Name: _____

Revision Checklist

Title: _____ **Date:** _____

Ideas/Content/Research

___ In **arguments**, I clearly communicate my topic and provide ample evidence to support my thesis.
___ In **informational** pieces, I have a clear message and develop my topic with vivid details, writing with some authority.
___ In **narratives**, my main theme and supporting details drive the piece, and my POV and dialogue "show, don't tell" characterization and a sequential plot.
___ In **literary** or **content analysis** pieces, I analyze the author's purpose, among other concepts, and provide a well-developed argument based on the information I analyzed.

Structure/Organization/Genre

___ In **arguments**, I introduce my opinion/thesis/argument/claim clearly and organize my supporting evidence effectively; I provide a concluding paragraph.
___ In **informational texts**, I create an opening paragraph stating my topic clearly; I use a variety of paragraph structures when appropriate; I provide a conclusion or summary.
___ In **narratives**, I develop a plot with a problem, solution, and characters; I build action to a climax before my resolution; I use transitions to build a natural sequence.

Voice

___ In **argument** and **informational texts**, I maintain a formal style but still show enthusiasm for my topic.
___ I develop my style and tone with consistency.
___ My dialogue develops the characterization and personalities of my characters.
___ I use voice to put heart and soul into my writing.

Word Choice/Description

___ I effectively use transitional words, phrases, and clauses for clarity, cohesion, and to show time shifts.
___ My words are precise and explain my thoughts.
___ I use sensory and colorful language to enhance my descriptions; this language clearly communicates my message.
___ I use similes and metaphors.

Sentence Fluency/Sentence Structure

___ I use a variety of sentence structures, including simple, compound, and complex.
___ My sentence lengths are varied and guide the reader through my piece.
___ I use a variety of text structures, such as compare/contrast, cause/effect, and problem/ solution to effectively create interesting paragraphs.
___ I use dialogue with correct punctuation.
___ I maintain consistency of tense.

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Conventions

___ I checked my 2ⁿᵈ or 3ʳᵈ draft for spelling, punctuation including commas, and capitalization.
___ I check books to see the right ways to use brackets, parentheses, colons, hyphens, and
      ellipses.
___ I avoid misplaced and dangling modifiers.
___ I change the paragraph when my speaker changes.
___ I edit for proper pronoun case.

Writing Process

___ I plan my writing by using an extended outline or graphic organizer; I use techniques like
      free writing, questioning, and discussing.
___ I revise my piece for coherence and engagement.
___ Through conferencing, I strengthen my writing by revising for audience and purpose
      awareness.

Publishing

___ I enhance the meaning of my piece with design tools like headings, charts, and graphics.
___ I use technology tools, like the internet, slideshow, music, and interaction to create my piece.
___ I use digital tools to creatively design and publish my writing.

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