

**RESEARCH & DEVELOPMENT PROJECT
CYCLE 13 - PROJECT VN01
WEEKLY REPORT
14/5/2023 - 20/5/2023**

Current Sprint: Prepare for Defense

Kanboard: <https://rnd-cycle13-vn01.atlassian.net/jira/software/c/projects/RC1V/boards/2>

Current:

- **To do: 10 tasks**
- **In progress: 2 tasks**
- **In review: 1 task**
- **Done: 36 tasks**

I. Weekly Goals

1. Goals for this week

- Summary and report on the feedback collected from Medical University Students about the final version of the website (Version 3.0)
- Continue Portfolio - Part 1: Fill up documents to cover Research & Upskilling, Planning & Control and Project Implementation folders
- Start Portfolio - Part 2: Fill up documents to cover Teamwork & Communication and Development Activities & Quality Assurance folders
- Quality: Wrapping up the Test Plan document
- Back-end: Wrapping up API testing results report
- Design: Finish styling the Presentation Slide
- Design: Fix some missing items in the poster

2. Goals for next week

- Wrap up Portfolio for Final submission
- Design: Fix some minor points in poster and wrap up for final submission
- Rehearsal for Final Defense Presentation
- Technical: Deploy the website to live server
- Personal: Handle the Reflective Report
- Record demo video for final submission and final presentation
- Export final team members' contribution log from Jira task management platform

II. Detailed Progress report

- **Lê Trần Bá Tân (HCMUS: 1959035 - AUT: 21142355)**
 - Finished: Create slide for the Final defense presentation slide
 - Finished: Wrap up the final poster for Final Defense Ceremony presentation
 - WIP: Write the Reflective Report
- **Hồ Ngọc Thảo Trang (HCMUS: 1959040 - AUT: 21142358)**
 - WIP: Preparing for ceremony presentation
 - Finished: Testing API documentation
 - WIP: Writing self reflective report
- **Phạm Đình Chương (HCMUS: 1959002 - AUT: 21142643)**
 - Finished: Wrap up Testing Summary
 - Finished: Wrap up Test Plan document
 - WIP: Handle the Reflective Report
- **Nguyễn Cao Nhân (HCMUS: 1959024 - AUT: 21142377)**
 - Finished: Fill up documents to cover Project Implementation folder
 - Finished: Wrap up code and manual check the staging server production
 - WIP: Fill up documents to cover Development Activities & Quality Assurance and Teamwork & Communication folders
 - WIP: Set up live server, ready for final deployment
 - WIP: Finishing the Reflective Report

III. Feedback & Comments