

Crib Sheet: Excel VBA editor and running Module1.bas

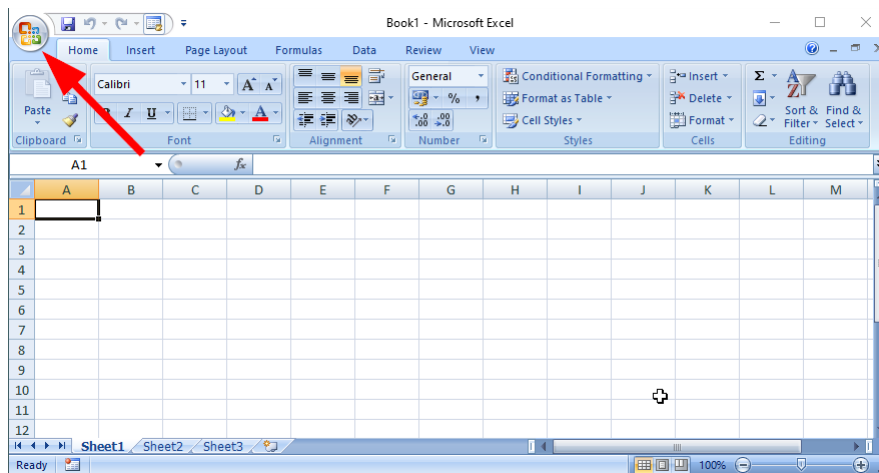
If you need to run the code in Module1.bas and you are familiar with using an integrated development environment (IDE), the VBA editor should look straightforward.

The VBA editor is however normally hidden.

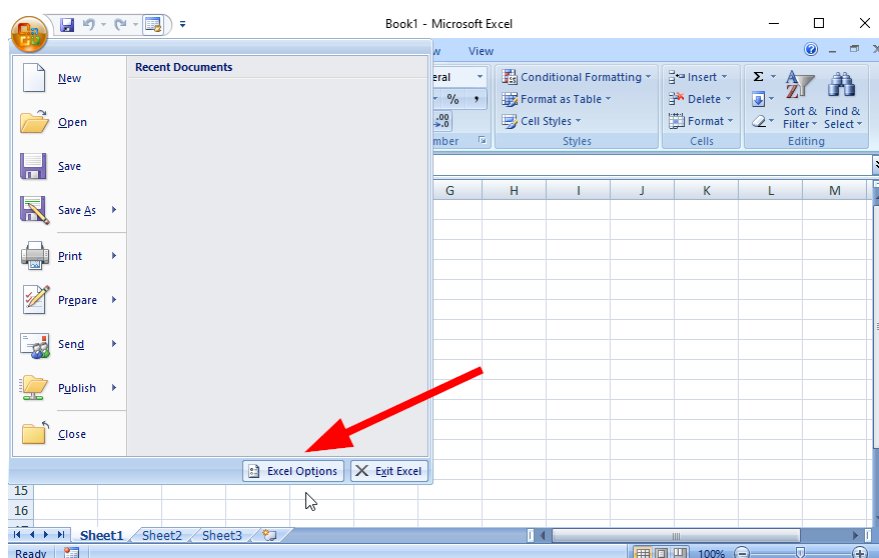
This guide will show you how to access the VBA Editor in Excel 2007 and Excel 2016 so you can run the code module.

Excel 2007

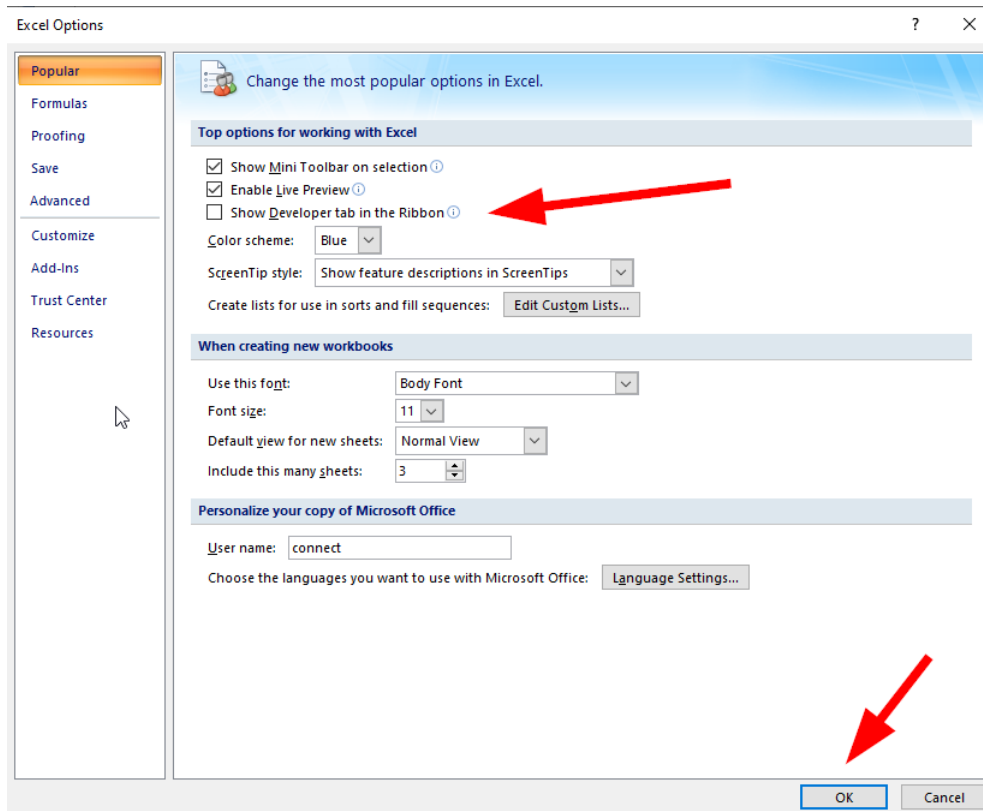
- 1) Start Excel 2007. Click the Microsoft Office Button



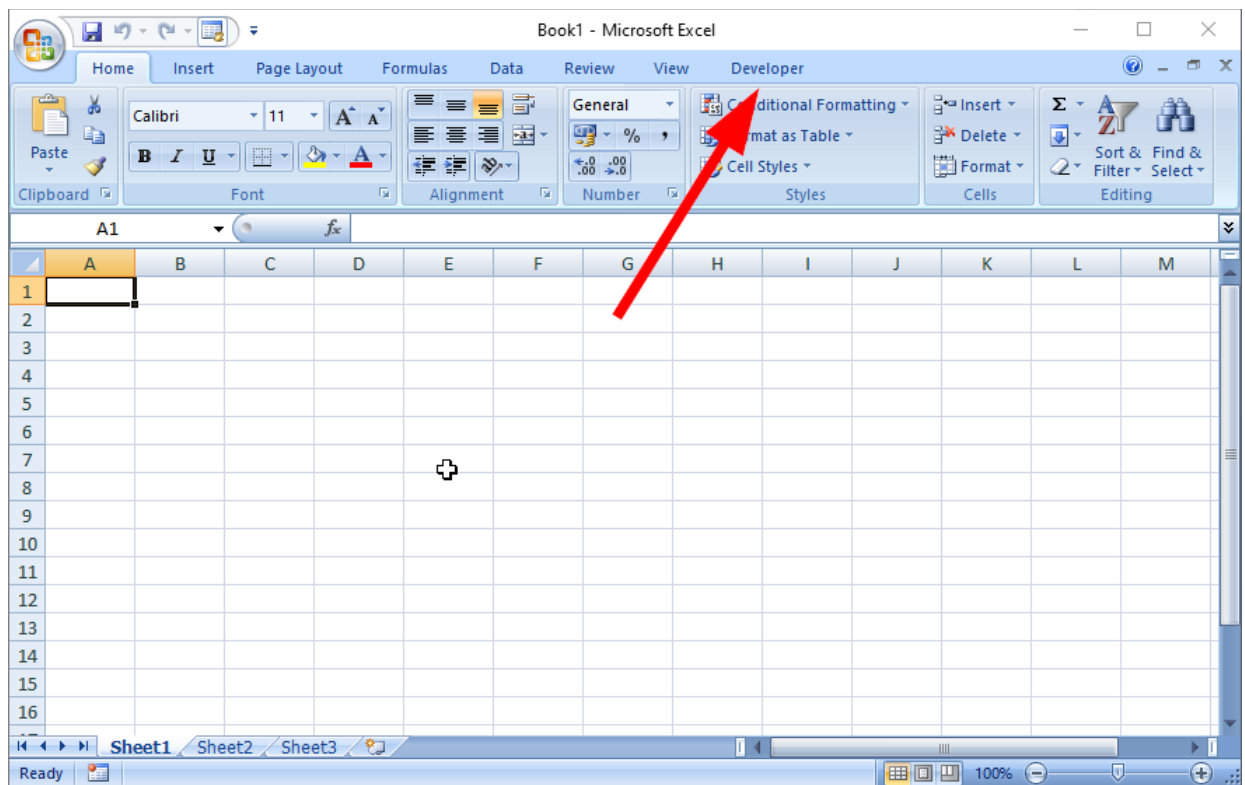
- 2) Select Excel Options



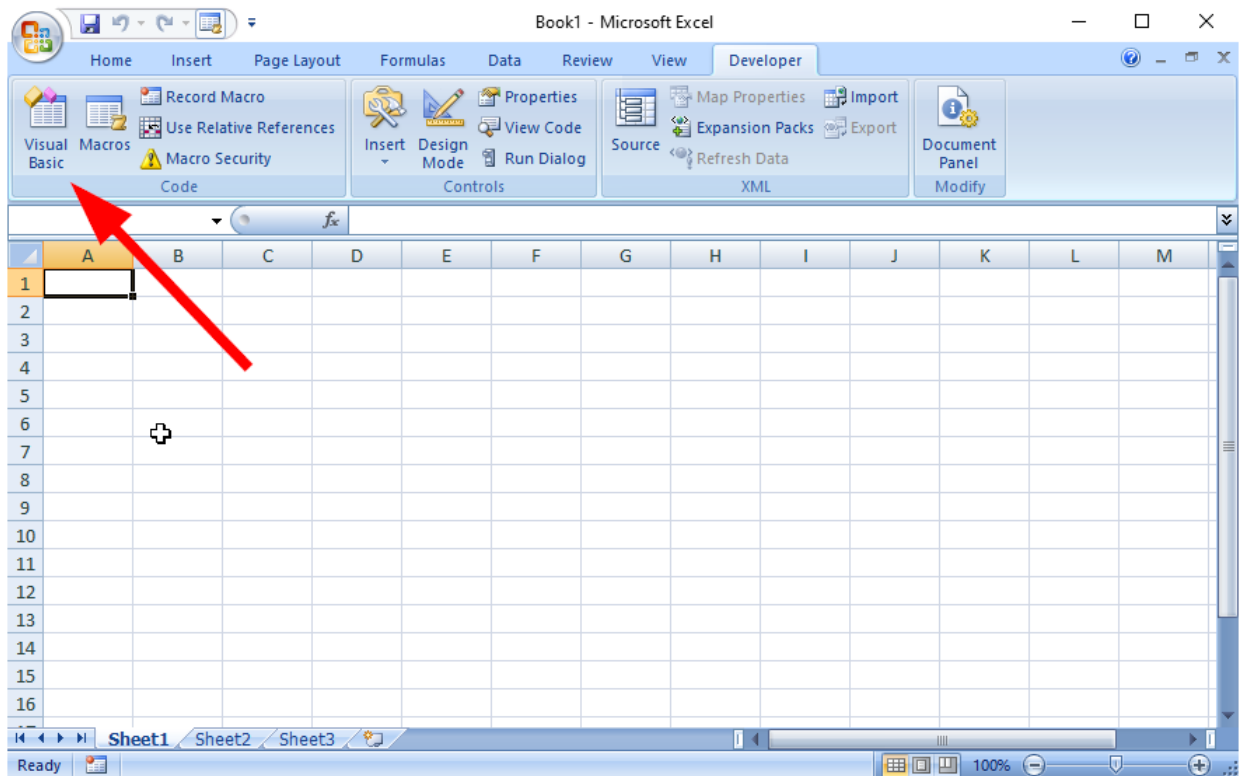
3) Tick Show Developer Tab and OK it.



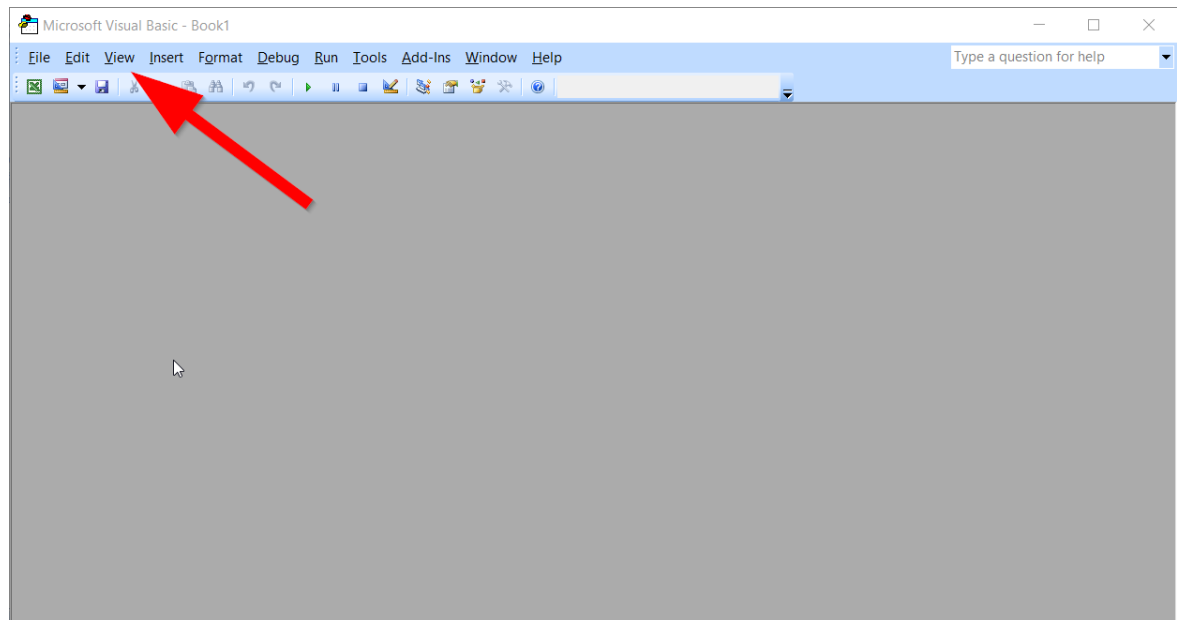
4) Open Developer Tab



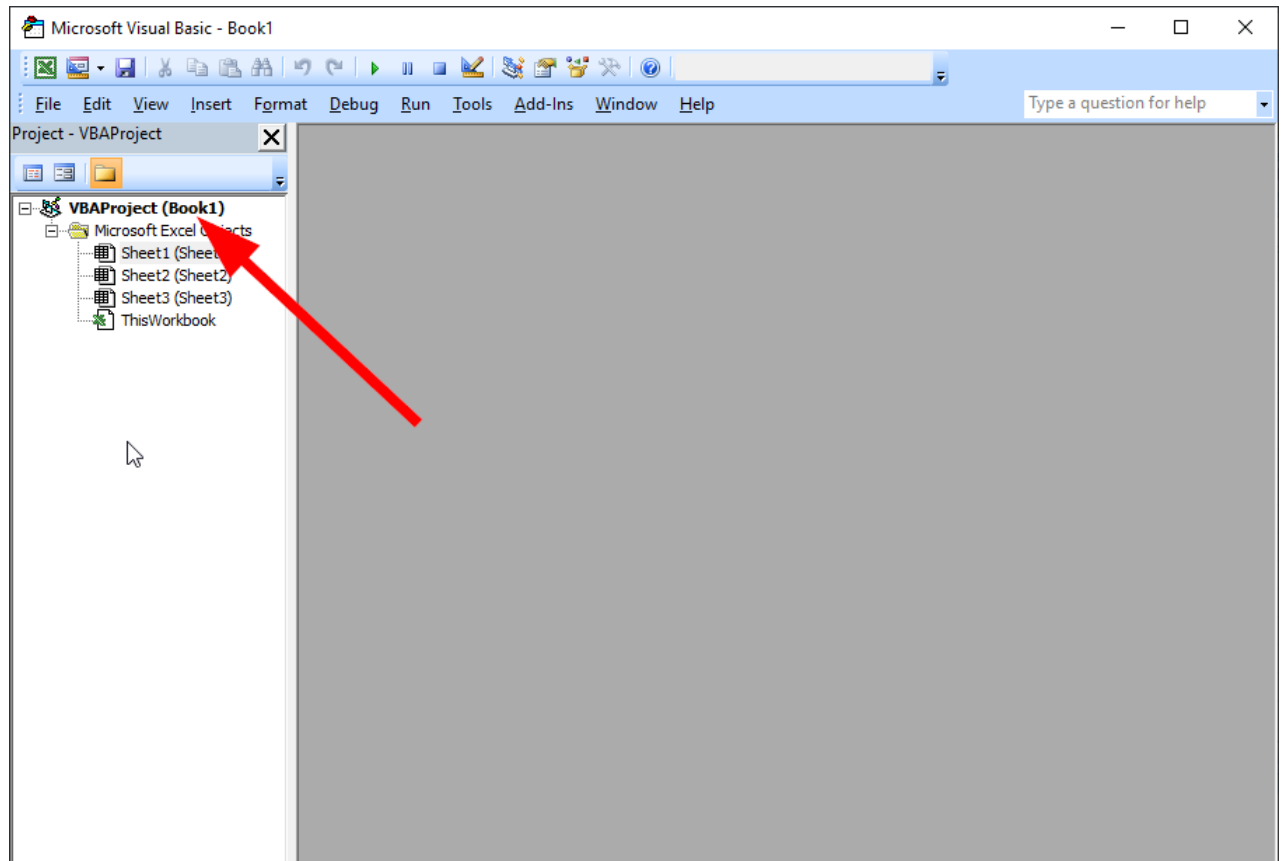
5) Click on Visual Basic



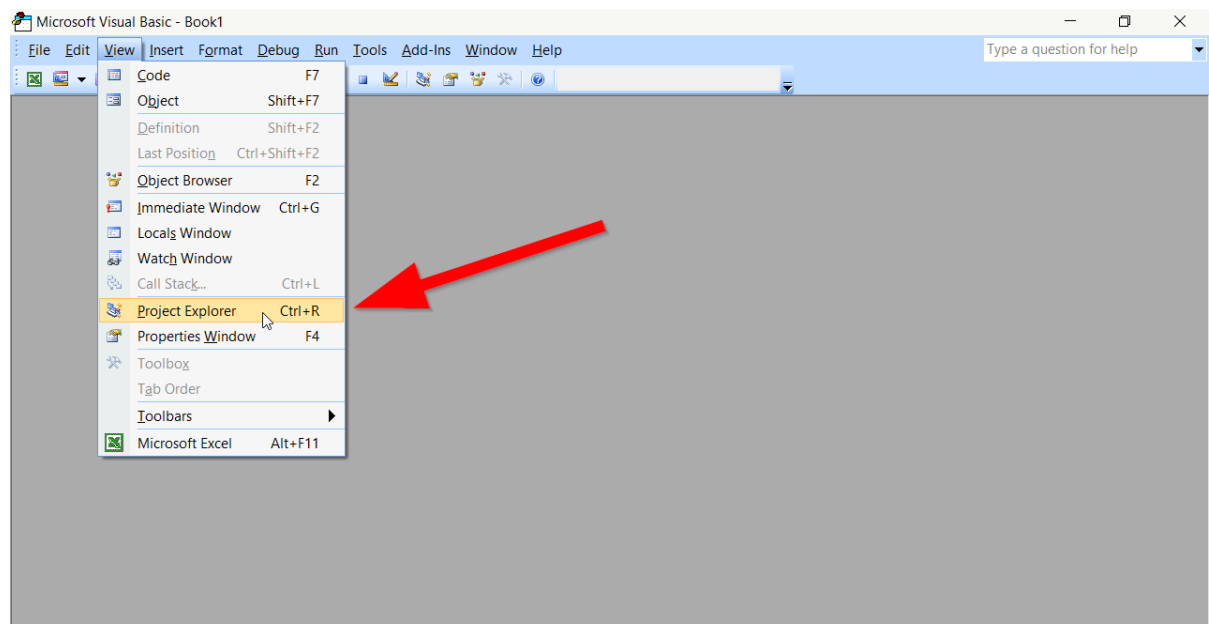
6) If just showing this screen; click on View.



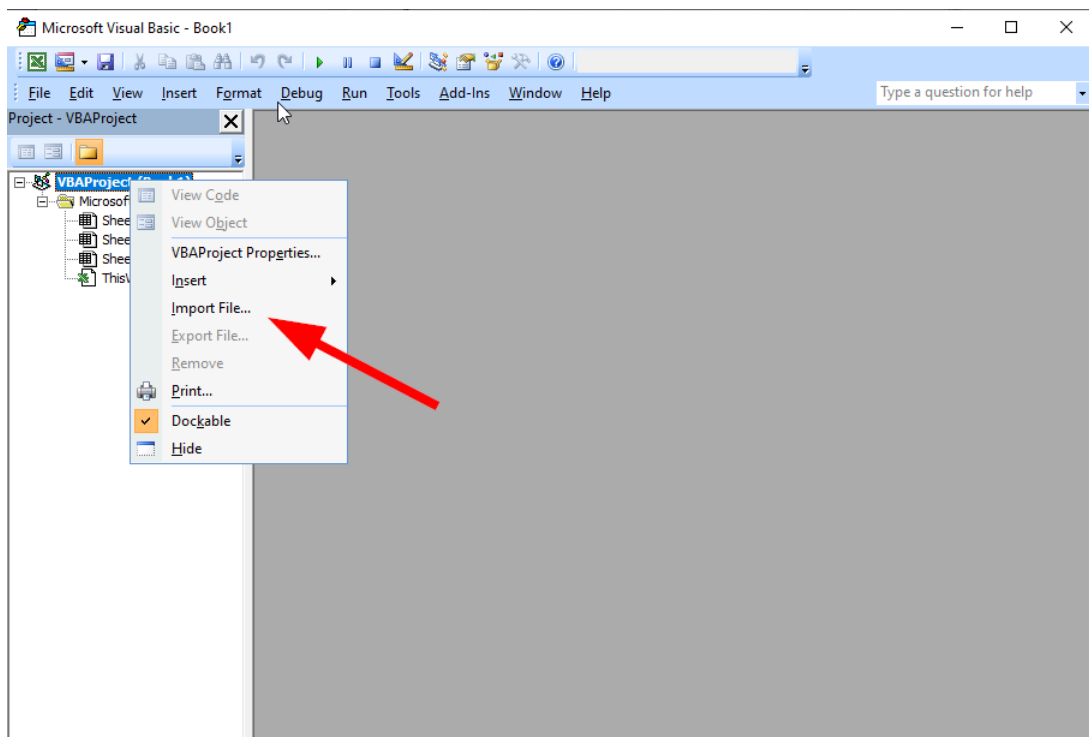
7) Right click on VBAProject



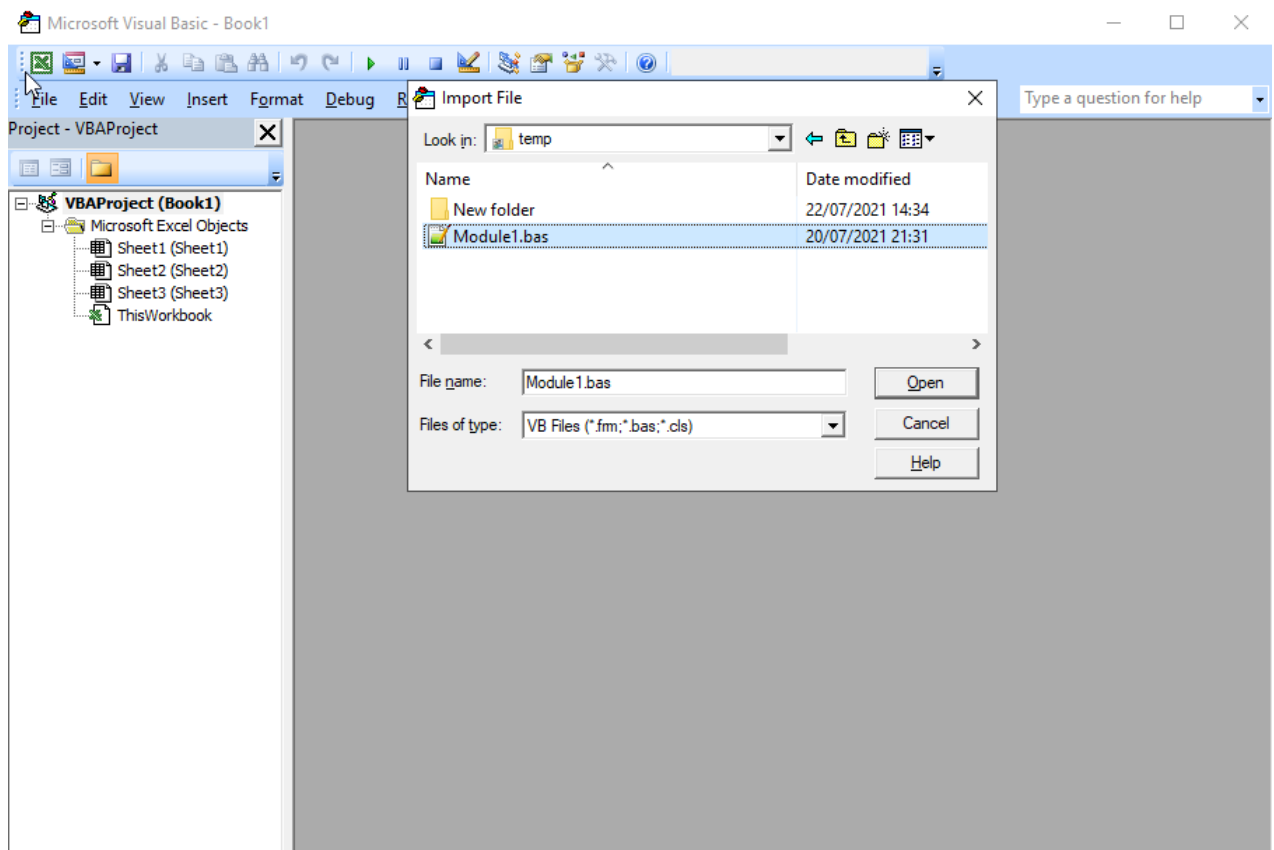
8) Click on Project Explorer



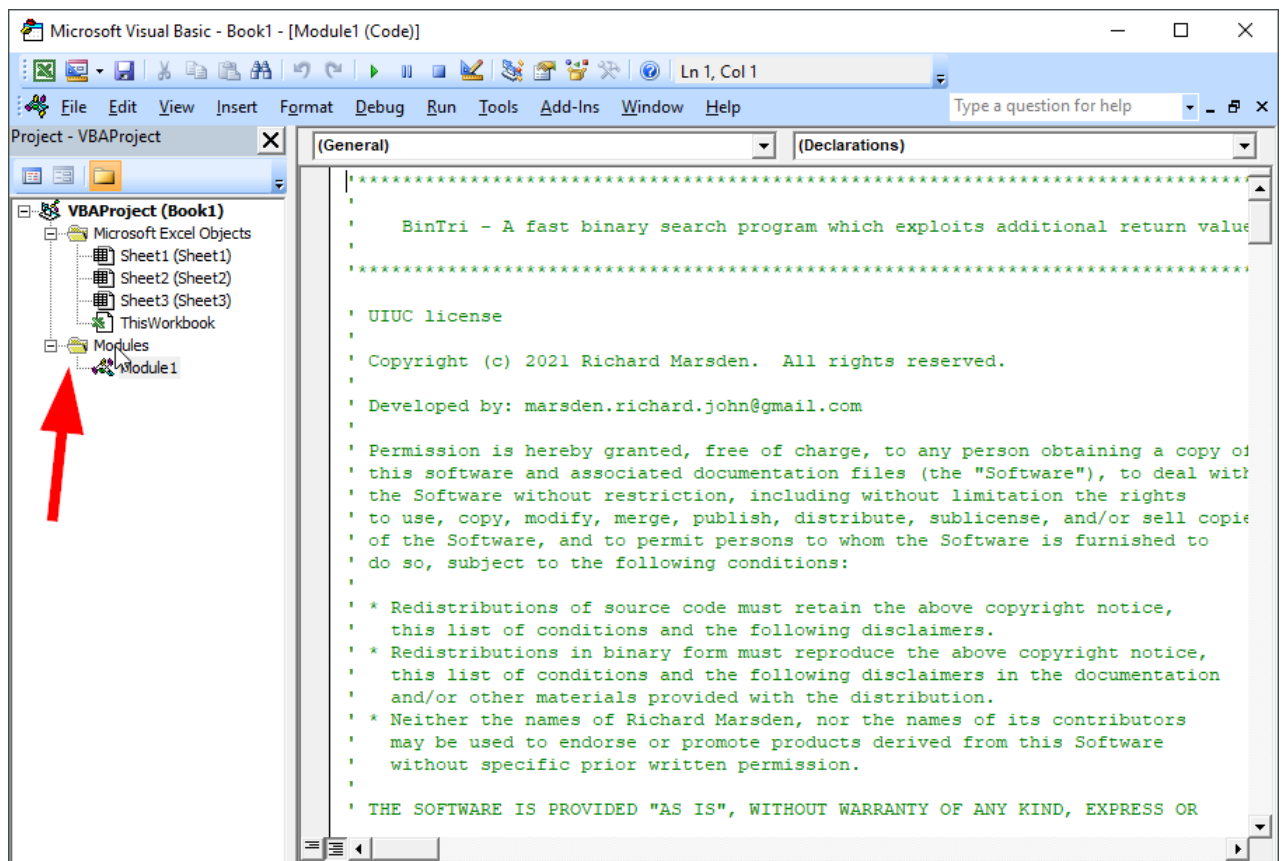
9) Select Import File



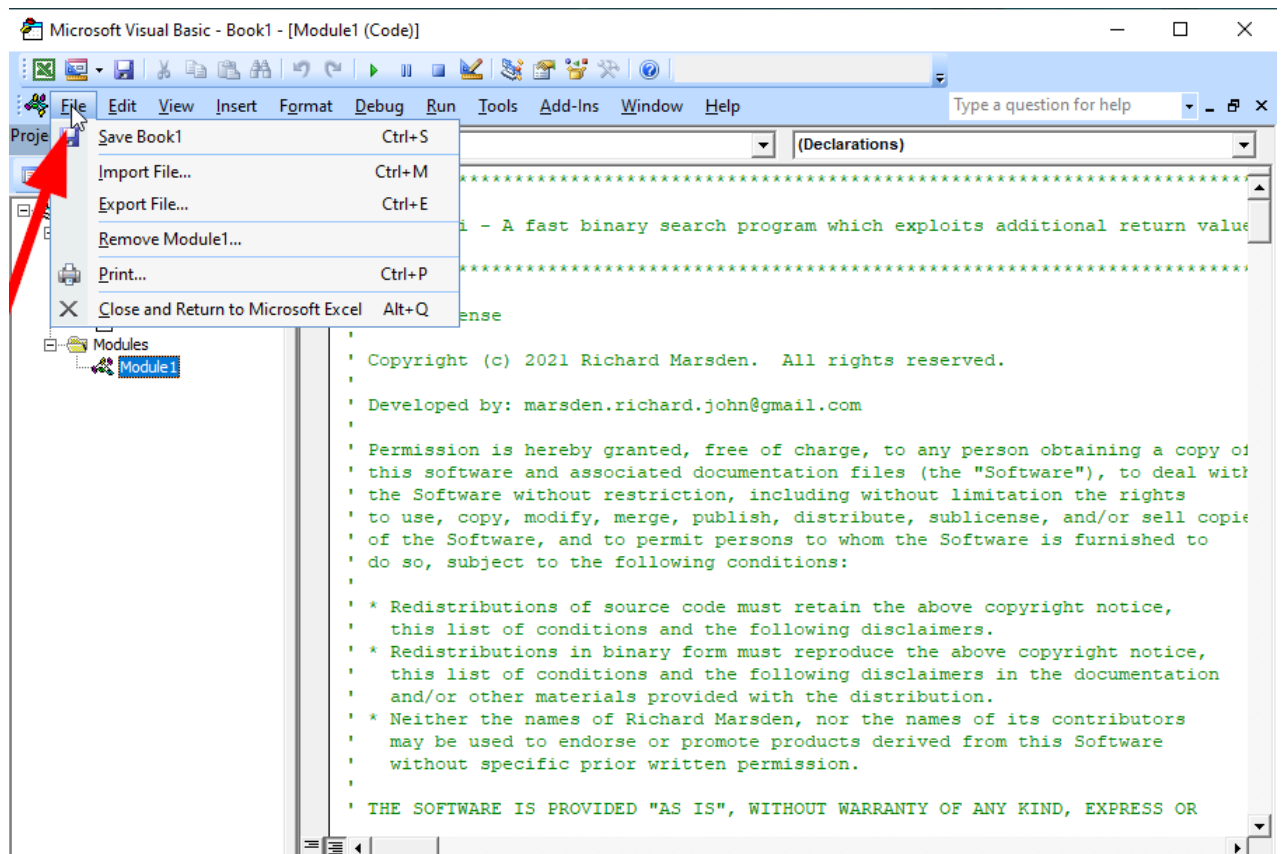
10) Navigate to location of Module1.bas and Open



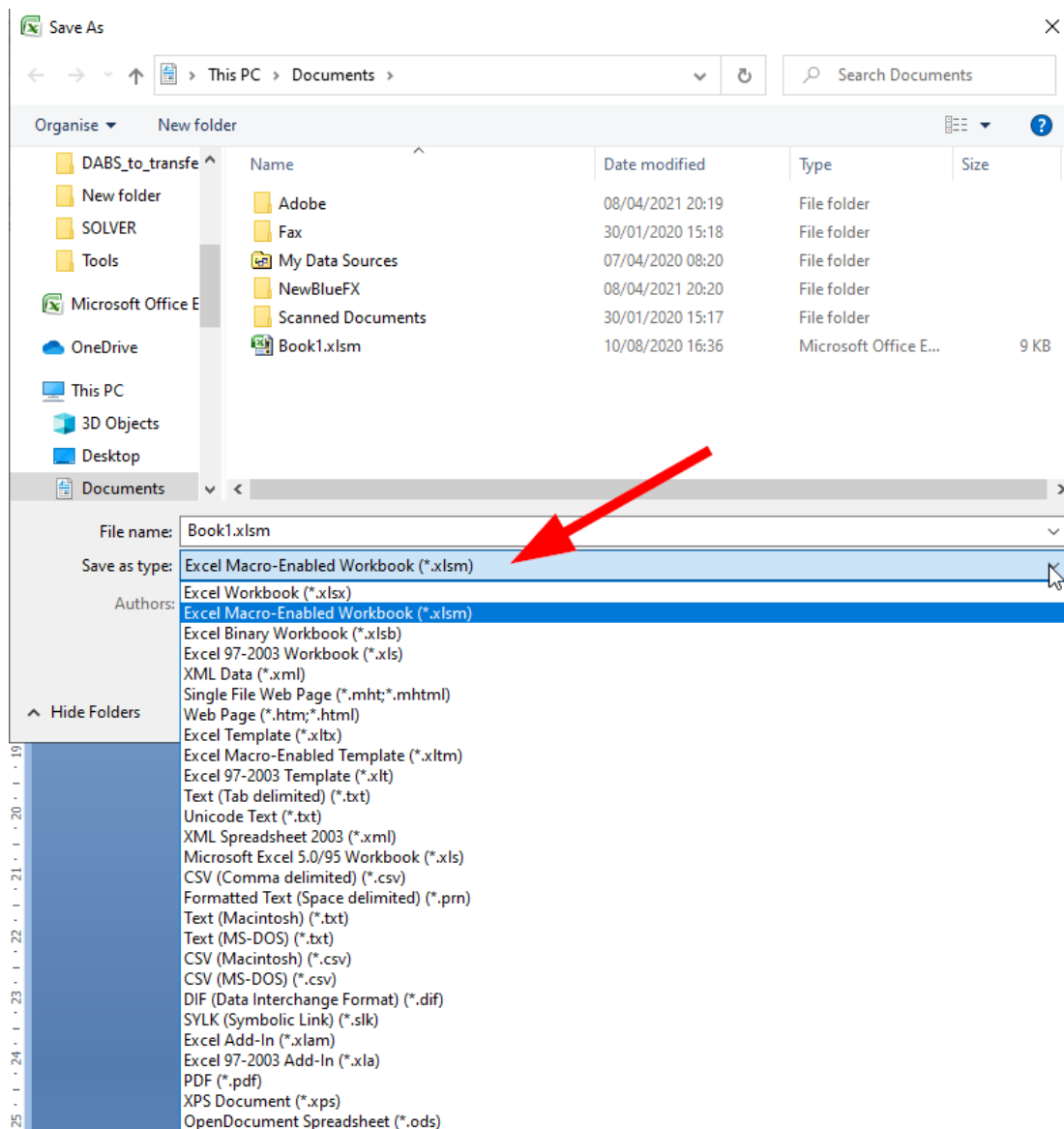
- 11) You will now have a section called Modules. Double click to access Module1



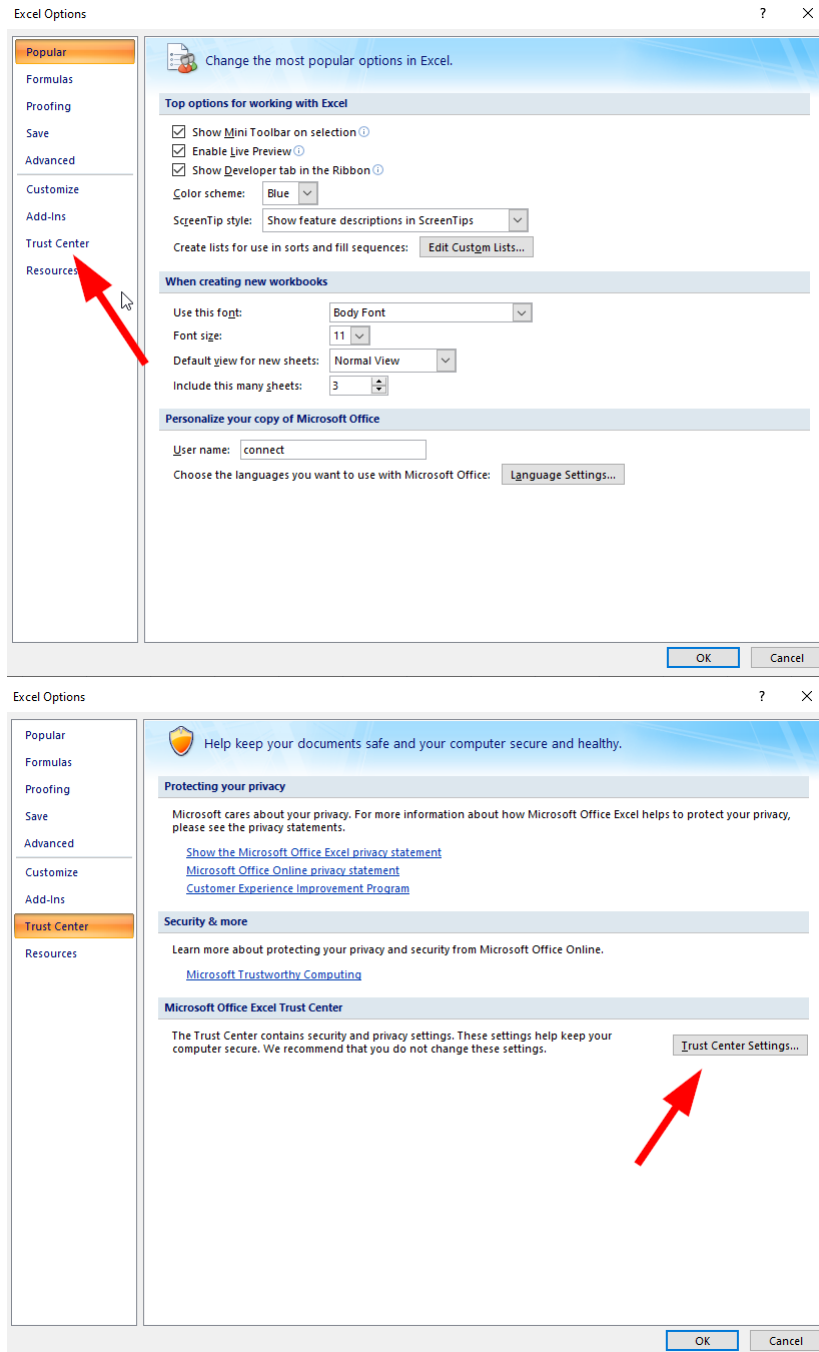
- 12) Choose the Save Option before making changes.



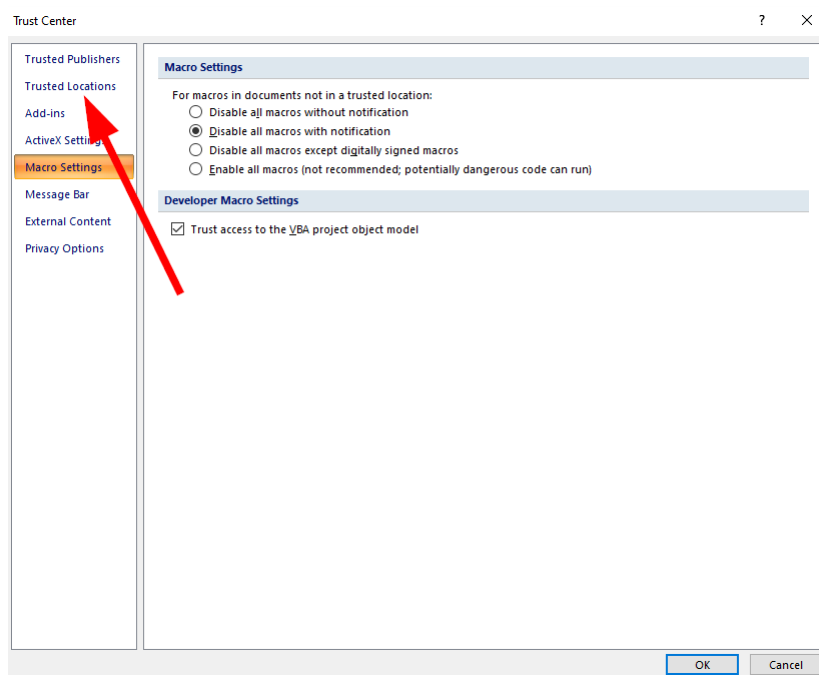
13) The file needs to be an Excel Macro-Enabled Workbook (*.xlsm)



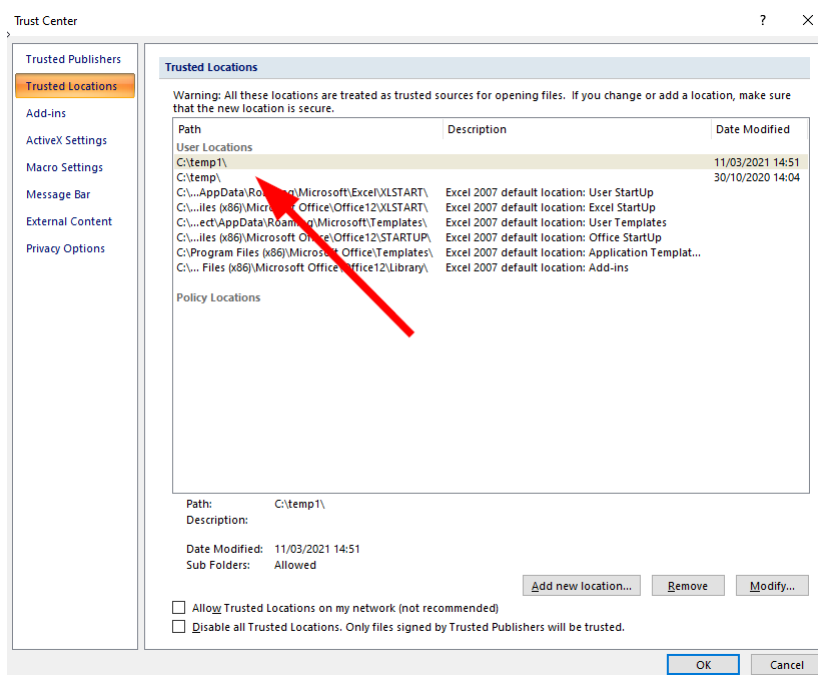
- 14) Depending on the setup of your computer, you may need to go back into Excel Options and alter the Trust Center Settings before VBA code will run.



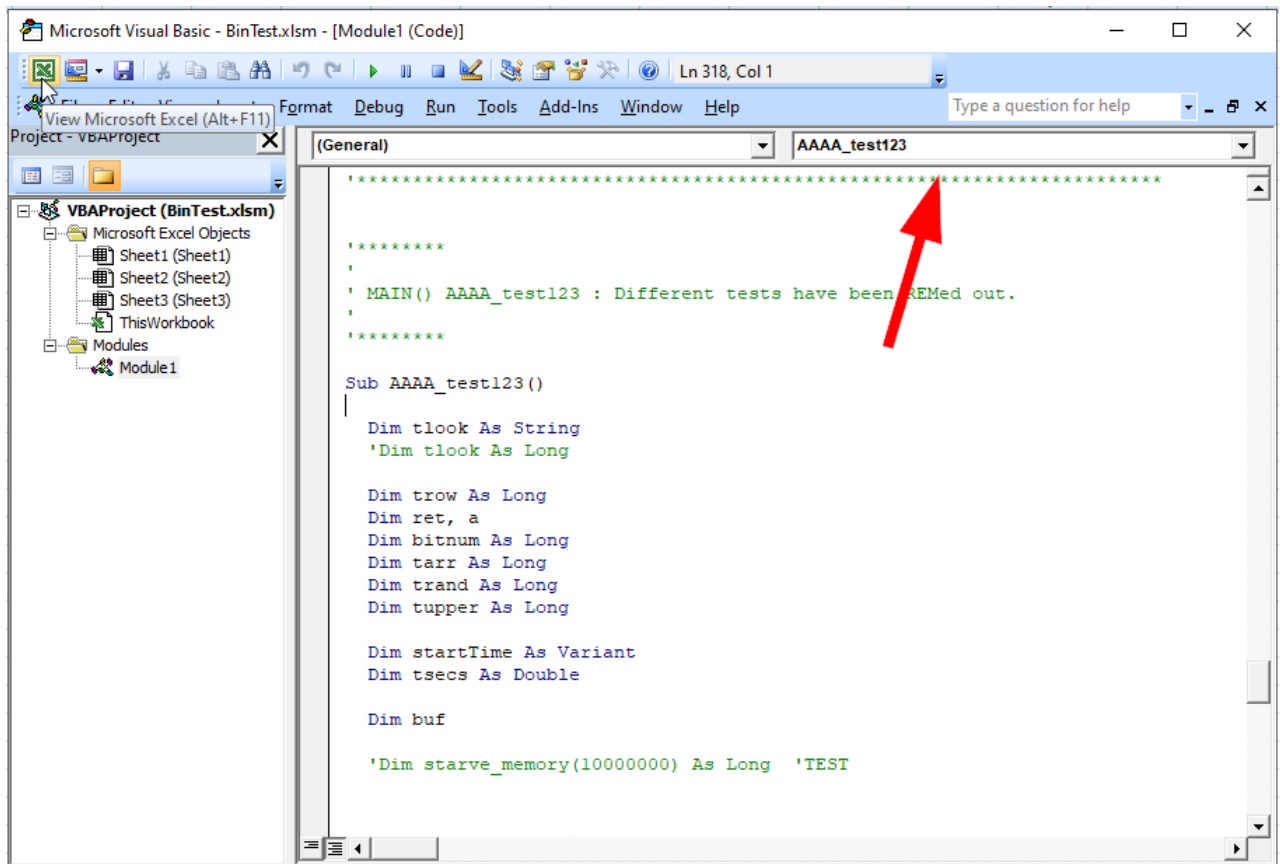
- 15) Selecting a Trusted Location to run the spreadsheet is usually the safest option.



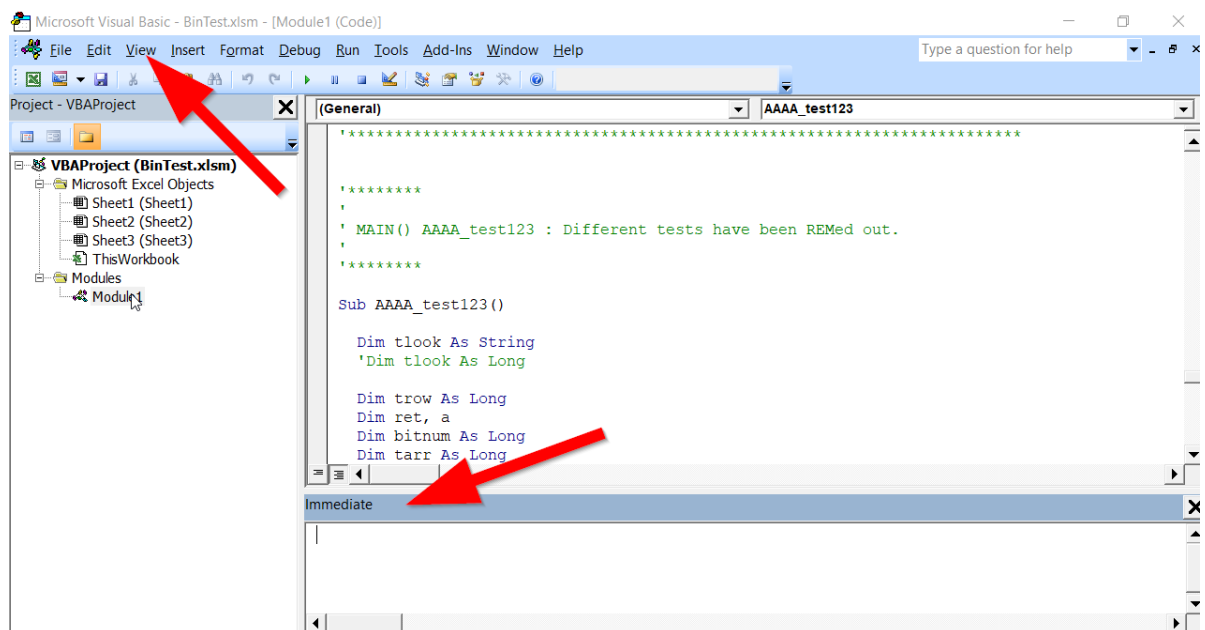
- 16) Choose a test location



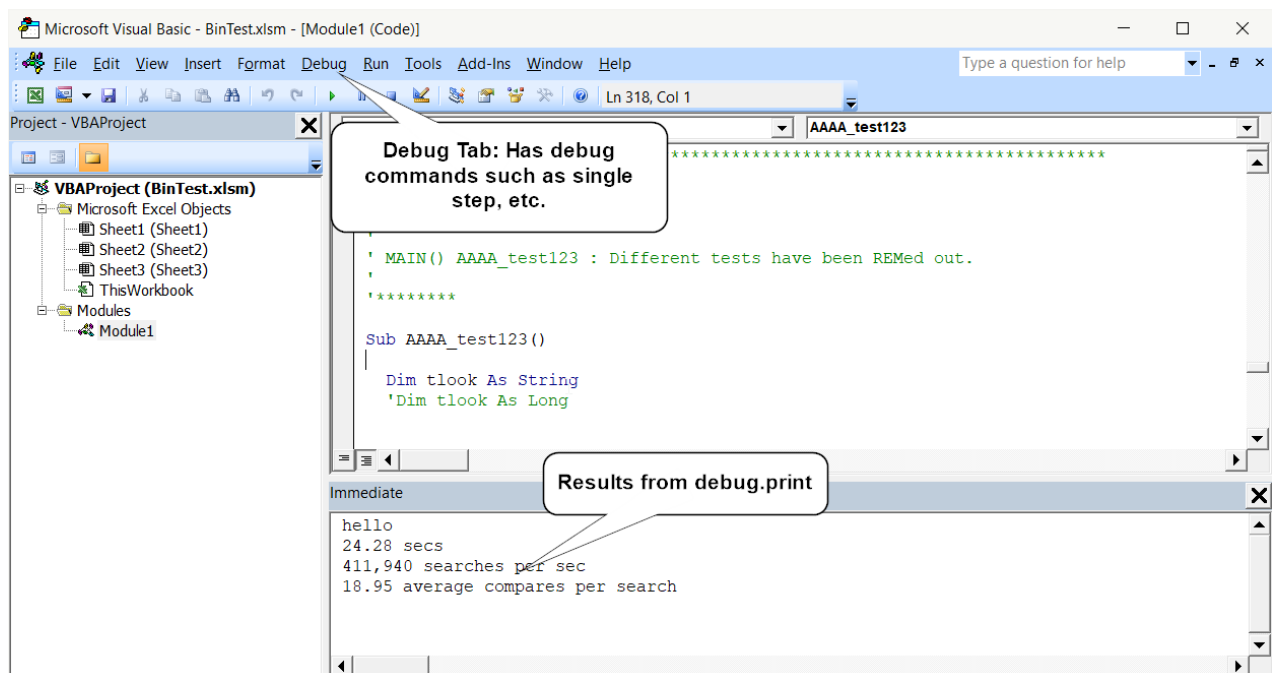
- 17) To run the main code for this project. Run AAAA_test123



- 18) It's the Immediate Window that will show results of the code's "debug.print" commands. This can be selected on the View tab.



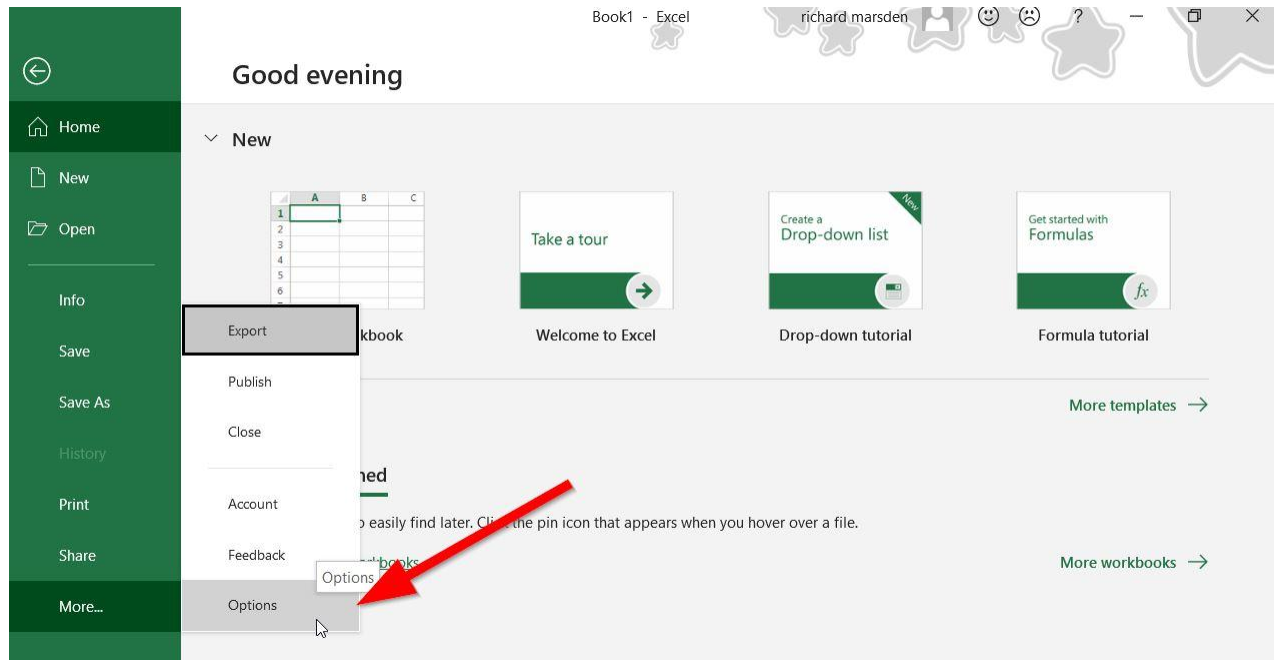
19) To analyse the code; use commands in the debug tab.



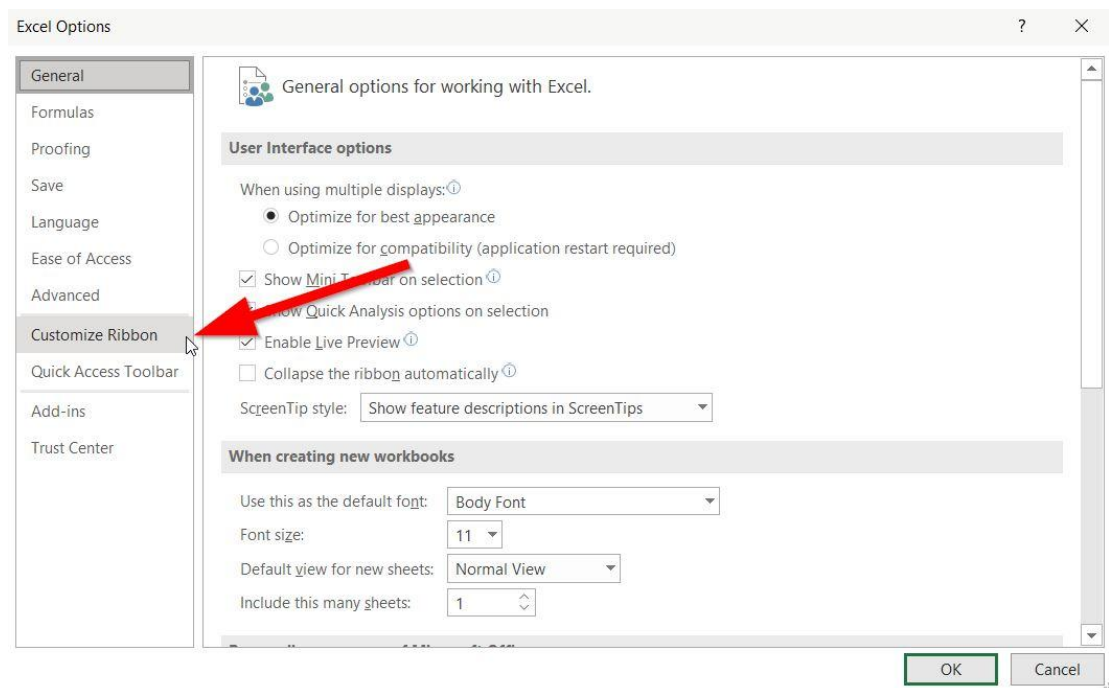
Excel 2016

To get the Developer Tab

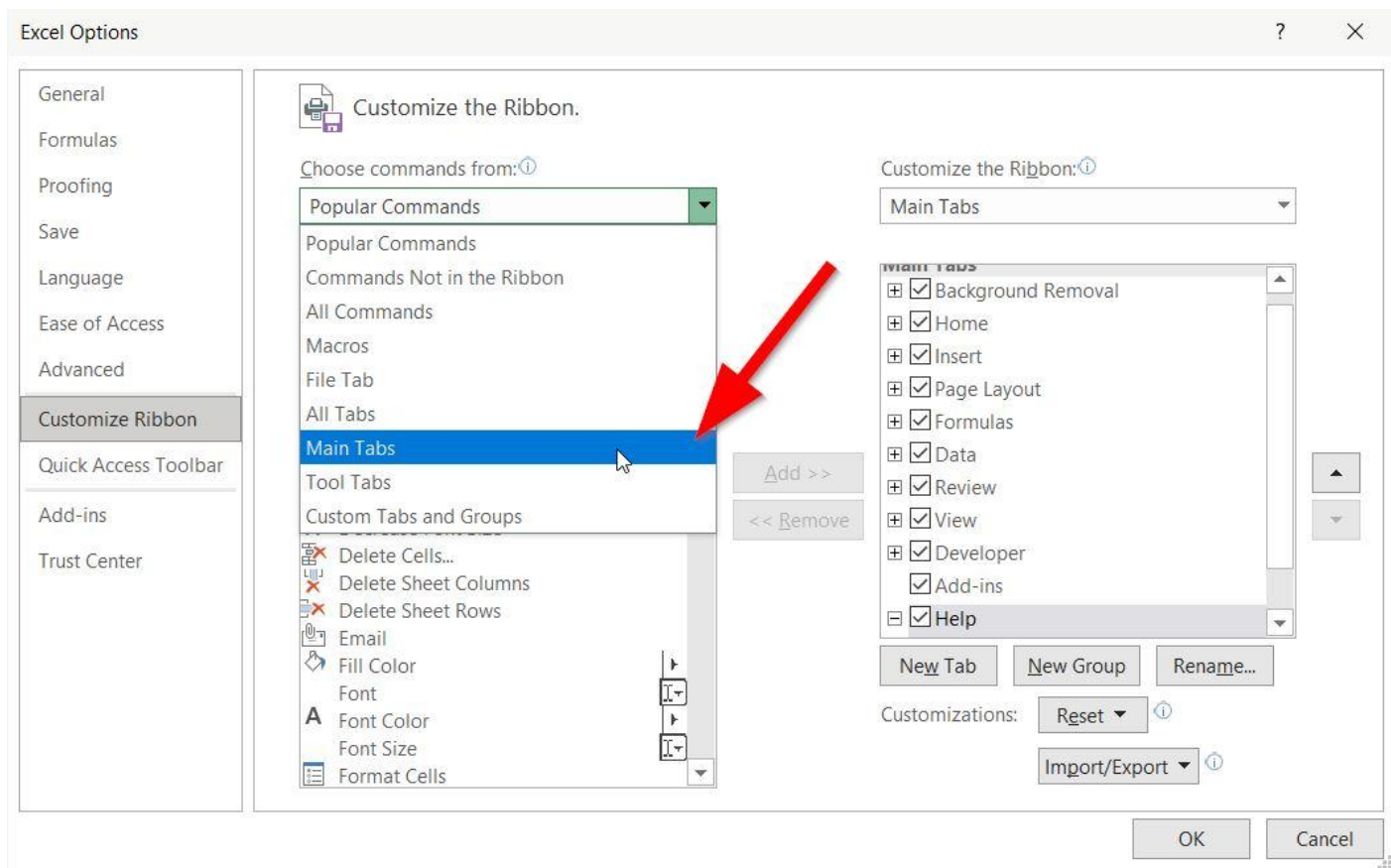
1) Open File tab and select More... then Options.



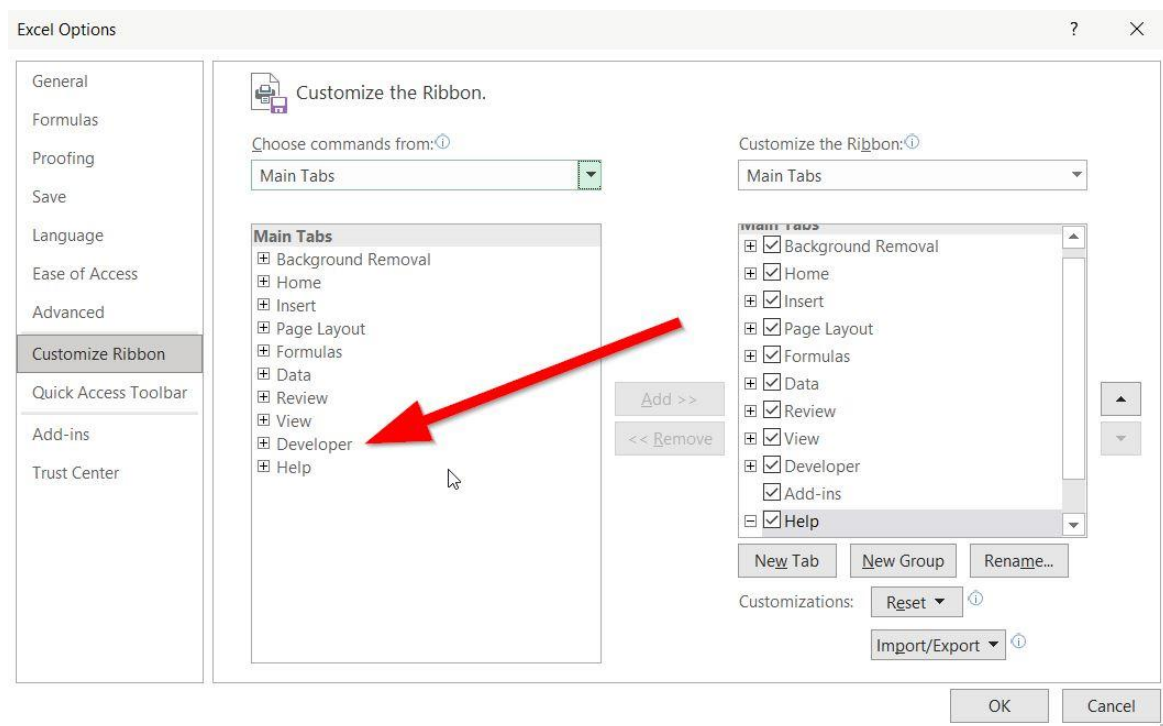
2) Choose Customize Ribbon.



3) Choose Main Tabs.



4) Choose all the Developer options.



5) Follow rest of Excel 2007 crib after getting Developer Tab.