

HAMEED SATHIK M
HVAC Technical Coordinator
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PROFESSIONAL OBJECTIVE

Contribute to the continuous growth and profitability of an Organization by leading efforts through my knowledge and technical skills at any deserved position, based on my profile.

WORK EXPERIENCE

I had experience in HVAC field as technical coordinator duration of **Sep 2014 to Dec 2017**.

Job Description:-

Installation, Testing & Commissioning, Service & Maintenance of various HVAC unit such as Split Unit, Window Unit, Package Unit, Ductable Unit, Chiller, Roof top Unit, VRF, AHU & FCU.

Roles & Responsibilities:

- Adhere & confirmation to customer specifications in submitting material requests
- Obtained major project items such as exhaust fans and pumps.
- Follow the approved layout drawing and its standard reference field notes
- To follow the standard procedure of HVAC Equipment installation
- Monitored and ensured proper project execution in stage wise
- Allocate appropriate man power for the project execution.
- Conducted monthly audits to ensure timely project completion.
- Performed post-project job performance evaluations.
- Supervise and direct a work force of 15 Lead Facility and Maintenance Technicians
- Perform preventive maintenance and repair service work on HVAC mechanical plumbing electrical and various other building systems to maintain the properties in peak operational condition
- Conduct energy audits to identify where system and operational changes can be made to decrease the property's energy consumption
- Oversee annual service work on chillers cooling towers and pump systems to optimize operation of systems.
- Follows the corporate procedures affiliated with OHSAS 18001:2007, ISO 14001:2015.
- Receiving & responding prior to the occupant complaint and rectifying at earliest.
- Ensure that identify the needs of Occupants in the Building and providing the healthiest environment his working comfort in order to increase the staff productivity.
- Have done schedule option for Pumps, Chillers & AHUs in VFDs & lighting systems in the premises in order to achieve the Energy Efficient Management System.
- Document handling & controlling to accomplish the auditing in the project.

- Co-ordinated with sub-contractor & other works which has related to HVAC interfacing top external control panel.

ACADEMIC PROFILE

- Qualified as **“Bachelor of Engineer” in the discipline of ECE with 6.4 (CGPA)** from Mohamed Sathak Engineering College, Kilakarai affiliated with **Anna University Chennai** in the duration of **2010-2014**.

Academic Project:

- An empirical study of communication infrastructure towards the smart grid design implementation and evaluation (MAIN PROJECT).
- Line following robot (MINI PROJECT).

ACHIEVEMENTS

- Successfully monitoring five premises in the campus without any threat to safety and security.
- Effectively controlling & reducing energy consumption with the help of VFD technology.

SOFTWARE SKILLS

- Proficient in MS Office, AutoCAD/2004/2007/13, 14 & 15, Small world 2.1, Ground V10 & CMD software.
- Basics in C, C++ and JAVA

STRENGTHS

- Problem solving capacity
- Strong Communication to field employees in order to get work done
- Strong Motivation
- Team Work & Co-ordination
- Able to work in Challenging Job environment

PERSONAL DETAILS

| | | |
|-----------------|---|------------------------|
| Father's Name | : | Mr. Mohideen Karunai S |
| Date of Birth | : | 20-05-1993 |
| Gender | : | Male |
| Marital Status | : | Single |
| Languages Known | : | English & Tamil. |
| Nationality | : | Indian |

PASSPORT& RESIDENCE DETAILS

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|----------------|---|------------|
| Passport No | : | L9754239 |
| Date of Issue | : | 04-06-2016 |
| Date of Expiry | : | 03-06-2026 |
| Place of Issue | : | Madurai |
| Visa Status | : | Visit Visa |

Valid : 28/04/2018
Residential Address : 63/6 Suleiman Building, Al Mutheena Street,
Deira Dubai.

(HAMEED SATHIK

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