

2017

**CONSTITUTION of the STUDENT SENATE
COLORADO TECHNICAL UNIVERSITY**



**Constitution of the Student Senate Colorado
Technical University**

Preamble

The elected student representatives set forth in this Constitution hereby represent us, the student body of Colorado Technical University (CTU). The Student Senate will work to oversee the social and academic support of the student community. In support of these goals, the Senate will

collect fees, create communications conduits, establish clubs, committees and organizations, and promote social and community events.

To support the general operations of the Senate and to ensure its long term health, a governing body comprising the offices of President, Vice President, Secretary, Treasurer, Sergeant-AtArms (the Officers) and up to 6 Senators shall be elected to uphold and enforce the rules and bylaws contained herein.

ARTICLE I – GENERAL ARTICLE Section I – General

The organization representing the general student body of CTU shall henceforth be referred to as the Student Senate or the Senate.

Section II – Mission

The mission of the Student Senate is to foster a social, academic, and professional quality of life by encouraging the involvement of every student at CTU by:

- Acting as an advocate for the student body and to the University
- Promoting activities, events, and seminars that benefit the student body
- Increasing the accessibility of the Student Senate to the student body
- Acting as a communications avenue between the student body and the University
- Providing insight to the President of the University regarding student morale and conditions

Section III – Authority

The President of Colorado Technical University, under the authority of Colorado Technical University's governing board, hereby grants the Student Senate its authority with the cooperation of the student body.

Section IV – Disclaimer

The tenants of this Constitution shall not be construed in order to restrict or interfere with the authority of the University, its faculty or its administration to act on matters relating to their responsibilities as assigned.

ARTICLE II – STUDENTS Section I – Definition

A student of CTU shall be defined as any person who is currently enrolled in classes whether online or at a Colorado campus, actively attends classes and participates and contributes to the social, academic and professional atmosphere of the University.

All students of CTU are considered members of the student body and are hereby subject to its constitution.

ARTICLE III – ELECTIONS

The Elections Committee shall consist of five members of the CTU student body and a representative from the University. The Committee shall elect a Chair to lead the Committee and in tandem with the Student Senate Officers, oversee the Committee's general operations. The Elections Committee shall be responsible for monitoring, initiating and concluding the election of Student Senate Officers and Senators.

No sitting member of the Senate, a candidate for office, or the Senate's official Staff Advisor may serve on the Elections Committee. The Elections Committee shall be comprised of individual students who are not Senate members and the Senate may appoint an independent Staff Advisor to oversee the Committee.”

Section I – Elections

Notice of an upcoming election will be displayed and distributed in a timely and public manner. For a general election, the notice will be posted from December 1st until January 1st of the election year. A person who wishes to run for an elected office must meet the following requirements and must be verified by the Staff Advisor and conferred by the Vice Chancellor:

1. Must be a current student of CTU and enrolled in at least 8 credit hours for undergraduate per quarter and 4 credit hours for graduate per quarter. This rule may be waived by the Senate President or the Elections Committee under special circumstances and approved by the Staff Advisor.
2. Must fill out the “Intent to Run” application complete with an official resume’ and must be turned into the Elections Committee prior to campaigning (see Article IV Section II).
3. For an Officer position – must maintain a GPA of 3.0 or better.
4. Must have no violations of the University Code of Conduct or academic probations on record.

Section II – Campaigning

All candidates must submit Intent to Run packets. Upon receipt of a candidate's Intent to Run packet, the Elections Committee will determine the candidate's eligibility to run for the office they are seeking. Once a candidate is declared eligible, he/she may begin campaigning for the office they wish to fill.

Campaigning for office shall take place during the first month of the Winter term and shall last thirty (30) days in duration, in accordance with the Student Senate Election Bylaws and Elections Committee.

No candidate is allowed to distribute or post on or off campus campaign information that is offensive, inflammatory, derogative towards another candidate or group, or violates University

policies. The Elections Committee shall have the authority to remove such items from distribution without the need for an investigative team.

Section III – Election

The election of Senators and Officers shall occur on the second Friday of the second month of the winter term, the day set forth by the Student Senate Constitution and by the Elections Committee. The Committee shall oversee all voting booths and mechanisms for the duration of Election Day and may enlist the help of University approved non-committee members.

Upon the closing of the polls, all votes cast will be tallied, recounted two times for a total of three times and the results certified by the Elections Committee. Candidates are considered the winner if they receive a majority of the votes cast by the student body. Upon certification of the results by the Elections Committee, the Committee will forward their certification to the Senate's Staff Advisor who will then notify the candidates of the election results. In the event of a Special Election, the Senate would announce the vacancy and form an Elections Committee to oversee it.

ARTICLE IV – OFFICES Section I – General

The Student Senate shall be comprised of the following elected Officers: President, Vice President, Treasurer, Secretary, Sergeant-At-Arms, and Senators. Both Senators and Officers shall serve an elected term of one (1) year. In addition to the elected student positions, the Vice Chancellor shall appoint at least one full-time, regular University employee to serve as the Senate's Staff Advisor.

Section II – Code of Conduct

All Senate Officers and Senators must maintain the highest standards of ethical and moral behavior. All Officers must maintain a 3.0 cumulative grade point average and must have at least eight (8) credit hours per quarter if an undergraduate. Graduate students must have at least four (4) credit hours per quarter. The Senate President or Staff Advisor may waive this requirement at any time. Student Senators must not have a record of any academic probations, disciplinary actions regarding unethical behavior that were initiated by the University (i.e. no cases or evidence of plagiarism, academic dishonesty academic violations, or violations of the University Code of Conduct.). If an Officer or Senator fails to meet these requirements, they may be removed from office in accordance with the Impeachment clause of this Constitution (Article VI). The Senate also shall have the authority to formally censure any member found to be in dereliction of this clause. Censure shall comprise of a formal warning issued from the entire Senate to the Officer/Senator in question. The censure shall list the offense(s) and shall serve the purpose of allowing the Officer/Senator to correct their conduct before impeachment..

Section III –President

The President of the Senate shall be responsible for carrying out all actions taken and enacted by the Student Senate. The President shall serve as the Chief Executive Officer of the Student Senate and shall preside over all meetings of the Senate. The President shall act as the official representative of the student body when applicable. The President shall have the power to create and dismiss committees in support of the Student Senate mission as he/she deems necessary, appoint/remove committee chairs, and shall be an ex-officio member of all Student Senate Committees. The President shall have the power to veto all actions and legislation adopted or enacted by the Senate in order to ensure that the Senate does not enact or adopt legislation, rules, regulations or actions that are counterproductive or not in keeping with the Senate's mission. The President may use the power of veto at any time and at his/her discretion. The veto must be executed within 48 hours of the initial vote. The veto may be overridden by a 2/3 majority of the entire Senate in which the action or rule that was vetoed will then become adopted. The veto power and the power to authorize the Sergeant-At-Arms cannot be transferred to the Vice President when they are acting as the President for a meeting – the power can only transfer when the Vice President is acting President because of a constitutionally created vacancy in the office of the President. In the event of a constitutionally created vacancy of any Officer or Senator's seat, the President shall have the power to appoint and remove vacancy appointments at his/her discretion and without cause. The President shall also have the power to invest the Sergeant-At-Arms with the authority to investigate Senators and Officers' conduct when warranted and may rescind the authority at any time.

In the event of a tie vote during a Senate meeting, the President shall cast the tie breaking vote. In case of removal of the President from office (as provided in Article VI), or the President's resignation, or inability to perform the duties of the presidency, or upon request of the President, the Vice President shall assume the office of the President. The Vice President shall then preside over the Student Senate until elections are held for a new President.

Section IV – Vice President

The Vice President, in the absence of the President, due to his/her resignation, removal from office, death or at his/her request, shall preside over Senate meetings and assume all roles and responsibilities of the President. The Vice President shall be an ex-officio member of all Senate committees and shall also perform any other duties as prescribed by the President. In order to ensure fair treatment and to serve as another check and balance, the Vice President shall have the power of a temporary veto – only to be exercised while the Senate is in session and the Vice President is present in the chamber to do so. The President and Vice President may not veto the other's veto – a veto can only be overridden by a 2/3 majority vote of the entire Senate. The Vice President shall have one (1) vote in all matters before the Senate.

Section V – Secretary

The Secretary shall record all minutes of all official meetings of the Student Senate, maintain an attendance sheet and record all proceedings, actions and decisions made by the Senate. The Secretary, in tandem with the President, will work to create and publish Senate meeting agendas,

no later than thirty (30) days prior to the meeting. The Secretary shall be responsible for publishing all of the aforementioned documents in a timely and public manner. The Secretary shall maintain these records permanently. The Secretary shall have one (1) vote on all matters before the Senate and shall perform all other duties as prescribed by the President. The Secretary shall serve as an ex-officio member of all Senate committees.

Section VI - Treasurer

The Treasurer, in tandem with the President shall be responsible for the Student Senate's budget. The Treasurer shall routinely account for the balance of the budget. The Treasurer shall have view only access to the account. The Treasurer shall, at least once a month by the end of the 5th business day of the month, create and provide status reports to the Student Senate and the campus Business Operations Manager regarding the Senate's budget. Status reports shall include, at a minimum, the following: 1) A copy of the official account statements from the bank, 2) transaction receipts for all expenditures, 3) documentation of expenditure approval for all expenditures as required in this document. The Treasurer shall have one (1) vote on all matters before the Senate. The Treasurer shall perform all other duties as prescribed by the President. The Treasurer shall serve as an ex-officio member of all Senate committees.

Section VII – Sergeant-At-Arms

The Sergeant-At-Arms, in tandem with the President, shall see to it that the Senate is operating constitutionally and within the laws, bylaws and regulations of the Senate of Colorado Technical University (CTU) and of the United States. The Sergeant-At-Arms shall have the power, with the consent of and at the direction of the President, to remove any Senator, Officer or attendee at meetings for disruption, vulgarity, disrespect or disregard for personal or other's safety. The Sergeant-At-Arms will also ensure the security and safety of all meetings of the Senate by verifying who is and is not allowed to attend meetings, bring items, etc. The Sergeant-At-Arms shall also have the authority, with the consent and by direction of the President, to appoint Deputy Sergeants to ensure the aforementioned. The Sergeant-At-Arms shall also have the authority, with the consent of the President, to investigate Senators and Officers conduct to ensure compliance with Article III, Section II of this Constitution. If the President is the party to be investigated, the Senate Staff Advisor, upon sufficient evidence and grounds and with the consent of the Vice Chancellor, may instruct the Sergeant-At-Arms to investigate the actions and conduct of the President. The President and Vice President may not use their veto power to avoid investigation or prosecution when subjected to the rules contained herein.

The Sergeant-At-Arms shall also serve as the Senate's official Parliamentarian, assist and advise the President, the officers and the senators of the Senate on all matters of Parliamentary Procedure. The Sergeant-At-Arms must also be an official member of the National Association of Parliamentarians (NAP) or must obtain membership within 90 days of being elected to office. The Sergeant-At-Arms shall have one (1) vote on all matters before the Senate. The Sergeant-At-Arms shall serve as an ex-officio member of all Senate committees.

Section VIII – Senators

Senators shall attend all General Assembly meetings, committee meetings and special meetings as called for by the President. Senators shall listen and meet regularly with the student body, assist in committee meetings, represent the Senate at social and club events, activities and seminars and perform all other duties as prescribed by the President. Each Senator is required to serve on and co-chair a Senate committee and make monthly reports to the Senate. Each Senator shall have one (1) vote on all matters before the Senate.

Section IX – Representatives

Any current CTU student wishing to volunteer to serve as a Representative for the Senate may do so at the Senate President's discretion. Representatives will **not** have voting privileges, excluding the committees of which they are a co-chair or a committee member. Representatives may only identify themselves as "Representatives" of the Senate while they are acting on Senate business. The number of Representatives shall be capped at ten (10) Representatives. Representatives shall be required to actively attend Senate and committee meetings.

Section X – Staff Advisor(s)

At least one Staff Advisor shall be appointed by the Vice Chancellor and approved by the Senate and shall act as a liaison between the Senate and the University. The Staff Advisor shall also perform any other duties pertaining to the Senate's activities as prescribed by the Vice Chancellor. The Staff Advisor shall also work with the Senate President to ensure that all rules, regulations and bylaws set forth in this Constitution and by the University are being followed. The Staff Advisor shall serve as one of three recognized check signers on the Senate bank account and in the absence of the Treasurer or President, issue writs of payment. The Staff Advisor is also responsible for working closely with the Business Office Manager to review and audit the general fund account. The Staff Advisor is expected to attend all Senate meetings.

Section XI – Start of Term

Each member of the Senate shall begin their term on the 1st day of April.

ARTICLE V – IMPEACHMENT Section I – Removal

The CTU Student Body may initiate the removal of any Student Senate Officer or Senator by presenting a Petition of Removal, which must have the signatures of at least twenty-five percent (25%) of the current campus student body. The Reasons for impeachment and supporting evidence must be presented on the petition before signatures can be collected. When the required number of signatures has been collected, the petition will be turned into the Staff Advisor who shall then call a special meeting of the entire Senate to hear the case. The Officer or Senator under review must be given reasonable advance notice of the proceedings in order for them to be able to defend his or her actions. The Staff Advisor shall serve as the Secretary for the meeting and is allowed one (1) vote on all matters during the censure/impeachment meeting.

A vote of a two-thirds majority is required to remove the impeached Officer or Senator from their office. In the event that the Senate President is the subject of an impeachment proceeding,

the Vice President shall act as the President, and in tandem with the Staff Advisor and SergeantAt-Arms, conduct the meeting accordingly.

Any person who is removed from office shall be ineligible to hold office again while they are a CTU student and shall forfeit and turn over all benefits received while in office – this clause may be waived at the Senate’s discretion.

Section II – Further Stipulations

In accordance with Article III, Section II, any Officer, Senator, or Representative who misses three (3) meetings in which they are required to attend, who does not possess a compelling reason for their absence, who does not uphold this Constitution, or fails in their responsibilities shall be subject to impeachment.

ARTICLE VI – MEETINGS Section I – General Assembly

General Assembly meetings shall be defined as any normally scheduled meeting of the Student Senate. General Assembly meetings will be held at least once a month and at such times and places as the Senate designates. All Senate members (Officers, Senators, and Representatives) shall be required to attend all General Assembly meetings and to participate in these meetings. Notice of a General Assembly meeting will be posted publicly at least 72 hours before the meeting is to commence with the agenda, date, time and location of said meeting. *Robert’s Rules of Order* (most recent edition) shall be used to conduct all meetings and business while the Senate is in session unless voted otherwise by the majority present. Minutes will be recorded and submitted for the record to the Staff Advisor.

Any student, staff or faculty member may attend the Senate General Assembly meeting and may be heard. Any external guest must be approved by the President and Staff Advisor in advance. Any student wishing to present new business or to speak on unfinished business must first be officially recognized by the President in order to be heard before the Senate. Note: the meeting agenda can only be changed by a majority vote. No new business can be added unless the Senate votes to hear it or written approval from the President and Secretary is obtained at least 72 hours prior to the meeting. The quorum for a General Assembly meeting shall be set at 51% of the Senate.

If a member is going to be absent, a proxy vote may be issued on the member’s behalf. The proxy vote must state who shall have the proxy vote for the member, if they agreed to be the proxy, when the proxy will expire and written notice of the proxy must be sent to the President, Vice President, and Secretary at least 24 hours prior to the meeting or vote occurring. The Senate may allow the proxy under 24 hour notice by a simple majority vote of those members present.

If a member is going to be absent from any Senate function, they must notify and obtain an official excused absence from the President or Vice President. If absent without official notification within 24 hours, the member shall be deemed unexcused.

The President, at his/her discretion, may also allow meeting attendance and voting via e-mail, instant message, telephone, video chat, etc. The Vice President may not however, exercise their veto if not physically present in the chamber.

Section II – Special Meetings

Special meetings are defined as any extraordinary circumstance or emergency that requires the immediate attention of the Senate. Special meetings may be called by a majority vote or by the President as needed. Every effort will be made to ensure that notice of the special meeting is given to the student body so that any student may attend. The quorum for a special meeting shall be set at 25% of the Senate. Any business transacted by the Senate during a special meeting must be ratified by the Senate at the next General Assembly meeting. Advanced notice needs to be made 72 hours prior to the meeting.

The Senate shall be required to hold a retreat during the transition phase from the preceding Senate to the succeeding Senate. Both the preceding Senate members and succeeding Senate members shall be required to attend the retreat and be sequestered.

Section III – Committee Meetings

Each individual committee chair and co-chair shall be responsible for setting the agendas for their committees, setting meeting dates and times and conducting all business for their committees. Committee co-chairs shall serve as their respective committee's Secretary and shall keep and maintain all records of actions taken and enacted by the committee. Committee meetings shall be open to all students and faculty and the same rules apply for committee meetings that do for General Assembly meetings (see Section I, Article IV above).

The Student Senate may at any time form a committee and invest it to conduct business on behalf of the Student Senate on an as needed basis or if deemed needed by the Student Senate President. Members of the committee will be selected and serve for set terms as directed by the Student Senate President.

Section IV – Executive Session(s)

Executive session shall be defined as a meeting of the Senate officers (President, Vice President, Secretary, Treasurer, Sergeant-At-Arms and the Senate Staff Advisor(s)). Executive sessions are “closed door”, meaning that Senators, Representatives, Students, Staff and Faculty are generally **not allowed** to attend these sessions. and have no voting privileges if allowed to attend these sessions. Only the Senate President and Staff Advisor(s) may authorize additional attendees. The agenda for the executive session and all subsequent documents pertaining to matters discussed to

include agendas, minutes, recordings, documents or testimony shall be kept confidential and censored unless a majority of the Senate officers vote otherwise.

Notice of an Executive Session shall be given to the Senate's Staff Advisor(s) and to the Vice Chancellor or his/her designee.

ARTICLE VII – BUDGET Section I – General

Members of the student body shall pay fees and dues as described in the CTU Student Handbook. **NO** funds shall be expended for personal consumption or use except as expressed herein. The University shall collect the student activity fund alongside with tuition. The Treasurer shall prepare an annual and monthly budget. Approved budget allocations of funds will be managed by the Senate President and Treasurer. Accurate and timely records and supporting documentation must be kept for all expenditures. The Treasurer should have receipts for expenditures on hand no later than 3 business days after the expense date, and be prepared to provide upon request. A monthly report will be given to the CTU Business Operations Manager, Staff Advisor, VP of Business Operations and Vice Chancellor or his/her designee no later than the end of the 5th business day of the month. Additionally, the Treasurer or President will respond to information requests related to expenditures from the University within one (1) business day.

Section II – Accounts

All Student Senate funds shall be kept in a checking account designated “General Fund.” A checking account shall be set up with the Staff Advisor, and the Staff Advisor from another Colorado campus as authorized check signer. The University requires the Business Operations Manager to have online access to view transactions, review balances, and retrieve bank statements on all accounts.

The President, Vice President and/or Secretary of the Senate will submit a request for funds application to the Treasurer within two (2) business days after receipt. The Treasurer shall request funds from the Staff Advisor within 1 business day. The Staff Advisor shall issue checks within two (2) business days after documentation of approval from the President and Treasurer is received by the Staff Advisor and the request for funds is verified. In the absence of the Staff Advisor, the Staff Advisor from another Colorado campus (with signature authority) may issue checks with approval of the Business Operations Manager. *Note: the only authorized personnel on the accounts are the Staff Advisor and Business Operations Manager (no change, withdrawal, or signatory authority), and the Senate Treasure (no change, withdrawal, or signatory authority).*

Debit cards should only be used as a payment method of last resort by the Staff Advisor. The Staff Advisor is the only person permitted to use or possess the debit card. Additionally, usage of the debit card requires all the same restrictions on approval and documentation as checks.

If any irregularities are discovered, the Treasurer must notify the Senate officers, senators, staff advisors, and the CTU Business Operations Manager as soon as reasonably practicable, but no

more than one class day after the irregularity is initially discovered. The Treasurer may then appoint a two person committee to investigate plus the Staff Advisor.

CTU requires the Treasurer to fulfill all document requests made by the CTU Business Operations Manager. The Senate President and Treasurer will sign off on all financial records and memorandums.

Section III – Safe keeping of financial instruments

Debit cards and checks will be located in the safe at CTU. Only the Staff Advisor can use the debit card, after they have been given it from the bookstore safe.

Section IV – Mission

The Student Senate shall have a budget that is in keeping with the Senate’s mission and goals, showing the total amount of revenue and expenditures each month and throughout the year (monthly and annual budget).

Section V – Expenses

Budgetary expenditures for committee allocations and their activities will be disbursed from the Student Senate General Fund. Budget proposals for the committees, clubs and/or organizations will be voted on by the entire Senate at the next General Assembly meeting. Committees shall elect a Treasurer to prepare annual and monthly budget requests and to keep financial transactions of the committee for review by the Senate Treasurer, President and CTU Business Operations Manager.

Any officially recognized CTU club or student organization may request funds from the Student Senate. The club or organization must submit an official budget request to the Senate before any funds will be disbursed. The Senate shall review and vote on the request at the next General Assembly meeting. Emergencies will be handled on a case-by-case basis.

Committees, clubs and/or organizations must return any unspent or extra funds with receipts to the Student Senate Treasurer and General Fund within seven (7) business days after disbursement. Senate funds may be used on personal consumption for: refreshments (alcohol is prohibited) at all Senate meetings, annual activities, student body events/activities or as discretionary funds deemed appropriate by the officers of the Student Senate and must be in support of the Senate, its committees and clubs.

If a committee fails to send a representative to testify before the Senate, the committee’s, clubs/organization’s funding may be suspended and they will be required to pay back any unspent funds, or any funds found to be expended for an inappropriate use. .

ARTICLE VIII - CLUBS Section I – General

The Student Senate of CTU shall support all officially recognized clubs, groups and organizations (“entities”) that are operating on campus. All student clubs, groups or

organizations and their activities must be open to all students (unless there are approved academic or professional requirements required for membership).

Section II – Process for Recognition

In order for a club or organization to be officially recognized, the following process will be used to grant official status:

1. A CTU student expresses interest in forming a club/group/organization
2. Student must get at least five (5) other students to join and a staff advisor to oversee and provide guidance (**staff advisor must be a full-time, regular employee (staff or faculty). and approved by the Vice Chancellor to serve as a club/organization staff advisor.**
3. The prospective club/group/organization must submit a Letter of Intent and a copy of their Constitution to the Student Senate. The Constitution must have a mission statement, and an authority clause stating that they derive their authority to operate from the CTU Senate and from the University and that at any time, they acknowledge that their official status may be revoked by the aforementioned.
4. The Senate reviews the proposal and can either: send it back with suggestions, vote to accept the proposal, or vote to deny the proposal.
5. Official Status is granted upon a majority vote from the Student Senate.
6. **Status will not be granted to any entity that exhibits conduct, or behavior in violation of the Student Code of Conduct or that is otherwise not in the best interests of the University.**

Section III – Official Status

Official status shall be defined as an entity that meets the requirements listed above and has been granted permission to operate, recruit, fundraise, and utilize University resources. Only officially approved entities may request Senate funds and resources and utilize University resources.

Section IV – Fundraising

Only officially approved entities may fundraise on Colorado Technical University campuses. All officially approved entities are prohibited from selling any items that compete with the University's Book Store, approved vendors (i.e. vending machines), or University policies. Officially approved entities have no authority to enter into any legal contract(s) or agreement(s) that would hinder or bind the University or the Student Senate in any way whatsoever. All fundraising products and/or partnerships with third party companies or organizations must be approved in advance of any fundraising efforts by the University.

No entity may sell or handle food unless an appropriate food handler's license has been issued to the entity and all fundraisers regarding food shall be operated according to applicable state, local, and University policies.

Monies raised from fundraising are not required to be reported to the Student Senate but can be audited at any time by the Student Senate and the University, including if evidence exists or is

purported to exist that the monies being used are for illegal items or obtained by ill-gotten means. The University reserves the right to audit all clubs, organizations, groups, and entities operating on its campuses and may audit all monies spent, collected, donated, and raised.

No fundraisers may involve weapons, alcohol, tobacco, gambling, drugs that are illegal under federal, state or local law. This includes marijuana or marijuana related items.

Section V – Events Calendar

An events calendar shall be maintained by the Senate Secretary and Staff Advisors that shall show the dates and times that official entities will be fundraising. Entities may not try to fundraise against each other, may not hold events on the same day, or attempt to sabotage or disparage another's fundraising efforts. Clubs/groups/organizations may partner together to fundraise. If that is the case, an agreement detailing all of the stipulations, must be signed by the club's/group's/organization's presidents and staff advisors and be on file with the Senate Secretary and Staff Advisors.

Scheduling fundraising time on the events calendar shall be on a first come – first served basis.

No fundraising or events are allowed during Student Appreciation weeks unless the Student Senate votes to grant approval.

ARTICLE IX - AMENDMENTS Section I – General

Any Amendment to this Constitution must be introduced by a simple majority vote of those Senate members in attendance or by a petition of one-fourth of the registered student body. Publication of any intent to alter or amend this Constitution must be made at least two weeks prior to voting. Publication shall consist of the Secretary posting and distributing the proposed changes on the Senate bulletin board. After the two week notification period has expired, the CTU student body shall vote to either accept or deny the proposed amendments. A majority of the votes cast shall be required for acceptance. The amendment(s), if accepted, shall take effect no later than thirty (30) days after their approval.

The following elected and appointed officers and senators have adopted this Constitution on this day of..

President

Signature

Printed Name

Date

Vice President

Signature

Printed Name

Date

Secretary

Signature

Printed Name

Date

Treasurer

Signature

Printed Name

Date

Sergeant At Arms

Signature

Printed Name

Date

Senator

Signature

Printed Name

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Senator

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