



# **Bone Making Event Guidelines**

#### **Host a Bone Event Guidelines:**

Please read through the below guidelines and suggestions before planning your event.

**Event Resources:** Our goal in promoting these events is that they will create a space for people to come together and find their voice on this issue. To help inform participants of this project and its vision/mission we ask hosts to screen a 4 minute video from our Albuquerque Installation of 50,000 bones. This short video helps to understand the meaning and importance behind this initiative. We hope that it will inspire attendees to want to get more involved and spread the word. **Our goal is ambitious and we need this to catch on!** 

### <u>Albuquerque Installation Video</u>

We also suggest that you screen this 5 min. video Darfur Rising to give a glimpse of what is happening today. This is not a visually violent film however it does give some violent testimonies you may not want to show it to attendees under 14.

### **Darfur Rising**

**Sign in and bone sponsorships:** We highly recommend that you ask attendees as they arrive to sign in on the **participant information form**. Through our partnership with Students Rebuild, each bone made will trigger a \$1 donation to CARE International's work in Somalia and the Democratic Republic of the Congo up to \$500,000. However, if you'd like to collect additional bone sponsorships to be donated to CARE's work, they are welcome and encouraged.

Preferred Method for Additional Sponsorships: Please collect any additional sponsorships in the form of cash or checks, which can be mailed to our headquarters. If an attendee does not have cash or a check on them but wish to make a donation, they're welcome to do so on our website.

**Documentation:** We encourage all hosts to document their event with photos or video if possible. If you are able to document the event please be sure to e-mail them to <a href="mailto:events@onemillionbones.org">events@onemillionbones.org</a>, please consider sending your 10 best images and/or video as well as any poster/flyer designs with your bones. We want to keep a copy of these in our scrapbook.





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**Bone Making:** As the host it is up to you to determine which method your attendees will use to make bones and to have supplies available. **Note:** Please see our **bone making supply checklist** for methods we recommend. We also suggest that you print out some bone diagrams to help people visualize what bone(s) they want to create. **We have wonderful bone illustrations available here. Or, you can view some of our bone making tutorials on our YouTube Channel.** 

It maybe helpful to create a bone before the event so that you can assist attendees if they have questions.

**Press Release:** If your event is open to the public we highly encourage you to use our <u>press</u> <u>release template</u>. You can fill it out with your event information and send it to all your local media outlets and community calendars. Consider contacting your local radio and TV stations. This is an opportunity to not only spread awareness about the project but also the issue of genocide.

**Event Sponsors:** You may want to consider approaching local businesses for in-kind or cash donations for your event to cover refreshments, costs of shipping or bone sponsorships. Please see our **Business Sponsorship Request** letter.

