



LOAN REQUISITION AND RECOMMENDATION FORM

I..... MNO..... IDNUMBER..... HEREBY
APPLY FOR (NORMAL BIASHARA, RESCUE, COLLEGE FEE) LOAN OF KSHS.....(IN
WORDS) KSHS.....TO BE PAID IN EQUAL
INSTALLMENTS OF KSHS.....PLUS INTEREST FOR A PERIOD OF MONTHS

	Loan Name	Outstanding Balance	Outstanding Loan Period
1.	Advance A		
2.	Advance B		
3.	Advance C		
4.	Rescue Loan		
5.	Normal Biashara		
6.	M-Kite		
7.	Jiinue		
8.	Jiinue Boost		
9.	Inua Loan		
10	Rescue Plus		
11.	Normal Loan		

*I commit & authorize my employer to deduct and remit any pay due in-case of termination or change of
paypoint to clear my liability.*

SIGNATURE..... TEL..... DATE.....

TO BE FILLED BY EMPLOYER

NAME OF INSTITUTION.....

P.O BOX TEL

WE HEREBY CONFIRM THAT THE ABOVE PERSON IS EMPLOYED BY THIS INSTITUTION AND IS
STILL ON PAYROLL. WE ARE NOT INTENDING TO TERMINATE HIS/HER EMPLOYMENT DURING
THE LOAN PAYMENT PERIOD.

RECOMMENDATION

HUMAN RESOURCE MANAGER

NAME INSTITUTION.....

SIGNATURE DATE.....

OTHER PENDING DEDUCTIONS.....

COMMENT (RECOMMEND/NOT RECOMMEND)

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ACCOUNTANT/PAYROLL OFFICER

NAME SIGNATURE..... DATE

COMMENT (RECOMMEND/NOT RECOMMENDED)

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OFFICIAL STAMP.....