Ruslana Mudra

Date of birth: 22/01/2002

Nationality: Ukrainian

Gender: Female

CONTACT

Neuss, Germany **(Home)**

untrybear@gmail.com

(+49) 16092472273

https://www.linkedin.com/in/ruslana-mudra-045bb5204/

WORK EXPERIENCE

06/2021 – 01/2022 Kyiv, Ukraine

IT Researcher Luxoft

- search for candidates on various job portals;
- analyzis of resumes, selection of suitable vacancies;
- communication with candidates;
- organization of interviews with colleagues, communication with managers;
- operative work to keep candidates in the process of hiring;
- database maintenance;
- preparation of job offers, initial onboarding process.

01/2022 – 12/2022 Kyiv, Ukraine

IT Researcher Alcor

- primary communication with candidates via e-mail, Skype, Linkedin etc.
- active Search: x-Ray, Boolean, etc. in EU countries
- assistance in preparation of weekly reports on vacancy status for the clients
- database maintenance
- recruitment statistics reports

EDUCATION AND TRAINING

09/2019 – 07/2023 Dnipro, Ukraine

Bachelor's Degree in International Economic Relations
Alfred Nobel University

Website https://old.duan.edu.ua/international/

LANGUAGE SKILLS

MOTHER TONGUE(S): Ukrainian | Russian

Other language(s):

English

Listening C1	**Spoken production** C1
Reading C1	**Spoken interaction** C1
Writing C1	

German

Listening A2	**Spoken production** A2
Reading A2	**Spoken interaction** A2
Writing A2	

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Excel | Python Language - Basic knowledge | Python (pandas, numpy, matplotlib) | Microsoft SQLServer | Power BI | PostgrSQL