

Revision Checklist

Title: _____ **Date:** _____

Ideas/Content/Research

- ___ In **arguments**, I provide a thought-provoking thesis; I have well-explained, persuasive reasoning with fresh insight; I address or distinguish claims from counter-claims.
- ___ In **informational** pieces, I have a clear, sometimes complex message; I develop my topic with accurately with vivid details, writing with some authority; I cite all sources used.
- ___ In **narratives**, my main theme and supporting details drive the piece; my POV and dialogue “show, don’t tell” characterization and a sequential, intricate plot; I use several narrative techniques skillfully.
- ___ In **literary** or **content analysis** pieces, I analyze the author’s purpose, among other concepts, and provide a well-developed argument based on the information I analyzed; I can write about cultural issues and about U.S. documents.

Structure/Organization/Genre

- ___ In **arguments**, I introduce my opinion/thesis/argument/claim clearly and organize my supporting evidence effectively; my piece is unique; I provide a strong concluding paragraph supporting my claim; I may develop counterclaims.
- ___ In **informational texts**, I create an opening paragraph stating my topic clearly; I use a variety of paragraph structures when appropriate; my transitions show relationships among ideas; I provide a conclusion or summary; I may use headings for understanding longer pieces.
- ___ In **narratives**, I develop a plot with a problem, solution, and characters; I build action to a climax before my resolution; I use transitions to build a natural sequence; I take risks in my storyline to engage readers; I use a specific tone.

Voice

- ___ In **argument** and **informational texts**, I maintain a formal style but still show enthusiasm for my topic.
- ___ I develop my style and tone with consistency appropriate for my audience.
- ___ My dialogue develops the characterization and personalities of my characters.
- ___ I use voice to put heart and soul into my writing.
- ___ I use active voice.

Word Choice/Description

- ___ I effectively use transitional words, phrases, and clauses for clarity, cohesion, and to show time shifts.
- ___ My words are precise and explain my thoughts.
- ___ I use sensory and colorful language to enhance my descriptions; this language clearly communicates my message.
- ___ I use similes and metaphors; I use analogies or anecdotes for complexity.

Sentence Fluency/Sentence Structure

- ___ I use a variety of sentence structures, including simple, compound, and complex.
- ___ My sentence lengths are varied and guide the reader through my piece.
- ___ I use various types of phrases.
- ___ I use a variety of text structures, such as compare/contrast, cause/effect, and problem/solution to effectively create interesting paragraphs.
- ___ I use dialogue with correct punctuation.
- ___ I maintain consistency of tense.

Conventions

- ___ I consistently use my knowledge of language and edit my work.
- ___ I check books to see the right ways to use brackets, parentheses, colons, hyphens, and ellipses.
- ___ I avoid misplaced and dangling modifiers.
- ___ I change the paragraph when my speaker changes.
- ___ I edit for proper pronoun case.
- ___ I understand how to conform my writing to style manual guidelines.

Writing Process

- ___ I plan my writing by using an extended outline or graphic organizer; I use techniques like free writing, questioning, and discussing.
- ___ I revise my piece for coherence and engagement.
- ___ Through conferencing, I strengthen my writing by revising for audience and purpose awareness.

Publishing

- ___ I enhance the meaning of my piece with design tools like headings, charts, and graphics.
- ___ My layout and enhancements create harmony and balance.
- ___ I use technology tools, like the internet, slideshow, music, and interaction to create my piece.
- ___ I use digital tools to creatively design and publish my writing.