

Name:

Title:

Date:

Informational---Writing a Report

Introduction (What is it?)		
Features/Parts & Functions	Features/Parts & Functions	Features/Parts & Functions
Details	Details	Details
Ending		

If you want to add more sections, use the back of the paper or continue to a 2nd page if writing on the computer.

Name:

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Need more space? Expand your organizer here.

<div data-bbox="173 453 534 485" data-label="Text"> Features/Parts & Functions </div>	<div data-bbox="626 453 987 485" data-label="Text"> Features/Parts & Functions </div>	<div data-bbox="1081 453 1442 485" data-label="Text"> Features/Parts & Functions </div>
<div data-bbox="302 1150 406 1182" data-label="Text"> Details </div>	<div data-bbox="753 1150 857 1182" data-label="Text"> Details </div>	<div data-bbox="1208 1150 1312 1182" data-label="Text"> Details </div>