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About your job

How long have you been in your current job or role?

- ☐ More than six weeks
- ☐ Less than six weeks
- ☐ You haven't started yet

How many days a week do you usually work?

How many hours a week do you usually work?

You can put a range, eg between 35 and 40 hours a week.

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About you

Full name

Date of birth

Day Month Year

Address

Postcode

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Getting in touch

Who should we contact?

- ☒ Contact you directly
- ☐ Contact someone else who can speak for you

How would you like us to contact you?

Select as many as you like:

- ☐ Email
- ☐ Phone call
- ☐ Text message
- ☐ Letter

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Declaration

By sending this application you agree that:

- the information in this application is correct as far as you know
- you'll report any changes to your condition or circumstances, eg if your place of work or job changes



It might be a criminal offence if you knowingly give false information or don't report anything that would affect your grant, eg if your condition improves or you change where you work.

☐

I agree - send my application

Submit

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Your difficulties

“Phone calls”

How does your condition make this harder for you?

“Meetings”

How does your condition make this harder for you?

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What help do you need?

Select all that apply

- ☐ You're deaf or have a hearing impairment and need a support worker
- ☐ You need help travelling independently
- ☐ Something else

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About your job

Your job title

Your employer

Your employer address

Postcode

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About your company

Company name

Is your company's address different to your home address?

☐ Yes ☐ No

Do you have a New Enterprise Allowance mentor

☐ Yes ☐ No

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About your job

Your job title

Do you run your business from home?

☐

Yes

☐

No

Do you have a New Enterprise Allowance mentor

☐

Yes

☐

No

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How your condition affects your work

What's your condition or disability?

List the tasks or parts of your job that are harder for you because of your condition.

Things you have difficulty doing but have to do in your job, eg sitting at a desk, using certain equipment, or communicating at meetings.

+ add another task

Next

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Your application has been received

What happens next

You or your representative will get a phone call or email within 5 working days to discuss your application.

You'll be told if someone needs to visit your workplace to meet with you face-to-face, and when this will happen.

Finish

[Make another claim](#)

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Do you already have a job?

☒ Yes ☐ No

Your employment status

- ☐ Employed
- ☐ Self-employed
- ☐ Director of a limited company

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Your line manager

Their name

What's the best way to contact them?

Select as many as you like:

☐

Email

☐

Phone call

☐

Text message

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Type of support worker

Do you need one of these?

Select all that apply

- ☐ BSL interpreter
- ☐ Lip speaker
- ☐ Note taker
- ☐ Something else

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How would this help?

How many hours do you need for?

For example, 2 hours a day or 16 hours a month.

 hours

What things would they help you with?

[+ add another](#)

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Help with travel

What's your condition or disability?

What do you need?

Select all that apply

- ☐ Someone to take you to and from work
- ☐ Someone to travel with you
- ☐ Help using public transport
- ☐ Someone to drive your car
- ☐ Something else

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Help with travel

Your condition

“ ”

Why does this mean you need ?

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Before you start

To get an Access to Work grant you must:

- be 16 or over
- live and work in England, Scotland or Wales
- have a job or a job interview
- have a long term disability or health condition

Department for Work and Pensions will contact your employer when you apply and an assessor might have to visit you at work.

▶ [About long term health conditions](#)

I understand - start my application

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How your condition affects your work

What's your condition or disability?

What help do you need?

What work tasks would you find harder to do without this?

These should be things that you have to do in your job role.

+ Add another task

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