

## Alex Reginald Noronha



House No.98, Lobo Vaddo Parra, Bardez, Goa-403510

**Contact:** +91-832-2472889, 91-9673868216; **E-mail:** [alexnoronha29@gmail.com](mailto:alexnoronha29@gmail.com)

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## Security Services, Supervision & General Administration Professional

*Over 18 years of accomplished experience in Security, Training and Supervision across the industry*

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### Profile

- **Highly accomplished Security & Training Supervisor** with exhaustive experience in diverse areas encompassing **safety & security, vigilance, general administration & organizational development.**
- Experienced in implementing **various security concepts, practices and procedures** including investigative techniques, security access technologies; skilled at **implementing of contingency plan** for Injury and first aid, accident, and human safety.
- Technical **understanding of modern security devices like CCTV, Security Alarm System, etc., Fire Fighting Systems** like, smoke detectors, fire extinguishing gas systems, fire alarm systems; security surveillance system, fence protection system and access control system.

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### Professional Experience and Accomplishments

**Qatalum** - **Qatar** **Aluminium.**

**03 Feb 2016 - Till present**

**Professional Security Services Qatar - Contractor.**

**Operational Security Supervisor.**

- Conduct routine round around the plant to check for unusual activities.
- Issue traffic violation for traffic violators inside the plant.
- If any incident occurs immediately report to the scene and immediately inform management.
- Escort Ambulance, fire truck, and police if needed to any location.
- Conduct round to Port Area to check operation is normal.
- Conduct routine check of all security posts.

**DELTIN SUITES** / **DELTIN ROYALE** - **Goa**

**15 March 2015 - 25 Jan 2016**

**Security Executive**

- Conduct routine round of the Hotel/ Ship property to check Guards and Supervisors are alert on duty.
- Sometimes perform duty as a Duty Manager night shift.
- Maintain different types of registers
- Attend to customer and staff complain and solve them
- Conduct fire evacuation drill when necessary
- Routine check on fire fighting system if they are operational
- Immediately report of any incident to the management.
- Prepare duty roster for supervisors

**Laala -Al- Kuwait**  
**2013- 26 Nov 2014**

**5<sup>th</sup> June**

**Security Incharge**

- Provide training to Security Officers
- Prepare SOP's for different Posts
- Prepare Projection schedule
- Brief Security Officers on Safety procedures
- Conduct Inspection at different Posts to check Security Officers do their duty.

**AC FIRST (Camp Bagram, Afghanistan)**  
**11<sup>th</sup> April 2012**

**3<sup>rd</sup> November 2011 -**

**Training supervisor**

- Operate the **control room** which include monitoring the CCTV camera ,Giant voice system & Base radio station
- Imparted training to all security officers in Basic First aid, Basic Fire fighting, Alerts drills and safety precaution.
- Spread complete understanding on ground guide procedures and identification of badge.
- Handled the responsibilities of gate duty, vehicle search procedures, body search procedures; carried out PPE Training and handled the case of violation of general order.

**COMBAT SUPPORT ASSOCIATE CSA LTD., Kuwait**  
**12<sup>th</sup> February 2011**

**1<sup>st</sup> December 1999 -**

**Security Observers Supervisor**

- Managed the responsibilities in **Area Support Group of Kuwait (Camp Doha, Camp Arifjan U S Army Base).**
- Supervised more than 85 employees, prepared shift schedules, maintained employee's record and conducted routine patrol checks on the officers, providing training for the officers in different fields in
- Conducted search on vehicles entering ASG-KU installation to detect and prevent the introduction of improvised Explosive Devices on the installation.
- Prevented unauthorized entry on installation of prohibited articles, Weapons, Paraphernalia, Drugs, Alcohol, personal etc.
- Carried out security of vehicle searches systematic through and practice by manually mirroring and metal detector, swabbing by ion scan to find out Explosive and Narcotics.
- Prevented loss and theft of property information and lives responds and exports alarms, suspicious activities, observation of men materials and vehicle movements and report higher authorities.
- Worked on the motto of "protecting personal property and interest deemed vital to US national security" and performed other related duties as directed.
- Read and understood post orders report violations to supervisors; kept supervisors informed of the changes, if any.
- Write different types of reports eg loss and found report, accident report, Incident report, theft report
- Prepare timesheet daily and maintain monthly records of hours worked.

**ITT FEDERAL SERVICES , US Army Base Kuwait**  
**1995 - 30<sup>th</sup> November 1999**

**19<sup>th</sup> October**

**Tower officer supervisor**

- Supervised more than 50 employees and prepared their shift schedules & ensured implementation of the same.
- Maintained employee's record and conducted routine checks on the officers and provided training for the officers in different fields.
- Conduct Roving patrol

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## **Academic and Professional Credentials**

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**Higher Secondary School (H.S.S.C.) 12<sup>th</sup> Class, 1986 ■ St. Xavier (Goa Board)**

**Computer Proficiency:** MS-Office (Word, Excel & PowerPoint) and Internet

### **Training /Seminars Attended:**

- Diploma in Electrician
- Diploma in Computers
- Fire Fighting Course
- High-tech equipment orientation course (Bomb and Metal Detector)
- Police / Tactical Security Officer Orientation course
- Supervisor Training Course
- TASS and HHM Training Course

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## **Personal Details**

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**Date of Birth:** 29<sup>th</sup> October 1968

**Languages Known:** English, Hindi and Konkani

**References & Supporting Documents:** Available upon Request

Nationality - Indian

**SKYPE – alexnoronha29**