# RESUME

Mob No.: +91 99092-95262

Residence Address:- Plot no.64,

Silicone Heights, Near Govrnment

Primary School, Parvat Gam road,

Maeshwar Park Society, Opp.

Surat. Pin Code - 395010

## PERSONAL DETAILS:-

**FULL NAME** 

: Neel B. Beladia

DATE OF BIRTH

: 09<sup>th</sup>, Nov, 1993

**GENDER** 

: Male

: Hindu

CAST

: ST

**MOTHER TONGUE** 

: Gujarati

NATIONALITY

: Indian

**MARITIAL STATUS** 

: Single

LANGUAGE KNOWN

: Gujarati, Hindi, English

HOBBIES

: Reading, Games, Sports, Movie, Cycling, Skating, Drawing etc.

**COMPUTER LITERACY**: Knowledge of Basic and Advance Information.

## **EDUCATION QUALIFICATIONS:-**

Course/ Degree	Board/ University	Passing Year	Percentage/ Class
S.S.C (10 <sup>th</sup> )	G.S.E.B	Mar - 2009	72%
H.S.C (12 <sup>th</sup> )	G.H.S.E.B	Mar - 2011	66%
B.C.A (Incomplete)	Veer Narmad South Gujarat University	May - 2012	B Class (of first year)

#### WORK EXPERIENCE:-

Company Name	Joining Time	Work Time Duration	Work/Service/Function Role Details
RAG Veg. Limited	Jul - 2012	5 months	DT Entry
BR Impex	Dec - 2012	2 year and 7 months	DT Entry of Diamonds Lot
Kalazone Silk Mill	Aug - 2015	6 months	Stock Update + DT Entry
Manjaree Textile	Apr – 2016	1year and 2 months	Image editing, Product sorting + editing (by work, color, design), Online stock update, Customer order dispatch + manage

Om Sai Creation	Jun - 2017	7 months	E-commerce related (e-marketing
			+ branding)

#### ADDITIONAL SKILLS:-

- > Tally a/c Course of 4 months time duration.
- > Embroidery Course of 6 months time duration.
- > General hand made art skill i.e. Paper made, Sand made arts etc

DATE:- \_\_/\_\_\_

PLACE:- SURAT

(MO: 99092-95262)

Your's faithfully,

B. Neelkumar