**Release of Information**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby acknowledge that I am running for office in the Student Senate of Colorado Technical University and that because of my intended candidacy, the Elections Committee must review my credentials and eligibility to hold office.

In order for me to be declared eligible, I hereby allow the Elections Committee to review my academic records. I understand that the Committee will only look at my overall Grade Point Average (GPA) and my academic history as it relates to my academic honesty (plagiarism or cheating) in compliance with Article IV, Section II of the CTU Student Senate Constitution.

I further acknowledge that the above information will only be used for determining eligibility of candidacy and will not be used for other purposes by the Elections Committee.

I hereby release the Elections Committee, the Student Senate, Colorado Technical University (CTU), the Career Education Corporation (CEC) and all of its affiliates from all liability associated with the risk of releasing information.

Signature Printed Name Date

**Student Senate Elections Letter of Intent**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ wish to run for the Student Senate office of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the 2019-2020 academic year. I understand the qualifications for candidacy and for holding office in the Senate. I understand the candidacy and nomination processes, and all campaign rules regarding materials and conduct. I understand the duties of my desired office and of being a Student Senator, and am willing and able to undertake them at the time of my election. I have read the CTU Student Senate Constitution, and agree to abide by it during my candidacy and after elected. If elected, I agree to attend all mandatory meetings and events. By signing this Letter of Intent, I assent to an investigation of my qualifications for holding Senate office and allow the Elections Committee to obtain copies of my academic records to include official and unofficial transcripts, grade reports and all other documents deemed necessary by the committee. Finally, I acknowledge that I was given the opportunity to ask questions regarding campaigning, elections, and service in the Student Senate.

**By signing this letter, I understand**:

The qualifications for candidacy and for holding Senate office

The candidacy process

The nomination process

The duties of my desired office and of being a Student Senator

All campaign rules regarding materials and conduct

**Furthermore:**

I agree to abide by the CTU Student Senate Constitution, and the University’s Student Code of Conduct.

I acknowledge that attendance in all general meetings and special circumstances is mandatory and I agree to attend. I further acknowledge the time commitment and work load of serving in the Senate and I accept this workload freely and with full intention of being available when needed.

I assent to an investigation of my qualifications for office and to have my records released to the elections committee

I acknowledge that I was given the chance to ask any questions regarding campaigning, the elections, and service in the Student Senate

Signature Printed Name Date

ELECTIONS INTENT TO RUN PACKET

This packet must be turned into the Elections Committee no later than January 12th, 2018**. Late or incomplete packets will not be accepted!**

**You are not allowed to begin campaigning until after you have been declared eligible to hold the office(s) you are seeking by the Elections Committee.**

To assist you in completing your packet, follow the checklist below:

1. You have reviewed the Student Senate Constitution and Bylaws.
2. You are certain of the office(s) you wish to hold.
3. You understand what is expected of you (time commitments, work load etc…) if you are elected.
4. You have signed the intent to run acknowledgment.
5. You have signed the release of information statement.
6. You have an updated copy of your resume’.
7. You have everything signed and turned in by or before January 12th, 2018

If you have any questions, please feel free to contact Dean Harris at [dharris@coloradotech.edu](mailto:dharris@coloradotech.edu)