

RESUME



VANDANA SHARMA

Banking with Indian Experience

D.O.B: 08-march-1990

Location: Punjab, India

Mobile: +91 9988372542

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Indian Passport no: L8076668

PROFILE:-

- Vandana Sharma is an accomplished senior financial Services Manager with four years of experience in **ICICI Bank Pathankot**, five months experienced with **INDUSIND Bank Pathankot** and currently working as a financial manager with **ASHWANI Imports & Exports Ludhiana**. She has proven success in organizing tasks, increasing sales and achieving the targets. Now looking for challenging and rewarding job opportunity, which explores inner talent to help me in emerging as a successful person in life.

PROFESSIONAL QUALIFICATION:-

- **University topper in Master in Business Administration (M.B.A)**
International Business in 2012 from RIMT College, Mandi Gobindgarh affiliated to **Punjab Technical University, Jalandhar.**

EDUCATIONAL QUALIFICATION:-

- Graduation **B.com (Prof.) in 2010** from **Guru Nanak Dev University.**
- Intermediate in 2007 from **Punjab School Education Board.**
- Matriculation in 2005 from **Punjab School Education Board.**

WORK EXPERIENCE:-

- ▯ **Four Years Experience with ICICI bank as a Senior Financial Services Manager.**
- ▯ **Five Months Experience as a CSM with IndusInd bank.**
- ▯ **Now currently working as a financial Manager with Ashwani Imports & exports.**

RESPONSIBILITIES AND ROLE DETAILS:-

- ▯ Managing operations work of bank and dealing with all resident and non-resident high volume customers.
- ▯ Help the customers to get through tedious banking processes.
- ▯ Bring in new customers and open new accounts by advertising new services and boosting business referrals such as mortgages, insurances, loans, lending, etc.
- ▯ Coordinate with cashiers, tellers, including other internal and external bank employees.
- ▯ Sustain good relations with the clients.

PERSONAL PROFILE:-

HUSBAND NAME : - Mr. Gurpreet Singh
MARITAL STATUS : - Married
ADDRESS : - H.no 167, Near K.F.C School
Model Town Pathankot (Punjab)
India
HOBBIES : - To Listening music & Net surfing
LANGUAGES KNOWN : - English, Hindi & Punjabi
(Excellent reading, writing and speaking)

Thanks & Regards
Vandana Sharma

