Subject: Project Update — DocuGuard

Hi Team,

This is a quick update on the DocuGuard project.
Please contact Alice Smith at alice.smith@example.com or on her mobile
555-123-4567 for details on the latest parser module.

We also need to review the requirements document located at /server/
docs/. The budget code is BG-7890.

Bob Johnson (bob.j@example.org, SSN: 987-65-4321) is handling the risk
analysis component. He is based in London.

Thanks,
Robert