

Resume

Ranjith Kumar. K

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Objective:

To pursue a challenging and an exciting career, where I can leverage my skills to grow along with the company while being resourceful, innovative and flexible.

Educational Qualification:

COURSE	INSTITUTION/ UNIVERSITY	YEAR OF PASSING	PERCENTAGE OF MARKS OBTAINED
B.A. ECONOMICS	D.G.Vaishnav College, Chennai	2008-2011	58.5%
HSC	Sethu Bhaskara.Mat. Hr. Sec. School, Chennai	2008	72.5%
SSLC	Ebenezer marcus mat. Hr. sec. school, Chennai	2006	57.5%

Computer literacy:

- **Account** : Ms Office, Tally9.0
- **Languages** : Oracle, HTML
- **Systat (System Statistics)** : Statistical Analysis and Graphics.
- **TORA** : Tools for Operational Research & Analyst

Work Experience:

- Working as a **Customer Relationship Manager** in **Pelican Insurance Broking Pvt. Ltd.** (Oct 2014 – Till Date).
- Worked as **Relationship Manager** at **FutuRisk Insurance Broking Pvt. Ltd.** (April 2013- sep 2014).
- Worked as **Senior Sales Executive Officer** at **Cholamandalam Ms General Insurance Co. Ltd.** (May 2011- Mar 2013).

Job Responsibilities:

- Manage all aspects of the insurance transaction by advising the client, arranging and invoicing the policy, and facilitating claims.
- Provide consumers with choice in the marketplace, since they usually sell the insurance products of more than one company.
- Identify the exposure to risk that consumers face and protect them from that exposure.
- Service the portfolios of existing clients and work to bring new clients on board.
- Help consumers deal with loss by ensuring the claims process moves as quickly and efficiently as possible.
- Prepare reports, maintains records and keeps track of a client's changing needs by maintaining relationships.

Activities:

- Attended sales training programs in life insurance and general Insurance.

Personal Data:

- | | | | | |
|-------------------|---|------------------|--------------|--------------|
| • Name | : | Ranjith Kumar. K | | |
| • Date of Birth | : | 29-07-1990 | | |
| • Gender | : | Male | | |
| • Father name | : | Kanniappan. K | | |
| • Occupation | : | Carpenter. | | |
| • Nationality | : | Indian. | | |
| • Religion | : | Hindu | | |
| • Languages known | : | Read | write | Speak |
| | | English | English | English |
| | | Tamil | Tamil | Tamil |
| • Marital Status | : | Single. | | |

Declaration:

I hereby declare that all the information given above is true, complete and correct and to the best of my knowledge and belief.

Place: Chennai

Date:

RANJITH KUMAR.K