

## Student A

1. Complete the following with the correct form of the verb **do**.
2. Ask your partner the questions.
3. Answer your partner's questions.

### ***Tell me about.....***

- ...something you should \_\_\_\_\_, but don't.
- ...something your parents wouldn't let you \_\_\_\_\_ when you were a child.
- ... a job you would refuse \_\_\_\_\_.
- ...something you are thinking of \_\_\_\_\_ tomorrow.
- ...something you need \_\_\_\_\_ this week.
- ...housework you don't mind \_\_\_\_\_.
- ...something you enjoy \_\_\_\_\_ in summer.

## Student B

1. Complete the following with the correct form of the verb **do**.
2. Answer your partner's questions.
3. Ask your partner your questions.

### ***Tell me about.....***

- ...something you can't afford \_\_\_\_\_.
- ...something you are looking forward to \_\_\_\_\_.
- ...something you regret \_\_\_\_\_.
- ...something you'd like \_\_\_\_\_ this weekend.
- ...something you are afraid of \_\_\_\_\_.
- ...something you must remember \_\_\_\_\_ this week.
- ...something you are hoping \_\_\_\_\_ in the future.

# 17 Listen and complete sentences a-i.

- a First, the manager singles out those who work at the ..... for criticism.
- b Men have to wear ..... .
- c Clients may come in to see ..... at any time, so dress is especially important.
- d The dress code is relaxed on what is called ..... .
- e When the dress code is relaxed, the acceptable style of clothing is referred to as ..... .
- f The manager is particularly unhappy about the way employees dress when they are taking part in ..... .
- g She was appalled to hear that someone had worn ..... to the Business College.
- h She recognises that some employees may complain on the grounds that this is a ..... issue.
- i She suggests employees take complaints to the ..... department.

## Reported speech

- 1 Imagine that you were one of the people the manager was talking to. Change these sentences from the Listening into reported speech. Start each sentence with the words given.

It's been brought to my attention that certain members of staff have been flouting the dress code.

EXAMPLE: *She said that it had been brought to her attention that certain members of staff had been flouting the dress code.*

- a 'I want to make it crystal clear to everyone just exactly what's expected.'  
She clarified .....
- b 'Those of you who work on reception must be businesslike at all times.'  
She insisted that .....
- c 'Don't forget, in many people's eyes, sloppy clothes means sloppy work.'  
She reminded .....
- d 'I'm not at all happy about the way some people dress for training days.'  
She pointed out that .....

- e 'It seems as though some of you have got the idea into your head that when you're on a training day, you can dress like a student.'  
She said that .....
- f 'I've even heard remarks about one person who turned up wearing a nose ring.'  
She criticised someone who .....
- g 'What I want to emphasise is that it's a matter of professional pride, the way you dress.'  
She stressed that .....
- h 'You have to toe the line.'  
She said .....
- i 'If anyone feels particularly aggrieved by any of this, all I can say is that you should take it up with the Human Resources department.'  
She suggested that .....
- j 'I hope I don't have to refer to this again.'  
She hoped .....



a ellipsis ☐ ☐ b substitution ☐

- 1 *Since Sue first gave birth 23 years ago she has never gone more than two years and three months without **doing so**.*
- 2 *The former hairdresser was determined that her children should have lots of brothers and sisters, simply because she herself **didn't**.*
- 3 *Sue had wanted to have another baby but had almost given up hope of **being able to** when doctors confirmed she was expecting Isabelle.*

What has been omitted or substituted in each of the extracts?

Complete these findings from a recent UK survey on marriage and the family with the verbs and phrases in the box.

are doing so   do   not to   to do so   were

- 1 Despite having taken marriage vows that they will remain together for life, over a third of newly-married couples do not think it is realistic \_\_\_\_\_.
- 2 Almost a fifth of women say they expect to be less involved in raising their children than their mothers \_\_\_\_\_.
- 3 Fewer people are getting married for religious reasons, but \_\_\_\_\_ as a way of demonstrating commitment, stability and security.
- 4 Compared to previous generations there is less pressure to get married in your 20s, and as a result many of today's young adults are choosing \_\_\_\_\_.
- 5 Mothers who don't work while their children are growing up tend to get on better with their children later in life than mothers who \_\_\_\_\_.

② Add prefixes to these verbs so that they have the meanings given.

1	appear	become invisible	disappear
2	claim	claim back	
3	inform	give the wrong information	
4	judge	in advance	
5	react	react more than is necessary	
6	stabilise	to make something unstable	
7	state	describe something to make it less important	

## Cycling is good news – so what's stopping us?

The government's recent campaign, providing (0) encouragement to leave our cars at home and get on our bikes, has been (1) \_\_\_\_\_ to some extent, with a slight increase in the numbers cycling to work. We all now know that cycling is (2) \_\_\_\_\_ ; cyclists have fewer health problems than non-cyclists, they have higher levels of (3) \_\_\_\_\_ , and they don't damage the environment.

But we won't become a nation of cyclists until we (4) \_\_\_\_\_ two major barriers. First, exhaust fumes in (5) \_\_\_\_\_ congested streets can be as (6) \_\_\_\_\_ to the lungs as cigarette smoke. So there must be a greater (7) \_\_\_\_\_ of cars and bikes in towns. Perhaps more importantly, town planners must (8) \_\_\_\_\_ that destinations for daily needs, such as schools, work and shopping, are within convenient cycling distance from home.