

## Resume

MBA/HR Fresher

**Mr. Chitrak Sawadiyawala**



**Address: C/4, Shree Sai Jalaram Society**

**Near: Chandradeep Society, Udhna**

**Surat, Gujarat**

**Email: [Csawadiyawala@gmail.com](mailto:Csawadiyawala@gmail.com)**

**Mob: +91-8238270655**

### -----Career Objective-----

I aspire to become a professional in an organization, which will help me to utilize my skills and knowledge in an optimum manner and at the same time develop my interpersonal skills.

### -----Academic Qualifications-----

Year of passing	Institution/Board	Qualification	CPI/Percentage
Pursuing	S R Luthra Institute of Management	MBA (HR)	6.93*
2013	Udhna Citizen Commerce College	BCOM(ACCOUNTING)	60.22%
2010	GHSEB	12 <sup>th</sup>	68.43%
2008	GSEB	10 <sup>th</sup>	60.31%

### -----Computer skills-----

- ❖ Knowledge about Microsoft office, excel, word, PowerPoint, SPSS,TORA
- ❖ Operating systems used- windows, Android OS.

## ----- Projects Undertaken -----

- ❖ Did My Summer Internship for a period of two months from 5<sup>th</sup> June, 2014 to 17<sup>th</sup> July 2014 in **Surat People's Co-operative Bank** in HR Department.
- ❖ Did my Comprehensive Project for a Period of Eight Months From 1<sup>st</sup> August, 2014 to 21<sup>st</sup> April, 2015 in **Shree Ram Krishna Exports Pvt. Ltd.** in HR Department.
- ❖ Did Global Country Study Report on “Business Opportunities of **Chakradhar Automobile** in Venezuela” as a part of GTU Curriculum.

## ----- Achievements -----

- ❖ Attained the 13<sup>th</sup> Annual Conference on **Technology and HR** Conducted by Ahmadabad Management Association.
- ❖ Got a Certificate and Trophy from my Cast On behalf of More than 60% in BCOM.

## ----- Personal Dossier -----

- ❖ **Date of Birth:** 11<sup>th</sup> October 1992
- ❖ **Permanent Address:** C/4, Shree Sai Jalaram Society, Nr. Chandradeep Society, Udhna, Surat, Gujarat.
- ❖ **Language Known:** English, Hindi, Gujarati.
- ❖ **Hobbies/Interests:** Web Surfing, Reading and Social Networking Sites.
- ❖ **Skills:** Flexibility, Communication and Problem solving.

## ----- References -----

- 1) **Mr. Hashmukh Lalwala**  
Advocate (BCOM, LLB)  
Surat District Court, Surat  
+91- 98255 44224
- 2) **Mr. Hiren Patel**  
Assistant Professor (BE, MBA-Finance)  
S.R Luthra Institute of Management, Surat  
+91-98248 46424

**Chitrak Sawadiyawala**

(\* Above mention Result is till 3<sup>rd</sup> semester and the Result of 4<sup>th</sup> semester is awaited)