

MEETING NOTES

Project: Rodeo Residence
507 N Rodeo Dr,
Beverly Hills, CA 90210

Issue Date: 06/30/2025

Submitted by: Nash Li (NL)

Attendees: Robert O' Neill (RO); Nash Li (NL).

Re: **Project Consultation - Scope of work and estimate**

Discussion Items

I. General design goals:

- A. Front yard renovation: Remove the front large planting area and the palm tree on the side. Improve the drainage issue along the north side of the property. Consider two parking spaces in the front yard. Landscape amenities to include a garden gate, entry wall, a mailbox, and a new planting area.
- B. Backyard renovation: Keep the pool, spa, mosaic tiles around the back building. Landscape amenities to include a patio, and an area for kids to play.

II. Discussion items:

- A. NL and RO discussed existing property issues including drainage on the north side. NL proposed turning a portion of front yard into a bioretention system to improve drainage away from the building foundation.
- B. RO clarified that the rear garage is a guest house. He further explained how his and his wife's cars were parked as how current. NL to propose a plan that could accommodate two parking spaces, other than the garage.
- C. RO expressed a strong desire for a gated front yard due to security issues. NL and RO discussed ideas for gate and wall design.
- D. RO confirmed the need for a mailbox if a gate is installed.
- E. NL suggested removing a palm tree in the alleyway.
- F. RO mentioned that they will keep the pool but don't like the backyard patio and the pebble walkway around the pool.
- G. RO mentioned that the existing mosaic tiles around the back building need to remain.
- H. NL proposed a more unified design for the backyard that could also has a large area for play and gathering.
- I. RO mentioned that they prioritized the front renovation over the backyard.

III. Scope of work:

- A. NL to provide a full landscape concept design for the front yard and backyard.

B. NL to provide a pricing set for the front yard and backyard.

Estimate for Schematic design & Design development - Total 84hrs * \$75/hr = \$6,300:

I. Schematic design (56hrs): The goal of schematic design is to create a comprehensive design package that reflects the project's overall goals and objectives, using logical, functional, and artistic landscape design principles. The design package shall also include necessary rendering materials to help both the client and contractors in visualizing the design.

1. Create a digital design base for sketching, through received survey file, site video - 5hr
2. Circulation analysis and parking schemes with installation of new gate and fence (study impact of gate opening) - 7hr
3. Conceptual plan in hand sketch for backyard- 6hr
4. Design flavor images - 4hr
5. Set up presentation package - 2hr
6. First presentation - 1hr
7. Meeting summary - 0.5hr
8. Hand sketch design revision based on meeting comments - 4hr
9. Digitize revised hand sketch in Vectorworks - 5hr
10. Preliminary planting design and plant flavor image- 4hr
11. Preliminary design modeling & rendering (Assume RO can provide photos of the house from any angle to NL) - 14hr
12. Set up presentation package that includes revised plan sketch, flavor images, 3D rendering - 2hr
13. Second presentation 2 - 1hr
14. Meeting summary - 0.5hr

II. Design development (28hrs): The goal of the design development phase is to elaborate upon the approved schematic design, incorporating the specific material details and refining all elements to produce a comprehensive plan. The design package will also include a layout plan, planting plan, lighting plan and material list necessary for contractor to bid.

15. Site plan revision in VW - 3hr
16. Material and finishes selection - 6hr
17. Layout plan development - 6hr
18. Planting plan development - 6hr
19. Exterior lighting design & development - 4hr
20. Pricing set package set up - 2hr
21. Pricing set meeting with Robert - 1hr

End of Meeting Minutes

This information is submitted as understood.

Please submit any changes to Nash Li by email (nash.li.render@gmail.com) within 3 days of receipt.