

CURRICULUM VITAE

UPEX MODI
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JOB OBJECTIVE

Seeking senior level assignments in the areas of E&I Procurement with a leading organization.

PROFILE SUMMARY

PROFESSIONAL EXPERIENCE

Essar Group

Aug 2011 – Till date

The Essar Group is a multinational conglomerate and a leading global player in the sectors of Steel, Energy, Power, Communications, Shipping Ports & Logistics, and Construction. With operations in more than 20 countries across five continents, the Group's annual revenues were about USD 39 billion in FY14-15.

Procurement Engineer

Aug 2011 – Till date

Work Profile:

- Presently working in ESSAR GROUP as Procurement-Engineer holding the responsibility of procurement of all types of Items & consumables.
- Have good Experience of Procure CAPEX ITEM.
- Strong exposure of Domestic, Locale & SIT related procedures for the Lime & Steel plant materials.
- Floating inquires (**RFQ**) to the Global suppliers list based on the technical specification of various Equipment to get the quotation.
- Making the cost analysis of the materials to be procured and allocating budget to the project in the SAP system and defining various WBS elements of the project.
- Efficiently monitoring & controlling the project budget.
- Perform techno-commercial discussion with the suppliers.
- Maintain Material Cost history data for the current material costing.
- Preparation of quotation comparative statement (QCS) based on the proposals received.
- Perform price **Negotiations** with the suppliers to achieve a best price for equipment.
- Finalizing the quotation and placing the order on appropriate supplier using SAP System (MM-Module).
- Coordination with supplier to get the material in time and at the same time coordinate with store department & accounts department to make GRN & release the payment to the supplier respectively.
- **Vendor Management.**
- **Vendor Development.**
- **Inventory Control.**
- **Regular monitoring COMMODITY Item price.**
- Handled Procurement activities of Electrical & Instruments equipment like LT & HT Panels, Motors, Bus-Duct, HT-LT Cables, Control & Instrument Cables, valves, PLC Panels, Mimic Cum Panel, Proximity & Speed Switches,

Gauges, Transmitters, UPS Systems, Battery and battery chargers, Gas Detector. for the following Steel, Lime & Power projects:

- 300 TPD Lime Plant Project of Chemical & Minerals industries Pvt Ltd, Jodhpur.
- 300 TPD Lime Plant Project of SIGMA Minerals Project, Jodhpur.
- 270 MW MMPP Project of Essar Power Hazira Ltd. At Hazira, Gujarat.
- Essar steel Hazira Limited Caster-2 Project at Hazira, Gujarat.
- Essar steel Hazira Limited Sinter-3 Project at Hazira, Gujarat.
- 7.5MTPA Beneficiation Plant, Askaf iron ore Project, Mauritania.
- 200 TPD TATA Steel Coal Dry Quenching Project, Kalinganagar.

ACADEMIC QUALIFICATION

2013 Degree in Electrical Engineering Perusing (IEI).
2011 Diploma in Electrical Engineering from GTU, Bharuch with 7.83 CGPI
2008 10th from GSEB, with 74.00%

IT SKILLS

Well versed with:

- Proficient with the use of Win 2000/XP/2003/8 servers, MS Office.
- Strong working knowledge of SAP MM Module.

TRAINING

Training Programs Attended:

- Attended training programs on Leadership camp
- Assertive skills
- Managerial skills
- Personality Development
- Time Management

STRENGTHS

- Achievement oriented with excellent people management skills and an ability to manage change with ease.
- Proven strength in problem solving, coordination and analysis in addition to excellent communication, interpersonal and negotiation skills excellent team player with a flexible attitude.

PERSONAL DETAILS

Date of Birth : 7th April' 1992
Languages Known : English, Hindi and Gujarati
Marital Status : Single
Gander : Male
Nationality : Indian
Passport : J7903488 (Exp. Date: 19.09.2021)

Declaration:

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Yours faithfully,

(Upex Modi)
(23.10.2015)