Conditional Offer Letter – No/Low-Code Developer

Date: 04/12/2025

To,
Vishal Golhar

Dear Vishal,

We are pleased to offer you the position of **No/Low-Code Developer** at **ATC Design Studio Private Limited**. Based on your performance in the assessment and interview, we believe you have the skills and potential to contribute significantly to our digital development initiatives and ongoing technology projects.

1. Position

You will be joining as a **No/Low-Code Developer**, responsible for building and maintaining websites, web applications, automation workflows, and internal tools using no-code and low-code platforms. Your role will also involve collaborating with designers and the technical team, implementing integrations, and ensuring smooth delivery of digital products.

2. Start Date

Your expected start date is **09/12/2025**, or another mutually agreed date.

3. Working Hours

Our standard working hours are **9:00 AM to 6:00 PM**, **Monday to Saturday**, with a 1-hour lunch break. Reasonable flexibility is allowed as long as tasks are completed on time and meet expected quality standards.
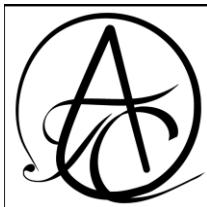
4. Mode of Work

This position is **work-from-home**, with virtual meetings, coordination calls, sprint reviews, and task-based submissions.

5. Compensation

Your monthly salary will be **₹10,000 (Rupees Ten Thousand only)**, payable at the end of each month. Your compensation will be reviewed in **3 - 6 months**, based on performance and project contributions.

6. Probation

You will undergo a **3-month probation period**. Your performance during this period will determine confirmation of employment, which will be communicated in writing.

ATC DESIGN STUDIO PVT. LTD.
Phone: +91 9133888066
Email: contact@atcdesignstudio.com
Website: www.atcdesignstudio.com

7. Notice Period & Termination

- **During probation:** 1 week

- **After confirmation:** 1 month

Either party may terminate employment by serving the applicable notice period or by providing salary in lieu of notice, as per company policy.

8. Responsibilities

Your key responsibilities will include:

- Developing websites, applications, dashboards, and automation using no-code/low-code tools

- Working with platforms such as Webflow, Bubble, Replit, Airtable, Notion, Zapier/Make, or similar

- Creating backend workflows, integrations, and APIs where required

- Collaborating with the design team to convert UI/UX into functional products

- Testing, troubleshooting, and maintaining deployed systems

- Ensuring timely delivery of tasks with accuracy and reliability

- Documenting workflows, systems, and processes

9. Annual Leave & Sick Leave

You will be entitled to:

- **12 days of Paid Annual Leave** per calendar year

- **6 days of Paid Sick Leave** per calendar year

Leave must be applied for in advance and approved based on project schedules. Sick leave may require a medical note if taken for more than two consecutive days. Unused leave cannot be encashed unless agreed in writing.

10. Confidentiality

All project data, code, automations, workflows, design files, and client information must remain **strictly confidential** and must not be shared externally without written approval. This obligation continues even after your employment ends.

11. Conditional Offer – NOC Requirement

As you are currently a final-year student, this offer is **valid only upon submission of a No Objection Certificate (NOC)** from your college/university. The NOC must confirm that you are permitted to work alongside your academic schedule. Your joining and onboarding will be processed once the NOC is submitted and verified.

12. Acceptance

Please reply to this email confirming your acceptance of the offer. Once we receive your confirmation, we will share onboarding details and next steps.

We look forward to welcoming you to **ATC Design Studio Private Limited** and are excited about the innovation and commitment you will bring to our digital development team.

Warm regards,
Trideep Airukonda
Director & Design Strategist
ATC Design Studio Private Limited