

**LIST OF PERMANENT AND CONTRACT OF SERVICE/ JOB ORDER PERSONNEL
PLANNING AND EVALUATION SERVICE – PROGRAM COORDINATION AND MONITORING DIVISION
AS OF SEPTEMBER 30, 2017**

Name	Position	SG	Status of Employment				Actual Duties and Responsibilities
			P	CT	COS	JO	
Cynthia F. Abalos	Project Development Officer (PDO) ✓	24	✓				Supervises all activities of PCMD ISO-QMR; Risk Management
Elizabeth P. Alladel	PDO IV	22	✓				In-charge of RDIs and councils Inputs to SONA Quarterly reports to the Office of the Cabinet Secretary Foreign Assisted Projects/ Official Development Assistance ISO-IQA Monitor for SFTP Agenda 1, 2 and 3
Arief A. H. Naif	Senior SRS (Assistant Programmer/ Tester/ Document Analyst)	19			✓		Project Monitoring Information System
Jona Ruth M. Salvador	PDO III	18	✓				In-charge of PAGASA and PHIVOLCS, CO and climate change/ disaster risk reduction programs Project Monitoring Information System Performance information support to budget hearings Compliance to requests from the Office of the President/ Presidential Management Staff Monitor of SFTP Agenda 5, 7 and 9

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Maria Corazon M. Balasa	PDO III	18	✓				In-charge of SEI, PSHS, NAST, STII Public Investment Program Compliance to NEDA's requirements National Priority Program ISO-DCCO Records Custodian DOST Financial/ Human Resources profile/ Directory for the DOST Performance Report Monitor of SFTP Agenda 6 and 10
Cherry G. Gonzales	PDO II	15	✓				In-charge of Regional Offices Budget presentation to the Congress/ Senate Adoption of PREXC Compliance to DBM's requirements Locally Funded Projects Support to Cab Sec requirements Capacity building program Monitor for SFTP Agenda 4, 8 and 11

Notes:

PCMD has no clerk/administrative assistant which the other divisions have. This is being proposed in the forthcoming right-sizing of DOST.