Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for Smoothie King GUI
Prepared by: Emma Ong
Meeting Date: 10/31/2022

Meeting Attendees

1. Robert Eads
2. Shreyes Kaliyur
3. Emma Ong
4. Alexia Hassan

Meeting Agenda Items

- Project Setup
- Task Assignments

Status Update Since Last Meeting

Accomplishments:
- Got project setup on laptops
- Got web server working
- Got basic querying working

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Setup project on laptop	All	yes
Set up GitHub & React Project	Robert	yes
Created server view functions for table view and product search	Robert	Yes
Created custom object classes	Robert	No
Created an accessibility guidelines document that we will refer to as we create our websites so that the websites are accessible to those with trouble seeing	Emma	No
Main Panel setup for all views	Alexia	Yes
Create typeable search bar for products	Alexia	No
Add visual button to switch to server view	Shreyes	Yes

Add button on manager page to see order history	Shreyes	No

Before The Next Meeting

Plans:
- Get a workable search bar that displays menu items
- Finish object classes
- Create write to database function
- Create basic manager view
- Create basic server view

Task Assignments:

Task Description	Assigned to
Create page layout for server view	Emma
Create typeable search bar for products	Emma
Create product tiles to display the product search results	Emma
Finish object classes	Robert
Create write to database function	Robert
Add button on manager page to see order history	Shreyes
Create typeable search bar for products	Alexia
Add button on manager page to see previous order history	Shreyes
Have an example table to display inventory status	Shreyes
Create product tiles to display search results server view	Alexia

Minutes from Previous Meeting

First meeting for this sprint so there are no minutes from the previous meeting to discuss.
SCRUM Meeting 2 for Smoothie King GUI
Prepared by: Emma Ong
Meeting Date: 11/4/2022

Meeting Attendees

5. Robert Eads
6. Shreyes Kaliyur
7. Emma Ong
8. Alexia Hassan

Meeting Agenda Items

- What we got done since the last meeting
- What we are working on now
- Any roadblocks we are facing
- How we want the customer view to display items

Status Update Since Last Meeting

Accomplishments:
- Style guide created
- Customer view options present and styled
- Some manager view components created
- Database objects created, some functions to connect them implemented

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create page layout for server view	Emma	Yes
Create typeable search bar for products	Emma	Yes
Create product tiles to display the product search results	Emma	No
Finish object classes	Robert	Yes
Create write to database function	Robert	Yes
Add button on manager page to see order history	Shreyes	Yes
Create typeable search bar for products	Alexia	Yes
Add button on manager page to see previous order history	Shreyes	Yes
Have an example table to display inventory status	Shreyes	No
Create product tiles to display search results server view	Alexia	Yes

Before The Next Meeting

Plans:
- Convert HTML to react components
- Perform styling on manager view
- Connect database function to manager view
- Create display and interaction fields in customer view

Task Assignments:

Task Description	Assigned to
Create typeable order name field	Emma
Create typeable rewards member id field	Emma
Create product tiles to display the product search results	Emma
Have an example table to display inventory status	Shreyes
Create Main View	Alexia
Connect order history button to function to get orders from backend	Shreyes
Connect table to database to display information from our tables	Shreyes
Create landing page when entering website	Robert
Connect landing page to the server, manager, and customer view with buttons	Robert

Minutes from Previous Meeting

All members attended the previous meeting. Our agenda covered project setup and initial task assignments. We discussed status updates from the last meeting, namely things like project setup on laptops, web server functionality, and basic querying. We also went over completed tasks from the last meeting, like setting up GitHub, accessibility guidelines, panel views, etc., all of which were accomplished by various team members. We decided that for this meeting we would have a basic manager and server view, finish our object classes, and create a working search bar. We then assigned tasks to different team members.
SCRUM Meeting 3 for Smoothie King GUI
Prepared by: Emma Ong
Meeting Date: 11/8/2022

Meeting Attendees

9.   Robert Eads
10.   Shreyes Kaliyur
11.   Emma Ong
12.   Alexia Hassan

Meeting Agenda Items

- What we got done since the last meeting
- What we are working on now
- Any roadblocks we are facing
- What is left before the end of Sprint 1

Status Update Since Last Meeting

Accomplishments:
- Setup public hosting for the website and web server
- Setup framework for traversal between server, customer, and manager view
- Added data display functionality for manager view

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create typeable order name field	Emma	yes
Create typeable rewards member id field	Emma	yes
Create product tiles to display the product search results	Emma	yes
Create product tiles to display the product search results	Emma	no
Have an example table to display inventory status	Shreyes	yes
Create Main View	Alexia	no
Search bar	Alexia	yes
Add cart view entries when clicking cart	Alexia	yes
Create landing page when entering website	Robert	yes
Connect landing page to the server, manager, and customer view with buttons	Robert	yes
Public hosting	Robert	yes

Before The Next Meeting

Plans:
- Integrate manager, server, and customer views into the main page
- Update publicly hosted website with the latest code
- Create GitHub release
- Complete Sprint 1 documentation

Task Assignments:

Task Description	Assigned to
Working Sprint 1 documentation	Robert
Manager search bar with products integration	Shreyes

Create next sprint on Jira	Emma
Finish creating display for product search results	Emma
Finish main view (specifically some cart sections)	Alexia
Create GitHub release	Robert

Minutes from Previous Meeting

We noted that all members were present from our previous meeting. In the meeting, we went over our updates from the previous meeting, namely things like style guide creation, the creation of some manager components, and how we want our customer view to display items. Furthermore, we discussed completed tasks, encompassing finishing object classes and database functions, adding order history viewing affordances on the manager view, and creating different tiles and inputs for the server view. We decided that for the next meeting we would like to convert some html components to React, perform some styling on our views, and connect our backend to our front end. These various tasks were assigned across our team.