**ARTICLE**

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Received in

Accepted in

*Abstract: {Resume Title}*

The purpose of this instruction is to assist the author’s papers in preparing camera-ready copy for publication on Bulletin of Geodetic Sciences (BCG). Please, notice that the present instructions may be used as a model for your manuscript. The abstract should contain 150 to 200 words (use “word count” tool). The abstract must be written as one paragraph, and should not contain displayed mathematical equations or tabular material. The abstract should include a maximum of six different keywords or phrases, as this will help readers to find it. Ensure that your abstract reads well and is grammatically correct.

**Keywords**: Keyword1; Keyword2; .....; Keyword6 {Keywords}

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*Resumo: {Titulo Resumo}*

O propósito da presente instrução é orientar os autores de trabalhos a serem publicados no Boletim de Ciências Geodésicas. Observe que o formato destas instruções pode ser tomado como modelo para a digitação dos artigos. O resumo deve conter 150 a 200 palavras (use a ferramenta “contar palavras” no MS Word). O resumo deve ser escrito em um único parágrafo, e não deve conter equações matemáticas ou tabelas. Devem ser incluídas no máximo seis palavras-chave de modo a auxiliar os leitores a encontrá-lo. O resumo deve ser bem escrito e gramaticalmente correto.

***Palavras-chave****:* Palavra-chave1; Palavra-chave2; .....; Palavra-chave6 *{*Keywords*}*

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1. Introduction {Section Title}

*(Skip line)*

It will be accepted for publication on Bulletin of Geodetic Sciences (BCG) original papers of Cartography, Geodesy, Photogrammetry and Remote Sensing, related fields and contents not previously published. Each paper should have a maximum of 15 pages, and a minimum of 6 pages, with the following formatting cover:

Calibri Light font, normal, size 12; A4 paper format (210mm x 297mm); Margins: superior: 25mm, inferior: 25mm, left: 25mm and right: 20mm, without tab.

The papers should be written in English and the Abstract and the Resume (Portuguese) should be added.

Authors are required to use this template for formatting and typesetting the paper. All the fonts, spacing e other texts formats, are presented in a set of associated styles to this document.

Footnotes should not be used in the text.

Quotations of author type and date should be in parenthesis, with the author's surname, followed by the year (Souza, 2007), the first letter in uppercase.

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2. Numbering and Section's organization

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Each title of main article section should be in bold Calibri Light font, size 16, centered, with the first letter in uppercase, numbering with Arabic numbers, as exemplified in this article.

Skip two lines between de section title and the beginning of the text, and so on. Do not skip lines between paragraphs. Use single space between lines with spacing after paragraphs equal to 6.

Skip two lines between the section end and the next section title.

Quotations with more than 3 lines should be written in Times New Roman font, size 10, 4 cm left margin retreat.

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2.1 Manuscript's Subsections *{Subsections}*

*(Skip line)*

The subsections are numbered starting with the main section number, followed by a dot and the corresponding number. Do not use automatic numbering. Subsections should be written in uppercase and low case, bold, Calibri Light font, size 14, centered. Skip two lines between the subsection title and the beginning of the text, and so on. Do not skip lines between paragraphs.

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3. How to use this template

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The template is used to format your paper and style the text. All margins, line spaces, and text fonts are prescribed; please do not alter them. Before you begin to format your paper, first write and save the content as a separate text file. Keep your text and graphic files separate until after the text has been formatted and styled. Do not use hard tabs, and limit the use of hard returns to only one return at the end of a paragraph. Do not add any kind of pagination anywhere in the paper.

After the text edit has been completed, the paper is ready for the template. Duplicate the template file by using the Save As command, and use the naming as SURNAME\_OF\_THE\_AUTHOR\_BCG.docx. In this newly created file, highlight all the contents and import your prepared text file. You are now ready to style your paper; use the scroll down the window on the left of the MS Word Formatting toolbar.

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4. Guidelines for graphics preparation

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4.1 Types of graphics

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The following list outlines the different types of graphics published in BCG journal. They are categorized based on their construction, and use of color/grayscale:

1) Color/Grayscale figures

Figures that are meant to appear in color, or grayscale. Such figures may include photographs, illustrations, multicolor graphs, and flowcharts.

2) Line Art figures

Figures that are composed of only black lines and shapes. These figures should have no shades or half-tones of gray, only black and white.

3) Tables

Data charts which are typically black and white.

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4.2 File format for graphics

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Format and save your graphics using a suitable graphics processing program that will allow you to create the images as Portable Network Graphics (.PNG) files. Minimum resolution of 300 dpi (*dots per inch*) is required.

The maximum size for graphics is 181 x 216 mm (2139 x 2553 pixels) and you should allow space for a caption. All graphics should be placed in the text and when submitting your final paper, your graphics should all be submitted individually in PNG format along with the manuscript.

Do not use abbreviations for Boards, Figures and Tables and each item should be properly numbered.

The tables heading should be bold and the data of the table body with normal font. Italic fonts should only be used in cases of scientific names. Observe that the lateral edges, left and right, are transparent (open).

Table notes should be immediately below it, in Calibri Light font, size 10, centered.

Table 1: *{Table}* Table example

|  |  |
| --- | --- |
| Title 1 | Title 2 |
| Data | Data |

\* Table note

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Figures and Tables quotes in the text body should have the first letter in uppercase. Tables and Figures labels should be in Calibri Light font, size 12, centered. Title in bold, separated by two dots of the description without bold.

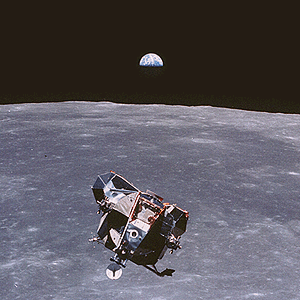


Figure 1: *{Figures}* Image showing the lunar module of Apolo 11, the moon and the Planet Earth.

Source: <http://nssdc.gsfc.nasa.gov>.

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4.3 Equations

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Equations should be inserted only with MathType (<http://www.dessci.com/en/products/mathtype/>). All the symbols must be defined when used for the first time, and the same conventions and symbology must be used in the course of the text, as well applied in all figures and tables. Number equations consecutively. Equation numbers, within parentheses, are to position flush right, as in (1), using a right tab stop. Index and exponents must be clearly recognized as well. All the used types must be carefully chosen to avoid ambiguities.

 (1)

*(Skip line)*

If there are special characters in the text, they should be inserted as Equation objects.

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4. Appendix and attachments

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Author's notes such as mini-curriculum, for example, must be inserted as a note after the References.

Appendix, attachments, glossary, and additional material must be available preferably in PDF format in which it will be linked to the whole text. If this material is part of a file, it must be presented after the References and follow the same formatting instructions of the text.

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ACKNOWLEDGEMENT

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Acknowledgements, if any, must be presented right after the last section of the text. The word "**Acknowledgement**", or its equivalent in another language, must be written in bold, Calibri Light font, size 16, centered. The following paragraph must be in retreat with normal font, size 12.

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REFERENCES

References must be presented right after acknowledgments, if any, or after the last text element. Harvard Author-Data Style must be used accordingly the reference-guided provided at the BCG website, in alphabetical order, without retreat, justified, without skipping the line, in Calibri Light font, size 12. Follow carefully the references styles, otherwise, the paper will not be approved.

Additional Information

* Author´s affiliation must be written in its original language;
* Do not edit the Header and Footer.
* Do not use abbreviated words in the text;
* Use SI for units;
* Do not use automatic numbering in the sections, tables or figures.