

Lesson 11

Sentence transformations 46 - 50

Language focus

Formal Letter (*Gold first new edition exam maximiser*
p59)

Exam Practice

Speaking part 2

Listening part 2 (*Complete first p19*)



What can you remember?

41 You mustn't smoke in this area.

ALLOWED You in this area.

42 The coffee machine has stopped working again.

ORDER The coffee machine again.

43 Less than 100 people came to the concert yesterday.

TURNED Less than 100 people the concert yesterday.

44 It's a shame that we missed our flight.

MISSED I wish our flight.

45 He said he was sorry he had yelled at his sister.

YELLING He at his sister.

Key word transformations 46 - 50

46 She will probably be late for the meeting.

UNLIKELY She is for the meeting.

47 They're launching a new product these days.

IS A new product these days.

48 Mrs Cashmore is head of this department.

CHARGE Mrs Cashmore this department.

49 Shall I get you a cup of coffee?

LIKE Would you a cup of coffee?

50 It wasn't necessary for her to spend so much money.

NEEDN'T She much money.

Key word transformations 46 - 50

ANSWERS

46 She will probably be late for the meeting.

UNLIKELY She is **unlikely to be on time** for the meeting.

47 They're launching a new product these days.

IS A new product **is being launched** these days.

48 Mrs Cashmore is head of this department.

CHARGE Mrs Cashmore **is in charge of** this department.

49 Shall I get you a cup of coffee?

LIKE Would **you like me to get** you a cup of coffee?

50 It wasn't necessary for her to spend so much money.

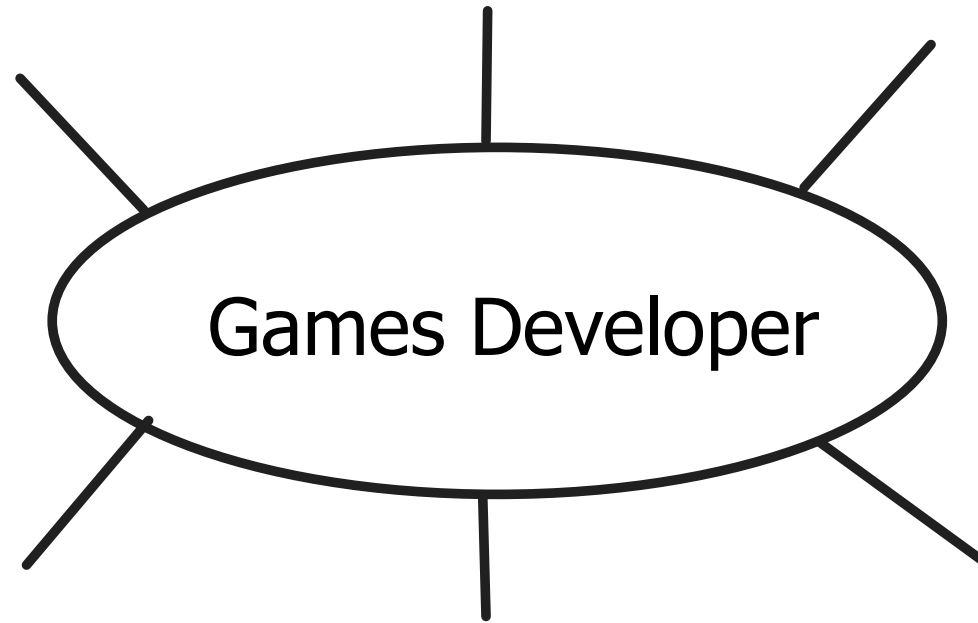
NEEDN'T She **needn't have spent** much money.

Listening part 2

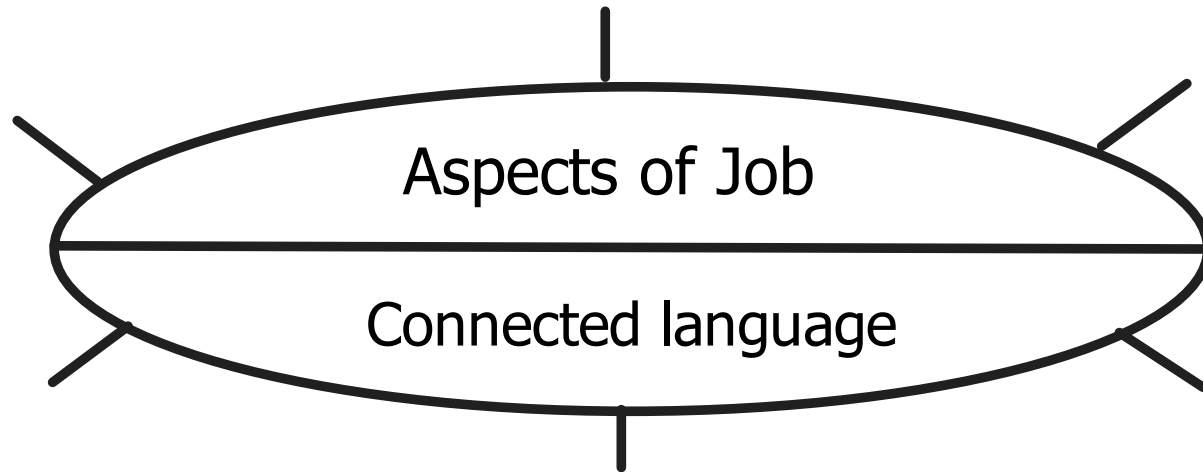


What is the topic of this listening?

What do you expect to hear
about a Games developer?



Order these ideas into the Aspect
of the job and Connected
language



Computer programmer

How the person started

Software

Experiments

Advantages/Disadvantages

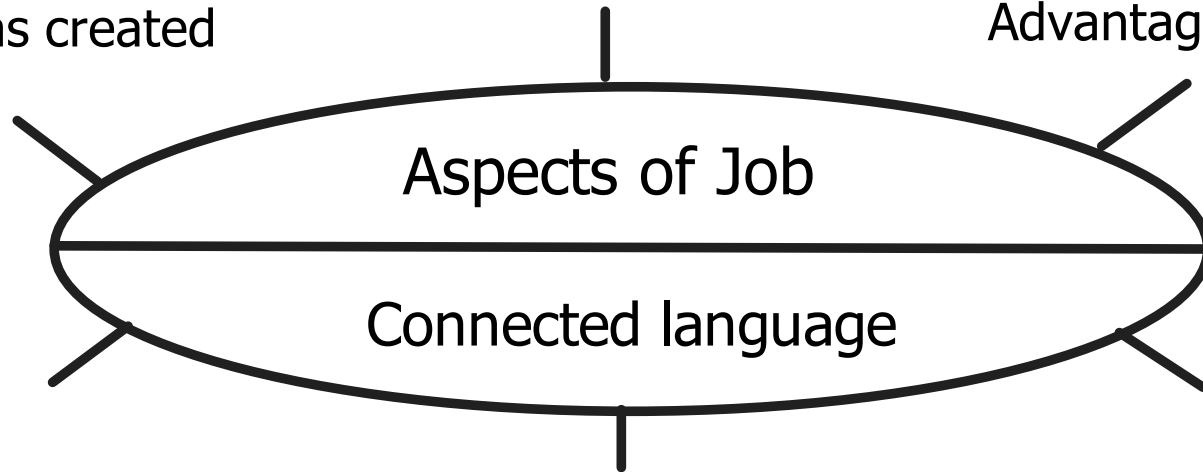
Games the person has created

Order these ideas into the Aspect
of the job and Connected
language

How the person started

Advantages/Disadvantages

Games the person has created



Computer programmer

Software

Experiments

Games Developer

As a child, Mike's main interests were playing video games and reading (1)

His original ambition was to become a (2), not a games developer.

When he was at school he formed a games (3) with other students.

He worked in his summer holidays in order to get (4)

One thing he enjoys is doing (5) to find solutions for games.

He likes working with people who have both (6) that are unlike his.

He thinks games developing is a (7), not something to do alone.

He has worked on many successful games and one is now a (8)

Large games need (9) to develop, so he prefers working on smaller ones.

In the future, he intends to start a (10)

In pairs discuss:-

1, what is grammatically necessary in each gap.

2, Some possible answers.



Your ideas

1
2
3
4
5
6
7
8
9
10

Games Developer

As a child, Mike's main interests were playing video games and reading (1)

His original ambition was to become a (2), not a games developer.

When he was at school he formed a games (3) with other students.

He worked in his summer holidays in order to get (4)

One thing he enjoys is doing (5) to find solutions for games.

He likes working with people who have both (6) that are unlike his.

He thinks games developing is a (7), not something to do alone.

He has worked on many successful games and one is now a (8)

Large games need (9) to develop, so he prefers working on smaller ones.

In the future, he intends to start a (10)

Answers

- 1 science fiction
- 2 computer programmer
- 3 (the) (games) creation club
- 4 experience
- 5 experiments
- 6 skills and interests
- 7 social activity
- 8 film
- 9 several years
- 10 business

Games Developer

As a child, Mike's main interests were playing video games and reading (1)

His original ambition was to become a (2), not a games developer.

When he was at school he formed a games (3) with other students.

He worked in his summer holidays in order to get (4)

One thing he enjoys is doing (5) to find solutions for games.

He likes working with people who have both (6) that are unlike his.

He thinks games developing is a (7), not something to do alone.

He has worked on many successful games and one is now a (8)

Large games need (9) to develop, so he prefers working on smaller ones.

In the future, he intends to start a (10)

Language focus: Formal writing



Writing

Letter of application (Part 2)

► CB page 86

About the exam:

In Part 2 of the Writing paper, you may have the opportunity to write a letter of application for a job, course, etc.

Strategy:

- Read the task carefully and underline the key words and phrases.
- Use a formal style and include the following information in this order:
 - 1 Why you are writing, where you saw the advertisement and which position you are applying for.
 - 2 Why you are a suitable candidate (your skills and qualifications).
 - 3 When you will be available and how you can be contacted.

You see this advertisement in an international newspaper.

Trainee Journalist

We are looking for an enthusiastic and creative person with a good knowledge of student life and young people's interests to work as a trainee journalist on our most recently launched magazine, *Actualise it!*

We offer flexible working hours and conditions, training on the job and intensive courses in Chinese or English.

Send a letter of application to:

Mark Ellington
Editor
Actualise it!
37 Westwick Gardens
London

Write your letter of application in 140–190 words.

Look at this letter a candidate has written in response to the exam question. Read the sentences and put them into the correct order

Dear Mr Ellington,

..... I can be contacted by telephone on 01094893214 or by email at SamRuffolo@ymail.com.

..... Also, would it be possible to learn both the languages you mention in your advertisement? I have a good knowledge of English, but can certainly improve and I have always wanted to study Chinese.

..... Firstly, I would like to know whether it would be possible to work from home.

..... I am writing in reply to your advertisement in Tuesday's *Global News*.

..... I would like to ask some questions about the position.

..... I would like to apply for the position of trainee journalist on *Actualise it!* magazine.

What is the purpose of this letter?

- A) Request information
- B) Letter of application
- C) Complain about a product

Dear Mr Ellington,

.....6..... I can be contacted by telephone on 01094893214 or by email at SamRuffolo@ymail.com.

.....5..... Also, would it be possible to learn both the languages you mention in your advertisement? I have a good knowledge of English, but can certainly improve and I have always wanted to study Chinese.

.....4..... Firstly, I would like to know whether it would be possible to work from home.

.....1..... I am writing in reply to your advertisement in Tuesday's Global News.

.....3..... I would like to ask some questions about the position.

.....2..... I would like to apply for the position of trainee journalist on Actualise it! magazine.

2 Now look at these DOs and DON'Ts for job applications and the letter in Activity 1.
Tick (✓) the advice the student has followed.

- 1 ☐ **DO** say which job you are applying for, and where and when you saw it advertised. Invent a newspaper and date if you need to.
- 2 ☐ **DO** mention each of the areas in the advertisement when you write your application.
- 3 ☐ **DO** say how you can be contacted.
- 4 ☐ **DON'T** forget to mention why you would be suitable.
- 5 ☐ **DO** begin and end your letter as you would other formal letters.

A Letter of Application Writing Exercise

A Write the phrases from the box into the most appropriate section below.

As you can see from my CV, ...	I have five years experience in this sector.
Currently, I am working as a ...	I look forward to hearing from you.
I am in charge of ...	I will be available for interview from ...
I am particularly interested in this position ...	I would be more than happy to discuss ...
I am very keen to use my English ...	Please do not hesitate to contact me for ...
I am writing in reply to your advertisement ...	With reference to your advertisement in ...

OPENING

.....

.....

EXPERIENCE AND QUALIFICATIONS

.....

.....

.....

.....

REASONS FOR APPLYING

.....

.....

CLOSING THE LETTER

.....

.....

.....

ANSWERS

OPENING

I am writing in reply to your advertisement ...

With reference to your advertisement in ...

EXPERIENCE AND QUALIFICATIONS

Currently, I am working as a ...

I have five years experience in this sector.

I am in charge of ...

As you can see from my CV, ...

REASONS FOR APPLYING

I am particularly interested in this position ...

I am very keen to use my English ...

CLOSING THE LETTER

I look forward to hearing from you.

I will be available for interview from ...

I would be more than happy to discuss ...

Please do not hesitate to contact me for ...

More useful expressions

Formal expressions	
Opening salutation <i>Dear Sir or Madam</i> <i>Dear Mr Rylands</i> <i>Dear Martin</i>	Closing salutation <i>Yours faithfully</i> <i>Yours sincerely/Best regards</i> <i>Best wishes</i>
Reason for writing <i>I am writing</i>	<i>to... (request/complain about/inform...)</i> <i>in response to...</i> <i>in connection to...</i>
Referring to previous contact <i>Thank you for your letter/email...</i> <i>With regard</i> <i>Further</i>	<i>to your letter dated...</i>
Give good/bad news <i>I would be delighted to...</i> <i>We would be happy to...</i> <i>Unfortunately...</i>	
Refer to future contact <i>I look forward to hearing from you.</i>	<i>please do not hesitate to contact me.</i>
<i>If you</i>	<i>have any further questions</i> <i>require any further information,</i>

You see this advertisement in an international newspaper.

Trainee Journalist

We are looking for an enthusiastic and creative person with a good knowledge of student life and young people's interests to work as a trainee journalist on our most recently launched magazine, *Actualise it!*

We offer flexible working hours and conditions, training on the job and intensive courses in Chinese or English.

Send a letter of application to:

Mark Ellington
Editor
Actualise it!
37 Westwick Gardens
London

Write your letter of application in 140–190 words.

SPEAKING PRACTICE PART 2



- What do you think the people are enjoying about the occasions?



- How do you think the people in each queue are feeling?



Today's homework

- Complete sentence transformations
51-55
- Finish any incomplete exercises in
your class handouts.
- Complete homework handout for day
11 on your digital platform.

Extra Material



Test 3

Reading and Use of English Part 2

For questions 9–16, read the text below and think of the word which best fits each gap. Use only **one** word in each gap. There is an example at the beginning (0).

Example:

0	T	H	E																
---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

The Australian city of Perth

Perth, (0) capital of the state of Western Australia, has been described as one of the most remote cities (9) Earth. Founded in 1829 and named after Perth in Scotland, it grew rapidly in the late nineteenth century (10) a result of the discovery of gold in the state. Nowadays it has a population of around two million people, and many of (11) were born outside Australia. This has led (12) Perth becoming a culturally diverse city, in (13) of the fact that the nearest large town is over 2,000 kilometres away, with well-established communities from southern Europe and South-East Asia (14) particular. The city's five universities have also attracted students from (15) over the world. Young people find much to enjoy in and around Perth on (16) of its outdoor lifestyle, which offers a wide range of activities including swimming at its many beaches, cycling both in town and countryside, and visiting nearby nature reserves.

Answer key

Part 2

9 on **10** as **11** them/these/those **12** to **13** spite **14** in
15 all **16** account



It was the question on all of our minds, but I asked it: 'How do you know when the ice isn't safe to skate on?' Niklas, our calm Swedish guide, rubbed his chin, thought for a moment, then offered up the wisdom of a lifetime spent playing around on frozen water. 'When it breaks,' he said with a broad smile.

The comment wasn't exactly reassuring, but his easy confidence was. As long as it was just jokes being cracked, maybe we'd be all right after all. Niklas, a maths teacher when having breaks from pursuing his favourite hobby, was not entirely joking about his attitude to ice.

37 The fact that strong ice makes a deeper sound under one's feet than thin ice does is a useful clue.

Our group of beginners was feeling rather nervous as we stood at the edge of a vast frozen bay that first day. Niklas tried his best to persuade us to move forward but, like hesitating penguins on an iceberg, no-one wanted to take the first step.

38 'Look at your faces,' shouted Niklas to the happily smiling group, racing along behind him.

Our expressions had been far less joyful the previous evening on being told that a five-hour drive would follow our flights into Sweden's Arlanda airport. That hadn't been the plan; but then, in the world of natural ice skating, no-one expects very much from plans. With its 100,000 lakes and continuous sub-zero winter temperatures, Sweden has no shortage of ice. **39** For instance, too much overlying snow and you get a bumpy, uncomfortable ride; a sudden thaw and vast areas become unusable.

Perfect conditions must be sought out, and don't last. **40** Niklas had received a message via social media about Stigfjorden, a shallow, island-studded bay around 50 kilometres north of Gothenburg on the west coast.

There we quickly discovered skating in the open air is a wonderfully leisurely activity. Push off with one skate and you can go 10 metres with ease. Two or three quick kicks at the surface and you accelerate like a top-class sprinter.

41 We weren't yet ready to skate that kind of distance, but we certainly had a wonderful sense of freedom.

Our best day was at Vattern, one of Europe's biggest lakes and also one of its clearest. In ideal conditions, this clarity creates a phenomenon known as 'glass ice'. The rocky lake bottom stretched beneath us, three metres below a surface so perfect it was unseen. My tentative first steps left scratches; it felt like vandalising a classical sculpture. As my confidence grew, so did my speed. The sensation as I raced across the invisible ice was astonishing, somewhere between floating, falling and flying. Then there was a sharp noise from all around us. **42** No one had to say it. We were skating on very thin ice.

Go skating in Sweden this winter

Forget crowded indoor ice rinks. Once you've skated on natural ice, there's no going back.



- A** That was the reason for our unscheduled journey from one side of the country to the other.
- B** Ten minutes later we laughed at our earlier caution as we slid across the smooth surface, our joy as limitless as our surroundings.
- C** The skates consisted of removable blades that fastened to the toes of our specialist boots like cross-country skis.
- D** At first I ignored it, but when thin cracks began to appear I thought it wise to return to solid ground.
- E** After our first session on the ice had ended, we were not surprised to be told that covering 250 kilometres in a single day is quite possible.
- F** The Swedes adopt a common-sense approach: they are cautious, they test as they go, and they use ears – as well as eyes – to check it.
- G** This is not always suited to skating, however.

Answer key

Part 6

37 F 38 B 39 G 40 A 41 E 42 D not used: C