



Documentation

Author : Active IT zone
Software Framework : Laravel
Provided by : codecanon



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Documentation

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How to in Details

1. What are the Server Requirements to activate the script?

Ans: To install the Script minimum server requirements are:

- Php version 7.2+
- MySQL 5.6+
- mod_rewrite Apache

- BCMath PHP Extension
- Ctype PHP Extension
- JSON PHP Extension
- Mbstring PHP Extension
- OpenSSL PHP Extension
- PDO PHP Extension
- Tokenizer PHP Extension
- XML PHP Extension
- ZipArchive Extension

In most servers, these extensions are enabled by default, but you should check with your hosting provider.

2. How to install the script?

Ans : To install the script follow the steps below.

- Extract downloaded from codecanyon on your PC.
- **Upload** the Install.zip file to your server **public_html** or any other **directory** you intend to run the script.
- **Extract** the zip file in that directory.
- Create a new database from your server **MySQL database**.
- Create a db **user** to the database and link that **database** to the **db user**.
- First hit your **site url** and it will automatically take you to the **installation**.
- Click on **Start Installation Process**.
- You will get the **Checking File Permission** page. If everything is ok then click on **Go to the next step**.
- Now you need to set **Database Host, Database Name, Database Username, Database Password** and click **Continue**.
- Now you need to **import the sql file**.
- Now **fill up the information of the shop** and click **Continue**.
- Click on **Go to Home/ Login to the admin panel**.
-

3. How to activate the script?

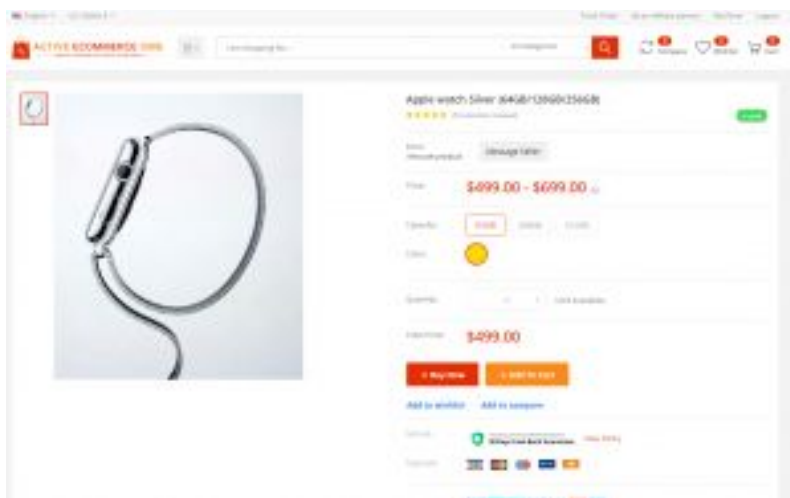
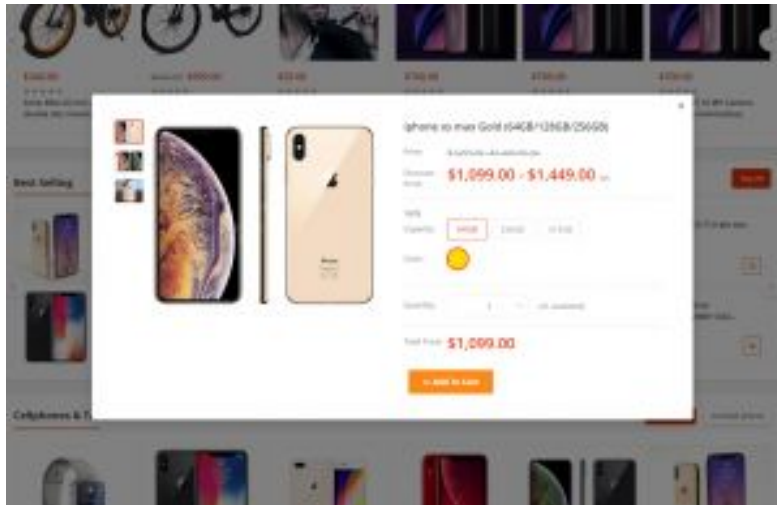
Ans : Following the given procedure below will make the license activated for your domain and you'll be able to use the script smoothly:

- Open the link in the browser.
- In the respective fields, put your Name, E-mail, **CodeCanyon Username**, **Purchase Key** and your intended **domain name** for the script and verify the captcha.
- The form will be submitted to check the purchase key and then activate the licence for that domain.
- You can change the activation later from this same form. Activating a Regular License again with another domain name will remove the activation of the previous domain.

4. How to purchase products?

Ans : There are 2 ways to purchase any products. You can purchase any product by clicking on the **"cart"** icon on the product box or you can open the product in a new tab.

- Direct purchase without entering product details page
- Select **"cart"** icon.
- A pop-up will appear with a quick view of the products.
- Select options(if available) & quantity.
- Click on **"add to cart"**.
- A pop-up will appear with 2 buttons **"Back to shopping"** & **"proceed to checkout"** and select **"proceed to checkout"**.
- Your cart page will be available with summary. Click **"Continue to shipping"**
- If you are a registered user then **name & email address** will be available there. Insert **address, address, city, postal code & phone number** and click "continue to payment".
- Select of the given payment gateway **paypal, stripe, sslcommerz, cash on delivery** & click on **"complete order"**
- Insert necessary credentials & **Pay**.
- If the selected payment gateway is **"cash on delivery"** then after click on **"complete order"** the page will reload & show you order placing a successfully done message.
- Purchase from product details page
- Click on the product title and you will be redirected to the product details page.
- From here you can check & select the product's all info and add it to the cart.
- You can also add this product to **wishlist** or **compare** list.
- To proceed the purchase follow the steps (3-10) above.

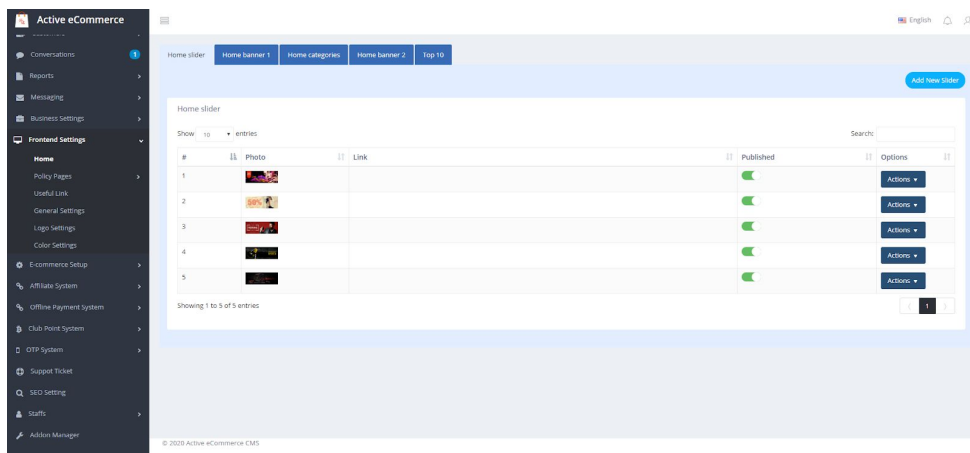


5. How to setup Homepage?

Ans : From admin panel navigation, **Frontend settings > Home** admin will get options to **change/edit** the home page contents in 4 tabs.

- Top sliders - **Select** multiple **images** for top slider section. Also **publish/unpublish** and **delete** options are available there.
- Banners - Select multiple images for banner section(below slider & top slider part).Also **publish/unpublish** and **delete** options are available there.
- Category wise products - By clicking on the **"add new"** button admin can create this section.
 - Select category.

- Select sub-sub category(max 4) for this category. Selected sub-sub category products(max 4) will be shown on the homepage.
 - If the admin wants to **edit/unpublish/delete** any existing category, the options are available there.
- **Best selling** - To activate the best selling products section, here is the switch. Admin can **on/off** this section from here.

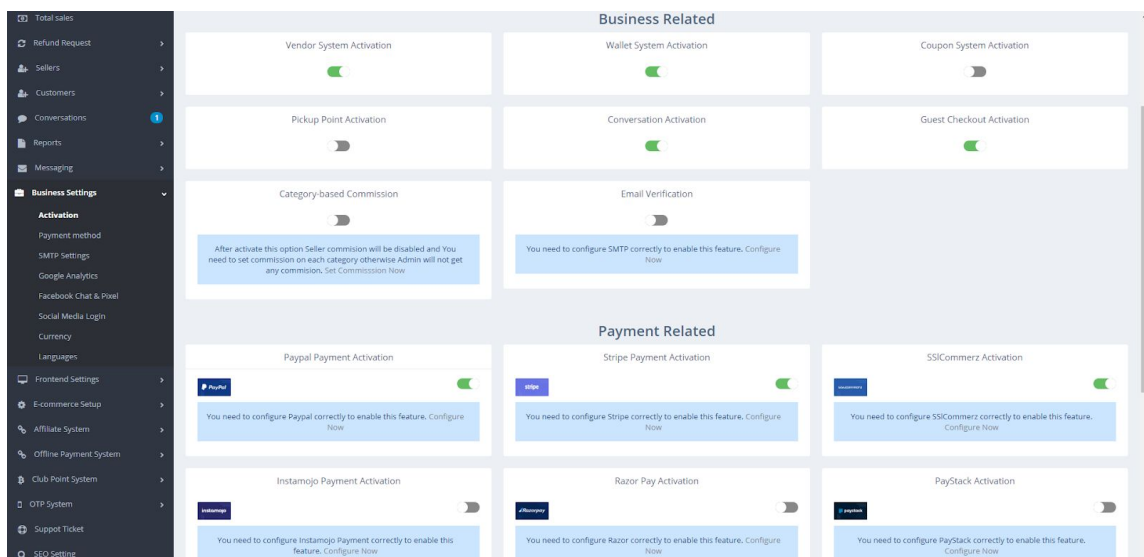


5. How to set business settings?

Ans : Business settings have different sections to maintain the site. Below are they,

- **Activation** - Here are two types of activation available.
 - **Business related** - Admin can activate/deactivate **product activation, vendor system, show vendors.**
 - **Payment related** - 5 types payment options can be managed from here. Admin can continue all of these or deactivate any one.
- **Payment method** - This page is for configuring the payment method. Admin will have to input necessary information of these methods to configure his site for running the transaction.
- **SMTP settings** - From here admin will have to input necessary information for SMTP configuration and then click on **Save**.
- **Google Analytics** - **Switch on** the feature. Insert **tracking ID**. and **save**.
- **Social Media login** - **Google, facebook & twitter** login configuration settings are available here.

- **Currency -**
 - Select **currency** from the currency list.
 - Configure system **currency, home default currency**.
 - Set the **format**.
 - Also admin can insert his own currency except from the list.
- **Languages -** Admin will get a language list from here. He/she can add a new language or edit the language details. Also admin can translate the existing words from here **Actions > View**
- **Seller Verification form -** verification form for seller registration. If any user wants to be a seller then he/she has to fill up the form in frontend. Admin can take any input from the right side like **text, select, multiple select, radio button, file input** option. And name the field and make options to choose for the seller.
- **Seller commission -** Admin can set the amount **of percentage** as seller commission.
- **Seo Settings -** To set SEO for your site insert the following info in this page like **keywords, author name, revisit time, sitemap link, description**. And click on **save**.



6. How to upload products from admin?

Ans : There are several steps to upload a product. Follow the instructions below,

- Click on the **“add new”** button.
- Product information - Need to fulfill the required field with proper data one by one.
 - General

- Insert a product **name**.
- Select a **category** from the dropdown list
- Select a **sub category**.
- Select a **sub sub category**.
- Select a **brand**.
- Insert the product **unit** like **pc, kg, ltr** etc.
- Input single/multiple words for product tag and press **enter**.
- Click on **save**.

■ Images

- Main images - Preferable size **600 x 500**.
- Thumbnail images - Preferable size **300 x 290**
- Featured - If the product will be selected as featured then it will appear on the featured product list.
- Flash deal - If the product will select for the deal then it will appear there.

■ Video

- Select one option from **youtube, vimeo, dailymotion**.
- Insert video **link**.
- Click on **save**.

■ Meta tags - This section for social media sharing.

- Meta title - Write a title which will appear on a shared link.
- Description - Write a short description which will appear on a shared link.
- Meta image - Upload a single image for shared link.

■ Customer choice

- Default option is **color**. You can select **multiple colors**.
- Click on **add more options**. Add different choice options for the product and their **values**.
- You can add more options by **adding more options**.
- Then click on **save**.

■ Price

- Insert base price of the product.
- Insert the purchase price of the product.

- Add product tax. Select “%” or “\$” from the right option and insert the **value** in the left box.
 - Discount - Add product discount(if available). Select “%” or “\$” from the right option and insert the **value** in the left box.
 - Variant wise price - If the options are added at “customer choice” tab then this section will appear. Input the **variant wise price**.
 - Click on **save**.
-
- Description - Write the description of the product. You can add any image or video in this description box.
 - Shipping info - Add shipping cost on the field.
 - PDF specs - Pdf upload option(if available).



7. **How to upload products from sellers?**

Ans : Registered sellers will get product uploading options from their profile. The steps are below,

- Log in to the seller profile.
- Go to the left navigation bar and click **PRODUCTS**.
- Click **Add New**.

- Fill the text fields named **Product Name**, **Product Category** (First choose the category, then choose subcategory and sub-subcategory accordingly from the popup and confirm), **Product Brand** (It will automatically appear), **Product Unit**, **Product Tag**, **Image** (Main Images, Thumbnail Image, Featured, Flash Deal), **Video** (Video From, Video URL), **Meta Tags**.
- Then fill up the **Customer Choice** options. Color options can be enabled or disabled. Sellers can also add more customer choice options by giving choice title and choice values (ex. Title: Size; Values: Small, large;) To add choice values write the value and press enter.
- Then fill up the **Price** (if multiple customer choices available, seller could add variant price on the basis of customer choices and also could set stock keeping unit and quantity).
- Fill up the **Description** field.
- Click on **Save**.

English

U.S. Dollar \$

ACTIVE ECOMMERCE CMS
LATEST ECOMMERCE BY ACTIVE GROUP

I am shopping for...

All Categories

Compare

Wishlist

Cart

Track Order

Be an affiliate partner

My Panel

Login

Mr. Seller

Dashboard

Purchase History

Wishlist

Products

Product Bulk Upload

Orders

Received Refund Request

Sent Refund Request

Product Reviews

Conversations

Shop Setting

Payment History

Manage Profile

Money Withdraw

My Wallet

Earning Points

Support Ticket

Products

+
Add New Product

#	Name	Sub Subcategory	Current Qty	Base Price	Published	Featured	Options
1	Snow Bike 20 Inch 21 speed double disc mountain Fat Bicycles	Bicycles	70	330			
2	BEICOU Sports Downtown Carbon Wheels Ultra Superlight Urban Bike	Bicycles	299	599			
3	NEW Eyebrow Brush Beauty Makeup Wood Handle Eyebrow	Eyes	0	38			
4	Eyelash Eyebrow Brush Double Head Brush Eyelash Eyebrow Cosmetics Beauty Tools	Eyes	0	38			
5	TECH 2 Sets 130 Scale Conference Room Table & Chairs	Office Furniture	0	38			
6	Louis Fashion Office Furniture Sets Simple Modern Negotiating Tables and Chairs	Office Furniture	0	158			
7	Crystal Chandelier Lights Lamp For Living Room Crystal Lustre Chandeliers	Ceiling Lights	89	35			
8	Vintage Pendant Lights American country creative glass Pendant Lamp	Ceiling Lights	90	35			
9	Vintage Pendant Lamp iron Left Nordic Porous Retro	Ceiling Lights	87	35			
10	Yuelight JAOYUE Minimalist Iron E27 Pendant Light For Cafe Bar Decor 200~220V Night Light Creative Indoor Lighting	Ceiling Lights	0	78			

TOTAL AMOUNT:

Your total amount (current month)

\$85.00

8. How to create a flash deal?

Ans : To create a flash deal admin will have to follow the steps,

- Go to **Flash deal** from **admin panel navigation**
- Click **add new flash deal products** button
- Insert a **Title, Background Color, Text color, Banner Image**
- Insert **starting date, ending date.**
- Select **products.**
- Input product wise **discount type & amount.**
- Then click save button
- The publish the flash deal.
- You can also make any flash deal featured & it will appear in home page after main banner section
- Admin can **edit/delete** the existing deal or can **publish/unpublish** the deal anytime from the list.
- You also get a link of all created flash deals. You can use those links in banners.



9. How to manage Order?

- Ans : In order list page admin will get the information of **order code, number of products, customer name, amount, delivery status, payment method & payment status**.
- From the “**Actions**” button admin will get the options like **view, invoice download, delete**.
- From the “**view**” option, the admin can see details of the order and can change the status of **payment & delivery**.

Order Code	Date of Product	Customer	Product	Quantity	Unit Price	Total Price	Payment Method	Payment Status	Actions
ORD001	2023-10-25	John Doe	Product A	10	\$10.00	\$100.00	Credit Card	Paid	View
ORD002	2023-10-25	Jane Smith	Product B	5	\$20.00	\$100.00	Credit Card	Paid	View
ORD003	2023-10-25	John Doe	Product A	10	\$10.00	\$100.00	Credit Card	Paid	View
ORD004	2023-10-25	Jane Smith	Product B	5	\$20.00	\$100.00	Credit Card	Paid	View
ORD005	2023-10-25	John Doe	Product A	10	\$10.00	\$100.00	Credit Card	Paid	View
ORD006	2023-10-25	Jane Smith	Product B	5	\$20.00	\$100.00	Credit Card	Paid	View
ORD007	2023-10-25	John Doe	Product A	10	\$10.00	\$100.00	Credit Card	Paid	View
ORD008	2023-10-25	Jane Smith	Product B	5	\$20.00	\$100.00	Credit Card	Paid	View
ORD009	2023-10-25	John Doe	Product A	10	\$10.00	\$100.00	Credit Card	Paid	View
ORD010	2023-10-25	Jane Smith	Product B	5	\$20.00	\$100.00	Credit Card	Paid	View

10. How to manage sellers?

- Ans : In this page admin can see the **list of the sellers** and can **edit** the customer’s information. Also he/she can **delete** any seller too. By clicking on “**Add new**” button admin can create a new seller by putting seller **name, email & password**.



11. How to see customers info?

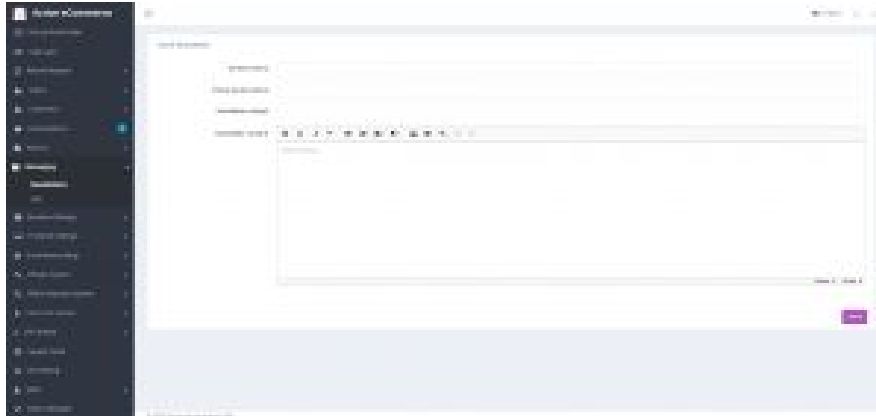
Ans : From admin panel navigation, **customers > customer list**.

- Admin will get a list of registered customers of his/her site. In this list admin will see the customer's **name & email address**.

12. How to send newsletter?

Ans : To send a newsletter follow the steps below,

- Select **user's email** or **subscribers email** or **both**.
- Insert **sender email address**.
- Insert newsletter **subject**.
- Write the content. In this text area admin can add an image, **link**, **video**, **table** or any **text formatting** if needed.
- Click on "**send**".

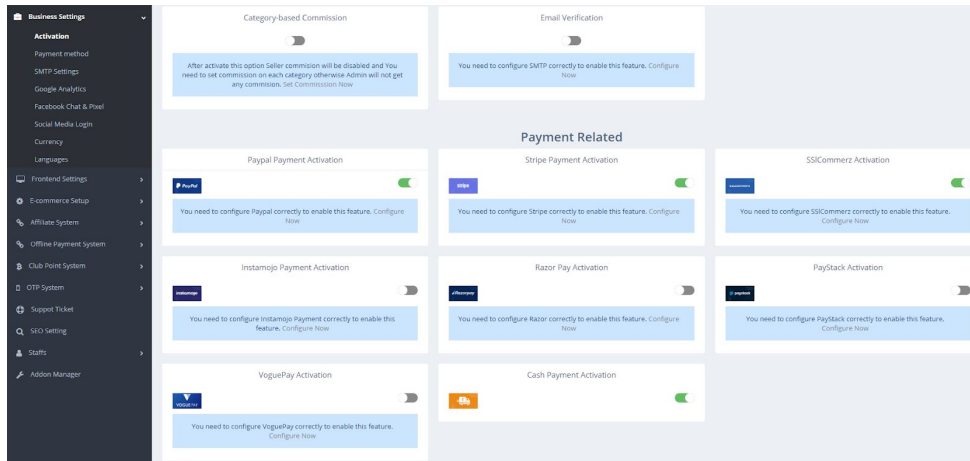


13. How to configure payment methods?

Ans : Seven types payment gateway configuration available there. To configure them follow the steps,

- Log in to the admin **panel**.
- From the navigation, go to **Business settings -> Activation**.
- Scroll down to the **Payment Related** section.
- **Switch on** by clicking the switchery of the methods which you want to activate.
- Then again from navigation, **Business settings -> Payment method**.
- Insert necessary Information of the methods.
 - **Paypal** - Insert the paypal **client ID**, **Client secret** and **switched off** the sandbox mode(which for demo transactions). Then click on **save**.
 - **Stripe** - Insert the **stripe key**, **stripe secret** which you will get from your stripe account and **switch off** the sandbox mode(which for demo transactions). Then click on **save**.
 - **Instamojo** - Insert the **instamojo api key**, **instamojo auth token** which you will get from your instamojo account and **switch off** the sandbox mode(which for demo transactions). Then click on **save**.
 - **RazorPay** - Insert the **razor key**, **razor secret** which you will get from your razorpay account. Then click on **save**.
 - **Paystack** - Insert the **public key**, **secret key**, **merchant email** which you will get from your paystack account. Then click on **save**.
 - **Voguepay** - Insert the **merchant id** and **switch off** the sandbox mode(which for demo transactions) which you will get from your voguepay account. Then click on **save**.

- **SSLCommerz** - Insert the **SSLCZ store ID**, **SSLCZ store password** and **switch off** the sandbox mode. Then click on **save**.
 - *****Please note that, for SSLCommerz you have to set your site default currency is BDT. This method is only for Bangladesh.**



14. How to configure the SMTP system?

Ans : To configure the SMTP system follow the steps below.

- Create an email from your server panel
- After creating an email account, go to Active ecommerce admin **Dashboard -> Business Settings -> SMTP settings**.
- Fill up the form as below:
 - **MAIL DRIVER** : smtp
 - **MAIL HOST** : your domain smtp host (sample: smtp.yourdomain.com)
 - **MAIL PORT** : 587/465
 - **MAIL USERNAME** : Your email id
 - **MAIL PASSWORD** : Your email password
 - **MAIL ENCRYPTION** : ssl/tls
 - **MAIL FROM ADDRESS** : Your mail address
 - **MAIL FROM NAME** : Your shop name

Search (/)

plothost

 LOGOUT

Mail Client Manual Settings

If you do not see an auto-configuration script for your client in the list above, you can manually configure your mail client using the settings below:

Secure SSL/TLS Settings (Recommended)

Username:	robert@demo.plothost.com
Password:	Use the email account's password.
Incoming Server:	demo.plothost.com <u>IMAP</u> Port: 993 <u>POP3</u> Port: 995
Outgoing Server:	demo.plothost.com <u>SMTP</u> Port: 465
IMAP, POP3, and SMTP require authentication.	

Non-SSL Settings (NOT Recommended)

Username:	robert@demo.plothost.com
Password:	Use the email account's password.
Incoming Server:	mail.demo.plothost.com <u>IMAP</u> Port: 143 <u>POP3</u> Port: 110
Outgoing Server:	mail.demo.plothost.com <u>SMTP</u> Port: 25
IMAP, POP3, and SMTP require authentication.	

- Click on **Save**.

Active eCommerce

Reports

Messaging

Business Settings

Activation

Payment method

SMTP Settings

Google Analytics

Facebook Chat & Pixel

Social Media Login

Currency

Languages

Frontend Settings

e-commerce Setup

Affiliate System

Offline Payment System

Club Point System

OTP System

Support Ticket

SEO Setting

Staffs

Add-on Manager

English

SMTP Settings

MAIL DRIVER

SMTP

MAIL HOST

smtp.gmail.com

MAIL PORT

587

MAIL USERNAME

developer.activetzone@gmail.com

MAIL PASSWORD

devBA1209

MAIL ENCRYPTION

TS

MAIL FROM ADDRESS

MAIL FROM ADDRESS

MAIL FROM NAME

MAIL FROM NAME

Save

Instruction

Please be careful when you are configuring SMTP. For incorrect configuration you will get error at the time of order place, new registration, sending newsletter.

For Non-SSL

Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver

Set Mail Host according to your server Mail Client Manual Settings

Set Mail port as '587'

Set Mail Encryption as 'ts' if you face issue with 'ts'

For SSL

Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver

Set Mail Host according to your server Mail Client Manual Settings

Set Mail port as '465'

Set Mail Encryption as 'ts'

15. How to configure facebook login Api?

Ans : To configure facebook login api follow the steps below.

- Log into **https://developers.facebook.com** using facebook email and password.

- Click on **My App** and then click the Add **New App**.
- Give the name of the app and then click on **Create App ID**. It will automatically redirect to App dashboard.
- Then go to **Settings -> Basic**.
- Set the **App Domains** and click on **Save Changes**.
- Get the **App ID** and **App Secret**.
- Now click on **Products** and select **Facebook login**.
- It will redirect you to **Quick Settings**.
- Select **Web** and give your site url and click **Save**.
- Go to **Facebook login -> Settings**.
- Set the **Valid OAuth Redirect URIs** (example: <https://example.com/social-login/facebook/callback>) and click on **Save**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **App ID** and **App Secret** in Facebook Login Credential.
- Click on **Save**.

16. How to configure google plus login Api?

Ans : To configure google plus login api follow the steps below.

- Go to <https://developers.google.com/identity/sign-in/web/sign-in>.
- Click on **Configure A Project**.
- Give your project name and click next.
- Give your product name and click next.
- Configure OAuth client by selecting the web **server** and give your **Authorized redirect URIs** (example: <https://example.com/social-login/google/callback>) and click on **Create**.
- Then you will get the **Client ID** and **Client Secret**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **Client ID** and **Client Secret** in Google Login Credential.
- Click on **Save**.

17. How to configure twitter login Api?

- Ans : To configure twitter login api follow the steps below.
- Go to <https://developer.twitter.com/en/apps>.

- Click on **Create An App**.
- Fill in your application details.
- After creating the app follow their steps to get **client Id & client secret**.
- Now go to Active Super Shop admin **Dashboard -> Business Settings -> Social media login** and set the **Client ID** and **Client Secret** in Twitter Login Credential.
- Click on **Save**.

18. How to setup currency?

Ans : To configure currency from the existing list, follow the steps below.

- **Switch on** the required currency and **save** from all currency lists.
- Select **home default currency** and **save**.
- Select **system default currency** and **save**.
- Select **symbol format & no of decimals** and **save**.
- To add new currency - Insert **currency name, currency symbol, currency code, exchange rate with 1 dollar**, publish **status on** and then **save**. Then follow the configuration instructions.

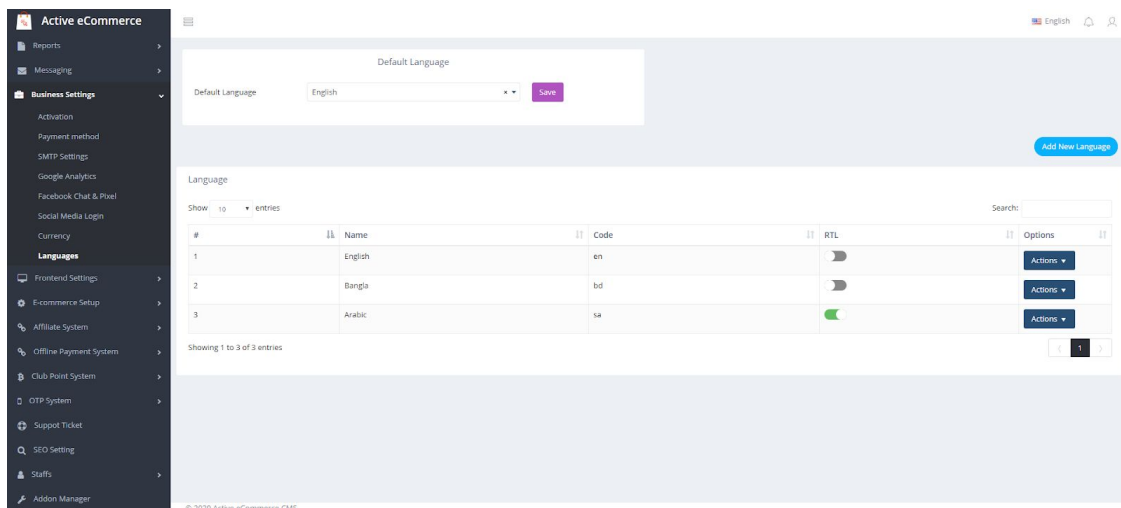
#	Currency name	Currency symbol	Currency code	Exchange rate(1 USD = ?)	Status	Options
1	U.S. Dollar	\$	USD	1	ON	Actions
2	Australian Dollar	\$	AUD	1.28	OFF	Actions
3	Brazilian Real	R\$	BRL	3.25	OFF	Actions
4	Canadian Dollar	\$	CAD	1.27	OFF	Actions
5	Czech Koruna	Kč	CZK	20.65	OFF	Actions
6	Danish Krone	kr	DKK	6.05	OFF	Actions
7	Euro	€	EUR	0.85	OFF	Actions
8	Hong Kong Dollar	\$	HKD	7.83	OFF	Actions
9	Hungarian Forint	Ft	HUF	255.24	OFF	Actions
10	Israeli New Sheqel	₪	ILS	3.48	OFF	Actions

19. How to setup language?

Ans : To set language go to **admin navigation > business settings > languages**.

- Add new language
 - click on the **"add new"** button.
 - Insert **language name & code**(short form of language name).

- Click **save**. Page will redirect to the listing page.
- Select “**view**” from “**actions**” button on required language from the list.
- Input the **value** of the **key** words according to the language. These words will appear on the site.
- Then click on **save**.



20. How to manage policy pages?

Ans : To upload content of policy pages such as **seller policy**, **return policy**, **support policy**, **terms & conditions** and **privacy policy** , follow the steps **admin navigation > frontend settings > policy pages**.



21. How to manage general settings?

Ans : To set the site's general information here are some fields. Insert this information.

- Insert **system/site** name.
- Insert **Company address**.
- Write a **description**. Which will appear on the footer.
- Add **phone number**.
- Add system **email** address.
- Add a **logo** for the site.
- Add links to social media(**facebook, instagram, twitter, youtube, google plus**).
- Click on **save**.



22. How to manage Staff panel?

- Ans : Go to admin panel **navigation > staffs**.
- All Staffs - In this list staff's **name, email & role** are available. Admin can edit these information and can change their role. Also can delete any staff from here. Role need to be created from **staff permissions** tab first.
- Staff Permissions - First admin will create a role for the staff. According to role admin will select the accessible section for the staffs.

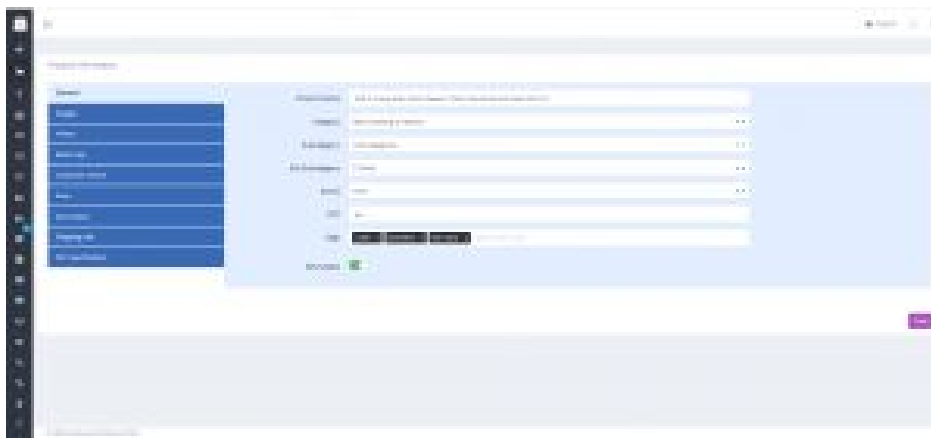
23. How to update to the latest version?

Ans :

- Extract the downloaded file from codecanyon.
- There you will get a zipped folder named 'updates.zip'. Unzip that updates folder by selecticting "Extract here" and upload that to the root directory on your server where your previous version is running.
- Now reload the home page and click on '**Update Now**'.
- It's Done! The full system has been updated with a single click.
- Let's Browse Active eCommerce cms Latest Version

24. How to manage shipping for products?

- On product upload form admin and seller both will get the options for Local Pickup cost, Flat Rate and Free shipping option.
- From switch you can enable or disable
- Inserted amount will be added as shipping cost for the products on cart.



25. How to manage wallet

To manage the wallet:

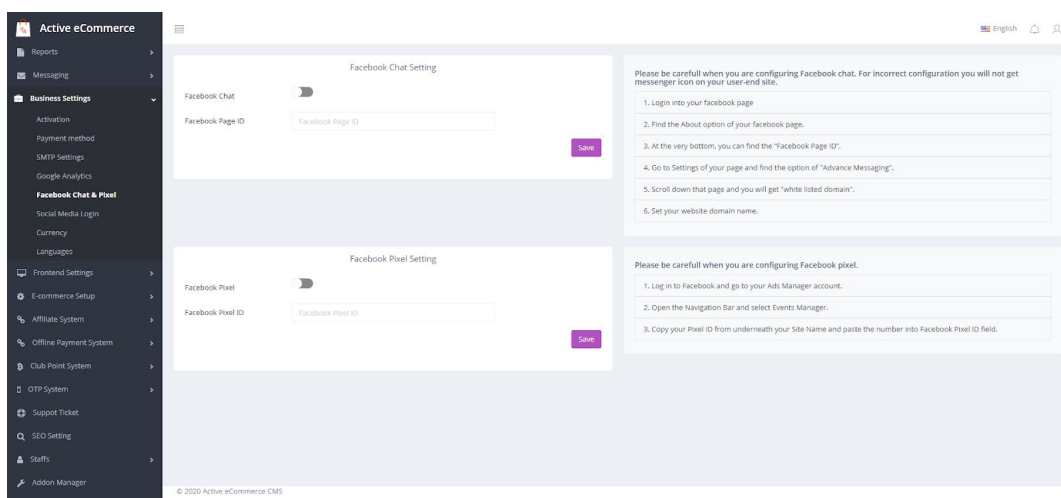
- Log in to **Customer/ Seller** panel
- From **customer/seller** left side Navigation, go to **My Wallet**.

- From the “**Recharge Wallet**” option, the customer and seller will get the option to recharge money from PayPal, Stripe and other payment gateways (if the payment gateways have permission).
- After that customer/seller can **purchase** by their wallet balance.



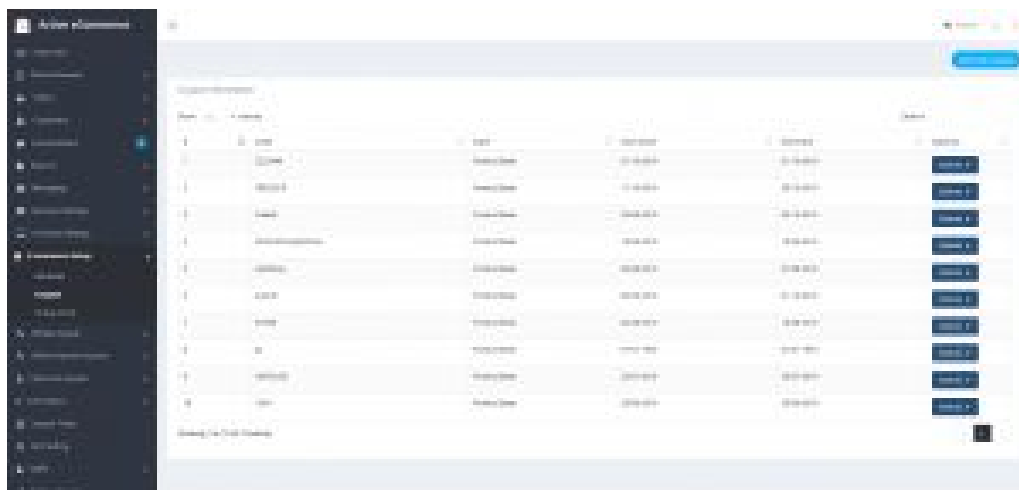
26. How to config Facebook Chat?

- Login admin panel and go **Business settings > Facebook chat**
- **Enable** Facebook chat and insert page ID.
- Now reload homepage. That's it.



27. How to create a coupon?

- Login admin panel and go E-commerce setup > Coupon
- Click on **"Add New Coupon"**
- Select Coupon type - (i) Product base and (ii) Cart base
 - **Product Base :-**
 - Type the coupon code
 - Select **Category, Sub-category, Sub-sub-category**
 - Select the **Product**.
 - If you want to multiple products then just click on **"Add More"**
 - Fill the **Start date** and **End date**
 - Enter the **"Discount"** and Select **"Discount Type"**
 - Click on **Save**.
 - **Cart Base :-**
 - Type the coupon code
 - Enter the minimum shopping price in **"Minimum Shopping"** field
 - Enter the **"Discount"** and Select **"Discount Type"**
 - Enter the **"Maximum Discount Amount"**
 - Enter the **"Discount"** and Select **"Discount Type"**
 - Click on **Save**.



28. How to use coupons?

Ans : Before "SELECT PAYMENT OPTION", there is an opportunity to apply COUPON to get discount.

- Before "SELECT PAYMENT OPTION", Click on "**Apply Coupon Code**"
- Enter the right **Coupon Code** and click **Apply**.

29. How to request money withdraw as a seller?

Ans :

- Registered sellers will get an option for making withdrawal money requests.
- If he/she has money in his/her earnings balance then he/she will be able to send a withdrawal request.
- Log in as a seller .
- Go to the left navigation bar and click **Money Withdraw**.
- Click **Send withdraw request**.

30. How to pay payment for seller withdrawal requests as a admin?

Ans :

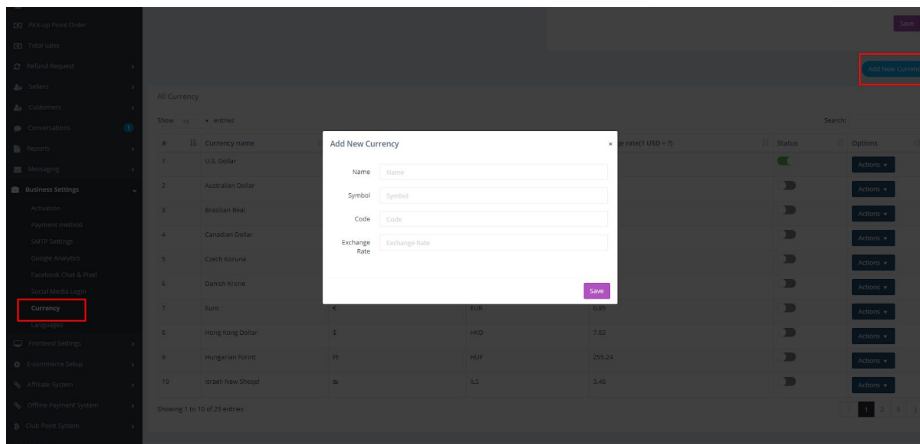
- Go to left navigation bar and click **Sellers > Sellers Withdraw Requests**
- From the withdrawal list click **actions** button. Then **Pay now**
- In the modal you can change the withdrawal amount and then select a payment method.
- And finally **pay the button** to make payment.
- For cash payment will be done immediately and you've to make payment to the seller manually.
- And for other payment gateways(if the seller has enabled & configured those gateways) you'll be redirected to the payment page.
- Then you need to fill necessary fields to make the payment.



31. How to add a new currency?

Ans :

- Go to left navigation bar and click **Business setting > Currency**
- Click add new currency
- Fill the form with **Name(eg US Dollar)**, **Symbol(eg \$)**, **Code(eg USD)**, **exchange rate(1USD = ? eg 100)**
- And then click **save**.
- You can also edit a currency and make a currency as default.



32. How to enable maintenance mode?

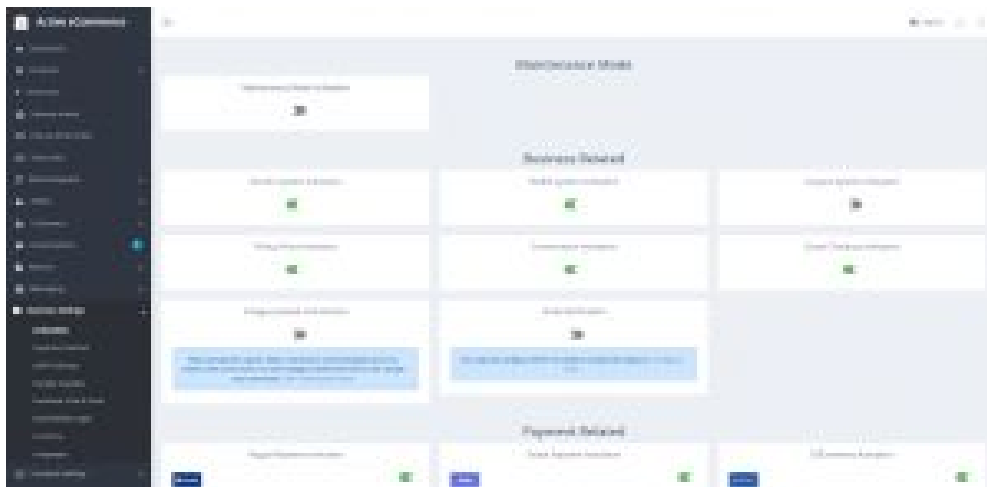
Ans :

- Go to left navigation bar and click **Business setting > Activation**
- Then turn on the switch for maintenance mode.
- And the frontend user will get an under construction page.

33. How to create a pickup point?

Ans :

- You need to enable pickup point to use this feature from **Business setting > Activation - pickup point activation switch**
- Then go to left navigation bar and click **ecommerce setup > Pickup point**
- Click **add new pickup point**
- Then fill the form with **Name, Location, Phone, Status, Manager** and hit **save** button.
- Now customers can select a pickup point from enabled pickup point when he/she will purchase products.
- And the pickup point manager will get the order in his/her dashboard.



34. How to configure Facebook pixel?

Ans :

- Login to your admin panel
- Then go to left navigation bar and click **Business setting > Facebook Chat & Pixel**
- Click **turn on the switch of facebook pixel**
- Then fill the field with **Pixel ID**.
- For getting your pixel id please follow the steps

- Log in to Facebook and go to your Ads Manager account.
- Open the Navigation Bar and select Events Manager.
- Here you'll find your pixel id.

35. How does customer chat with a seller work?

Ans :

- Customer can ask any question about a product to the seller of that product.
- If the seller of that product is admin, then the admin will get the message against that product.
- Customer must need to login to make any question about any product/
- Then the seller/admin can answer that question from his/her panel.
- Customer will see the answer in his panel **left navigation > Conversations**
- Customers will see all questions, conversations with the admin/seller will be seen on that page.
- Sellers will get all messages in his panel **left navigation > Conversations**
- Admin will get all messages in his panel **left navigation > Conversations**

36. How to add Attribute for the system?

Ans : Follow the below steps to add attribute system :

- **Login** into your admin panel.
- Go to **E-commerce Setup -> Attribute**.
- Click on **add new attribute**.
- Fill the **attribute name** like: size, fabric, storage etc.
- Click on **save**.

37. How does attribute work?

Ans : At the time of product uploading Vendor or Admin can use attributes for their product variations. For example, a vendor is going to upload a new product mobile. Vendor has three different variation's mobile based on storage. For this he just needs to select the attribute like storage and then he just puts the value like 32 GB , 64GB, 128GB. After that he can set the price as previously how he did.

38. What is the new advanced filter option and how does it work?

Ans : Advance filter option means customer or user can search any product using attribute value. For example, Storage is an attribute and 32GB, 64GB, 128GB are the value of Storage attribute's. If any user or customer wants to see the all mobile of 32B storage he just needs to follow the below steps:

- Users or customers just go to the **product listing page**.
- There he/she will get the **value of attributes** at the **left side** below the categories list.
- He/She needs to **select 32GB** and click on **Apply Filter**
- He/She will get the **result**

39. How to upload bulk product from admin panel?

Ans: To upload bulk products from admin follow the below steps:

- First of all admin needs to login into his Admin Panel and go to the **Bulk Upload** menu from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, category id, sub-category id, brand id, unit price etc.
- After putting the information of all products now he needs to upload the file.
- To upload that file he needs to go to the **Product upload** sub-menu under the **Bulk Upload** menu.
- There he will get the file upload form and then needs to choose the file and click on **Upload** button.
- Products will be uploaded.

40. How to upload bulk products from the seller panel?

Ans: To upload bulk products from seller follow the below steps:

- First of all, the seller needs to login into his Seller Panel and go to the **Bulk Upload** menu from the left side bar.
- Admin needs to download the **Download CSV** file.
- Open the downloaded file and fill the information of products like name, category id, sub-category id, brand id, unit price etc.
- After putting the information of all products now he needs to upload the file.
- To upload that file he needs to go to the **Bulk Upload** menu.
- There he will get the file upload form and then needs to choose the file and click on the **Upload** button.

- Products will be uploaded.

41. How to translate using Google translate?

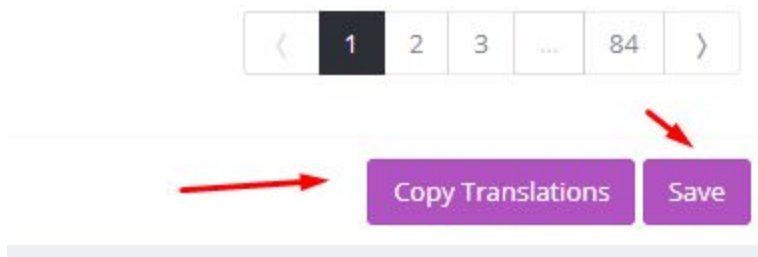
Ans: Follow the below steps:

- First go to **Business Settings -> Language -> Translation**
- Translate the site using "Google Translate" browser extension into your language.
<https://chrome.google.com/webstore/detail/google-translate/aapbdbdomjkkjkaonfhkkikfgjllcleb?hl=bn>

- Click on translate extension and the **click translate this page**



- Press the "**Copy Translations**" button and then click on "**Save**".



42. How to use Classified Products?

Ans: To use classified products:

- From admin panel Turn on **Classified Products** from **Business Settings->Activation**
- Create classified packages for customer to purchase from **Customers>Classified Packages**
- Then customers can purchase classified packages and upload classified products as product upload.
- You'll see all classified product in **Products>Classified Products**
- You need to approve all classified product manually to show in home/listing page

- Classified product shows on the home page under category wise products
- Users can check the details of the classified product and contact the owner to purchase.

43. How to use Digital Products?

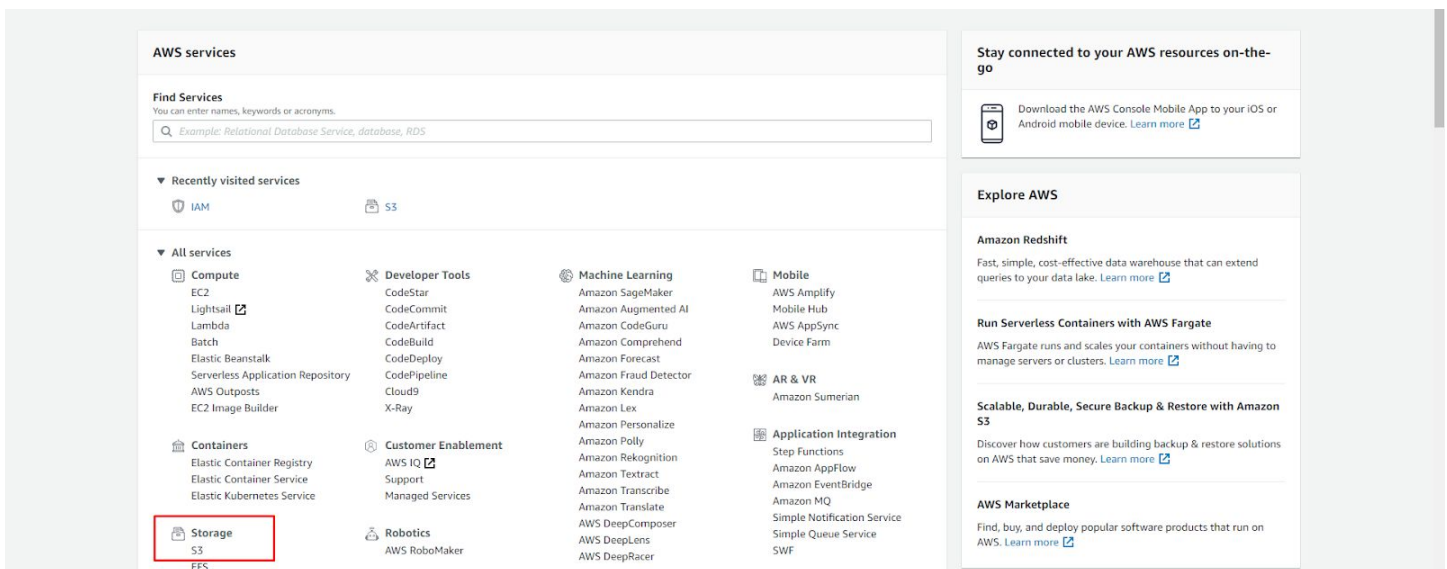
Ans: To use digital products:

- From the admin panel create the Digital product category.
- Upload digital products from the admin or seller panel.
- Customers can purchase the digital products.
- Digital products can only be purchased by online payment.

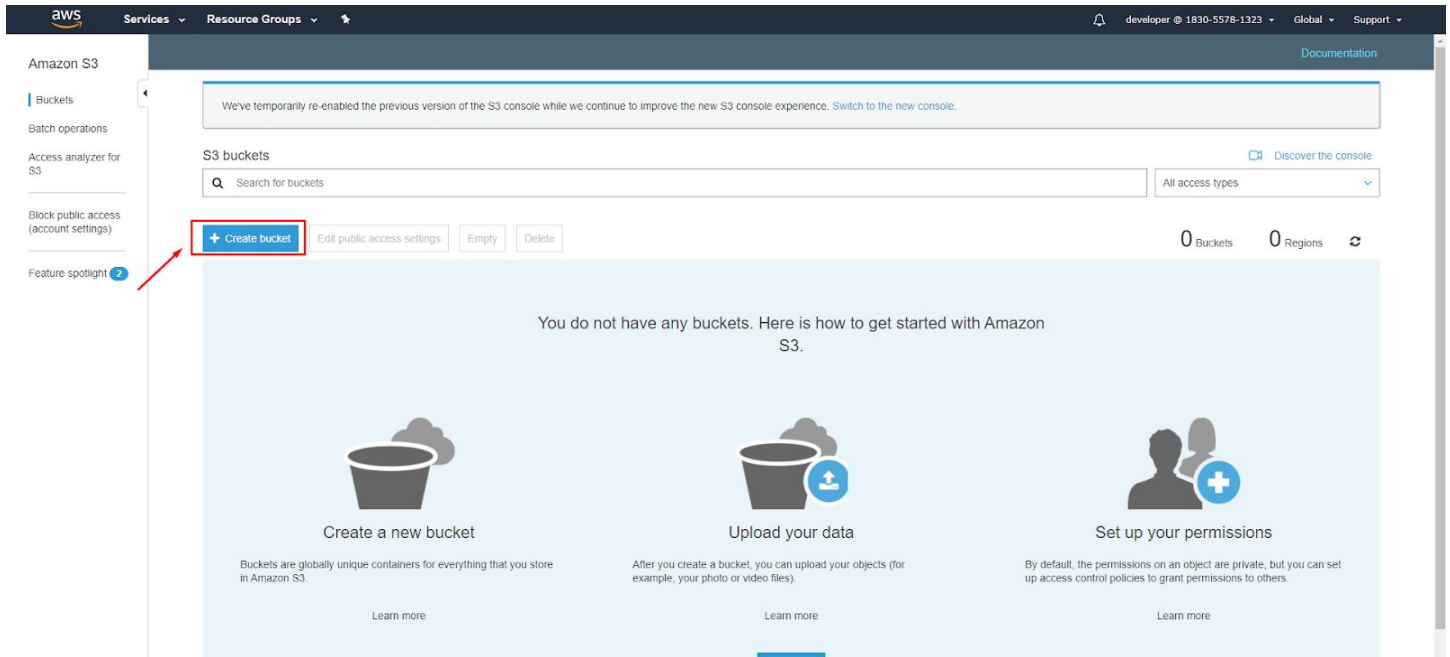
44. How to configure amazon s3 file system?

Ans: To use amazon s3 file system follow the procedure mentioned below:

- Firstly, login into AWS dashboard. And select the s3 service from the list.



- Then click the **Create bucket** button.



- After that, a modal will come up. In there insert your bucket name and the region you want your bucket to reside in.

1 Name and region 2 Configure options 3 Set permissions 4 Review

Name and region

Bucket name ⓘ

testing-my-bucket

Region

Asia Pacific (Mumbai) ▾

Copy settings from an existing bucket

You have no buckets0 Buckets ▾

Create Cancel Next

- For step 2 and 3 do nothing just click **Next** then when the 4th step appears click create bucket and complete creating the bucket.

Create bucket



Name and region



Configure options



Set permissions



Review

Properties

Versioning

☐ Keep all versions of an object in the same bucket. [Learn more](#)

Server access logging

☐ Log requests for access to your bucket. [Learn more](#)

Tags

You can use tags to track project costs. [Learn more](#)

Key

Value

+ Add another

Object-level logging

☐ Record object-level API activity using AWS CloudTrail for an additional cost. See [CloudTrail pricing](#) or [learn more](#)

Default encryption

☐ Automatically encrypt objects when they are stored in S3. [Learn more](#)

▸ Advanced settings

Management

Previous

Next

Create bucket



Name and region



Configure options



3 Set permissions



4 Review

Note: You can grant access to specific users after you create the bucket.

Block public access (bucket settings)

Public access is granted to buckets and objects through access control lists (ACLs), bucket policies, access point policies, or all. In order to ensure that public access to all your S3 buckets and objects is blocked, turn on Block all public access. These settings apply only to this bucket and its access points. AWS recommends that you turn on Block all public access, but before applying any of these settings, ensure that your applications will work correctly without public access. If you require some level of public access to your buckets or objects within, you can customize the individual settings below to suit your specific storage use cases. [Learn more](#)

☒ Block all public access

Turning this setting on is the same as turning on all four settings below. Each of the following settings are independent of one another.

☐ Block public access to buckets and objects granted through **new** access control lists (ACLs)

S3 will block public access permissions applied to newly added buckets or objects, and prevent the creation of new public access ACLs for existing buckets and objects. This setting doesn't change any existing permissions that allow public access to S3 resources using ACLs.

☐ Block public access to buckets and objects granted through **any** access control lists (ACLs)

S3 will ignore all ACLs that grant public access to buckets and objects.

☐ Block public access to buckets and objects granted through **new** public bucket or access point policies

S3 will block new bucket and access point policies that grant public access to buckets and objects. This setting doesn't change any existing policies that allow public access to S3 resources.

☐ Block public and cross-account access to buckets and objects through **any** public bucket or access point policies

S3 will ignore public and cross-account access for buckets or access points with policies that grant public access to buckets and objects.

Manage system permissions

Previous

Next

Create bucket

✓ Name and region
✓ Configure options
✓ Set permissions
4 Review

Name and region Edit

Bucket name testing-my-bucket **Region** Asia Pacific (Mumbai)

Options Edit

Versioning	Disabled
Server access logging	Disabled
Tagging	0 Tags
Object-level logging	Disabled
Default encryption	None
CloudWatch request metrics	Disabled
Object lock	Disabled

Permissions Edit

Block all public access
On

- Block public access to buckets and objects granted through *new* access control lists (ACLs)
On
- Block public access to buckets and objects granted through *any* access control lists (ACLs)
On

Previous
Create bucket

- Then you'll be able to see the bucket that you created. Click on the bucket.

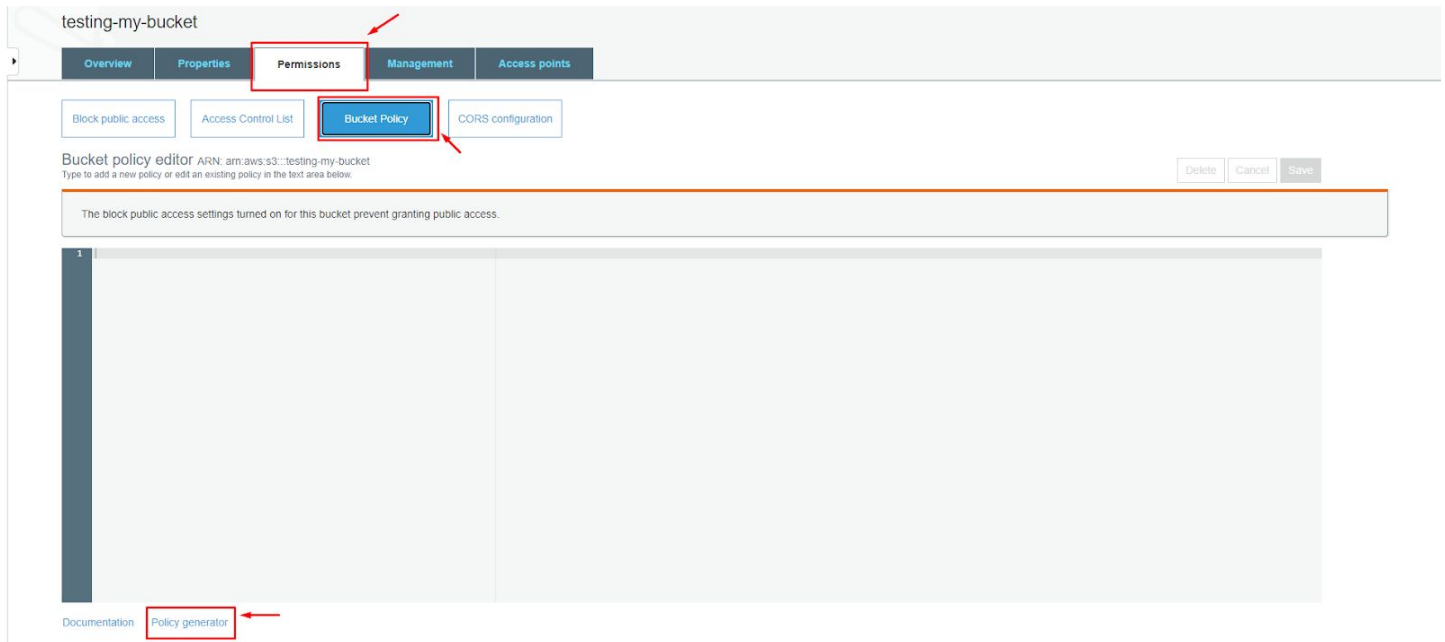
S3 buckets [Discover the console](#)

All access types

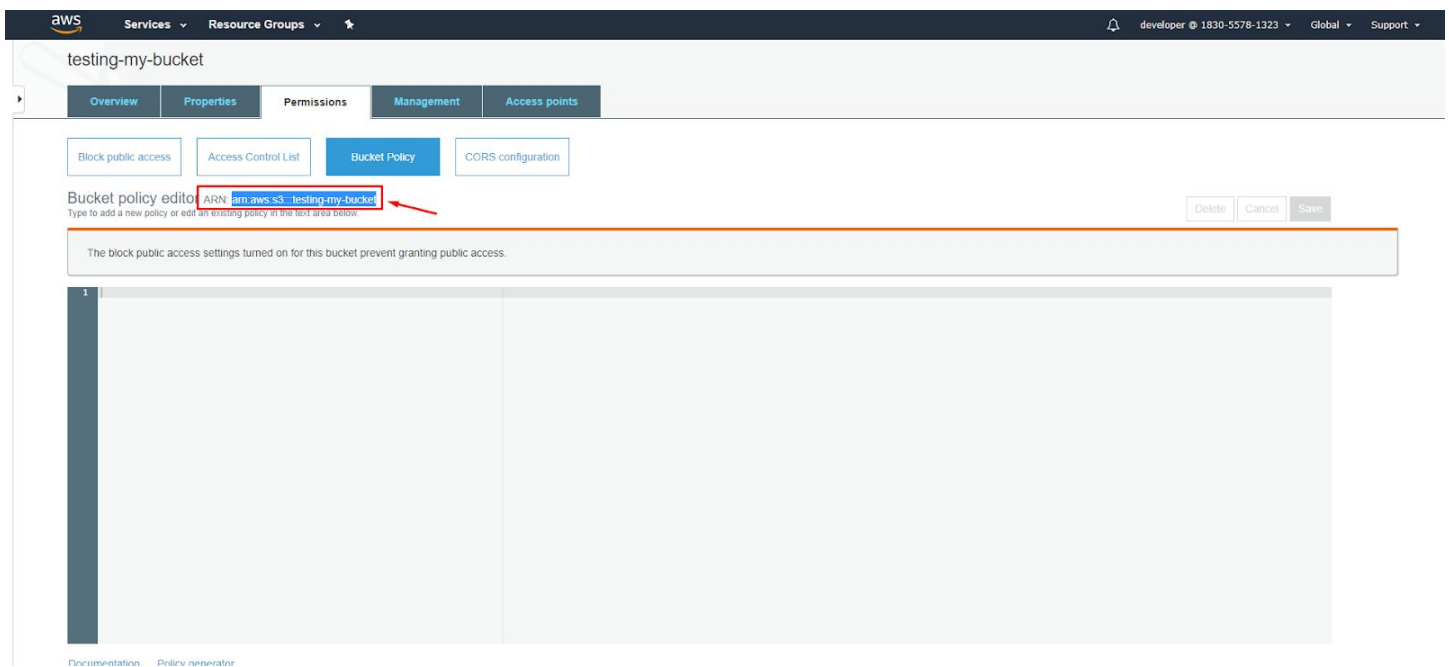
[+ Create bucket](#)
[Edit public access settings](#)
[Empty](#)
[Delete](#)
1 Buckets 1 Regions [↻](#)

<input type="checkbox"/> Bucket name	Access	Region	Date created
<input type="checkbox"/> testing-my-bucket	Bucket and objects not public	Asia Pacific (Mumbai)	Sep 21, 2020 7:35:30 PM GMT+0600

- It'll take you to the bucket details. From there go to the **Permissions** menu and then click on the **Bucket Policy** below there you will find the **Policy generator** blue button. Click it.



- The UI will appear after clicking the button. For the policy type insert **S3 Bucket Policy** and for **Principal** insert * and from the **Actions** dropdown select box select **getObject**. And follow the convention mentioned inside the red box highlighted with red text color for the **ARN value**. The ARN value will be found in the previous page from where we came from. Just follow the instructions mentioned inside the images below.





AWS Policy Generator

The AWS Policy Generator is a tool that enables you to create policies that control access to Amazon Web Services (AWS) products and resources. For more information about creating policies, see [key concepts in Using AWS Identity and Access Management](#). Here are sample policies.

Step 1: Select Policy Type

A Policy is a container for permissions. The different types of policies you can create are an IAM Policy, an S3 Bucket Policy, an SNS Topic Policy, a VPC Endpoint Policy, and an SQS Queue Policy.

Select Type of Policy S3 Bucket Policy

Step 2: Add Statement(s)

A statement is the formal description of a single permission. See a [description of elements](#) that you can use in statements.

Effect ☒ Allow ☐ Deny

Principal

Use a comma to separate multiple values.

AWS Service Amazon S3 ☐ All Services ("*")

Use multiple statements to add permissions for more than one service.

Actions 1 Action(s) Selected ☐ All Actions ("*")

Amazon Resource Name (ARN) arn:s3::testing-my-bucket/

ARNs should follow the following format: arn:aws:s3:::<bucket_name>/<key_name>-.
Use a comma to separate multiple values.

Add Conditions (Optional)

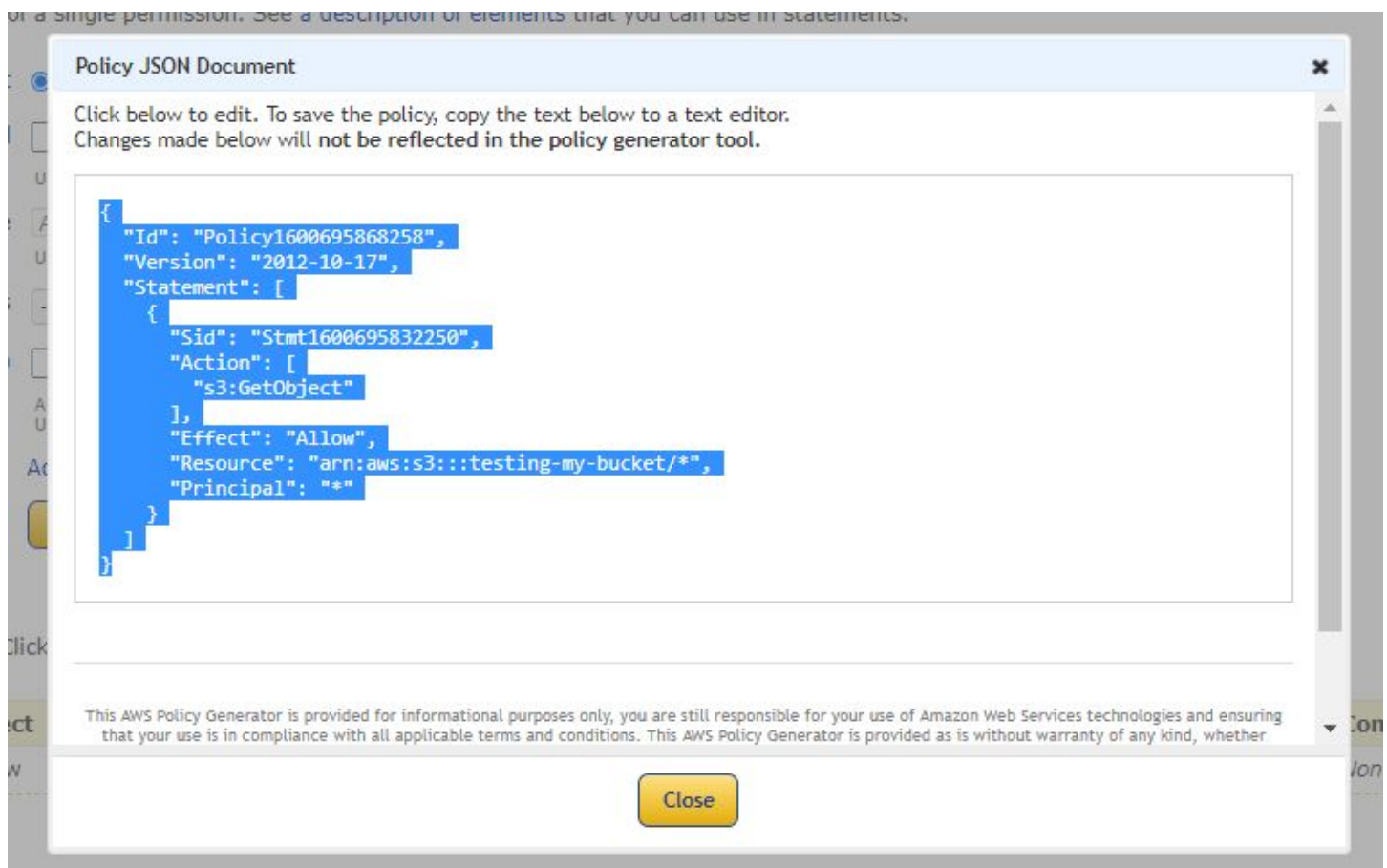
Paste the ARN and don't forget to add '/' after the ARN

Step 3: Generate Policy

A policy is a document (written in the Access Policy Language) that acts as a container for one or more statements.

Add one or more statements above to generate a policy.

- Finally, click the **Generate Policy** button.
- You will see a pop up and there you will find some text. Copy the texts.



- And paste it inside the box shown below. And then click **Save** .

testing-my-bucket

Overview Properties Permissions Management Access points

Block public access Access Control List Bucket Policy CORS configuration

Bucket policy editor ARN: arn:aws:s3::testing-my-bucket
Type to add a new policy or edit an existing policy in the text area below.

Delete Cancel Save

The block public access settings turned on for this bucket prevent granting public access.

```
1 {
2   "Id": "Policy1600695868258",
3   "Version": "2012-10-17",
4   "Statement": [
5     {
6       "Sid": "Stmt1600695832250",
7       "Action": [
8         "s3:GetObject"
9       ],
10      "Effect": "Allow",
11      "Resource": "arn:aws:s3::testing-my-bucket/*",
12      "Principal": "*"
13    }
14  ]
15 }
```

Documentation Policy generator

- You might encounter an error shown below.

testing-my-bucket

Overview Properties Permissions Management Access points

Block public access Access Control List Bucket Policy CORS configuration

Error
Access denied

You might get this error

Bucket policy editor ARN: arn:aws:s3::testing-my-bucket
Type to add a new policy or edit an existing policy in the text area below.

Delete Cancel Save

The block public access settings turned on for this bucket prevent granting public access.

```
1 {
2   "Id": "Policy1600695868258",
3   "Version": "2012-10-17",
4   "Statement": [
5     {
6       "Sid": "Stmt1600695832250",
7       "Action": [
8         "s3:GetObject"
9       ],
10      "Effect": "Allow",
11      "Resource": "arn:aws:s3::testing-my-bucket/*",
12      "Principal": "*"
13    }
14  ]
15 }
```

- To get rid of this error you need to go to the **Permissions** menu and then go to the **Block public access** menu and then click the **Edit** button shown below.

testing-my-bucket

Overview Properties **Permissions** Management Access points

Block public access Access Control List Bucket Policy CORS configuration

Block public access (bucket settings)

Public access is granted to buckets and objects through access control lists (ACLs), bucket policies, access point policies, or all. In order to ensure that public access to all your S3 buckets and objects is blocked, turn on Block all public access. These settings apply only to this bucket and its access points. AWS recommends that you turn on Block all public access, but before applying any of these settings, ensure that your applications will work correctly without public access. If you require some level of public access to your buckets or objects within, you can customize the individual settings below to suit your specific storage use cases. [Learn more](#)

Block all public access
On

- Block public access to buckets and objects granted through new access control lists (ACLs)
On
- Block public access to buckets and objects granted through any access control lists (ACLs)
On
- Block public access to buckets and objects granted through new public bucket or access point policies
On
- Block public and cross-account access to buckets and objects through any public bucket or access point policies
On

Edit

- After you have gone to the menu mentioned above uncheck the checkbox saying the following **“Block all public access”** and then click the **Save** button. A pop up will appear and tell you to type in the word ‘confirm’ and then click the **confirm** button.

testing-my-bucket

Overview Properties **Permissions** Management Access points

Block public access Access Control List Bucket Policy CORS configuration

Block public access (bucket settings)

Public access is granted to buckets and objects through access control lists (ACLs), bucket policies, access point policies, or all. In order to ensure that public access to all your S3 buckets and objects is blocked, turn on Block all public access. These settings apply only to this bucket and its access points. AWS recommends that you turn on Block all public access, but before applying any of these settings, ensure that your applications will work correctly without public access. If you require some level of public access to your buckets or objects within, you can customize the individual settings below to suit your specific storage use cases. [Learn more](#)

☐ Block all public access
Turning this setting on is the same as turning on all four settings below. Each of the following settings are independent of one another.

☐ Block public access to buckets and objects granted through new access control lists (ACLs)
S3 will block public access permissions applied to newly added buckets or objects, and prevent the creation of new public access ACLs for existing buckets and objects. This setting doesn't change any existing permissions that allow public access to S3 resources using ACLs.

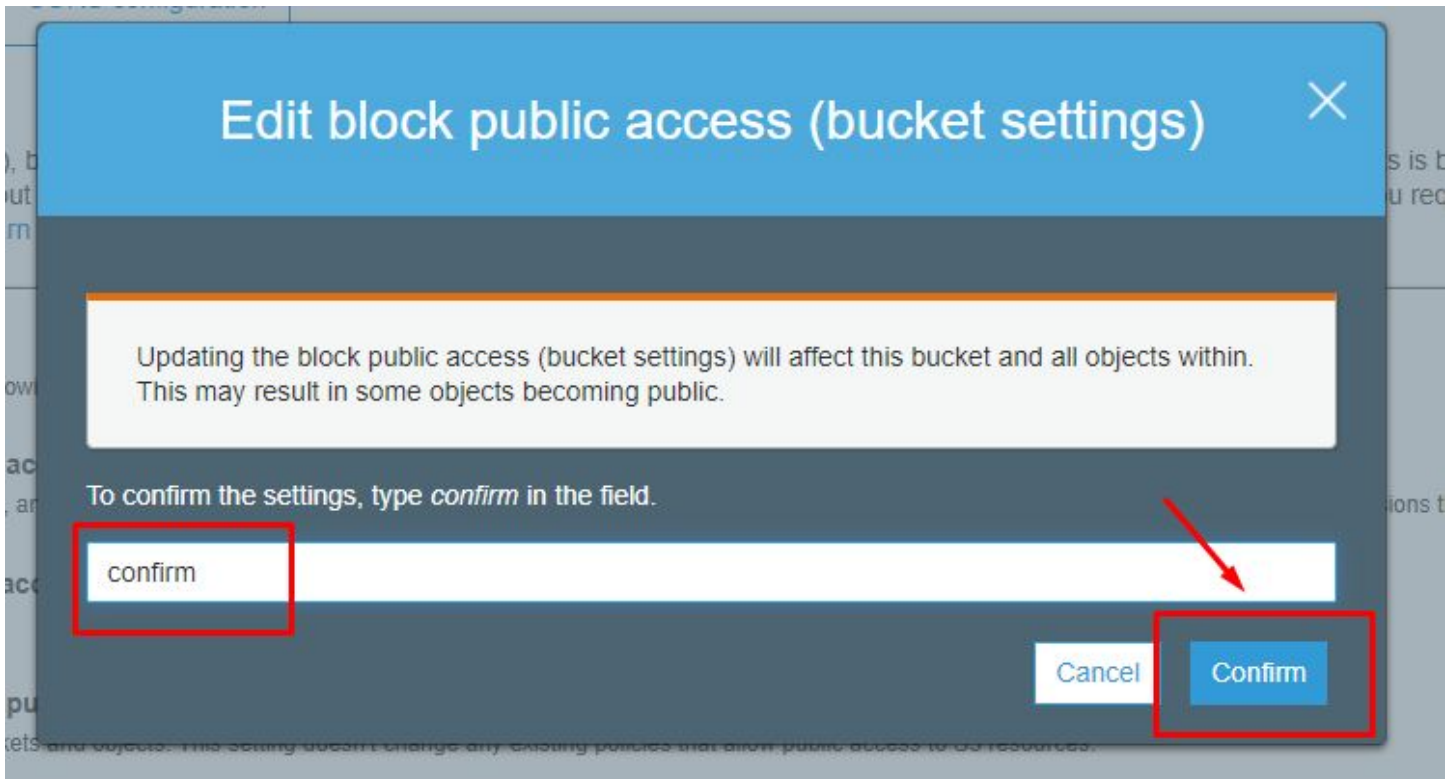
☐ Block public access to buckets and objects granted through any access control lists (ACLs)
S3 will ignore all ACLs that grant public access to buckets and objects.

☐ Block public access to buckets and objects granted through new public bucket or access point policies
S3 will block new bucket and access point policies that grant public access to buckets and objects. This setting doesn't change any existing policies that allow public access to S3 resources.

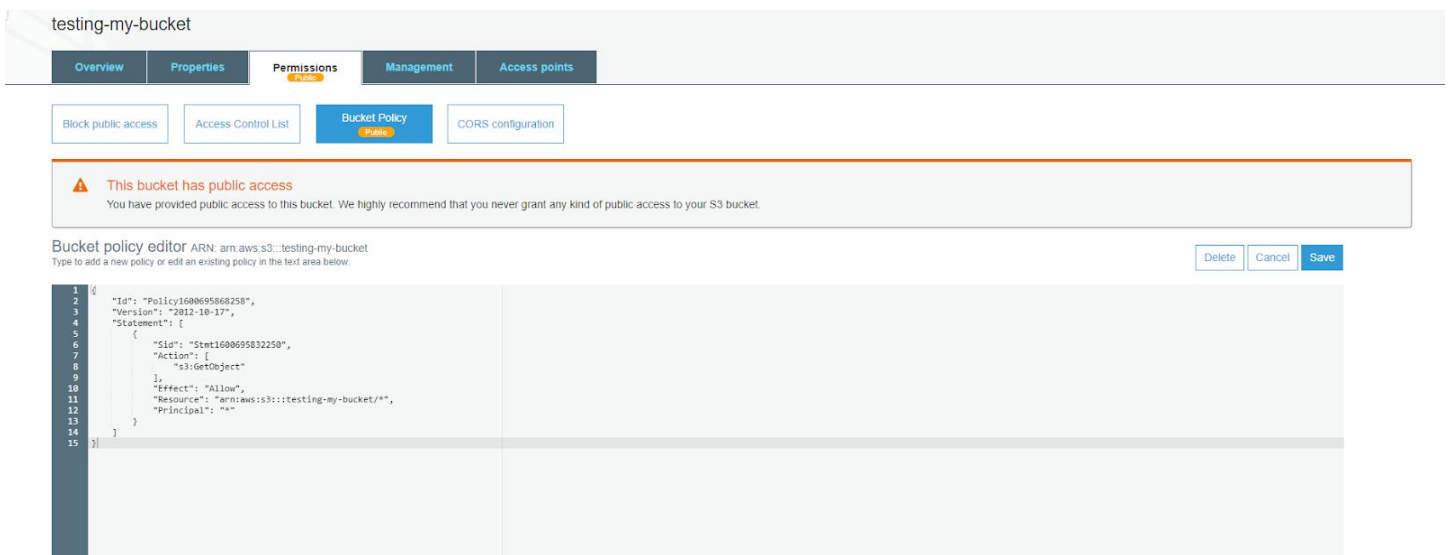
☐ Block public and cross-account access to buckets and objects through any public bucket or access point policies
S3 will ignore public and cross-account access for buckets or access points with policies that grant public access to buckets and objects.

Cancel Save

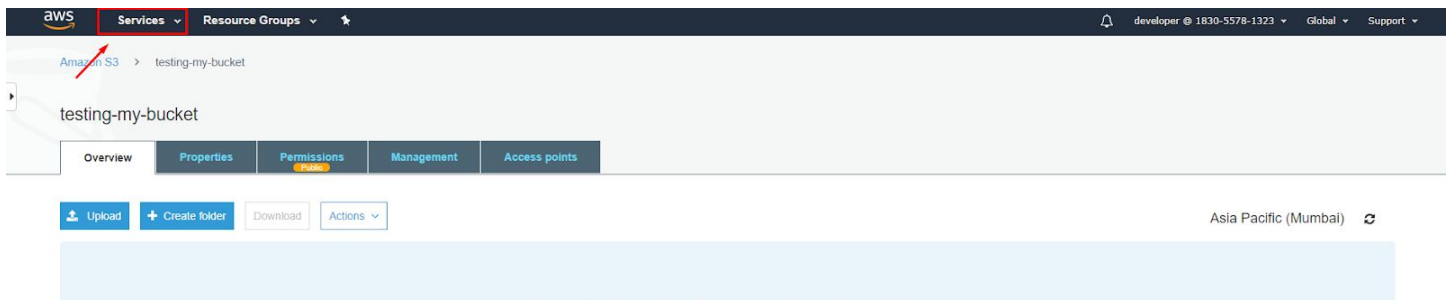
Uncheck this checkbox



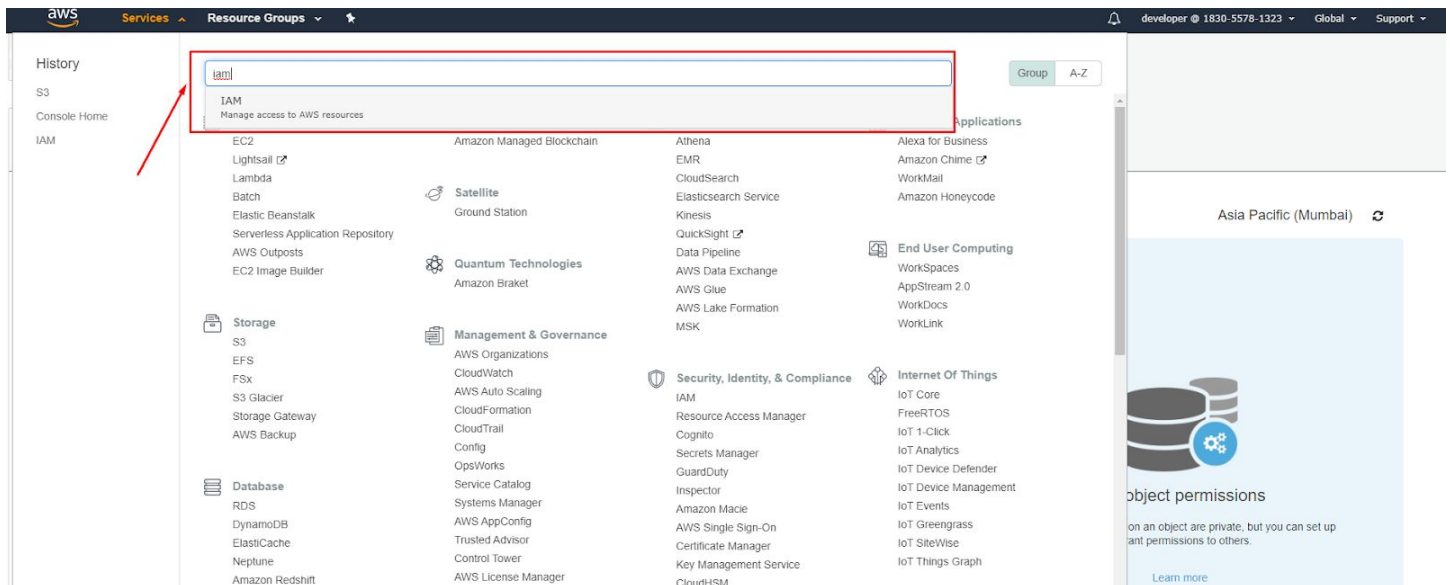
- After you have done all the instructions mentioned above you need to have to go to **Permissions** -> **Bucket Policy** and now try and paste the texts and click the **Save** button as mentioned in the instruction above. If all goes well you should see the page shown in the image below. Saying the yellow text **"This bucket has public access"**.



- Then, notice the top nav of your page and there is a button saying **Services**. When you hover over it it drops a menu down.



- Inside the menu there is a search bar. Inside the search bar type in 'iam' and search result will be shown to you. Select the first result that comes up.



- Then go to the **User** menu as shown in the image below and click the **Add user** button.

Identity and Access Management (IAM)

Dashboard

- Access management
 - Groups
 - Users**
 - Roles
 - Policies
 - Identity providers
 - Account settings
- Access reports
 - Access analyzer
 - Archive rules
 - Analysts
 - Settings
 - Credential report
 - Organization activity
 - Service control policies (SCPs)

Search IAM

AWS account ID: 183055781323

Add user **Delete user**

Find users by username or access key

Showing 2 results

User name	Groups	Access key age	Password age	Last activity	MFA
[redacted]	Developer	None	21 days	Today	Not enabled
[redacted]	None	8 days	None	Yesterday	Not enabled

- After you have clicked the Add User button a page will appear on your browser. There you will see a form. And you need to type in your **User-name** and check the **Programmatic Access** as the **Access Type**. Just follow the instructions mentioned in the image below.

Add user

1 2 3 4 5

Set user details

You can add multiple users at once with the same access type and permissions. [Learn more](#)

User name* [Add another user](#)

Select AWS access type

Select how these users will access AWS. Access keys and autogenerated passwords are provided in the last step. [Learn more](#)

Access type* ☒ **Programmatic access**
Enables an **access key ID** and **secret access key** for the AWS API, CLI, SDK, and other development tools.

☐ **AWS Management Console access**
Enables a **password** that allows users to sign-in to the AWS Management Console.

* Required


[Cancel](#) **Next: Permissions**


- After that you need to set some permissions. Inside the **Filter Policy** search bar search for the text '**s3**' And then some of the search results will be shown as shown below. From there check **AmazonS3FullAccess** and click the **Next** button.


Add user

1 2 3 4 5

Set permissions

 Add user to group

 Copy permissions from existing user

 Attach existing policies directly

Create policy

Filter policies Showing 4 results

	Policy name	Type	Used as
<input type="checkbox"/>	AmazonDMSRedshiftS3Role	AWS managed	None
<input checked="" type="checkbox"/>	AmazonS3FullAccess	AWS managed	Permissions policy (1)
<input type="checkbox"/>	AmazonS3ReadOnlyAccess	AWS managed	None
<input type="checkbox"/>	QuickSightAccessForS3StorageManagementAnalyticsReadOnly	AWS managed	None

Set permissions boundary

Cancel

Previous

Next: Tags

- For the next option click next without changing anything at all.

Add user



Add tags (optional)

IAM tags are key-value pairs you can add to your user. Tags can include user information, such as an email address, or can be descriptive, such as a job title. You can use the tags to organize, track, or control access for this user. [Learn more](#)

Key	Value (optional)	Remove
<input type="text" value="Add new key"/>	<input type="text"/>	

You can add 50 more tags.

[Cancel](#)

[Previous](#)

[Next: Review](#)



- Finally click **Create User** .

Add user

1

2

3

4

5

Review

Review your choices. After you create the user, you can view and download the autogenerated password and access key.

User details

User name	demoname
AWS access type	Programmatic access - with an access key
Permissions boundary	Permissions boundary is not set

Permissions summary

The following policies will be attached to the user shown above.

Type	Name
Managed policy	AmazonS3FullAccess

Tags

No tags were added.

[Cancel](#)

[Previous](#)

[Create user](#)

- After you have created the user you will be directed to a page where you will find two keys.
 - Access Key ID and
 - Secret access key.

Add user



Success

You successfully created the users shown below. You can view and download user security credentials. You can also email users instructions for signing in to the AWS Management Console. This is the last time these credentials will be available to download. However, you can create new credentials at any time.

Users with AWS Management Console access can sign-in at: <https://183055781323.signin.aws.amazon.com/console>

Download .csv

	User	Access key ID	Secret access key
▶	✓ demoname	AKIA[REDACTED]HV	***** Show

Close

- Copy these two keys and then go to your admin panel and go to the **Business Settings** menu and then to the **File System Configuration** sub-menu. And then there you will find the two fields where you will need to paste those two keys that you have just copied.

S3 File System Credentials

AWS ACCESS KEY ID: AKIASVHXZRXF37AS56XG

AWS SECRET ACCESS KEY: WnAJNBTEq0Hx6rz+A3uCF95abY1QqYI8vH8U7ee

AWS DEFAULT REGION: me-south-1

AWS BUCKET: shoralek

AWS URL: https://shoralek.s3.me-south-1.amazonaws.com

Save

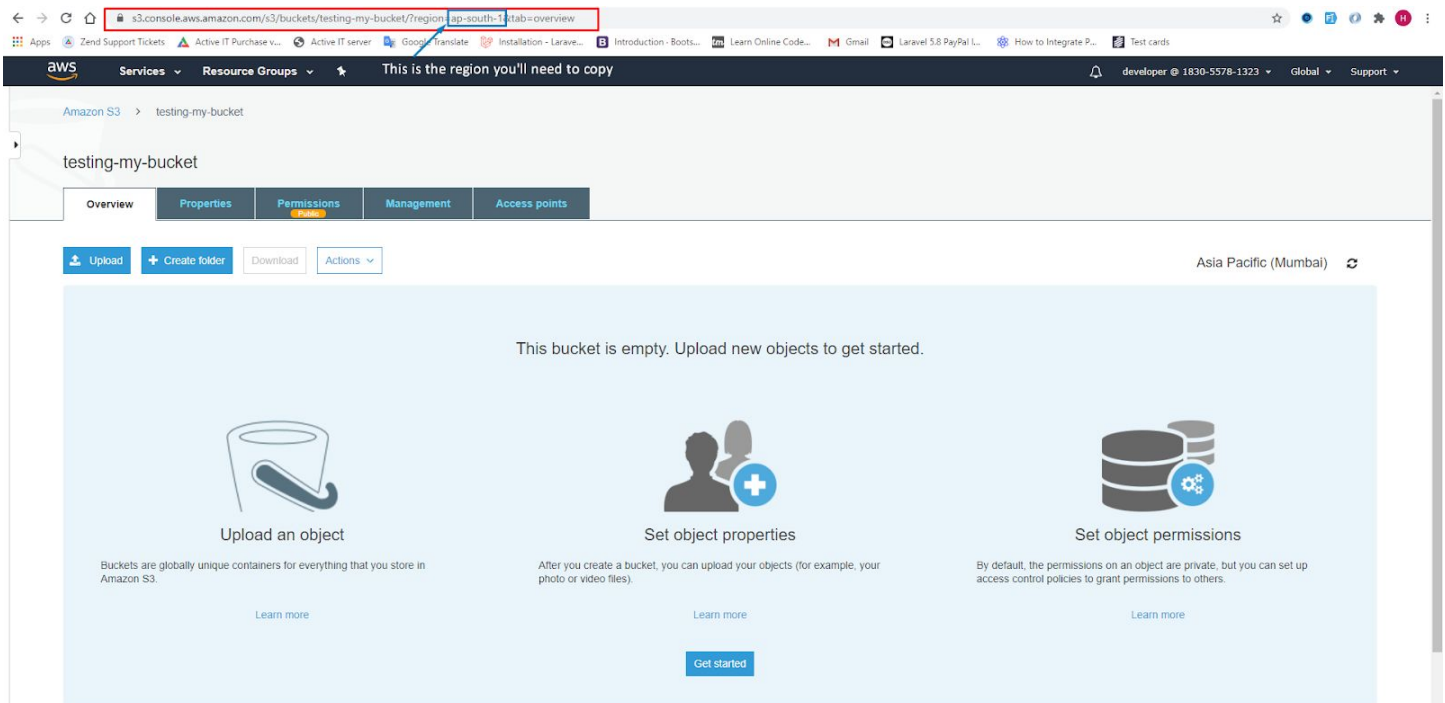
S3 File System Activation

Paste them here

Business Settings

File System Configuration

- Now you need to set your bucket region. For that go to your bucket details and follow the instruction shown inside the image to find the bucket region. Copy your bucket region and paste it inside the field **AWS DEFAULT REGION** field residing inside **File System Configuration's** submenu under the **Business Settings** Menu inside your admin panel.



- Also you need to insert your bucket name inside the **AWS BUCKET** field.

- And for the **AWS URL** just follow the convention mentioned inside the image below.

S3 File System Credentials

AWS ACCESS KEY ID

AWS SECRET ACCESS KEY

AWS DEFAULT REGION: me-south-1

AWS BUCKET

AWS URL: https://shoraiek.s3.me-south-1.amazonaws.com

Save

Follow this convention for the AWS URL

https://your_bucket_name.s3.bucket_region.amazonaws.com

S3 File System Activation

- And if you've followed all of the instructions mentioned above you should be able to upload your files inside the bucket of your amazon server's s3 file system.
- And also don't forget to activate your S3 File System shown inside the **blue box pointed out by a red arrow**.

45. How to migrate existing uploaded files to s3?

Ans: To migrate to amazon s3 file system follow the procedure mentioned below:

- Download all files from the public/uploads folder.
- Create a folder named uploads in the s3 bucket.
- Upload all downloaded files to the uploads folder of s3 bucket.

46. How to configure Ngenius credentials(test account)?

And: To configure ngenius you need to follow the steps mentioned below.

- First login to the Ngenius developers panel. [Ngenius developers panel](#)
- Or create an account if one does not exist.



Log in to your account

Email

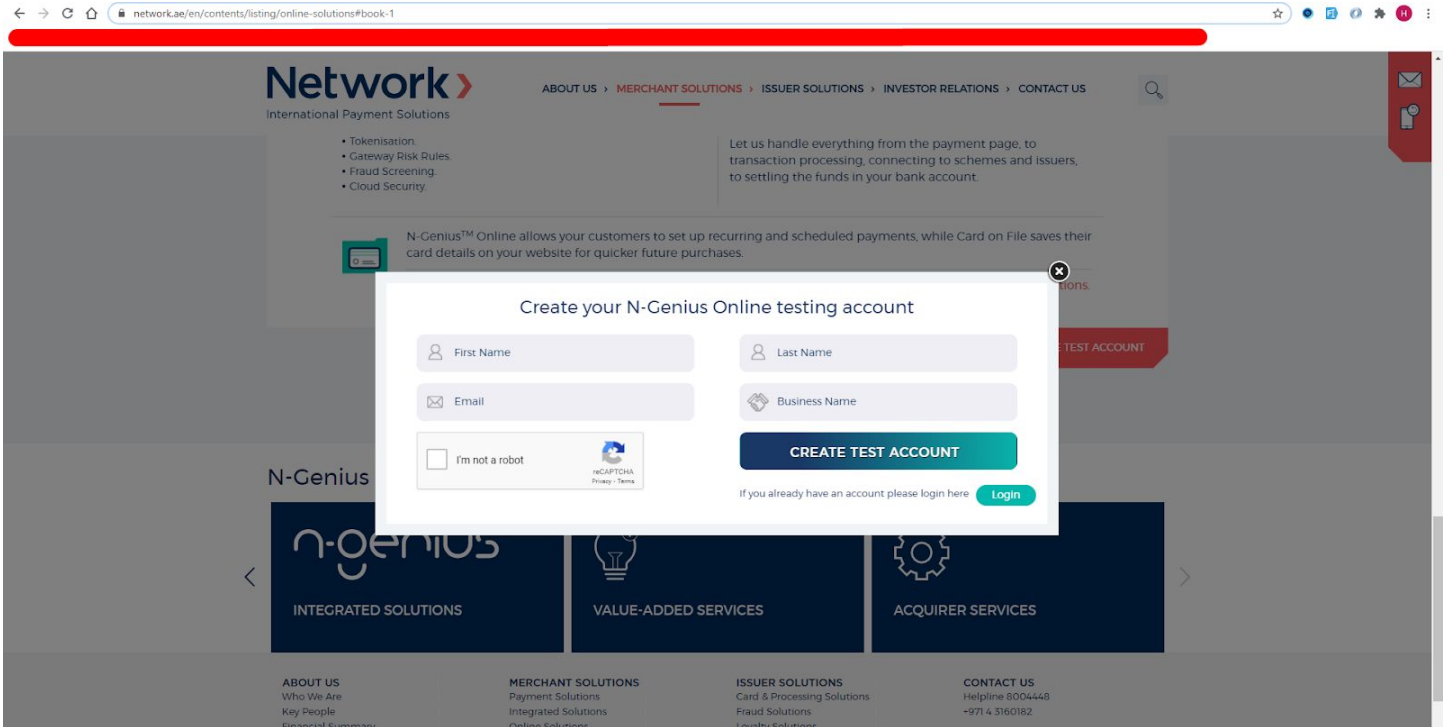
demoemailacc.xclient@gmail.com

Password

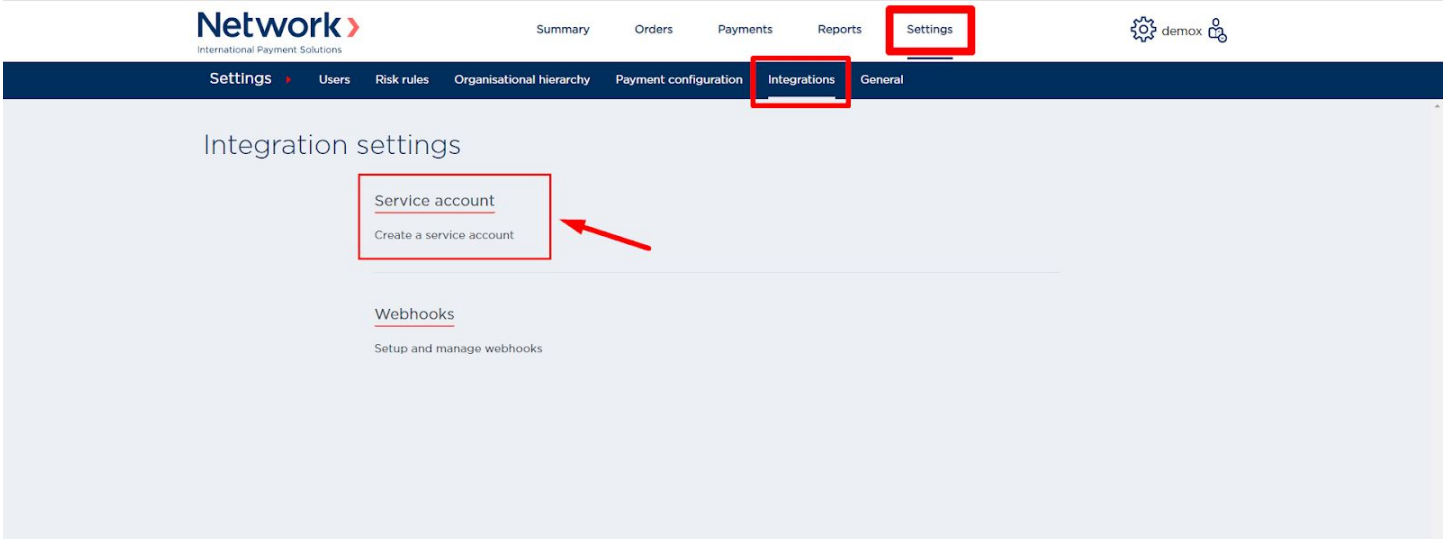
••••••••

[Forgot Password?](#)

Log In





- After that go to the **Settings -> Integrations -> service account**. Create one service account if it does not exist.



- There you will find the API key. Copy that API key and paste it inside your Ngenius credentials **NGENIUS API KEY** field inside the **Payment Method** sub-menu residing in the **Business Settings** menu.

Service accounts 2 New

NAME	DESCRIPTION	TYPE	API KEY	
Merchant service account	Merchant service account	Merchant Service Account	Show API key	
test	test	Merchant Service Account	Show API key	

Ngenius Credential

NGENIUS OUTLET ID

NGENIUS OUTLET ID

NGENIUS API KEY

NGENIUS API KEY

NGENIUS CURRENCY

NGENIUS CURRENCY

Currency must be AED or USD or EUR
If kept empty, AED will be used automatically

Save

- After that you need the OUTLET ID of your ngenius account for that you need to go the **Settings ->Organizational Hierarchy** then click the **instant_singup_outlet** . After that you will find your reference key pointed out with the red arrow; copy that key and paste it inside the you **NGENIUS_OUTLET_ID** field residing inside the **Payment Method** sub-menu residing in the **Business Settings** menu.
- Finally, Set your currency as **AED, USD or EUR** and click the **Save** button. If you have followed all of the steps mentioned above your app should be ready to go.