

## Vijay Jawre

Cell No:+91-9560949193/7828645532

Email: [vkjawre0807@Gmail.com](mailto:vkjawre0807@Gmail.com)



### Objectives:

To obtain challenging position in Server Administration which will provide growth and learning opportunities, permits to apply my experience, quality of team work while completing challenging tasks assigned.

### Summary of Experience:

- 4 years of IT experience as a Desktop Admin and Remote Support Engineer and responsible for managing and supporting Desktops, Laptops & Active Directory, Server Administration and Hardware maintainance.
- Implementation of Active directory, antivirus server,
- Troubleshooting Windows 2000\2003 Active Directory\Linux Server problems.
- Installation and Operating windows, macintosh and linux operating system
- Installation and Support activities of LAN and WAN
- Troubleshoot LAN and WAN network with various tools
- Creating and mainting email profile users with various client softwares
- Using remote control software tools (logmein, team viewer, Ammyy) to provide fault resolution and diagnosis
- Performing health checks on the server & managing and checking for hardware faults. Checking Event Viewer logs time to time
- Planned downtime schedule for business units and providing them the outage information of service due to hardware replacement or reboot of server .
- Corrdinating with vendor for IT related issue such as mail server issue, antivius, hardware purchase, delivery and installtion
- Hardworking and willing to take on new responsibilities and respond to it
- Good Problem solving skills along with ability to maintain calm under pressure

### Educational Qualification:

Qualification : Graduation in B.Sc.( Eletronic)  
College : Guru tech Bahdur College in Jabalpur-Madhya Pradesh

Certification : Microsoft Certified Professional(XP )  
Organization : Microsoft

### Professional Experience:

**Shriram Value Service pvt ltd.**-Shriram value service is a IT support, DATA center, HR consultant, and BPO company. SVS give support to one of the biggest shriram finance group. I providing support shriram housing finance and shriram city both groups along with 30 Branchs.

Project Name : Shriram Housing Finance Ltd Mumbai  
Technology : Microsoft Windows  
Role : Technical Support engineer  
Period : Jan-2012 to Jan-2013

Key Activities:

- Managing IT hardware and software management issues
- Provide Remote, Telephonic and mail support to 30 branches
- Support for Active directory access permissions related issues.
- Server security monitoring and security related issue troubleshooting.
- Backup Management, Reporting and Recovery.
- Network share creation, Access & permission issue troubleshooting
- Monitoring all servers (Services, CPU, Memory and Disk space)
- Managing firewall and creating users and group in mail server
- Coordinating with vendor for IT related issue
- Identifying LAN faults and resolving the same

**Previous Assignments:**

Joined as Technical support executive in Shriram Value service and providing support to MP region shriram city union finance ltd and shriram life insurance.

Project Name : Shriram City Union Finance Ltd Bhopal  
Technology : Microsoft Windows  
Role : Technical Support engineer  
Period : April-2010 to June-2011

Key Activities:

- Support for First Level of Messaging and Active directory support.
- Creating New Users, Groups & granting appropriate rights and permissions.
- Managing User profiles, permissions and applying group policy on servers.
- Administration of Network Printers and Local printers
- Administration of Desktops and Laptops
- Support for Business Application and All Microsoft Products
- Installation, configuration and troubleshooting of Microsoft Outlook.
- Troubleshooting and fix windows Operating System problems.
- Responsible for Virus and Spyware solution on remote workstations
- Anti-virus installation and updating the virus definition file.
- Installation, configuration and Troubleshooting of MS Outlook, Outlook Express and another mail clients

**Previous Assignments:**

Roland infotech private ltd is an IT solutions & services provide and HP authorised dealer. Company deployed HP servers in NTPC Bilaspur where i take care of the server and along with i will take care Antivirus server.

Project Name : National Thermal Power Corporation Bilaspur.  
Technology : Microsoft Windows  
Role : Server Support Engineer  
Period : July-2009 to May-2010

#### Key Activities:

- Responsible for remote desktop support
- Troubleshooting and fix windows Desktop Operating Systems problems.
- Installation of application softwares & troubleshooting remotely on workstation.
- Installation, configuration and troubleshooting of Microsoft Outlook or mail client.
- Network maintenance such as login, printing problems
- Troubleshooting of virus related problems using HIJAKTHIS, Trend Micro AV, MacAfee sas
- Implemented Trend Micro antivirus server in windows 2000 server
- Troubleshooting and replacing the PC Spare..
- Identifying LAN faults and resolving the same

#### Achievements:

- Implemented trend Micro antivirus in windows 2000 platform
- Implemented Lan network infra structure in Branch offices

#### Personal Details :

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|-------------------|--|
| ▪ Father Name     | : Mr.K.L.Jawre   |
| ▪ Date of Birth   | : 08-July1986  |
| ▪ Marital Status  | : Single   |
| ▪ Contact Address | : C/O-Ranbir Singh,H.No. 100,Secound floor,<br>Gali No-4,Chandu Park Sombazaar<br>Delhi-110051 |

#### Declaration:

I ,Vijay kumar Jawre , here by declare that the above furnished information is authentic to the best of my knowledge.

**Place:Delhi**  
**Jawre**  
**Date:**

**Vijay**