

# PURCHASE ORDER

Purchase Order

Purchase Order → Approval → Invoice In

Total PO (back yet good received) : 3,310,000,000.00 ✓ PPN

[Export Data](#)

Total PO WAITING : 3

Show: 25 | [\[PO\] Purchase Order Waiting](#) | [\[PO\] Purchase Order Bank](#) | [\[PO\] Purchase Order Rejected](#)

#	Reference	PO#	PO Type	Request by	Requested Date	Project	Company	Supplier	Amount	Approved	Action
1	247/PSI/FEV/IX/22	083/PSI/PO/IX/22	ASSET	emilia	2022-08-12	(INVESTASI)	PS	PT AKBAR MANDIRI ABADI	6,600,000,000.00	Waiting	
2	246/PSI/FEV/IX/22	089/PSI/PO/IX/22	ASSET	emilia	2022-09-08	(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DERAIS - ISO Deras - Persema Energy	PS	PT AKBAR MANDIRI ABADI	8,325,000,000.00	Waiting	
3	238/PSI/FEV/IX/22	086/PSI/PO/IX/22	ASSET	nelvan	2022-08-06	(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DERAIS - ISO Deras - Persema Energy	PS	PT AKBAR MANDIRI ABADI	8,325,000,000.00	Waiting	

Jika proses Purchase Evaluation telah selesai, proses selanjutnya menuju ke menu Purchase Order. Permintaan yang menunggu persetujuan ditampilkan pada tab *Purchase Order Waiting (1)*. Permintaan yang telah disetujui, disimpan pada tab *Purchase Order Bank (2)*. Sedangkan permintaan yang ditolak dimuat pada tab *Purchase Order Rejected (3)*.

Pengguna dapat mengunduh berkas Purchase Order berformat excel dengan klik tombol “Export Data” di kanan atas. Untuk melihat rincian PPN, klik tombol “PPN”. Akan muncul rincian berikut.

PPN Total amount - 2,310,000,000.00

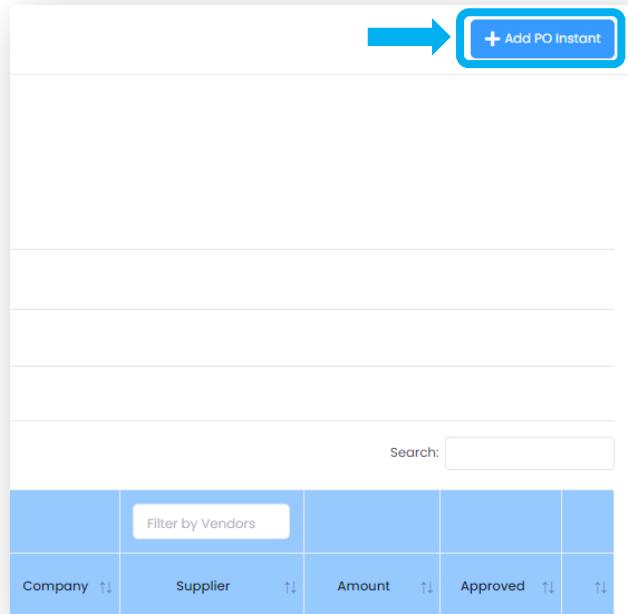
Show 25 entries Search:

#	Paper#	PPN	Amount
1	083/PSI/PO/IX/22	11%	660,000,000.00
2	089/PSI/PO/IX/22	11%	825,000,000.00
3	086/PSI/PO/IX/22	11%	825,000,000.00

Showing 1 to 3 of 3 entries

[Close](#)

## Add PO Instan



Untuk menambah PO Instan, klik tombol “+ Add PO Instant”, akan muncul form input berikut;

Back

**PO Instant Form**

Form		Request Item				
PO Date	dd/mm/yyyy	Item Code/Name	Qty	Price	Total Price	Action
Project	Select Project	Item Code/Name	Quan	Price		+ <input type="button"/>
Category	Select Category	SUB TOTAL				
PO Type	Select Type					Discount <input type="button"/>
Supplier	Select Supplier	TOTAL INC. DISCOUNT				
Deliver To		<input checked="" type="checkbox"/> PPN 10% 0 <input checked="" type="checkbox"/> PPH 23% 0 <input checked="" type="checkbox"/> PPN - DPP 0 <input checked="" type="checkbox"/> PPH 4% 0 <input checked="" type="checkbox"/> PPH 22% 0 <input checked="" type="checkbox"/> PPH 29% 0 <input checked="" type="checkbox"/> PPN 11% 0				
Deliver Time		DOWN PAYMENT <input type="button"/> Down Paym				
Currency	IDR-INDONESIAN RUPAH	TOTAL DUE				
Payment Terms						
Terms						
Notes						
Validation Code		<input type="button"/> Validate				
						<input type="button"/> Close <input checked="" type="button"/> Save

masukan semua data yang diperlukan. Kemudian klik tombol save.

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## Purchase Order Detail

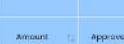
Purchase Order											+ Add PO Item								
Purchase Order			→ Approval			→ Invoice In													
Total PO (Not yet received) : 33,013,000/205.00 ✓ print																			
<a href="#">Report Data</a>																			
Total PO WAITING : 3																			
<a href="#">[PO] Purchase Order Waiting</a>			<a href="#">[PO] Purchase Order Bank</a>			<a href="#">[PO] Purchase Order Rejected</a>													
Show	100	entities																	
Search:																			
#	Reference	To	PO Type	Request by	Request Date	Request Name	Project	Company	Supplier	Amount	Approved								
1	093/PO/2022	ASSET	omaha	2022-08-12			INVESTASI	PS	PT AKBAR MANDIRI ABADI ***	6,000,000.00	Waiting								
2	246/PEI/REV/K/22	095/PO/K/22	ASSET	omaha	2022-09-06		(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DEBAS - ESO Dinas Petronas Energy	PS	PT AKBAR MANDIRI ABADI ***	8,325,000.00	Waiting								
3	238/PEI/REV/K/22	096/PO/K/22	ASSET	helvan	2022-09-06		(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DEBAS - ESO Dinas Petronas Energy	PS	PT AKBAR MANDIRI ABADI ***	8,325,000.00	Waiting								

Untuk melihat detail dari purchase order, klik tombol di kolom PO#, akan muncul form berikut;

**Purchase Order Detail**

PO Number #	0001/PS/PO/23
Request Date	12-May-2022
Customer	PT. ABBOT MUNDI ASIA
Warehouse	24101000000000
Supplier	PT. ABBOT MUNDI ASIA
Currency	IDR
Notes	<input checked="" type="checkbox"/> <b>INVOICE TERM</b> <b>PT. ABBOT MUNDI INDONESIA, PRODUCTION FACILITY DE RAS FEED PONOROGO, SUMATERA SELATAN</b>
Project	<input type="checkbox"/>
Delivery To	<input type="checkbox"/> PT. ABBOT MUNDI INDONESIA, PRODUCTION FACILITY DE RAS FEED PONOROGO, SUMATERA SELATAN
Delivery Time	<input type="checkbox"/> All pricing on this purchase order is based on PT. ABBOT MUNDI ASIA. We do not acknowledge any written confirmation with pricing changes until a purchase order revision is completed and provided to PT. ABBOT MUNDI ASIA. PT. ABBOT MUNDI ASIA will not be obligated to pay and will not process payment for any invoice that does not match the price set forth on the corresponding purchase order.
Terms & Conditions	<input type="checkbox"/> All handling charges are included in the price. PT. ABBOT MUNDI ASIA shall pack, mark and ship the unit in accordance with safety practices and PT. ABBOT MUNDI ASIA's specifications in such a manner as to prevent damage during elements and mobilization and shall be clearly marked as destined for PT. ABBOT MUNDI ASIA. If it happens any damage or loss during shipping, PT. ABBOT MUNDI ASIA shall be responsible for the repair or replacement of the damaged or lost products. PT. ABBOT MUNDI ASIA shall be liable for any damage or loss caused by the recipient due to the damage or loss of the products.
Delivery Details	<input type="checkbox"/> All materials and packaging process is carried out for a maximum of 7 days, with a total of 6 certified workers and shall be tested after. PT. ABBOT MUNDI ASIA received written letter released by PT. ABBOT MUNDI ASIA. The personnel certification and COVID-19 booster vaccine should be shared to PT. ABBOT MUNDI ASIA in accordance with ISO 45001 [Occupational Health and Safety Management System].
Terms	<input type="checkbox"/> Time is of the essence with respect to delivery of the unit. PT. ABBOT MUNDI ASIA shall receive no partial delivery or delivery before the PT. ABBOT MUNDI ASIA release the cost out letter.
Initial Action	<input type="checkbox"/> Initial action up to claim handling process on delivery is carried out for a maximum of 7 weeks, with a total of 6 certified workers include: electron specialist and 1 mechanic specialist, electronical certification and COVID-19 booster vaccine should be shared to PT. ABBOT MUNDI ASIA in accordance with ISO 45001 [Occupational Health and Safety Management System]. PT. ABBOT MUNDI ASIA shall responsible for the remained transports, need and documentation on materials.
Retention Time	<input type="checkbox"/> Retention time is 60 days starting from the completion of commissioning stated by the signing of Service Acceptance Letter within by both parties.
Term of payment:	<input type="checkbox"/> 1. Advance payment IDR 1,000,000,000.00 must be paid after the invoice number of the PT. ABBOT MUNDI ASIA and official document (SO/SL/CSL, Material Book, MMU, Checklist PMS) provided by PT. ABBOT MUNDI ASIA 2. Second Payment IDR 2,500,000,000.00 and not be paid after unit and mobilized from Supplier Point. 3. The 3rd Payment IDR 100,200,000,000.00 and shall be paid after the retention period of 60 days is over.
Forms of Payment	<input type="checkbox"/> Cash On Delivery

## Purchase Order Approval

Purchase Order										→	Approval		→	Invoice In		
Total PO (Not yet good received) : 31,031,000,000.00																
<input checked="" type="checkbox"/> print																
 Export Data																
Total PO WAITING : 3																
<a href="#">[PO] Purchase Order Waiting</a> <a href="#">[PO] Purchase Order Bank</a> <a href="#">[PO] Purchase Order Rejected</a>																
Show: <input type="button" value="100"/> entries <input type="button" value="Search"/>																
#	Reference	POL#	PO Type	Request by	Request Date	Project	Company	Supplier	Amount	Approved						
1	247/PG/FEV/IX/22	090/PG/PO/IX/22	ASSET	emalda	2022-09-12	INVEST68	PS	PT AKBAR MANDIRI ABADI 	8,320,000,000.00	waiting 						
2	246/PG/FEV/IX/22	090/PG/PO/IX/22	ASSET	emalda	2022-09-16	(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DEBAS - KSO Debas Pemalang	PS	PT AKBAR MANDIRI ABADI 	8,320,000,000.00	waiting 						
3	238/PG/FEV/IV/22	090/PG/PO/IV/22	ASSET	nevan	2022-09-06	(2022) (OPPORTUNITY) JASA SEWA EARLY PRODUCTION FACILITIES (EPF) DI LAPANGAN DEBAS - KSO Debas Pemalang	PS	PT AKBAR MANDIRI ABADI 	8,320,000,000.00	waiting 						

Untuk memberikan persetujuan pada Purchase Order, klik tombol di kolom Approved. Kemudian akan muncul form berikut;

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Sub Total	\$300,000,000.00
Discount	0.00
Net Invoiced Amount	\$300,000,000.00
PPN (%)	600,000,000.00
Total After Tax	\$300,000,000.00
Down Payment	0.00
Total Due	\$300,000,000.00

Confirmation

(P/S/P)

✓ Approve ✗ Revise ✗ Reject



Terdapat tiga opsi approval. Jika menyetujui purchase order, klik tombol “Approve”. Untuk melakukan revisi, klik tombol “Revise”. Untuk menolak permintaan, klik tombol “Reject”.

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