ROBERT G. RALEIGH

+1 (971) 533-5868 • robert@robertgraleigh.com • robertgraleigh.com • linkedin.com/in/robertgraleigh

IT PROJECT MANAGER

An adept, empathetic IT Project Manager with 5+ years of combined project management and team leadership. Planned, iterated, and launched more than 100+ successful technology project using agile project methodology and tools. Skilled communicator who excels at directing and mentoring 9 - 15 member project teams.

PROFESSIONAL EXPERIENCE

Project Manager
Hello World Devs • Portland, OR • Aug 2016 – Present
- Led 9 person team in development of 80+ projects from initiation to launch
- Managed ongoing roster of 5 – 7 projects with budgets of $5,000 – $250,000
- Facilitated company-wide use of agile methodology using Jira and Confluence

Executive Director
Log Camp at Impact NW • Portland, OR • Oct 2012 – Mar 2016
- Global finalist for Imagine K12 EdTech and PIE PDX accelerators in 2014
- Scaled technology education programs to seven locations, serving 225+ youth
- Led 7-person product team, producing 140+ hours of instructional materials

Frontend Developer
RGR Digital Services, LLC. • Portland, OR • Apr 2007 – Dec 2012
- Developed 20+ web and e-commerce sites using HTML, CSS, and JavaScript
- Secured 30+ small and mid-size contracts with budgets of $3,000 - $20,000
- Used Lean and Agile methodology to meet project scope, budget, milestones

Technology Community Relations Specialist
Corvallis Chamber of Commerce • Corvallis, OR • Apr 2009 – Dec 2009
- Restored organizational goodwill with seven regional technology groups
- Produced ARRA Act investment workshop attended by 100 key stakeholders
- Increased organizational efficiency by building a 5-county prospect database

Event Manager
Technology Association of Oregon • Portland, OR • Apr 2009 – Dec 2009
- Increased total event attendance from 980 to 1280 attendees within one year
- Grew total event sponsorship sales by $14,000 as part of seven person team
- Managed all event plans, budgets, reports, contracts, vendors, and permits

Shift Leader/Trainer
Oregon Health & Sciences University • Portland, OR • Sep 2004 – Dec 2007
- Reached 96% accuracy rating by re-assigning team duties to better suit skills
- Achieved 16% reduction in daily production time by altering delivery routes
- Trained and onboarded 15+ diverse, bilingual, and multinational employees

SKILLSET

PM Software
- Basecamp
- Confluence
- Dropbox
- Google Apps
- Harvest
- Jira
- MS Project
- Trello

CMS Platforms
- Drupal
- Squarespace
- Wordpress

E-Commerce
- Big Commerce
- Magento
- Paypal
- Shopify
- Snipcart
- Square
- Stripe

Design Software
- Canva
- InDesign
- Invision
- Photoshop
- Sketch

Communication
- Gmail
- Hangouts
- Skype
- Slack

Languages
- HTML5
- CSS3
- JavaScript

JS Libraries
- Angular

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VOLUNTEER EXPERIENCE

Compassion Connect • Oct 2015 – Present
- Downtown Compassion Clinic – Event Host

Native American Youth and Family Center • Dec 2014 – Present
- Community Leaders Council – Councilor
- Sunrise East Program – Business Mentor
- NAYA Gala – Event Host

Metal Toad Media • Jun 2014 – Present
- Mentorship Saturdays – Technology Mentor

First Baptist Church of Portland • Dec 2014 – Present
- Church Diaconate – Board Secretary
- Stewardship/Property Committee – Faith/Witness Committee – Member

Multnomah County • Jan 2013 – Present
- Office of Aging and Disability – Court-Appointed Public Guardian

Portland Metro STEM Partnership • Jan 2013 – Dec 2015
- STEM Teachers Collaboratory – Member

City of Portland • Oct 2015
- Digital Equity Action Plan – Community Advisor

Catlin Gabel School • Feb 2014
- Startup Camp PDX – Technology Mentor

TiE Oregon • Apr 2014
- The Young Entrepreneurs – Technology Mentor

- jQuery
- React

CSS Frameworks
- Bootstrap
- Foundation
- Material CSS
- Semantic UI

Version Control
- Bitbucket
- Github

Build Tools
- Bower
- Gulp
- Webpack
- Yeoman

Static Generators
- Brunch
- Gatsby
- Jekyll