

## **CURRICULUM VITAE**



### **RAJESH BISHNOI**

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### **CAREER OBJECTIVES:**

Intend to build a carrier with leading corporate of hi tech environment with committed and dedicated people who will help me to explore myself fully and realize my potential. While working me always remain confident, result oriented & dedicated.

### **PERSONALITY PROFILE**

Love, Peace and Empathy is the three main aspects in my life. I have good Knowledge, temperament, determination and confidence to excel at any level. I am a good listener as well as good at convincing the people. I believe in teamwork, which Depends on mutual trust, respect for each other and individual growth and I have the ability to lead and work in team.

## **EDUCATION:**

<b>S.n o.</b>	<b>Degree / Class</b>	<b>University / Board</b>	<b>Year of Passing</b>	<b>Percent age</b>
1	10th	BSEH	2008	74%
2	Diploma	Technical Board of Panchkula	2011	60%
5	B-Tech	Rajastan Vidyapeet University	Pursuing	

## **PROGRAMMING SKILLS:**

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- Exposure to AUTOCADD, MS Office, Windows, Internet, familiar with I.S. codes and all CPWD specifications.

## **WORKEXPERIENCE:**

- Presently working with **Ashok Arora Associate as a Billing and Site Engineer** from 17<sup>th</sup> August 2011 to till date.

Project: - OURANIA APPERTMENTS (249 flats) in three towers at Sector 53, Golf Course road, Gurgaon (HR)

- Also worked with **Studio One** Architect in sector -85 Gurgaon, looked after projects like Villas and Homes.
- Worked with **M.S.C. Pvt. Ltd.** For Galaxy Hotel Final Bill audit at Ballabhagarh (HR)

- Working with **Bodhi Hotel Pvt. Ltd.** For Okas Hotel work of civil RA Bill Checked and verified at BodhGaya (Bihar)

## **JOB PROFILE:**

Auditing and checking of civil bills, Checking & Verifying RA Bills, Quantity Surveying, Coordination with contractor and project team, Analysis of Rates, prepares document and reports. Construction execution, Project execution and monitoring, handing over of project, Interior fit-outs, Dealing with Contractor, and sub-contractors, preparing documents and reports related with site,

## **KEY RESPONSIBILITIES:**

- Studies client, consultant, architectural, structural and shop drawings.
- Extraction of Quantities for Excavation, P.C.C, and R.C.C in raft & wall, soling, beams, Column, Block work, slabs etc.
- Preparation of Measurement sheets from approved RFA as well as from the executed work at site.
- Calculation of quantity of typical structure, and preparation of abstract sheet.
- Preparing Payment Certificates.
- Checking & verifying of contractor's RA bills and certified quantity as per drawing.
- Preparation of Variation & Certification from Consultant
- Preparing of bar bending schedule (**BBS**) as per the design requirement, to determine
- Appropriate material quantities and cost estimate.
- Visiting the site before the tendering.

- Coordinating and monitor for tendering and re-tendering.
- Responsible for managing and executing the activities for construction which includes civil works, plumbing, sanitary & other related services etc.
- Supervising, testing & commissioning activities.
- Monitoring and supervising clearance of Punch list items.

### **PREFERRED LOCATION:**

1. DELHI NCR
2. HARYANA
3. CHANDIGARH
4. PUNJAB

### **SUMMARY:**

Designation	:	Billing Engineer and Site Engineer
Current C.T.C.	:	
Expected C.T.C	:	
Total Experience	:	5 year 8 month

### **PERSONAL DETAILS:**

Father's Name	:	Sh. Rajender Singh
Date of Birth	:	10 <sup>th</sup> Feb. 1992.
Sex	:	Male
Marital Status	:	Unmarried
Nationality	:	Indian

### **DECLARATION:**

I hereby declare that the information furnished above is true to the best of my knowledge.

Place :  
Date :

**(RAJESH BISHNOI)**