



Hariprakash kumar

A budding professional, targeting assignments in **Supply Chain Management / Operations Management**

+91-7053377457

hariprakash100@gmail.com



Knowledge Purview

Supply Chain Management

Process Operations

Order Management

Quality Assurance & Control

Report Generation & Documentation

Procurement

Purchasing

Vendor Management

Techno-Commercial Operations



Profile Summary

- PGDM in Supply Chain Management (Major) & Marketing (Minor) from IBA, Greater Noida
- Overall **2.8 years of Experience** as procurement executive
- Last **1.3 years** of Experienced as **Procurement Executive in Compton Computers India Pvt. Ltd., Delhi**
- 9 month** Of experience in **Mayanks IT Solutions Pvt. Ltd., Delhi as Procurement Executive**
- Currently associated with **Techjockey InfoTech Pvt.Ltd., Delhi as Associate Procurement**
- Undertaken internship at Sheela Foam India Pvt. Ltd., Greater Noida on Logistics and Supply Chain Management & its Continuous Development
- Completed project on **The impact of material requirement planning in manufacturing industry & It's profitability**
- Possess knowledge of the basics of Logistics & Supply Chain Management
- Proficiency in ERP and R software, TORA
- Analytical and quality-oriented professional with an eye for detail



IT Skills

- Application Package: MS Office 2007, 2010, 2013 and MS Excel 2007,2010,2013
- Operating System : Windows Vista, 7, & 8
- Software: Outlook, ERP
- Languages: Basics of C



Soft Skills



Education

10th Standard from High School Barauli (Bihar Board) with 61.40%

2004

2006

12th Standard from Kamla rai college (Bihar Board) with 62.80%

B.Tech. (Electronics & Communications Engineering) from Rajasthan Technical University Kota 62%

2013

2016

PGDM in SCM & Marketing from IBA, Greater Noida with 6.9 CGPA



Organizational Experience(2 years)

June '11th 2018 to Present

Techjockey Infotech Pvt. Ltd., Delhi as Associate

Procurement

Key Result Areas:

- Sourcing and Purchasing of Software and hardware.
- To ensure timely procurement of required items.
- To develop market intelligence through comprehensive database of alternative options and comparative prices for negotiating price and terms of purchase.
- Responsible for maintaining the Order Cycle time which includes reducing the log time for request to PO (Purchase Order) and PO to delivery.
- Perform analysis on pricing based on prices of different vendors, delivery time and process the orders with the reliable supplier with best price and delivery time availability.
- Target to obtain new discounts from the vendors.
- To maintain performance records of Suppliers and review the performance on a timely basis
- Responsible for Budgeting and Costing for Purchase of required materials
- To evaluate prospective suppliers, finalize and approve the suppliers list

August '12th 2017 to 15 May 2018 (9 Months)

Mayanks IT Solutions Pvt. Ltd., Delhi as

Procurement Executive

Key Result Areas: .

- Sourcing and Purchasing of Electronic, Electrical and Mechanical components.
- Coordinating with Inter-departments for material requirements keeping in view Inventory Status.
- Floating Enquires & Obtaining Quotations from Vendors.
- Creating Purchase Orders in Excel and follow-ups with suppliers for timely availability of material.
- Responsible for BOM Scrubbing, Catalogue Management, price negotiation, Order management, Creating purchase orders, managing purchase history, inventory management, purchase analysis, vendor development, vendor evaluation, Vendor Management, Strategic Sourcing, E-Sourcing etc.
- Analyze the costing for regular buying parts to initialize the cost reduction activity.
- Manage procurement of material and strive to reduce total costs to less than target
- Loading product on GEM for On line bidding purpose
- Sometimes generating quotation for customers.as per BOM.

April '4th 2016 -July 15th 2017 (1.3 Years)

Compton Computers Pvt. Ltd. as Procurement

Executive

Key Result Areas:

- Ensuring Purchasing function runs smoothly, by handling end to end covering all the aspects of procurement (Purchase Request-Purchase Order Processing-Payment)
- Planning, coordinating, negotiating and motivating outside vendors
- Support requests from customers, partners, sales representatives, and other operations team members. Maintaining the monthly catalogue for the Compton elite customers.
- Prepare daily, weekly, monthly analysis reports and status of the jobs assigned.
- Maintains effective record keeping on all purchase orders and supplier confirmations for new contracts.
- Ensure choosing the best supplier in terms of reliability, availability of the required good, their delivery times and support structure
- Creating and transmitting the PO to vendor follow up for delivery of the order.
- Evaluate supplier performance based on quality standards, delivery time & best prices and ensure all the criteria are met according to the organizational requirements and expectation
- Ensuring timely procurement and delivery of material as per production schedules of various divisions;
- Material verification and delivery to concerned department and Verification of invoices with PO and forward the same for payment and make sure invoices are paid within the invoice due date.
- Ensuring total compliance in documentation of incoming and outgoing material.

• Internship

Title: Logistics and Supply Chain Management & its Continuous Development
Duration: 2 months
Organization: Sheela Foam India Pvt. Ltd
Role: Management Trainee

Key Learnings:

- Studied the present scenario of transportation; observed the warehouse operations
- Undertook analysis and study of the problems faced by company; provided suggestions to the company based on the research on the industry of transportation, returns management and warehousing



Academic Project

Project Title: The impact of material requirement planning in manufacturing industry & It's profitability

Duration: 2 months

Key Learnings:

- Studied how manufacturing cost and purchasing cost will be reduced by using MRP
- What are the risk we will face during implement of MRP
- Analyses and proposed for the implementation of $\text{Profit} = \text{Selling Price} - \text{Costs}$ instead of $\text{Selling Price} = \text{Profit} + \text{Costs}$
- Learn about the availability the material component and product for planned production and material delivery to customer

- Extracurricular Activities

- 1st prize in debate contest on "MAKE IN INDIA" at college level in 2015
- Organized college event and technical activities like ROBOTICS
- Took part in ISTD conclave " Make in India - Future Growth" held in Greater Noida
- Actively Participated in Blood Donation Program Organized in College
- Secretary of OM club.



Personal Details

Date of Birth: ⁸August 1988
Languages Known: English and Hindi
Present Address: New Ashok nagar,A-121 ,New delhi
Permanent Address: Vill+post- Nawada, Dist- Gopalganj, Bihar
Passport Number- **R0289232**