

## My Writing Checklist

Name \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

### Writing Process

- ☐ I use graphic organizers to plan my writing.
- ☐ With help, I answer my teachers' and friends' questions and add details.

### Ideas

- ☐ I write about things I know, care about, and have done.
- ☐ I stick with my topic, add some details, and find facts for my nonfiction.
- ☐ I write information from my research in my own words.

### Text

- ☐ I use books I've read as models for my writing.

#### In my **informative text**:

- ☐ I name a topic.
- ☐ I add 3 or more facts about the topic.
- ☐ I add a conclusion.

#### In my **procedure**:

- ☐ I can research a process.
- ☐ I can list my materials.
- ☐ I write the steps in the process.

#### In my **narrative**:

- ☐ My beginning introduces my characters, the setting and a problem.
- ☐ I write about at least 2 or 3 events that happened in order.
- ☐ I connect my ideas with sequence words.
- ☐ I add some details about what happened.
- ☐ In my ending, I solve the characters' problem.

#### In my **opinion**:

- ☐ I introduce the topic I am writing about.
- ☐ I state my opinion.
- ☐ I give 2 or more reasons for my opinion.
- ☐ I write a conclusion.

### Voice/Point of View

- ☐ In my stories I put in my feelings, thoughts and memories into my characters.
- ☐ I write like I'm talking to an audience.
- ☐ I can tell stories like the narrator in the books I read.

**Word Choice**

- ☐ I try to describe the characters and setting.
- ☐ I try new words from my reading.
- ☐ When I revise, I make my story more interesting by changing some of my words to describe.

**Sentence Fluency**

- ☐ I use a subject (who) and verb (action or a verb like *is*, *was*, *has*, *had*, etc.) in my sentences. Sometimes I connect my sentences or parts of my sentences with *and*, *but*, *or*, *so* or *because*.
- ☐ Through my sentences, I can show if my ideas are happening now, in the past, or in the future.
- ☐ My sentences mostly begin with different words.
- ☐ I make my sentences read like my favorite story and information books.

**Conventions**

- ☐ I checked my 2<sup>nd</sup> and 3<sup>rd</sup> draft for spelling.
- ☐ I checked for ending punctuation.
- ☐ I checked for punctuation needed inside my sentences like commas in a series and dates; I try other punctuation I see **authors use**.
- ☐ I use capital letters for beginning of sentences, dates, names of people and places, and the word *I*.

**Publishing**

- ☐ I add illustrations and other graphics such as diagrams, graphs, and tables to add to my information.
- ☐ With help, I use digital tools to publish my writing.

**What I do best in my writing:**

**What I want to work on next:**