

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R. K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 11/4/2025

Key topics Discussed:

- Agree on core functionalities like user authentication, product catalog with categories, shopping cart and checkout, admin dashboard for order management and mobile responsive design.
- Previous title rejected due to long sentences
- **New approved title:** *"Development of E-commerce website for family-owned Bakery"*
- The name of the website is Maison Sakura Bakery

Individual action points for next meeting (no more than 3):

- prepare initial allocation forms to approve by the supervisor

Record of individual actions completed + notes:

- told the supervisor about the items that need to include in the website which are user-facing components like homepage, product page, checkout page and user account page. Admin tools consists of dashboard and processing the order
- Align on problem statement and objectives using initial allocation forms

Date of next meeting: TBD

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 11/4/2025

Supervisor Comments & Feedback:

The project proposal need some fine tuning in functionalities and project features. The project meets the basic requirements of e-commerce features. Suggested to include additional functionalities such as sales report and some features on data analytics. Inventory management can be included as well.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 22/4/2025

Key topics Discussed:

- Discussed the product descriptions like bread, cakes, pie and cookies.
- Write more about the problem statement.
- Research questions are supposed to answer based on the objectives and don't ask different research questions.

Individual action points for next meeting (no more than 3):

- Search for 2 existing bakery websites and look into how they design each of the websites.
- identify the features, function, graphical user interface, method, techniques, database, payment gateways like HTTP/HTTPS and find out the security features.
- complete chapter 1 report.

Record of individual actions completed + notes:

- Completed the Introduction, problem statement, detailed research questions, objectives, keywords, client, audience and motivation and scope of project

Date of next meeting: 29/4/2025

Supervisor Signature: *Kmoorthy*

Supervisor Signature Date: 22/4/25

Supervisor Comments & Feedback:

To complete the 1st draft of Chapter 1 for further discussion. Compare and contrast 2 similar websites to identify features and functions of each. To have preliminary plans on the features and functions new own website.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 29/4/2025

Key topics Discussed:

- Remove “for desktop and mobile users” for scope of project in chapter 1 report
- Demo the kenny hills bakers’ websites for delivery dates about the items known as burnt cheesecake
- Show the supervisor about the mobile responsiveness of the website using developer tools

Individual action points for next meeting (no more than 3):

- Complete chapter 2 report

Record of individual actions completed + notes:

- Completed chapter 2.1-2.3 report
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Date of next meeting: 6/5/2025

Supervisor Signature: *Rmoorthy*

Supervisor Signature Date: 1/5/2025

Supervisor Comments & Feedback:

Not a comprehensive meeting log despite few discussions. To complete Chapter 2 report for Week 5 progress report. Mobile responsiveness to be emphasized in the next meeting.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 9/5/2025

Key topics Discussed:

- Describe and Explain more in details especially the e-commerce for Chapter 2.2 to 2.5
- 2.5 title need to shorten due to long title
- Degree final project cannot explain very simple and need to be comprehensive, more specific and need to justify why
- Limited Summary and Findings
- Add on Lavender Bakery website for chapter 2.3.3
- Chapter 2.5.1 onwards also need to explain more in details and describe the good features like what am I going to take as part of the project and why I am using it

Individual action points for next meeting (no more than 3):

- Add details for Chapter 2 Report starting from 2.2
- Shorten the title for chapter 2.5
- Add on website which are lavender bakery website

Record of individual actions completed + notes:

- Revised chapter 2.2 & 2.3 report

Date of next meeting: 13/5/2025

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 9/5/2025

Supervisor Comments & Feedback:

Add details in Chapter 2 reporting especially with common features of e-commerce and to add one more existing system as part of comparison. The Chapter 2 content to be revised to provide a more detailed explanations.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 13/5/2025

Key topics Discussed:

- Review updated Chapter 2 report that consists of introduction, defining the topic: Key E-commerce components for bakeries and study on the existing system which are Hogan Bakery, Kenny Hills Bakers and Lavender Bakery

Individual action points for next meeting (no more than 3):

- Prepare Gantt Chart that consist of chapter 1, chapter 2 and FYP Exhibition preparation
- Revise chapter 2 report which are 2.4 (Comparison/summary of the existing system), 2.5 which is insights from Hogan Bakery, Lavender Bakery and Kenny Hills Bakers for Maison Sakura Bakery

Record of individual actions completed + notes:

- Completed and revised chapter 2 report that consists of all the chapter including updating table of contents, list of tables and list of figures

Date of next meeting: 20/5/2025

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 13/5/2025

Supervisor Comments & Feedback:

To complete Chapter 2 additional information on review on system methodology and development tools. To complete Gantt Chart for Chapter 3 as well. To start working on Chapter 3. Poster design and content to be completed by 23/5/25

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 20/5/2025

Key topics Discussed:

- Review updated Chapter 2 report starting from Defining the topic: Key E-commerce components for Bakeries, study on the existing system, comparison/summary of the existing system, Insights from Hogan Bakery, Lavender Bakery and Kenny Hills Bakers for Maison Sakura Bakery and conclusion
- Review Gantt Chart that consists of chapter 1, chapter 2 and FYP Exhibition preparation

Individual action points for next meeting (no more than 3):

- Prepare poster design for FYP Exhibition by this friday before it is send for printing
- Update chapter 2 report which are review on system methodologies and review on development tools
- Update FYP Exhibition Gantt chart

Record of individual actions completed + notes:

- Updated chapter 2 report that consists of system methodologies and development tools
- Completed chapter 3 report which is system methodology
- Completed chapter 3 Gantt Chart

Date of next meeting: 3/6/2025

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 20/5/2025

Supervisor Comments & Feedback:

Progressing according to timeline set. Chapter 2 to be updated based on system methodology and tools.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 10/6/2025

Key topics Discussed:

- Review updated Chapter 2 starting from Review on the system methodologies, review on the development tools, conclusion and chapter 3 report starting from introduction and system methodology like waterfall model
- Review Figma for Maison Sakura Bakery e-commerce website that consists of customer page like register, login, home, products detail, FAQ, terms and conditions, privacy policy, profile, order summary and order list page and admin page like admin login page, admin dashboard, manage products, payment settings, operating hours, discount and pricing, business information settings and customer order management

Individual action points for next meeting (no more than 3):

- Prepare survey, use case diagram, ERD and flowchart
- Update chapter 3 report which are requirements and design
- Update FYP Chapter 3 Gantt chart

Record of individual actions completed + notes:

- Updated chapter 3 report that consists of requirement and planning
- Completed the survey, use case diagram, ERD and flowchart
- Updated chapter 3 Gantt Chart

Date of next meeting: 17/6/2025

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 13/6/2025

Supervisor Comments & Feedback:

To complete the survey based on selected criteria. Use case diagram, ERD and flowchart to be prepared for the next meeting. Gantt Chart to be updated. Survey and response to be reviewed in the next meeting.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 17/6/2025

Key topics Discussed:

- Review updated Chapter 3 starting from requirements
- Review use case diagram for Maison Sakura Bakery using figma that consists of 2 end users which are customer and admin
- Review survey of Development of E-commerce website for Maison Sakura Bakery that consists of demographics, online bakery shopping habits, website features and user experience, preferences and suggestions using google form

Individual action points for next meeting (no more than 3):

- Prepare use case diagram ERD and flowchart
- Update chapter 3 report which are requirements that consists of survey response and design that consists of use case diagram, ER diagram and flowchart

Record of individual actions completed + notes:

- Updated chapter 3 report which are customer response, use case diagram, ER diagram and flowchart
- Completed the survey response, use case diagram, ERD and flowchart

Date of next meeting: 24/6/2025

Supervisor Signature: *Kmoorthy*

Supervisor Signature Date: 18/6/2025 24/6/2025

Supervisor Comments & Feedback:

Chapter 3 updated with some basic design on use case diagram, ER and flowchart. Revision required and some errors detected in the diagram shown. Survey form completed with 30 participants. Gantt Chart to be included in the DPP report.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 24/6/2025

Key topics Discussed:

- Review updated Chapter 3 starting from survey, use case diagram, ERD, Gantt Chart and flowchart
- Use case diagram have to make it simple and the line have to be fully connected
- For chapter 3 report, do the flowchart then ERD before doing the Gantt Chart

Individual action points for next meeting (no more than 3):

- Update chapter 3 report which are Gantt Chart and use case diagram

Record of individual actions completed + notes:

- Updated chapter 3 report which are Gantt Chart and use case diagram

Date of next meeting:

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 24/6/2025

Supervisor Comments & Feedback:

To focus on Gantt Chart and Use Case Diagram. Make necessary correction on UCD and to make it simple and easy to understand.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 26/6/2025

Key topics Discussed:

- Review updated Chapter 3 starting from survey, use case diagram, ERD, Gantt Chart and flowchart
- Use case diagram have to make it simple and the line have to be fully connected
- For chapter 3 report, do the flowchart then ERD before doing the Gantt Chart

Individual action points for next meeting (no more than 3):

- Update chapter 3 report which are survey, Gantt Chart and use case diagram

Record of individual actions completed + notes:

- Updated chapter 3 report which are survey, Gantt Chart and use case diagram

Date of next meeting:

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 26/6/2025

Supervisor Comments & Feedback:

Chapter 3 is updated with Gantt Chart and UCD. Almost completing Chapter 3.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 26/6/2025

Key topics Discussed:

- Review updated Chapter 3 starting from survey, use case diagram, ERD, Gantt Chart and flowchart
- Use case diagram have to make it simple and the line have to be fully connected
- For chapter 3 report, do the flowchart then ERD before doing the Gantt Chart

Individual action points for next meeting (no more than 3):

- Arranging the report starting from use case diagram, flowchart, erd and gantt chart

Record of individual actions completed + notes:

- Arranged the report starting from use case diagram, flowchart, erd and gantt chart

Date of next meeting:

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 26/6/2025

Supervisor Comments & Feedback:

To review all the chapters before submission. Arrangement of sections and sub-sections are to be reviewed.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : R.K. Krishnamoorthy Kumarasamy

Student : Rachel Ng Ker Xin

Date of meeting : 26/6/2025

Key topics Discussed:

- Review updated Chapter 3 starting from survey, use case diagram, ERD, Gantt Chart and flowchart
- Use case diagram have to make it simple and the line have to be fully connected
- For chapter 3 report, do the flowchart then ERD before doing the Gantt Chart

Individual action points for next meeting (no more than 3):

- Update chapter 3 report which are survey, Gantt Chart and use case diagram
- Update report format, ethic form

Record of individual actions completed + notes:

- Updated chapter 3 report which are survey, Gantt Chart and use case diagram
- Updated report format, ethic form

Date of next meeting:

Supervisor Signature: Kmoorthy

Supervisor Signature Date: 26/6/2025

Supervisor Comments & Feedback:

Reasonable effort in all the chapters. All the action listed above completed. Ethics form to be completed.