



Technical skills

- Tech-Savvy
- Microsoft Office
 - MS Word
 - PowerPoint
 - Excel
- Web Development
 - HTML
 - CSS
 - JavaScript

Autodidacticism

- Editing Tool
 - Photoshop
 - Canva
 - Capcut
 - Filmora

Soft Skills

- Intellectual curious
- Adaptability
- Communication
- Attention to detail
- Physical organization

Languages

- Filipino
- English

Reinan Pabico

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in reinanpabico

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📍 Bagasbas Daet, Camarines Norte

Objective

Seeking an entry-level position in a reputable organization where I can learn new skills, improve my knowledge, and utilize my expertise in order to gain an opportunity where I can maximize my potential and contribute to the success of the organization.

Work experience (OJT & Immersion)

ACLC College, Office of Academic Head (09-2022) – (01-2023)

- On the job training (486 hours)
 - Making neat and organize material.
 - Encoding and thoroughly checking the student's TOR
 - Creating an excel database of newly enrolled students
 - Organizing the student's enrollment file requirements.

I learned communication skills such as active listening to those enrolling or needing assistance, as well as physical organization skills such as organizing material into distinct labeled folders so it can be quickly found, returning items where they belong after use, and keeping any other physical resources required for work orderly.

Sampaguita Department store and convenience store (11-2018) - (01-2019)

- Work Immersion (160 hours)
 - Making a design with Photoshop and illustrator.
 - Creating an invitation card, tarpaulin, and food menu.
 - Creating a t-shirt and mug design and printing it on t-shirts and mugs.

I have learned visual communication and enhanced my Photoshop skills and design creativity, as well as having the opportunity to test out different editing tools and machines and my ability to work in a team.

Asian Technological Skills Institute, INC. (01-2018) - (03-2018)

- Work Immersion (160 hours)
 - Assisting the school in arranging the student files.
 - I made a basic Photoshop project to promote the school.
 - Installing and setting up Windows and other software on a computer.
 - Making a phone call to help those who have signed the booking form for school enrollment.

Have improved my communication skills, active listening, problem solving, and adaptability.

Personal Info

Address

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Norte

Email

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Phone No.

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Education

TVL - ICT Computer Programming NC III (Oracle Database, Java)

- AMA Computer Learning Center (ACLC) College of Daet, 2019

Bachelor of Science in Information Technology

- AMA Computer Learning Center (ACLC) College of Daet, 2023
- Latin Honors and Academic Awards
 - Cum Laude
 - Best Multimedia Developer
 - Best Web Developer
 - Best in Thesis

Academic Project

Capstone project, 2022-2023

Capstone Title "Web-Based Profiling and Smart Strand Analyzer for Incoming Grade 11 Students"

The purpose of this project is to help incoming 11th grade students decide which track or strand to pursue by answering some basic pre-determined questions about careers that require similar skills or share similar characteristics. and the system will determine which strand the student excels in based on the results. The project is free and can be accessed via mobile phones and desktops using a web browser and the internet.

- Working in a team of two, brainstorming on what is ideal for the website, and providing different suggestions to develop a better website.
- HTML, CSS, PHP, a little of Bootstrap, MySQL, and JavaScript were all utilized by the team.
- Have been able to improve my knowledge of HTML, CSS, and JavaScript. I am still growing and learning more about web development to boost my knowledge.

My Portfolio in Graphic Design & Front-end Web Development