

Course Management System Retrospective Summary Report

12/09/2018

Summary

Scrum Master Mr. Alex Huang

Product Owner Mr. Ang Wee Jueh

Participants Mr. Edward Tuhairwe and Miss. So Yeun Jeon

Things That Went Well

Issue	Implementation of the Course Management System
Requirements	<ul style="list-style-type: none">- Updated JDK to latest version,- Git repository initiation.
Process	<ul style="list-style-type: none">- Downloading the latest version from the internet.- The Git repository initiation allows multiple developers to work on the project at the same time.
Project Management	The scrum master has been closely monitoring, reviewing and guiding the team in their assigned duties.
Technology	Eclipse IDE, Java Programming Language

Things That Could Have Gone Better

Issue	Effective communication
Process	The use of Messenger to chat as a means of communication did not yield effective results as each member had a specific time of logging on to ask or pass on a message. It required that we should have communicated as a team that on a particular day and time, we should be on messenger and ask questions and help team members where they need help.
Project Management	<ul style="list-style-type: none">- The scrum master should be updated with every stage of development or progress of the project; both positive and negative developments.

Technology	Facebook Messenger
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Things That Surprised Us

Issue	Good team experience
Process	Each team member was discovered to having good experience in what they were assigned to do. The high experience from team members made it easy for the project to kick off smoothly.
Project Management	The team spirit should be kept high and scrum master should continue encouraging and guiding the team in the right direction.

Lessons Learned

Issues	<ul style="list-style-type: none"> - Team work - Effective communication - Keeping the team spirit high
Process	<ul style="list-style-type: none"> - The team learnt that the choice of an effective communication channel is important in that it will help easy communication among the members. - Team work in ensuring the completion of a project is key to all team members. - The team also learnt that keeping the team spirit/hope high will enable members accomplish their tasks more effectively.
Project Management	Encouraging the team to put experience into action and uphold what they have so far learnt in this project.

Final Thoughts

Things to Keep	Team work and Self discipline is key in ones development and the completion of most projects such that if the team is disciplined enough, they can achieve more mileage in whatever they have set out to do.
Things to Change	<ul style="list-style-type: none"> - The choice of communication channels should be carefully thought out to enable the team more on a smooth path and not leaving any member behind. - As a team, members should also endeavour to update each other on their progress and ask for help where need be.

