RobertStepanov

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OBJECTIVE

Seeking an entry level position in a new and compelling web design and development environment. Committed to personal excellence in a professional setting with proven exceptional interpersonal, organizational and communication skills. Continually demonstrate abilities as an innovative thinker, effective problem solver, adapt quickly to challenges and possess a high level of motivation.

EDUCATION & CERTIFICATIONS

St. Petersburg College – Associates of Science - 2015
- Web Design and Development

St. Petersburg College – Associates of Arts - 2011
- Major track: Biology and Chemistry
- Minor track: Environmental Science

University of South Florida – Bachelor of Science – 75%
- Environmental Science and Policy
- Water Sustainability and Management

WEBDS-CT Web Development Specialist Certificate

CMPRG-CT Computer Programmer Certificate

CPS-CT Computer Programming Specialist Certificate

WORK EXPERIENCE

2014 – Present: Freelance Web Design & Development
   Creation, development, and deployment of websites and other digital content. Including logos, flyers, and other graphical design elements and assets.
- HTML5, CSS3, SASS, Javascript, etc.
- Adobe CC – Illustrator, Photoshop, etc.

2001 – 2012: Office Manager – J.M. Light, MD PA
   Oversaw day to day operations of a busy medical practice while utilizing organizational skills to facilitate a smooth and efficient office environment.
- Claims coding and filing, prior authorizations
- HIPPA and OSHA Compliance
- Patient assistance and office maintenance

1995 – 2000: Bar Manager – Cockney Rebel Pub
   Responsible for the efficient management and maintaining appearance, atmosphere, and friendliness of the pub to attract a larger clientele.
- Opening and closing duties
- Management of 10+ staff members
- Stock ordering and maintenance

SKILLS

CODING
- HTML5
- CSS3
- SASS
- Javascript
- Some frameworks/libraries

SOFTWARE
- Adobe CC (Illustrator, Photoshop, etc.)
- WordPress
- IDE's (VS Code, Atom, Sublime, etc.)
- GIT
- Other relevant platforms