



Today's Date _____

9111 Grand Avenue South
Bloomington, Minnesota 55420

Employment Application

Print clearly. Incomplete or illegible applications will not be processed.

Applicant Information

Name

Last Name

First Name

Middle

Address:

Street Address

City

State

Zip code

Phone Number: _____ Email address: _____

Are you eligible to work in the United States? yes ☐ no ☐

Are you at least 18 years or older? yes ☐ no ☐

Have you worked for this company before? yes ☐ no ☐

If yes, list: position _____ manager _____ when _____

What job category do you prefer? Fulltime Part-time Days Evenings Temporary

Referral Source: How did you hear about this opening? _____

Employment Desired

Position Applying for: _____ Date you can start: _____ Salary Desired: _____

Are you currently employed? yes ☐ no ☐ If yes, may we inquire of your present employer? _____

Education

	Name & Location	Degree Obtained
High School		
College		
Trade School		
Additional		

Professional Licenses, special skills, experience that would enhance your ability to perform job.

Employment History - starting with the most recent.		
From/To	Employer Name and Address	
Job Title:		phone number:
Supervisor Name & Title:		
Summarize the nature of work performed:		
Reason for Leaving:		Salary

From/To	Employer Name and Address	
Job Title:		phone number:
Supervisor Name & Title:		
Summarize the nature of work performed:		
Reason for Leaving:		Salary

From/To	Employer Name and Address	
Job Title:		phone number:
Supervisor Name & Title:		
Summarize the nature of work performed:		
Reason for Leaving:		Salary

From/To	Employer Name and Address	
Job Title:		phone number:
Supervisor Name & Title:		
Summarize the nature of work performed:		
Reason for Leaving:		Salary

References - Include only individuals familiar with your work capabilities. Do not include relatives.		
Name and relationship	Phone number/e-mail	Years Known

By signing below, I am allowing you to contact the references that I have listed above.

Please read before signing:

This application is intended for use in evaluating your qualifications for employment. This is not an employment contract. This application applies only to the position specified.

I certify the answers submitted by me on this application are true and complete to the best of my knowledge and belief. I understand that if any false information, omissions, or misrepresentations of facts are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. I also agree that, per company policy, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during employment. I understand that if I am hired, my employment shall be "at-will," and that either the Company or I can choose to terminate the employment relationship for any reason, or no reason at all, with or without notice.

We are an Equal Employment Opportunity employer and do not discriminate in our hiring or employment practices. All qualified applicants will receive consideration without regard to race, color, religion, sex, pregnancy, citizenship, national origin, age, disability, military service, veteran status, genetic information, union membership, creed, marital status, familial status, sexual orientation, status with regards to public assistance, membership in a local human rights commission, or any other category that may be protected by law.

Signature

Date signed

Received by:

September 30, 2016