivalent to Advanced Diploma in Computer Applications*)
From National institute of Electronics & Information Technology
- **O LEVEL** From Department of Electronics and Accreditation of computer courses.

Computer Exposures

- Exposure of Audit in computer Environment
- Having good working experience on MS-Office ,Tally
- Good command over MS excels.

Professional Experience

Saudi Arabia:

ERNST AND YOUNG

Worked as Audit assistant in EY Al khobar Saudi Arabia .

- Where I did audit of big company like zamil holding, NCC etc.

Work done there was from TOTs to preparation of financial statements

Some highlights of work is as follows:

- Involved in planning and strategy of the audit
- Reporting including annual financial statements, managements letters, etc.
- Ensuring that all review notes are cleared
- Analytical review of full financial statements
- Follow through to finalization
- Analytical Review of financial statements
- specifically focused on audit of key financial statement captions e.g.
- Accounts payable / Accounts receivable.

- Fixed assets, including the assessment of capital work in progress and fixed policies.
- Inventory, including the evaluation of the obsolescence provision
- Investments
- Review and delegation of work performed by team members & ensure that the engagement reviews are completed within the given time

India:

Chartered accountant firm:

- Completed 3 years of Article Ship from M/s Navdeep Kumar & Associates Chartered Accountants, New Delhi
- Some of my major assignments during article ship and while working as a audit assistant and Accountant are:

Taxation:

- Service Tax computation, return filing and working on Cenvat Credit.
- Preparation of Income Tax computation of Individual, Firms and Companies.

Accounts:

- Finalization of accounts.
- Preparing profit and loss account, profit and loss appropriation account and Balance sheet.
- Preparing cash flow statements.
- Processing of invoices.
- Preparing Debtor ageing schedule.

Audit:

Perform various types of Audit for different types of entity working in diverse field.

- Accounts payable
- Accounts receivable.
- Fixed assets, including the assessment of capital work in progress and fixed policies.
- Inventory, including the evaluation of the obsolescence provision
- Investments
- Review and delegation of work performed by team members & ensure that the engagement reviews are completed within the given time
- Clearing review notes raised by the job in charge and managers. Prior to management review Conduct a thorough check on the working paper.
- Compliance testing, including system work through

- The audit of the client's statutory records, internal controls and consolidated accounts
- Attending stock counts and the follow up of the counts
- Participates in the pre engagement planning, with team members and client staff when needed. Discuss client's need/expectations, team roles, budgets and other things necessary to carry out the engagement.
- Understand the clients business, products, performance and accounting policies.

NULITE:

Presently working in Nulite Company, here my work is:

- Create financial reports and supported all areas of responsibility within a five person finance team.
- Manages Rs 350 cr budget, with a reduction of costs totaling 15% over two years.
- Analyzed, examined and interpreted account records, compiled financial information and reconciled reports and financial data.
- Forecasted losses and earning using qualitative/quantitative analysis to high degree accuracy, allowing the company to intelligently manage and invest resources.

Personal Profile:

Father's Name	Jameel Ahmed
Date of Birth	10-Dec-1981
Marital Status	Married

Passport Details:

Passport No:	N6448685
Date of issue:	8/1/2016
Date of Expiry:	7/1/2026
Place of issue:	Ghaziabad

Language Known : English, Hindi, Urdu

Hobbies : Cricket

Place : Bulandshahr

Dated : 9/2/2017

(mohd imran)